AGREEMENT No. 19-TA002958AJ

EXOTIC VEGETATION REMOVAL, MINOR EXCAVATION, PLANTING AND MAINTENANCE SERVICES

between

MANATEE COUNTY
(COUNTY)

and

RICK RICHARDS, INC.
(CONTRACTOR)
AGREEMENT FOR EXOTIC VEGETATION REMOVAL, MINOR EXCAVATION, PLANTING AND MAINTENANCE SERVICES

THIS AGREEMENT is made and entered into as of this _____ day of __________, 20____, by and between MANATEE COUNTY, a political subdivision of the State of Florida, (“COUNTY”), with offices located at 1112 Manatee Avenue West, Bradenton, Florida 34205, and RICK RICHARDS, INC., a Florida corporation, (“CONTRACTOR”) with offices located at 24605 53rd Ave E, Myakka City, FL 34251, and duly authorized to conduct business in the State of Florida. COUNTY and CONTRACTOR are collectively referred to as the “Parties” and individually as “Party.”

WHEREAS, CONTRACTOR engages in the business of Exotic Vegetation Removal, Minor Excavation, Planting and Maintenance Services; and

WHEREAS, COUNTY has determined that it is necessary, expedient and in the best interest of COUNTY to retain CONTRACTOR to render the non-professional services described in this Agreement; and

WHEREAS, this Agreement is a result of CONTRACTOR'S submission of a proposal in response to Request for Proposal No. 19-TA002958AJ and COUNTY thereafter conducted a competitive selection process in accordance with the Manatee County Procurement Code.

NOW, THEREFORE, the COUNTY and CONTRACTOR, in consideration of the mutual covenants, promises, and representations contained herein, the sufficiency of which is hereby acknowledged, the Parties hereto agree as follows:

ARTICLE 1. SCOPE OF SERVICES

CONTRACTOR shall provide non-professional services as described in Exhibit A, Scope of Services. “Task” as used in this Agreement, refers to particular categories/groupings of services specified in Exhibit A.

ARTICLE 2. EXHIBITS INCORPORATED

This Agreement consists of a primary contract and four exhibits, which are as follows:

   Exhibit A Scope of Services
   Exhibit B Fee Rate Schedule
   Exhibit C Affidavit of No Conflict
   Exhibit D Insurance and Bond Requirements

These Exhibits are attached hereto and are incorporated into this Agreement. In the event of a conflict between the terms and conditions provided in the Articles of this Agreement and any
Exhibit, the provisions contained within these Articles shall prevail unless the Exhibit specifically states that it shall prevail.

ARTICLE 3. AGREEMENT TERM

A. This Agreement shall commence on the date of execution by COUNTY (“Effective Date”). This Agreement shall remain in force through May 24, 2022 unless terminated by COUNTY pursuant to Article 8, but not to exceed three (3) years in the initial term.

B. COUNTY reserves the right to extend the initial term of three (3) years for an additional two (2), one-year periods not to exceed a total of five (5) years.

ARTICLE 4. COMPENSATION

A. CONTRACTOR shall be compensated for all services rendered and expenditures incurred in providing the services specified in Exhibit A.

B. The fee rates specified in Exhibit B shall be the total compensation for services and shall contain all costs to include salaries, office operation, transportation, equipment, overhead, general and administrative, incidental expenses, fringe benefits and operating margin.

ARTICLE 5. INVOICES AND TIME OF PAYMENT

A. Subject to the provisions of this Agreement, COUNTY shall pay CONTRACTOR for the services specified in Exhibit A at a rate of compensation according to the deliverable payment schedule stated in Exhibit B.

B. COUNTY shall approve of all invoices prior to payment.

C. COUNTY shall have forty-five (45) days from the receipt of an invoice seeking payment of fees or costs to either pay the invoice, or notify CONTRACTOR that the deliverable, or any part thereof, is unacceptable, and/or that any asserted expense is not reimbursable.

D. COUNTY shall have the right to retain from any payment due CONTRACTOR under this Agreement, an amount sufficient to satisfy any amount of liquidated damages due and owing to COUNTY by CONTRACTOR on any other Agreement between CONTRACTOR and COUNTY.

E. All costs of providing the services shall be the responsibility of CONTRACTOR, with the exception of reimbursement by COUNTY for costs deemed reimbursable in Exhibit B.

F. Any dispute between COUNTY and CONTRACTOR with regard to the percentage of the Work that has been completed or CONTRACTOR’s invoice shall be resolved pursuant to the dispute resolution procedures established by Manatee County Procurement Code and Article 10 of this Agreement.
ARTICLE 6. RESPONSIBILITIES OF CONTRACTOR

A. CONTRACTOR shall appoint an Agent with respect to the services to be performed by CONTRACTOR pursuant to this Agreement. CONTRACTOR’S Agent shall have the authority to make representations on behalf of CONTRACTOR, receive information, and interpret and define the needs of CONTRACTOR and make decisions pertinent to services covered by this Agreement. CONTRACTOR’S Agent shall have the right to designate other employees of CONTRACTOR to serve in his or her absence. CONTRACTOR reserves the right to designate a different agent, provided that COUNTY is given advance written notice thereof.

B. CONTRACTOR shall perform the work in accordance with the terms and conditions of this Agreement.

C. CONTRACTOR shall ensure that all employees assigned to render services under this Agreement are duly qualified, registered, licensed or certified to provide the services required.

D. CONTRACTOR shall be responsible for collecting all existing data required for the successful completion of each task.

E. CONTRACTOR shall not engage in any obligations, undertakings, contracts or professional obligations that create a conflict of interest, or even an appearance of a conflict of interest, with respect to the services provided pursuant to this Agreement. CONTRACTOR attests to this via an Affidavit of No Conflict, Exhibit C.

F. CONTRACTOR shall maintain an adequate and competent staff of professionally qualified persons during the term of this Agreement for the purpose of rendering the required services hereunder. CONTRACTOR shall not sublet, assign or transfer any services under this Agreement without prior written consent of COUNTY.

G. COUNTY may require in writing that CONTRACTOR remove from the project any of CONTRACTOR’S personnel that COUNTY determines to be incompetent, careless or otherwise objectionable. No claims for an increase in compensation or agreement term based on COUNTY’S use of this provision will be valid.

ARTICLE 7. RESPONSIBILITIES OF COUNTY

A. COUNTY shall, through its County Administrator, appoint an individual to serve as County Representative. The County Representative shall have the authority to transmit instructions, receive information, interpret and define the policy of COUNTY and make decisions pertinent to services covered by this Agreement. COUNTY reserves the right to designate a different County Representative, provided that CONTRACTOR is given written notice thereof.

B. COUNTY shall make available, at no cost to CONTRACTOR, information relative to the
project that is useful in the performance of the Scope of Services.

C. COUNTY shall provide prompt notice to CONTRACTOR whenever COUNTY observes or otherwise becomes aware of any defect in the performance of work under this Agreement.

