

# MEMORANDUM

To: Vicki Tessmer, Board Records *OTB*  
From: Donna M. Stevens / Contract Specialist  
Date: **October 7, 2015**  
Subject: ACA# 1/ Solicitation #14-1824-DS / Satellite Lift Station R  
& R – Emergency Generators – 2013 Group C



In accordance with Resolution R-07-189, adopted October 9, 2007, please accept the attached ACA #1 which decreases the Contract amount by \$ 23,588.00, which does not exceed \$100,000.00, from \$270,674.00 to \$ 247,086.00 which provides for Final Contract Pay Adjustments.

The completion date remains unchanged: June 17, 2015

## INSTRUCTIONS TO BOARD RECORDS

Please send confirmation of acceptance to the following:

Florida Power Solutions, Inc. [EricB@FLPowerSolutions.com](mailto:EricB@FLPowerSolutions.com)

Copies to: Donna M. Stevens/Contract Specialist  
Sherri Robinson, Project Manager, Public Works Department

Should you have any questions, please call me at ext. 3045.

Thank you.

/jns

Attachments to Board Records Only:

1. Department Memorandum dated 9/10/2015
2. Executed ACA # 1 dated 9/11/2015
3. Term Encumbrance dated 10/6/2015

Financial Management Department  
Purchasing Division  
1112 Manatee Avenue West, Suite 803  
Phone number: (941) 749-3014

# MEMORANDUM



To: Melissa M. Wendel, CPPO, Purchasing Official  
From: Jeff Streitmatter III, P.E., Project Management Div. Manager  
Date: September 10, 2015  
Subject: Administrative Contract Adjustment No. 1  
Satellite Lift Station R & R – Emergency Generators – 2013 Group C  
Florida Power Solutions, Inc.

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## RECOMMENDATION:

Execution of Administrative Contract Adjustment No. 1 to Term Agreement No. T1400216 with Florida Power Solutions, Inc. decreasing the contract amount by \$23,588.00 from \$270,674.00 to \$247,086.00 and adding 0 calendar days to the contract time.

## COMPREHENSIVE PLAN/POLICY DETERMINATION:

The services requested are consistent with Comprehensive Plan Goal 9.1 for Wastewater, and Manatee County Purchasing Ordinance.

## BACKGROUND/DISCUSSION:

- August 15, 2014, the BCC executed a contract with Florida Power Solutions, Inc. in the amount of \$257,268.00 for the installation of Emergency Generators at four (4) Satellite Lift Stations (30EE, Winn Dixie, Kinnan Elementary and The Loop).
- Change Order No 1 provided for an increase in price to Kinnan Elementary due to the Emergency Generator being changed from Natural Gas to Diesel and also added 92 calendar days to the contract time which adjusted the completion date from March 17, 2015 to June 17, 2015.
- Administrative Contract Adjustment No. 1 provides for Final Contract Pay Adjustments.

JS/sr

cc: Mike Gore, Director, Utilities  
Sia Mollanazar, P.E., Deputy Director, Engineering Services  
Sherri Robinson, Project Manager   
Project File: 0019707

Public Works Department  
Project Management Division  
1022 26<sup>th</sup> Avenue East, Bradenton, FL 34208-3926  
Phone number: (941) 708-7450

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LARRY BUSTLE \* MICHAEL GALLEN \* JOHN R. CHAPPIE \* ROBIN DISABATINO \* VANESSA BAUGH \* CAROL WHITMORE \* BETSY BENAC

District 1      District 2      District 3      District 4      District 5      District 6      District 7


