

## OFFICE OF THE COUNTY ATTORNEY



MITCHELL O. PALMER, COUNTY ATTORNEY\*  
William E. Clague, Assistant County Attorney  
Sarah A. Schenk, Assistant County Attorney\*\*  
Christopher M. De Carlo, Assistant County Attorney  
Geoffrey K. Nichols, Assistant County Attorney  
Pamela J. D'Agostino, Assistant County Attorney  
Anne M. Morris, Assistant County Attorney  
Katharine M. Zamboni, Assistant County Attorney  
Alexandria C. Nicodemi, Assistant County Attorney

### MEMORANDUM

DATE: May 8, 2018

TO: Charlie Hunsicker, Director, Parks and Natural Resources Department

THROUGH: Mitchell O. Palmer, County Attorney *MOP 5-8-18*

FROM: Katharine M. Zamboni, Assistant County Attorney *KMZ*

RE: Florida Department of Corrections Work Squad Contract Amendment  
Request for Legal Services; CAO Matter No. 2018-0228

#### Issue Presented:

The Parks and Natural Resources Department (Department) requested legal review of a draft amendment to the existing contract between the Florida Department of Corrections and Manatee County for the use of inmate labor work squads (Contract # WS991).

#### Brief Answer:

I have reviewed the draft amendment and have minor comments and suggestions described below. If the draft amendment is a standard form used by the Department of Corrections, the County may not be able to effectuate the change suggested for the signature block. Therefore, while I recommend that the County request that this change be incorporated in the final amendment, I find the draft to be legally sufficient in its current form.

#### Discussion:

The draft amendment appropriately modifies the expiration date of Contract # WS991 to September 22, 2021, to reflect the optional 3-year renewal period. The other modifications proposed by the amendment are housekeeping revisions. The Department should review the contact information for the person designated as the "Agency's Representative"<sup>1</sup> to ensure its accuracy.

<sup>1</sup> The County is referred to as the "Agency" in Contract # WS991.

\* Board Certified in Construction Law

\*\* Board Certified in City, County, & Local Government Law

In addition, the Department should note that pursuant to Section 20.055(5), it is obligated to cooperate with the Department of Corrections' Inspector General in any investigation, audit, inspection, review, or hearing related to the work performed under Contract # WS991.

Finally, the Manatee County Attorney's Office has adopted a standard layout for the Commission Chairperson's signature block. That standard signature block is as follows:

**MANATEE COUNTY, a political subdivision of the State of Florida**

**By: its Board of County Commissioners**

By: \_\_\_\_\_  
Chairperson

Date: \_\_\_\_\_

ATTEST: ANGELINA COLONNESO  
CLERK OF THE CIRCUIT COURT AND COMPTROLLER

By: \_\_\_\_\_  
Deputy Clerk

**Conclusion:**

The draft amendment is legally sufficient. I trust this response adequately responds to your request. Should you have any further questions, please do not hesitate to contact this Office.

KMZ

Copies to: Ed Hunzeker, County Administrator  
Dan Schlandt, Deputy County Administrator  
Cheri Coryea, Deputy County Administrator