D. COUNTY shall give careful and reasonable consideration to the findings and recommendations of CONTRACTOR, and shall respond and issue notices to proceed in a timely manner.

E. COUNTY personnel shall be available on a time-permitting basis, where required and necessary to assist CONTRACTOR. The availability and necessity of said personnel to assist CONTRACTOR shall be at the discretion of COUNTY.

F. COUNTY shall perform the responsibilities enumerated in this Article at no cost to CONTRACTOR.

ARTICLE 8. TERMINATION OF AGREEMENT

A. TERMINATION FOR CAUSE:

1. COUNTY shall have the right, by written notice to CONTRACTOR, to terminate this Agreement, in whole or in part, for failure to substantially comply with the terms and conditions of this Agreement, to include:

   a. Failure to provide products or services that comply with the specifications herein or that fail to meet COUNTY’S performance standards;

   b. Failure to deliver the supplies or perform the services within the time specified in this Agreement; or

   c. Work that is at a rate that disrupts the overall performance of this Agreement.

2. Prior to termination for default, COUNTY shall provide adequate written notice to CONTRACTOR, affording CONTRACTOR the opportunity to cure the deficiencies or to submit a specific plan to resolve the deficiencies within ten (10) days (or the period specified in the notice) after receipt of the notice. Failure to adequately cure the deficiency shall result in termination action.

3. Such termination may also result in suspension or debarment of CONTRACTOR in accordance with Manatee County’s Procurement Ordinance, Chapter 2-26. CONTRACTOR shall be liable for any damage to COUNTY resulting from CONTRACTOR’S default of the Agreement. This liability includes any increased costs incurred by COUNTY in completing contract performance.

4. In the event of termination of this Agreement, CONTRACTOR shall be liable for any damage to COUNTY resulting from CONTRACTOR’S default of this Agreement. This
liability includes any increased costs incurred by COUNTY in completing performance under this Agreement.

5. In the event of termination by COUNTY for any cause, CONTRACTOR shall not have any right or claim against COUNTY for lost profits or compensation for lost opportunities. After a receipt of COUNTY’S Notice of Termination and except as otherwise directed by COUNTY, CONTRACTOR shall:

a. Stop work on the date and to the extent specified;

b. Terminate and settle all orders and subcontracts relating to the performance of the terminated work;

c. Transfer all work in process, completed work, and other materials related to the terminated work as directed by COUNTY; and

d. Continue and complete all parts of that work that have not been terminated.

B. TERMINATION WITHOUT CAUSE:

COUNTY may terminate this Agreement, in whole or in part, without cause. COUNTY shall provide CONTRACTOR a written “Notice of Intent to Terminate” thirty (30) days prior to the date of termination. If this Agreement is terminated by the COUNTY without cause, CONTRACTOR shall be entitled to payment for all services performed to the satisfaction of the COUNTY and all expenses incurred under this Agreement prior to termination, less any costs, expenses or damages due to the failure of the CONTRACTOR to properly perform pursuant to this Agreement. CONTRACTOR shall not be entitled to any other compensation, including anticipated profits on unperformed services.

ARTICLE 9. TRANSITION SERVICES UPON TERMINATION

Upon termination or expiration of this Agreement, CONTRACTOR shall cooperate with COUNTY to assist with the orderly transfer of the services provided by CONTRACTOR to COUNTY. Prior to termination or expiration of this Agreement, COUNTY may require CONTRACTOR to perform and, if so required, CONTRACTOR shall perform, certain transition services necessary to shift the services of CONTRACTOR to another provider or to COUNTY itself as described below (the "Transition Services"). The Transition Services may include but shall not be limited to:

A. Working with COUNTY to jointly develop a mutually agreed upon Transition Services plan to facilitate the termination of the services;

B. Executing the Transition Services plan activities;

C. Answering questions regarding the services on an as-needed basis; and

D. Providing such other reasonable services needed to effectuate an orderly transition to a new
ARTICLE 10. DISPUTE RESOLUTION
Disputes shall be resolved in accordance with the Manatee County Purchasing Code (Chapter 2-26 of the Manatee County Code of Ordinances). Any dispute resolution constituting a material change in this Agreement shall not be final until an amendment to this Agreement has been approved and executed by the County Purchasing Official. If such dispute involves the percentage of the work completed by CONTRACTOR, COUNTY shall, as promptly and reasonably as possible after resolution of such dispute, forward payment to CONTRACTOR of any amount that is determined to be owed by the COUNTY.

CONTRACTOR agrees it must exhaust all dispute resolution procedures set forth in Manatee County’s Purchasing Code prior to instituting any action in state or federal court or before any administrative agency or tribunal.

ARTICLE 11. COMPLIANCE WITH LAWS
All services rendered or performed by CONTRACTOR pursuant to the provisions of this Agreement shall be in compliance with all applicable local, state and federal laws and ordinances. CONTRACTOR shall have and keep current at all times during the term of this Agreement all licenses and permits as required by law.

ARTICLE 12. NON-DISCRIMINATION
CONTRACTOR shall not discriminate against any employee or applicant for employment because of race, color, sex, creed, national origin, disability or age, and will take affirmative action to ensure that all employees and applicants are afforded equal employment opportunities without discrimination because of race, color or national origin. Such action will be taken with reference to, but shall not be limited to, recruitment, employment, job assignment, promotion, upgrading, demotion, transfer, layoff or termination, rates of training or retraining (including apprenticeship and on-the-job training).

No person in the United States shall, on the grounds of race, color or national origin be excluded from participation in, be denied the proceeds of, or be subject to discrimination in the performance of this Agreement.

ARTICLE 13. MAINTENANCE OF RECORDS; AUDITS; LICENSES
A. CONTRACTOR shall maintain records, accounts, property records, and personnel records in accordance with generally accepted accounting principles, as deemed necessary by COUNTY to assure proper accounting of funds and compliance with the provisions of this Agreement.

B. CONTRACTOR shall provide COUNTY all information, reports, records and documents required by this Agreement or by COUNTY ordinances, rules or procedures, or as needed by COUNTY to monitor and evaluate CONTRACTOR’S performance. Such materials shall also be made available to COUNTY upon request for auditing purposes. Inspection or copying will occur during normal business hours, and as often as COUNTY may deem necessary.
COUNTY shall have the right to obtain and inspect any audit pertaining to the performance of this Agreement or CONTRACTOR made by any local, state or federal agency. To the extent such materials are in the possession of a third party, CONTRACTOR must obtain them from that third party, or certify in writing to COUNTY why it was unable to do so. CONTRACTOR shall retain all records and supporting documents related to this Agreement in accordance with all applicable laws, rules and regulations, and, at a minimum, retain all records and supporting documents related to this Agreement, except duplicate copies or drafts, for at least three (3) years after the termination date.

C. CONTRACTOR shall obtain any licenses required to provide the Scope of Services and maintain full compliance with any licensure requirements. Copies of reports provided to or by any licensing or regulatory agency shall be forwarded to COUNTY within ten (10) days of receipt by CONTRACTOR. CONTRACTOR shall immediately notify COUNTY if the required licenses of any of its principles or agents working on this Agreement are terminated, suspended, revoked or are otherwise invalid and/or are no longer in good standing.