S:\PWD PJM Share\Projects\Wastewater\_SwrSLS - Satellite Lift Station Upgrades 0019707 50013xx\Lift Station Satellite EGen-2013 Group C FI Power Solutions\PM\4Construction\ACA\ACA #1.docx

|                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                             |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>ADMINISTRATIVE CONTRACT ADJUSTMENT</b><br><br><b>PROJECT NAME</b><br><b>SATELLITE LIFT STATION R &amp; R</b><br><b>2013 EMERGENCY GENERATORS</b><br><b>GROUP C</b> | <b>Contract Adjustment No.:</b> 1 (Final)<br><b>Contract Amount:</b> \$257,288.00<br><b>C.O. #1:</b> \$13,406.00<br><b>Revised Contract Amount:</b> \$270,674.00<br><b>ACA #1 (Final):</b> -\$23,588.00<br><b>Revised Contract Amount:</b> \$247,086.00<br><b>P.O. Number:</b> T1400216<br><b>Project Number:</b> See Below |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|




| NO. OF ITEM | DESCRIPTION OF ITEM AND CHANGE                                                            | DECREASE   | INCREASE |
|-------------|-------------------------------------------------------------------------------------------|------------|----------|
| 11          | <u>30EE (402-0019707-5001388)</u><br>Delete Contract Contingency Work                     | \$8,405.70 |          |
| 11          | <u>Win Dixie Plaza (402-0019707-5001389)</u><br>Delete Contract Contingency Work          | \$8,100.00 |          |
| 11          | <u>Kinnan Elementary School (402-0019707-5001392)</u><br>Delete Contract Contingency Work | \$5,082.30 |          |
| 6           | <u>The Loop (402-0019707-5001383)</u><br>Relocate Backflow Preventer, Meter and Hose Bibb | \$200.00   |          |
| 11          | Delete Contract Contingency Work                                                          | \$5,800.00 |          |

BY EXECUTION OF THIS ADMINISTRATIVE CONTRACT ADJUSTMENT (ACA) THE CONTRACTOR AGREES THAT ALL CLAIMS FOR ADDITIONAL CONTRACT TIME AND FEES FOR THE ITEMS IN THIS ACA HAVE BEEN SATISFIED.

|                                       |                        |
|---------------------------------------|------------------------|
| <b>TOTAL DECREASE:</b><br>\$23,588.00 | <b>TOTAL INCREASE:</b> |
|---------------------------------------|------------------------|

|                                                                                                                                                                                                                                                                                 |                                                                                                                                                                   |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Contractor:</b> Florida Power Solutions, Inc.<br><b>Address:</b> 4381 Independence Court<br><b>City / State:</b> Sarasota, FL 34234<br><b>Contractor Signature:</b>  <b>Date:</b> 8-28-15 | THE NET CHANGE OF \$23,588.00 ADJUSTS THE CURRENT CONTRACT AMOUNT FROM \$270,674.00 TO \$247,086.00.<br><br>NO ADDITIONAL CALENDAR DAYS ARE ADDED TO THE SCHEDULE |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**RECOMMENDATION, CONCURRENCES AND APPROVALS**

|                                               | SIGNATURES                                                                           | DATE    |
|-----------------------------------------------|--------------------------------------------------------------------------------------|---------|
| <b>Consultant / Engineer:</b>                 |   | 9/9/15  |
| <b>Project Manager:</b>                       | Shearn Robinson                                                                      | 9/9/15  |
| <b>Project Management Division Manager:</b>   |  | 9-10-15 |
| <b>Department Director / Deputy Director:</b> |   | 9-11-15 |

**JUSTIFICATION FOR CHANGE**

Contract Adjustment No.: 1 (Final)

Project Numbers: 402-0019707  
(See JL #'s on the 1st Page)

## 1. Necessity for change:

Construction is now complete for the 2013 Group C Emergency Generators. Final Contract Pay Adjustments.

