



OFFICE OF THE COUNTY ATTORNEY

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MEMORANDUM

DATE: September 3, 2019
TO: Glenda Lammers, Library Services Manager, Neighborhood Services
THROUGH: Mitchell O. Palmer, County Attorney Approved by *M. Palmer 9-3-2019*
FROM: Anne M. Morris, Assistant County Attorney Approved by *A. Morris*
RE: **Food Trucks at Manatee County Libraries; Request for Legal Services No. 2019-0399**

This memorandum is in response to the above referenced Request for Legal Services in which you asked this office to draft a proposed agreement between Manatee County and food truck vendors for the sale of food and beverages to patrons of the County's libraries ("Agreement").

Attached to this memorandum is a proposed Agreement. Since this Agreement will likely be executed multiple times on an as-needed basis, I have also drafted Resolution R-19-124, delegating to the Director of the Neighborhood Services Department the limited authority to execute this Agreement without Board approval. Under this Resolution it will be the duty of the Department Director to provide an annual list to the Board documenting each time this Agreement has been executed.

This completes my response to your Request for Legal Services. If you have any further questions, please do not hesitate to contact me.

Copies to: Cheri Coryea, County Administrator
John Osborne, Deputy County Administrator
Karen Stewart, Acting Deputy County Administrator
Ava Ehde, Director, Neighborhood Services

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