ARTICLE 14. PUBLIC RECORDS
Pursuant to Florida Statutes §119.0701, to the extent CONTRACTOR is performing services on behalf of COUNTY, CONTRACTOR shall:

A. Keep and maintain public records that would ordinarily be required by COUNTY to perform the service.

B. Upon request from COUNTY’S custodian of public records, provide COUNTY with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.

C. Ensure that public records that are exempt or confidential from public records disclosure requirements are not disclosed except as authorized by law for the duration of this Agreement and following completion of this Agreement if CONTRACTOR does not transfer the records to COUNTY.

D. Upon completion of this Agreement, transfer, at no cost, to COUNTY all public records in possession of CONTRACTOR or keep and maintain public records required by COUNTY to perform the service. If CONTRACTOR transfers all public records to COUNTY upon completion of this Agreement, CONTRACTOR shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If CONTRACTOR keeps and maintains public records upon completion of this Agreement, CONTRACTOR shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to COUNTY, upon request from COUNTY’S custodian of public records, in a format that is compatible with the information technology systems of COUNTY.
IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO COUNTY’S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:

Phone: 941.742.5845
Email: Debbie.Scaccianoce@mymanatee.org

Mail or hand delivery:
Attn: Records Manager
1112 Manatee Avenue West
Bradenton, FL 34205

ARTICLE 15. INDEMNIFICATION
Each Party shall defend, indemnify, and hold harmless the other, its officers, employees and agents, from any and all third-party claims, liabilities, loss, or cause of action for property damage or bodily injury, including death, arising out of any negligent actions or omissions of the indemnifying party, its agents, officers, employees or agents in the performance of this Agreement, including without limitation, defects in design, or errors or omissions that result in material cost increases to the indemnified party. Such indemnification shall include, but not be limited to, the payment of all valid claims, losses, and judgements of any nature whatsoever in connection therewith and the payment of all related fees and costs, including attorneys’ fees, incurred by the indemnified party in connection with the indemnifying party’s activities arising out of the performance of this Agreement. This indemnification obligation shall not be construed to negate, abridge or reduce any other rights or remedies which otherwise may be available to an indemnified party or person described in this paragraph or deemed to affect the rights, privileges and immunities of COUNTY as set forth in Section 768.28, Florida Statutes.

ARTICLE 16. NO WAIVER OF SOVEREIGN IMMUNITY
Nothing herein shall be interpreted as a waiver by COUNTY of its rights, including the limitations of the waiver of immunity as set forth in Florida Statutes § 768.28, or any other statutes or immunities. COUNTY expressly reserves these rights to the full extent allowed by law.

ARTICLE 17. INSURANCE

A. CONTRACTOR shall, at its own cost and expense, acquire and maintain (and cause any subcontractors, representatives, or agents to acquire and maintain) insurance policies that comply with the Insurance Requirements, attached as Exhibit D, during the term of this Agreement, to include any renewal terms.

B. Certificates of Insurance and copies of policies evidencing the insurance coverage specified in Exhibit D shall be filed with the Procurement Official before the Effective Date of this Agreement. The required certificates shall identify the type of policy, policy number, date of


expiration, amount of coverage, companies affording coverage, shall refer specifically to the
title of this Agreement, and shall name Manatee County as an additional insured. No changes
shall be made to the insurance coverage without prior written approval by COUNTY’S Risk
Management Division.

C. Insurance shall remain in force for at least three (3) years after completion of services under
this Agreement in the amounts and types of coverage as required by Exhibit D, including
coverage for all products and services completed under this Agreement.

D. If the initial insurance expires prior to the termination of this Agreement, renewal Certificates
of Insurance and required copies of policies shall be furnished by CONTRACTOR and
delivered to the Procurement Official thirty (30) days prior to the date of their expiration.

ARTICLE 18. SOLICITATION OF AGREEMENT
CONTRACTOR warrants that it has not employed or retained any company or person other than
a bona fide employee working solely for CONTRACTOR to solicita or secure this Agreement,
and that it has not paid or agreed to pay any company or person other than an employee working
solely for CONTRACTOR, any fee, commission, percentage, brokerage fee, gift, contingent fee,
or any other consideration contingent upon or resulting from the award or making of this
Agreement. For breach or violation of this warranty, COUNTY shall have the right to annul this
Agreement without liability, or at its discretion, to deduct from this Agreement price or
consideration or otherwise recover the full amount of such fee, commission, percentage,
brokerage fee, gifts, or contingent fee.

ARTICLE 19. ASSIGNMENT AND SUBCONTRACTING
CONTRACTOR shall not assign or transfer any right or duty under this Agreement to any other
party without the prior written consent of COUNTY. In the event CONTRACTOR asserts it is
necessary to utilize the services of third parties to perform any service under this Agreement,
CONTRACTOR shall first obtain prior written approval of COUNTY.

Approval to utilize any third party shall not relieve CONTRACTOR from any direct liability or
responsibility to COUNTY pursuant to the provisions of this Agreement, or obligate COUNTY
to make any payments other than payments due to CONTRACTOR as outlined in this
Agreement. All terms and conditions of this Agreement shall extend to and be binding on any
approved purchaser, assignee, or other successor in interest.

Assignment, pledging, sale, transfer or encumbering of any interest or rights under this
Agreement, to anyone other than the CONTRACTOR, without the prior written consent of the
COUNTY, shall be grounds for immediate termination of this Agreement.

ARTICLE 20. CERTIFICATION OF NON-PAYMENT OF COMMISSION OR GIFT
CONTRACTOR warrants that it has not employed or retained any company or person other than
a bona fide employee working solely for CONTRACTOR to solicit or secure this Agreement,
and that it has not paid or agreed to pay any company or person other than an employee working
solely for CONTRACTOR, any fee, commission, percentage, brokerage fee, gift, contingent fee,
or any other consideration contingent upon or resulting from the award or making of this
Agreement. For breach or violation of this warranty, COUNTY shall have the right to annul this Agreement, without liability or at its discretion to deduct from the agreement price consideration or otherwise recover the full amount of such fee, commission, percentage, brokerage fee, gifts, or contingent fee.

**ARTICLE 21. KEY PERSONNEL**
The following key personnel shall be the COUNTY primary contacts assigned to this Agreement by CONTRACTOR:

Charles Richards, President

CONTRACTOR shall notify the COUNTY in writing within ten business days of any changes to the key personnel.

**ARTICLE 22. SUB-CONTRACTORS**
If CONTRACTOR receives written approval from the COUNTY to use the services of a sub-contractor(s), CONTRACTOR shall utilize the fees specified in *Exhibit B* for any subcontractors utilized in the provision of services.

