

File:	
Assigned To:	

**REQUEST FOR LEGAL SERVICES**

**TO:** Mitchell O. Palmer, County Attorney  
**AUTHORIZED BY:** Robert Smith, Public Safety Director  
**SUBJECT:** ILA with East Manatee Fire Rescue  
**CONTACT PERSON:** Stephen Krivjanik, EMS Chief  
**DATE:** June 29, 2015

**Service Required:** (please circle or underline)

Review Documents  
 Attend Meetings

Draft Document  
 Advise

Written Opinion Requested  
 Other:

**1. Brief statement of the nature of the request or problem:**

Manatee County EMS (MCEMS) and East Manatee Fire Rescue (EMFR) wish to enter an Inter-local Agreement for the purposes of temporarily relocating and housing EMS and fire rescue personnel while the existing station is demolished and rebuilt. The attached draft ILA outlines the responsibilities of both parties. A modular trailer has been purchased by EMFR and is to be moved to a location within Tom Bennett Park, a county owned property. MCEMS and EMFR will provide emergency responses from the temporary location until the time when construction of the new station has been completed and a CO received.

Please review and make ready the attached draft ILA. EMFR has reviewed and found no fault in the draft, as presented.

**2. Discussion of the implications and the possible impact if not apparent from preceding information:**

If an agreement cannot be reached between both parties, the emergency medical services division will be forced to find alternative housing and a location for EMS crews and the associated ambulance.

**3. Time considerations and their significance:**

The demolition of the existing station is scheduled to begin during the month of December. After the demolition is complete, the construction of the new station will commence. Demolition and construction time is estimated to last one year. EMFR and MCEMS must begin the process of readying the temporary station to ensure the move can be completed prior to the commencement of demolition.

**4. Factual background:**

MCEMS and EMFR currently share a successful relationship. Currently, three EMS stations are based out of EMFR stations. This includes MCEMS Stations 12, 15, and 17. An ILA is in place which governs the responsibilities of each organization.

MCEMS believes an ILA to be necessary to outline the responsibilities and cost associated in commencing this project.

**5. List and/or attach related documents and known authorities (i.e., statute, ordinance, resolution, administrative code, legal case, contract, lease, letter, memorandum, prior legal opinion, etc.).**

Please find the attached draft ILA.

**6. Identify prior legal assistance on this or a related matter and the attorney who handled it:**

No prior legal assistance has been received related to this matter.

**7. Name and telephone number of other interested or opposing parties or their counsel:**

East Manatee Fire Rescue  
Byron Teates, Fire Chief  
3200 Lakewood Ranch Boulevard  
Bradenton, Florida 34211  
(941) 751-5611

**8. Other (anything else that should be brought to the attention of the County Attorney's Office):**

None

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