**SUMMARY**

|                                                      |              |
|------------------------------------------------------|--------------|
| Original Total Contract Amount:                      | \$257,268.00 |
| CO #1 - Increases the Total Contract Amount          | \$13,406.00  |
| Revised Total Contract Amount:                       | \$270,674.00 |
| ACA #1 (Final) - Decreases the Total Contract Amount | -\$23,588.00 |
| Revised Total Contract Amount:                       | \$247,086.00 |

2. Does this adjustment alter the scope of work? (If yes, explain) **NO**3. Effect of this change on other "Prime" contractors? **NONE**4. It is the contractor's responsibility to notify the bonding agency. **YES**



**MANATEE COUNTY  
Purchasing Division**

1112 Manatee Ave. W., Ste. 803  
Bradenton, FL 34205  
(941) 749-3014

Term Agreement #: T1400216  
Date: 10/06/15  
Requested by: ROBINSON/DM

**VENDOR**

V001479 (941) 359-3064  
FLORIDA POWER SOLUTIONS INC  
4381 INDEPENDENCE COURT  
SARASOTA, FL 34234

EricB@FLpowersolutions.com

| ITEM# | DESCRIPTION | DOLLAR AMOUNT |
|-------|-------------|---------------|
|-------|-------------|---------------|

CONSTRUCTION

\*\*\*\*\*  
 ACA#1 provides for the final contract pay adjustments.  
 \*\*\*\*\*  
 Manatee County Contact:  
 Sherri Robinson, Program Manager, Public Works Department  
 Work Phone (941) 708-7450 ext. 7334  
 \*\*\*\*\*

\*\*\*\*\*  
 \*\*\*\*\* ADMINISTRATIVE \*\*\*\*\*  
 \*\*\* CONTRACT ADJUSTMENT #1 \*\*\*  
 \* TO ORIGINAL PURCHASE ORDER \*  
 \*\*\*\*\*  
 \*\* PAPERLESS PURCHASE ORDER \*\*  
 \* NO HARD COPY WILL BE SENT \*  
 \*\* TO CHANGE YOUR EMAIL, \*\*  
 \*\*\* CONTACT THE BUYER \*\*\*  
 \*\*\*\*\*

|      |                                                                                                                          |           |
|------|--------------------------------------------------------------------------------------------------------------------------|-----------|
| 0008 | SLS R & R EMERGENCY GENERATORS 2013 GROUP<br>ACA #1 TO PO T1400216 TO PROVIDE FOR FINAL<br>CONTRACT PAY ADJUSTMENTS 30EE |           |
| 0009 | WINN DIXIE PLAZA.<br>402-0019707-534000/5001389-0004                                                                     | -6,100.00 |
| 0010 | KINNAN ELEMENTARY SCHOOL.<br>402-0019707-534000/5001392-0004                                                             | -5,082.30 |
| 0011 | THE LOOP                                                                                                                 |           |

\*\*\*\*CONTINUED\*\*\*\*  
\*\*\*\*CONTINUED\*\*\*\*  
\*\*\*\*CONTINUED\*\*\*\*

**Agreement Total**

Request #:  
Reference #:  
Buyer:

Approved By:

**See Agreement for Remittance Instructions**



**MANATEE COUNTY  
Purchasing Division**

1112 Manatee Ave. W., Ste. 803  
Bradenton, FL 34205  
(941) 749-3014

Term Agreement #: T1400216  
Date: 10/06/15  
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**VENDOR**

V001479 (941) 359-3064  
FLORIDA POWER SOLUTIONS INC  
4381 INDEPENDENCE COURT  
SARASOTA, FL 34234

EricB@FLpowersolutions.com

| ITEM#                           | DESCRIPTION        | DOLLAR AMOUNT |
|---------------------------------|--------------------|---------------|
|                                 | ORIGINAL CONTRACT: | \$270,674     |
|                                 | CO #1              | 0             |
|                                 | ACA #1             | - 23,588      |
|                                 | ADJUSTED CONTRACT: | \$247,086     |
| 402-0019707-534000/5001380-0004 |                    | -6,000.00     |



**Agreement Total** -23,588.00

**Request #:** TA001906  
**Reference #:**  
**Buyer:** DONNA STEVENS CONTRACT SPECIALIST (941) 749-3045

**Approved By:**

*Donna M. Stevens*

**See Agreement for Remittance Instructions**

*Ann W. Walker*