**ARTICLE 23. LIABILITY FOR NEGLIGENCE.**
To the fullest extent allowed by law, the individuals performing services pursuant to this Agreement shall be personally liable for negligent acts or omissions. To the fullest extent allowed by law, CONTRACTOR shall likewise be liable for negligent acts or omissions in the performance of services pursuant to this Agreement.

**ARTICLE 24. NOTICES**
All notices, requests and authorizations provided for herein shall be in writing and shall be delivered by hand or mailed through the U.S. Mail, addressed as follows:

To COUNTY: Manatee County Government
Parks and Natural Resources
Attn: Env Program Mgr- Ecological
5502 33rd Avenue Drive West
Bradenton, Fl 34209
Phone: (941) 742 5923 X 8073
Email: damon.moore@mymanatee.org

To CONTRACTOR: Rick Richards, Inc.
Attn: Rick Richards
24605 53rd Ave East
Myakka City, FL 34251
Phone: (941) 322-2375
Email: rrinc@mailmt.com
ARTICLE 25. RELATIONSHIP OF PARTIES
The relationship of CONTRACTOR to COUNTY shall be that of an independent contractor. Nothing herein contained shall be construed as vesting or delegating to CONTRACTOR or any of the officers, employees, personnel, agents, or sub-contractors of CONTRACTOR any rights, interest or status as an employee of COUNTY. COUNTY shall not be liable to any person, firm or corporation that is employed by Agreements or provides goods or services to CONTRACTOR in connection with this Agreement or for debts or claims accruing to such parties. CONTRACTOR shall promptly pay, discharge or take such action as may be necessary and reasonable to settle such debts or claims.

ARTICLE 26. NO CONFLICT
By accepting award of this Agreement, CONTRACTOR, which shall include its directors, officers and employees, represents that it presently has no interest in and shall acquire no interest in any business or activity which would conflict in any manner with the performance of duties or services required hereunder.

ARTICLE 27. ETHICAL CONSIDERATIONS
CONTRACTOR recognizes that in rendering the services pursuant to the provisions of this Agreement, CONTRACTOR is working for the residents of Manatee County, Florida, subject to public observation, scrutiny and inquiry; and based upon said recognition CONTRACTOR shall, in all of its relationships with COUNTY pursuant to this Agreement, conduct itself in accordance with all of the recognized applicable ethical standards set by any related national societies, and the reasonable traditions to perform the services. CONTRACTOR shall be truthful in its communications with COUNTY personnel regarding matters pertaining to this Agreement and the scope of services rendered to COUNTY.

ARTICLE 28. PUBLIC ENTITY CRIMES
CONTRACTOR has been made aware of the Florida Public Entity Crimes Act, Florida Statutes § 287.133, specifically section 2(a), and COUNTY’S requirement that CONTRACTOR comply with it in all respects prior to and during the term of this Agreement.

ARTICLE 29. TAXES
COUNTY is exempt from Federal Excise and State Sales Taxes (F.E.T. Exemption Certificate No. 59-78-0089K; FL Sales Tax Exemption Certificate No. 51-02-027548-53C). Therefore, CONTRACTOR is prohibited from charging or imposing any sales or service taxes. Nothing herein shall affect CONTRACTOR’S normal tax liability.

CONTRACTOR shall be responsible for payment of federal, state, and local taxes which may be imposed upon CONTRACTOR under applicable law to the extent that CONTRACTOR is responsible for the payment of same under applicable law.

ARTICLE 30. FORCE MAJEURE
Neither party shall be considered in default in performance of its obligations hereunder to the extent that performance of such obligations or any of them is delayed or prevented by Force Majeure.
Force Majeure shall include, but not be limited to, hostility, revolution, civil commotion, strike, epidemic, accident, fire, flood, wind, earthquake, hurricane, explosion, lack of or failure of transportation facilities, any law, proclamation, regulation, ordinance or other act of government, or any act of God or any cause whether of the same or different nature, existing or future; provided that the cause, whether or not enumerated in this Article, is beyond the control and without the fault or negligence of the party seeking relief under this Article.

ARTICLE 31. GOVERNING LAW, JURISDICTION AND VENUE
This Agreement shall be governed by the laws of the State of Florida. Any action filed regarding this Agreement will be filed only in Manatee County, Florida, or if in Federal Court, the Middle District of Florida, Tampa Division.

ARTICLE 32. ATTORNEY FEES
In the event of any litigation arising under the terms of this Agreement, each party shall be responsible for their own attorney's fees, including appellate fees, regardless of the outcome of the litigation.

ARTICLE 33. PATENT AND COPYRIGHT RESPONSIBILITY
Any material or design specified by CONTRACTOR or supplied by CONTRACTOR pursuant to this Agreement shall not knowingly infringe any patent or copyright, and CONTRACTOR shall be solely responsible for securing any necessary licenses required for patented or copyrighted material utilized by CONTRACTOR in the performance of the Exotic Vegetation Removal, Minor Excavation, Planting and Maintenance services.

ARTICLE 34. AMENDMENTS
This Agreement and Exhibits referenced herein constitute the entire Agreement between the parties with respect to subject matter and mutually agree that no verbal agreements, representations, warranties or other understandings affecting the same exist. No amendment hereof shall be effective until and unless reduced to writing and executed by the parties. The parties shall execute any additional documents as may be necessary to implement and carry out the intent of this Agreement.

ARTICLE 35. SEVERABILITY
It is understood and agreed by the parties hereto that if any part, term, or provision of this Agreement is held to be illegal or in conflict with any law, the validity of the remaining portions or provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if this Agreement did not contain the particular part, term or provision held to be invalid.

ARTICLE 36. LEGAL REFERENCES
All references to statutory sections or chapters shall be construed to include subsequent amendments to such provisions, and to refer to the successor provision of any such provision. References to “applicable law” and “general law” shall be construed to include provisions of local, state and federal law, whether established by legislative action, administrative rule or regulation, or judicial decision.
ARTICLE 37. HEADINGS, CONSTRUCTION
The parties agree that they have each participated in the drafting of this Agreement and that the rules with respect to construing ambiguities against the drafter of a contract shall not apply in any action or litigation regarding this Agreement. All articles and descriptive headings of paragraphs of this Agreement are inserted for convenience only and shall not affect the construction or interpretation hereof.

ARTICLE 38. TIME
For purposes of computing any period of number of days hereunder for notices or performance of ten (10) days or less, Saturdays, Sundays and holidays shall be excluded, unless otherwise stated.

ARTICLE 39. AUTHORITY TO EXECUTE
Each of the Parties hereto covenants to the other Party that it has lawful authority to enter into this Agreement.

[Remainder of page intentionally left blank]
IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed effective as of the date set forth above.

RICK RICHARDS, INC.

