



MEMORANDUM

To: Vicki Tessmer, Supervisor, Board Records
From: Patricia Wade, Account Specialist
Date: September 06, 2019
Subject: Refund Request

Refund Request Information

Petitioner

Sun Coast Construction Enterprises Inc
4480 Lords Dr
Sarasota, FL 34231-5253

Reason for Request

Remitted payment for Utility Water Line Fees which was charged in error

Payment Information

Refund Amount: \$ 1,200.00

Fee Description: Water Line Fee 401.0000000.366660 \$1,200.00

Date of Original Payment: 07/24/19

Record/Invoice/Account #

Permit / invoice / Receipt#:

BLD1808-1405/ 81227 / 600057

Authorization

Gwen DeTone, Business Services Manager approved this refund request on [09/05/19].

Disclaimer

In an attempt to protect individual privacy and to adhere to Payment Card Industry security standards, backup information for this transaction has been omitted. You may request materials related to this transaction by making a Public Records request online at www.mymanatee.org/records or by calling (941) 742-5845.

cc: Colleen Harris, Accounts Control Supervisor