By: [Signature]

Print Name & Title of Above Signer

Date: 5/25/19

MANATEE COUNTY, a political subdivision of the State of Florida

By: [Signature]


Date: [Signature]
EXHIBIT A, SCOPE OF SERVICES
A.01. SCOPE
The scope of services to be performed by Contractor combines the following needs for Exotic Vegetation Removal, Minor Excavation, Planting and Maintenance Services for the purpose of maximizing the quality and minimizing the cost for these services and materials. Contractor shall furnish all equipment, labor, materials, supplies, licensing, transportation, and other components necessary to provide the following:

A. Exotic Vegetation Removal and Maintenance;
B. Minor Earth Excavation;
C. Native Vegetation Planting and Maintenance.

A.02. GENERAL REQUIREMENTS
Contractor shall provide the following requirements:

A. Exotic Vegetation Removal and Maintenance: This work primarily involves reducing the coverage of exotic/nuisance plants and enhancing and maintaining vegetative communities using established habitat management techniques. Work may also include planting services as described in Category C, Native Planting and Maintenance.

B. Minor Earth Excavation: This work primarily involves minor earth moving, erosion repairs, scraping and contouring for maintaining proper elevations and slopes for eventual planting platforms.

C. Native Planting and Maintenance: This work primarily involves furnishing all plants, materials, equipment, and labor necessary for installation of plant materials, as specified by the Parks and Natural Resources project manager for each job. Work may also include grading planting area to specified elevations, applying organic topsoil and/or mulch, chemically treating and/or manually removing exotic vegetation from planting area prior to and following installation of plants, and watering services.

A.03. SERVICE REQUIREMENTS
Contractor’s services shall include but not be limited to:

A. Ability to identify plants and assess site conditions for maintenance;
B. Ability to provide labor for trash and debris removal;
C. Experience with maintenance of nuisance/exotic plants with appropriate pesticide applicator licenses and certifications;
D. Experience with roller choppers, Brown’s tree cutters, mulchers, and other heavy equipment typically used in habitat restoration and management;
E. Ability to provide material disposal as directed;
F. Ability to apply herbicides following material removal on project sites;
G. Ability to follow instructions provided by County staff;
H. Ability to mobilize and provide installation on planting/maintenance projects with short deadlines;
I. Ability to identify plants and assess site conditions for plant suitability; and
J. Ability to provide plant watering for required hydration during drought periods.

END OF EXHIBIT A
EXHIBIT B
FEE RATE SCHEDULE

The CONTRACTOR shall be paid by COUNTY, as provided under this Agreement. Compensation payable to CONTRACTOR for performing the scope of services shall not to exceed a cumulative total of $75,000 annually.

Compensation payable to the CONTRACTOR shall be established using the unit prices listed in the table below Exhibit B.

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<thead>
<tr>
<th>DISCIPLINE /POSITION/JOB TITLE</th>
<th>Rates</th>
</tr>
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<tbody>
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<td>Exotic Plant Manager</td>
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<td>Weed Technician</td>
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<td>Equipment Operators</td>
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<td>Ecologist</td>
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<td>Professional Wetland Scientist</td>
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<td>Cert Arborist</td>
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<td><strong>Equipment listing</strong></td>
<td><strong>Hourly Rate</strong></td>
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<td>Cat Loader</td>
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<td>Dozer</td>
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<tr>
<td>Excavator (64,000 lbs)</td>
<td>Quoted Per Project</td>
</tr>
<tr>
<td>Bush hog</td>
<td>$20.00</td>
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<tr>
<td>Boat</td>
<td>$20.00</td>
</tr>
<tr>
<td>Barge</td>
<td>$10.00</td>
</tr>
<tr>
<td>Swamp Buggy</td>
<td>$55.00</td>
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<tr>
<td>Grinding head</td>
<td>$20.00</td>
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<tr>
<td>Dump Trailor</td>
<td>Quoted Per Project</td>
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<tr>
<td>RTV</td>
<td>$20.00</td>
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<tr>
<td>UTV</td>
<td>$20.00</td>
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<tr>
<td>ATV</td>
<td>$20.00</td>
</tr>
<tr>
<td>Mower</td>
<td>$20.00</td>
</tr>
<tr>
<td>Chipper</td>
<td>$55.00</td>
</tr>
<tr>
<td>Chain saw/Misc Gas power tools</td>
<td>$20.00</td>
</tr>
<tr>
<td>Equipment Transport to site</td>
<td>Quoted Per Project</td>
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<td>----------------------------</td>
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<tr>
<td>Generator</td>
<td>Quoted Per Project</td>
</tr>
<tr>
<td>Sprayer</td>
<td>$20.00</td>
</tr>
<tr>
<td>GPS Unit</td>
<td>$73.00</td>
</tr>
<tr>
<td>Surveying Equipment</td>
<td>$25.00</td>
</tr>
<tr>
<td>Power Rake</td>
<td>$50.00</td>
</tr>
<tr>
<td>Seed Drill</td>
<td>$110.00</td>
</tr>
</tbody>
</table>
EXHIBIT B, FEE RATE SCHEDULE

1. FEES
   Fees for the goods and services detailed in this Agreement shall be as indicated in this Exhibit B.

2. ESCALATION/DE-ESCALATION
   Contractor fees for services shall remain firm for a minimum of three (3) years after execution of the Agreement. Any escalation or de-escalation in pricing thereafter will be based on the Bureau of Labor Statistics ECI Index (Employment Cost Index change in most recent 12-month period. No more than one price increase is allowed in a 12 month period.

[Remainder of page intentionally left blank]
EXHIBIT C, AFFIDAVIT OF NO CONFLICT

STATE OF

COUNTY OF

BEFORE ME, the undersigned authority, this day personally appeared [INSERT NAME] Charles Richards, as [INSERT TITLE] President of [INSERT SUPPLIER NAME] Rick Richards Inc., with full authority to bind (hereinafter "CONTRACTOR"), who being first duly sworn, deposes and says that CONTRACTOR:

(a) Is not currently engaged and will not become engaged in any obligations, undertakings or contracts that will require CONTRACTOR to maintain an adversarial role against the County or that will impair or influence the advice, recommendations or quality of work provided to the County; and

(b) Has provided full disclosure of all potentially conflicting contractual relationships and full disclosure of contractual relationships deemed to raise a question of conflict(s); and

(c) Has provided full disclosure of prior work history and qualifications that may be deemed to raise a possible question of conflict(s).

Affiant makes this Affidavit for the purpose of inducing Manatee County, a political subdivision of the State of Florida, to enter into this Agreement No. for

DATED this 25th day of May, 2019.

Signature

The foregoing instrument was sworn to and acknowledged before me this 25th day of May, 2019, by Charles Richards, as President of Rick Richards Inc., as he/she is personally known to me or has produced FL DC as identification.
EXHIBIT D, INSURANCE AND BOND REQUIREMENTS

The CONTRACTOR will not commence work under the resulting Agreement until all insurance coverages indicated herein have been obtained. The CONTRACTOR shall obtain and submit to the Procurement Division within ten (10) calendar days from the date of notice of intent to award, at its expense, the following minimum amounts of insurance (inclusive of any amounts provided by an umbrella or excess policy): Work under this Agreement cannot commence until all insurance coverages indicated herein have been obtained on a standard ACORD form (inclusive of any amounts provided by an umbrella or excess policy):

<table>
<thead>
<tr>
<th>STANDARD INSURANCES</th>
<th>REQUIRED LIMITS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. Automobile Liability Insurance:</strong></td>
<td>Coverage must be afforded under a per occurrence policy form including coverage for all owned, hired and non-owned vehicles for bodily injury and property damage of not less than:</td>
</tr>
<tr>
<td></td>
<td>• $ 1,000,000 Combined Single Limit; OR</td>
</tr>
<tr>
<td></td>
<td>• $ 500,000 Bodily Injury and $ 500,000 Property Damage</td>
</tr>
<tr>
<td></td>
<td>• $10,000 Personal Injury Protection (No Fault)</td>
</tr>
<tr>
<td></td>
<td>• $ 500,000 Hired, Non-Owned Liability</td>
</tr>
<tr>
<td></td>
<td>• $10,000 Medical Payments</td>
</tr>
<tr>
<td></td>
<td><em>This policy shall contain severability of interests’ provisions.</em></td>
</tr>
<tr>
<td><strong>2. Commercial General Liability Insurance:</strong></td>
<td>Coverage shall be afforded under a per occurrence policy form, policy shall be endorsed and name “Manatee County, a political subdivision of the State of Florida” as an Additional Insured, and include limits not less than:</td>
</tr>
<tr>
<td>(Per Occurrence form only; claims-made form is not acceptable)</td>
<td>• $ 1,000,000 Single Limit Per Occurrence</td>
</tr>
<tr>
<td></td>
<td>• $ 2,000,000 Aggregate</td>
</tr>
<tr>
<td></td>
<td>• $1,000,000 Products/Completed Operations Aggregate</td>
</tr>
<tr>
<td></td>
<td>• $ 1,000,000 Personal and Advertising Injury Liability</td>
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<td></td>
<td>• $ 50,000 Fire Damage Liability</td>
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<td></td>
<td>• $ 10,000 Medical Expense, and</td>
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<td>• $ 1,000,000, Third Party Property Damage</td>
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<tr>
<td></td>
<td>• $ Project Specific Aggregate (Required on projects valued at over $10,000,000)</td>
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<tr>
<td></td>
<td><em>This policy shall contain severability of interests’ provisions.</em></td>
</tr>
<tr>
<td><strong>3. Employer’s Liability Insurance</strong></td>
<td>Coverage limits of not less than:</td>
</tr>
<tr>
<td></td>
<td>• $100,000 Each Accident</td>
</tr>
<tr>
<td></td>
<td>• $500,000 Disease Each Employee</td>
</tr>
<tr>
<td></td>
<td>• $500,000 Disease Policy Limit</td>
</tr>
<tr>
<td><strong>4. Worker’s Compensation Insurance</strong></td>
<td>Coverage limits of not less than:</td>
</tr>
<tr>
<td></td>
<td>• Statutory workers’ compensation coverage shall apply for all employees in compliance with the laws and statutes of the State of</td>
</tr>
<tr>
<td></td>
<td>Coverage Options</td>
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<tr>
<td></td>
<td>US Longshoremen &amp; Harbor Workers Act Coverage</td>
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<tr>
<td></td>
<td>Jones Act Coverage</td>
</tr>
<tr>
<td></td>
<td>NOTE: Workers’ Compensation coverage is a firm requirement. Elective exemptions are considered on a case-by-case basis and are approved in a very limited number of instances.</td>
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<table>
<thead>
<tr>
<th>OTHER INSURANCES</th>
<th>REQUIRED LIMITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>5. Aircraft Liability Insurance</td>
<td>Coverage shall be afforded under a per occurrence policy form, policy shall be endorsed and name ‘Manatee County’ a political subdivision of the State of Florida’ as an Additional Insured, and include limits not less than:</td>
</tr>
<tr>
<td></td>
<td>• $ Each Occurrence Property and Bodily Injury with no less than $100,000 per passenger each occurrence or a ‘smooth’ limit.</td>
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<tr>
<td></td>
<td>• $ General Aggregate</td>
</tr>
<tr>
<td>6. Unmanned Aircraft Liability Insurance (Drone)</td>
<td>Coverage shall be afforded under a per occurrence policy form, policy shall be endorsed and name ‘Manatee County’ a political subdivision of the State of Florida’ as an Additional Insured, and include limits not less than:</td>
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<tr>
<td></td>
<td>• $ Each Occurrence Property and Bodily Injury; Coverage shall specifically include operation of Unmanned Aircraft Systems (UAS), including liability and property damage.</td>
</tr>
<tr>
<td></td>
<td>• $ General Aggregate</td>
</tr>
<tr>
<td>7. Installation Floater Insurance</td>
<td>When the contract or agreement does not include construction of, or additions to, above ground building or structures, but does involve the installation of machinery or equipment, Installation Floater Insurance shall be afforded under a per occurrence policy form, policy shall be endorsed and name “Manatee County, a political subdivision of the State of Florida” as an Additional Insured, and include limits not less than:</td>
</tr>
<tr>
<td></td>
<td>• 100% of the completed value of such addition(s), building(s), or structure(s)</td>
</tr>
<tr>
<td>8. Professional Liability and/or Errors and Omissions (E&amp;O) Liability</td>
<td>Coverage shall be afforded under either an occurrence policy form or a claims-made policy form. If the coverage form is on a claims-made basis, then coverage must be maintained for a minimum of three years from termination of date of the contract. Limits must not be less than:</td>
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<tr>
<td></td>
<td>• $ 1,000,000 Bodily Injury and Property Damage Each Occurrence</td>
</tr>
<tr>
<td>Insurances</td>
<td>• $ 2,000,000 General Aggregate</td>
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</table>
| 9. □ Builder’s Risk Insurance | When the contract or agreement includes the construction of roadways and/or the addition of a permanent structure or building, including the installation of machinery and/or equipment, Builder’s Risk Insurance shall be afforded under a per occurrence policy form, policy shall be endorsed and name “Manatee County, a political subdivision of the State of Florida” as an Additional Insured, and include limits not less than:  
  • An amount equal to 100% of the completed value of the project, or the value of the equipment to be installed  
  • The policy shall not carry a self-insured retention/deductible greater than $10,000  
  Coverage shall be for all risks and include, but not be limited to, storage and transport of materials, equipment, supplies of any kind whatsoever to be used on or incidental to the project, theft coverage, and Waiver of Occupancy Clause Endorsement, where applicable. |
| 10. □ Cyber Liability Insurance | Coverage shall comply with Florida Statute 501.171, shall be afforded under a per occurrence policy form, policy shall be endorsed and name “Manatee County, a political subdivision of the State of Florida” as an Additional Insured, and include limits not less than:  
  • $ Security Breach Liability  
  • $ Security Breach Expense Each Occurrence  
  • $ Security Breach Expense Aggregate  
  • $ Replacement or Restoration of Electronic Data  
  • $ Extortion Threats  
  • $ Business Income and Extra Expense  
  • $ Public Relations Expense  
  NOTE: Policy must not carry a self-insured retention/deductible greater than $25,000. |
| 11. □ Hazardous Materials Insurance (As Noted) | Hazardous materials include all materials and substances that are currently designated or defined as hazardous by the law or rules of regulation by the State of Florida or federal government.  
  All coverage shall be afforded under either an occurrence policy form or a claims-made policy form, and the policy shall be endorsed and name “Manatee County, a political subdivision of the State of Florida” as an Additional Insured. If the coverage form is on a claims-made basis, then coverage must be maintained for a minimum of three years from termination of date of the contract. Limits must not be less than:  
  □ Pollution Liability  
  • Amount equal to the value of the contract, subject to a $1,000,000 minimum, for Bodily Injury and Property Damage to include sudden |
| 12.   | Hazardous Waste Transportation Insurance | CONTRACTOR shall designate the hauler and have the hauler furnish a Certificate of Insurance for Automobile Liability insurance with Endorsement MCS-90 for liability arising out of the transportation of hazardous materials. EPA identification number shall be provided. All coverage shall be afforded under either an occurrence policy form or a claims-made policy form and the policy shall be endorsed and name “Manatee County, a political subdivision of the State of Florida” as an Additional Insured. If the coverage form is on a claims-made basis, then coverage must be maintained for a minimum of three years from termination of date of the contract. Limits must not be less than:

- Amount equal to the value of the contract, subject to a $1,000,000 minimum, per accident. |

| 13.   | Liquor Liability Insurance | Coverage shall be afforded under a per occurrence policy form, policy shall be endorsed and name “Manatee County, a political subdivision of the State of Florida” as an Additional Insured, and include limits not less than:

- $1,000,000 Each Occurrence and Aggregate |

| 14.   | Garage Keeper’s Liability Insurance | Coverage shall be required if the maintenance, servicing, cleaning or repairing of any County motor vehicles is inherent or implied within the provision of the contract. Coverage shall be afforded under a per occurrence policy form, policy shall be endorsed and name “Manatee County, a political subdivision of the State of Florida” as an Additional Insured, and include limits not less than:

- Property and asset coverage in the full replacement value of the lot or garage. |
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<tr>
<td><strong>15. Bailee’s Customer Liability Insurance</strong></td>
<td>Coverage shall be required for damage and/or destruction when County property is temporarily under the care or custody of a person or organization, including property that is on, or in transit to and from the person or organization’s premises. Perils covered should include fire, lightning, theft, burglary, robbery, explosion, collision, flood, earthquake and damage or destruction during transportation by a carrier. Coverage shall be afforded under a per occurrence policy form, policy shall be endorsed and name “Manatee County, a political subdivision of the State of Florida” as an Additional Insured, and include limits not less than:</td>
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<td><strong>16. Hull and Watercraft Liability Insurance</strong></td>
<td>Coverage shall be afforded under a per occurrence policy form, policy shall be endorsed and name “Manatee County, a political subdivision of the State of Florida” as an Additional Insured, and include limits not less than:</td>
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<td><strong>17. Other [Specify]</strong></td>
<td>Coverage shall be afforded under a per occurrence policy form, policy shall be endorsed and name “Manatee County, a political subdivision of the State of Florida” as an Additional Insured, and include limits not less than:</td>
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## BOND REQUIREMENTS

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<tbody>
<tr>
<td>1.</td>
<td><strong>Bid Bond</strong></td>
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<td>A Bid Bond in the amount of $______ or ____% of the total offer. Bid bond</td>
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<tr>
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<td>shall be submitted with the sealed response and shall include project name,</td>
</tr>
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<td>location, and / or address and project number.</td>
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<td>In lieu of the bond, the bidder may file an alternative form of security in the</td>
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<td>amount of $______ or ____% of the total offer. in the form of a money order,</td>
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<td></td>
<td>a certified check, a cashier’s check, or an irrevocable letter of credit issued to</td>
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<td></td>
<td>Manatee County.</td>
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<td><strong>NOTE:</strong> A construction project over $200,000 requires a Bid Bond in the</td>
</tr>
<tr>
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<td>amount of 5% of the total bid offer.</td>
</tr>
<tr>
<td>2.</td>
<td><strong>Payment and Performance Bond</strong></td>
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<td></td>
<td>A Payment and Performance Bond shall be submitted by Successful Bidder for</td>
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<td>100% of the award amount and shall be presented to Manatee County within</td>
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<td>ten (10) calendar days of issuance of the notice of intent to award.</td>
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<td><strong>NOTE:</strong> A construction project over $200,000 requires a Payment and</td>
</tr>
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<td></td>
<td>Performance Bond.</td>
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</table>

Approved: __________ Date: __________

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INSURANCE REQUIREMENTS

I. THE POLICIES ARE TO CONTAIN, OR BE ENDORSED TO CONTAIN, THE FOLLOWING PROVISIONS:

Commercial General Liability and Automobile Liability Coverages

a. “Manatee County, a Political Subdivision of the State of Florida,” is to be named as an Additional Insured in respect to: Liability arising out of activities performed by or on behalf of the CONTRACTOR, his agents, representatives, and employees; products and completed operations of the CONTRACTOR; or automobiles owned, leased, hired or borrowed by the CONTRACTOR. The coverage shall contain no special limitation(s) on the scope of protection afforded to the COUNTY, its officials, employees or volunteers.

In addition to furnishing a Certificate of Insurance, the CONTRACTOR shall provide the endorsement that evidences Manatee COUNTY being listed as an Additional Insured. This can be done in one of two ways: (1) an endorsement can be issued that specifically lists “Manatee County, a Political Subdivision of the State of Florida,” as Additional Insured; or, (2) an endorsement can be issued that states that all Certificate Holders are Additional Insured with respect to the policy.

b. The CONTRACTOR'S insurance coverage shall be primary insurance with respect to the COUNTY, its officials, employees and volunteers. Any insurance or self-insurance maintained by the COUNTY, its officials, employees or volunteers shall be excess of CONTRACTOR's insurance and shall be non-contributory.

c. The insurance policies must be on an occurrence form.

Workers' Compensation and Employers' Liability Coverages

The insurer shall agree to waive all rights of subrogation against the COUNTY, its officials, employees and volunteers for losses arising from work performed by the CONTRACTOR for the COUNTY.

II. GENERAL INSURANCE PROVISIONS APPLICABLE TO ALL POLICIES:

a. Prior to the execution of contract, or issuance of a Purchase Order, and then annually upon the anniversary date(s) of the insurance policy’s renewal date(s) for as long as this contract remains in effect, CONTRACTOR shall furnish the COUNTY with a Certificate(s) of Insurance (using an industry accepted certificate form, signed by the Issuer, with applicable endorsements, and containing the solicitation or contract number, and title or description) evidencing the coverage set forth above and naming “Manatee County, a Political Subdivision of the State of Florida” as an Additional Insured on the applicable coverage(s) set forth above.

b. If the policy contains an aggregate limit, confirmation is needed in writing (letter, email, etc.) that the aggregate limit has not been eroded to procurement representative when supplying Certificate of Insurance.
In addition, when requested in writing from the COUNTY, CONTRACTOR will provide the COUNTY with a certified copy of all applicable policies. The address where such certificates and certified policies shall be sent or delivered is as follows:

Manatee County, a Political Subdivision of the State of Florida
Attn: Risk Management Division
1112 Manatee Avenue West, Suite 969
Bradenton, FL  34205

c. The project’s solicitation number and title shall be listed on each certificate.

d. CONTRACTOR shall provide thirty (30) days written notice to the Risk Manager of any cancellation, non-renewal, termination, material change, or reduction in coverage of any insurance policies to procurement representative including solicitation number and title with all notices.

e. CONTRACTOR agrees that should at any time CONTRACTOR fail to meet or maintain the required insurance coverage(s) as set forth herein, the COUNTY may terminate this contract.

f. The CONTRACTOR waives all subrogation rights against COUNTY, a Political Subdivision of the State of Florida, for all losses or damages which occur during the contract and for any events occurring during the contract period, whether the suit is brought during the contract period or not.

g. The CONTRACTOR has sole responsibility for all insurance premiums and policy deductibles.

h. It is the CONTRACTOR’S responsibility to ensure that his agents, representatives and subcontractors comply with the insurance requirements set forth herein. CONTRACTOR shall include his agents, representatives, and subcontractors working on the project or at the worksite as insured under its policies, or CONTRACTOR shall furnish separate certificates and endorsements for each agent, representative, and subcontractor working on the project or at the worksite. All coverages for agents, representatives, and subcontractors shall be subject to all of the requirements set forth to the procurement representative.

i. All required insurance policies must be written with a carrier having a minimum A.M. Best rating of A- FSC VII or better. In addition, the COUNTY has the right to review the CONTRACTOR’S deductible or self-insured retention and to require that it be reduced or eliminated.

III. CONTRACTOR understands and agrees that the stipulated limits of coverage listed herein in this insurance section shall not be construed as a limitation of any potential liability to the COUNTY, or to others, and the COUNTY’S failure to request evidence of this insurance coverage shall not be construed as a waiver of CONTRACTOR’S obligation to provide and maintain the insurance coverage specified.

IV. The enclosed Hold Harmless Agreement shall be signed by the CONTRACTOR and shall become a part of the contract.
V. CONTRACTOR understands and agrees that the COUNTY does not waive its immunity and nothing herein shall be interpreted as a waiver of the COUNTY’S rights, including the limitation of waiver of immunity, as set forth in Florida Statutes 768.28, or any other statutes, and the COUNTY expressly reserves these rights to the full extent allowed by law.

VI. No award shall be made until the Procurement Division has received the Certificate of insurance and Hold Harmless Agreement in accordance with this section.

VII. BONDING REQUIREMENTS

Bid Bond/Certified Check. By submitting a proposal, the CONTRACTOR agrees should its proposal be accepted, to execute the form of Agreement and present the same to COUNTY for approval within ten (10) calendar days after notice of intent to award. The CONTRACTOR further agrees that failure to execute and deliver said form of Agreement within ten (10) calendar days will result in damages to COUNTY and as guarantee of payment of same a bid bond/certified check shall be enclosed within the submitted sealed proposal in the amount of five (5%) percent of the total amount of the proposal. The CONTRACTOR further agrees that in case the CONTRACTOR fails to enter into an Agreement, as prescribed by COUNTY, the bid bond/certified check accompanying the proposal shall be forfeited to COUNTY as agreed liquidated damages. If COUNTY enters into an agreement with a CONTRACTOR, or if COUNTY rejects any and/or all proposals, accompanying bond will be promptly returned.

Payment and Performance Bonds. Prior to commencing work, the CONTRACTOR shall obtain, for the benefit of and directed to COUNTY, a Payment and Performance Bond satisfying the requirements of Section 255.05, Florida Statutes, covering the faithful performance by the CONTRACTOR of its obligation under the Contract Documents, including but not limited to the construction of the project on the project site and the payment and obligations arising thereunder, including all payments to Subcontractors, laborers, and materialmen. The surety selected by the CONTRACTOR to provide the Payment and Performance Bond shall be approved by COUNTY prior to issuance of such Bond, which approval shall not be unreasonably withheld or delayed provided that surety is rated A- or better by Best’s Key Guide, latest edition.

Failure to provide the required bonds on the prescribed form may result in CONTRACTOR being deemed nonresponsive. Bonds must be in the form prescribed in Section 255.05, Florida Statutes, and must not contain notice, demand or other terms and conditions, including informal pre-claim meetings, not provided for in Section 255.05, Florida Statutes.

Bonds shall be in an amount equal to 100% of the contract price issued by a duly authorized and nationally recognized surety company, authorized to do business in the State of Florida, satisfactory to COUNTY. Surety shall be rated as “A-” or better by Best’s Key Guide, latest edition. The attorney-in-fact who signs the bonds must file with the bonds, a certificate and effective dated copy of power-of-attorney. Payment and Performance Bonds shall be issued to “Manatee County, a political subdivision of the State of Florida”, within ten (10) calendar days after issuance of notice of intent to award.

In addition, pursuant to Section 255.05(1)(b), Florida Statutes, prior to commencing work, the CONTRACTOR shall be responsible and bear all costs associated to record the Payment and Performance Bond with the Manatee County Clerk of the Circuit Court. A certified copy of said recording shall be furnished to the Procurement Division upon filing. Pursuant to Section 255.05(1)(b), Florida Statutes, COUNTY will make no payment to the CONTRACTOR until the CONTRACTOR has complied with this paragraph.
Furnishing Payment and Performance Bonds shall be requisite to execution of an Agreement with COUNTY. Said Payment and Performance Bonds will remain in force for the duration of this Agreement with the premiums paid by the CONTRACTOR. Failure of the CONTRACTOR to execute such Agreement and to supply the required bonds shall be just cause for cancellation of the award. COUNTY may then contract with the next lowest, responsive and responsible CONTRACTOR or re-advertise this RFP.

Failure of COUNTY at any time to require performance by the CONTRACTOR of any provisions set out in the resulting Agreement will in no way affect the right of COUNTY, thereafter, to enforce those provisions.

[Remainder of page intentionally left blank]
CONTRACTOR'S INSURANCE STATEMENT

THE UNDERSIGNED has read and understands the aforementioned insurance and bond requirements of this Agreement and shall provide the insurance and bonds required by this section within ten (10) days of execution of the Agreement by Contractor.

Contractor Name: Rick Richards
Authorized Signature: [Signature]
Date: 5/25/19

Print Name: Charles Richards
Insurance Agency: Atlas

Agent Name: Laura Denny
Agent Phone: 941-366-8424

Surety Agency: Nicholson + Company
Surety Name: Kevin
Surety Phone: 727-209-1803

Please return this completed and signed statement with your agreement.