

MEMORANDUM

To: Vicki Tessmer, Supervisor, Board Records
Thru: Tammy Boggs, Customer Service Support Manager
From: Lacy L. Pritchard, Fiscal Specialist
Date: September 30, 2015
Subject: Refund Request – Receipt #30000006542 –\$1996.25



Due to the dollar amount of the attached refund request, Board approval is required prior to Finance issuing the refund check to the customer.

Please place this request on the Board's consent agenda. Once approved, please forward it to Finance to have the check issued and email a copy of the Board approval to me at lacy.pritchard@mymanatee.org.

Thank you for your help!

Building & Development Services Department
1112 Manatee Avenue West
Bradenton, FL 34205
Phone number: (941)748-4501

LARRY BUSTLE * MICHAEL GALLEN * JOHN R. CHAPPIE * ROBIN DISABATINO * VANESSA BAUGH * CAROL WHITMORE * BETSY BENAC
District 1 District 2 District 3 District 4 District 5 District 6 District 7

MEMORANDUM

To: Finance
 Thru: Tammy Boggs, Customer Service Support Manager
 From: Lacy L. Pritchard
 Date: September 30, 2015
 Subject: Refund Request



Please process the following refund request:

Petitioner:	GH & G Florida LLC 1399 Church Street Decatur, GA 30030			
Description:	FSP			
Reason for Request:	Staff Error-Overpayment received from customer due to pre-app credit and discount.			
Permit #	Invoice #	Account #	Fee ID	Amount
	30000006542	1070000000329008	FSP	1996.25
Recommendation:	Approve (<input checked="" type="checkbox"/>)		Deny (<input type="checkbox"/>)	
Refund Total \$	1996.25			

Building & Development Services Department
 1112 Manatee Avenue West
 Bradenton, FL 34205
 Phone number: (941)748-4501

MEMORANDUM



To: Alice Rimer, Fiscal Specialist
Thru: Phyllis Strong, *AS*
Development Services Manager
From: Elaine Barker, *EB*
Senior Construction Review
Specialist
Date: **September 29, 2015**
Subject: Journal Entry - Fee
Adjustment/Refund O'Reilly Auto
Parts/GH & G Florida

Alice,

Could you please process a transfer of funds and a refund for the following project. This occurred on May 18, 2015.

DTS Number: 20150154
Case Name: O'Reilly Auto Parts US 41 & 60th Avenue
Case Number: FSP-15-41/MEPS 427

*Payor: GH & G Florida LLC
1399 Church St
Decatur, GA 30030*

The fees should be as follows :

FSP	\$ 4,725.00	(\$6,000+(7500/1000 X \$40.00)X75%
PZI	\$ 460.00	
CD	\$ 618.75	(825.00x75%)
PRE-APP Credit -	\$ 1,500.00	
Sub Total Due:	\$ 4,303.75	
Refund Due:	\$ 1,996.25	
Total:	\$ 6,300.00	

Fees Paid with receipt number 30000006542

The invoice mistakenly didn't separate the fees and credit was not given for the pre application held on March 13, 2015.

Building and Development Services
Development Services/Zoning
1112 Manatee Avenue West, 4th FL Ste 408
Phone number: (941)749-3070

**FINAL SITE PLANS
SUBMISSION REQUIREMENTS FOR COMPLETENESS REVIEW**

**MANATEE COUNTY GOVERNMENT
BUILDING AND DEVELOPMENT SERVICES DEPARTMENT
LAND DEVELOPMENT APPLICATION**

FOR STAFF USE ONLY	
Date: _____	File Number: _____
File Name: _____	

This application shall be used for all land development
rezone or comprehensive plan amendment request.
Please attach appropriate standards or supplementary information, as applicable.

NAME OF THE PROJECT: O'Reilly Auto Parts US 41 & 60th Avenue

TYPE OF APPROVAL DESIRED: Final Site Plan

LIST CASE NUMBERS OF PREVIOUS APPROVALS: _____

A. Property Information

1. Legal Description: (see attached)
2. D. P. Number(s): 5903100104 and a portion of 5903110004
3. Section: 14 Township: 35S Range: 17E
4. Subdivision Name (if Platted): _____
5. Lot: _____ Block: _____
7. Address or Location of Property (See Address Coordinator, if physical address is needed):
5930 W. 14th Street Bradenton, FL
8. Present Zoning Classification: GC
9. (If Rezone) Proposed Zoning Classification: _____
10. (If Comprehensive Plan Map Amendment) Proposed Future Land Use Category: _____
11. Future Land Use Category: ROR
12. Flood Zone Category: X Map/Panel Numbers: 12081C0312E
13. Property Size (to the nearest tenth of acre or sq. ft.): 0.846 AC
14. Existing Use(s) of Subject Property (i.e.: vacant, residence, commercial, etc.):
Vacant Commercial
15. Surrounding Land Use(s) (i.e.: vacant, residence, commercial, etc.):
a. North: Shopping Center c. East: Mobile Home Park / Used Car Lot / Commercial
b. South: Convenience Store with Gas Station d. West: Bank
16. Description of Proposed Activity or Use (Attach separate Sheet if Necessary):
The proposed development consists of a 7,500 SF O'Reilly Auto Parts store with respective parking, landscaping and infrastructures.

MANATEE COUNTY

ITEM 1 OF 1

MISC FEES RECEIPT

RECEIPT # : 30000006542

PRINT DATE : 05/18/2015

RECEIPT DATE : 05/18/2015

PRINT TIME : 08:38:07

OPERATOR : gsilpa

COPY # : 1

RECEIVED BY : GS

CASH DRAWER: 30

REC'D. FROM : G H & G FLORIDA

Notes: O'Reilly Auto Parts
Final Site Plan

FEE ID	DESCRIPTION	PAYMENT
FSP	FINAL SITE PLAN	6300.00
TOTAL		6300.00

METHOD OF PAYMENT	AMOUNT	REFERENCE NUMBER
CHECK/MONEY ORDER	6,300.00	4325
TOTAL RECEIPT :	6,300.00	

Building Department
General Ledger In-house Purchases Report by Account
For Receipt Date 05/18/2015

Date: 05/18/2015

Account Number: 0010000000208013 - SBCTN - BCC Due to School Board Review Fee

Permit	Receipt No	Date	Payment Type	Receipt Stat	Reg No	Source	Amt
	300006600	05/18/2015	CHECK/MONEY ORDER	Open	30	gsi	\$800.00
			CHECK/MONEY ORDER				\$800.00
Account Total:							\$800.00

Fund 001 Total: \$800.00

Account Number: 1070000000329008 - FSP - BCC Site plan review fee

Permit	Receipt No	Date	Payment Type	Receipt Stat	Reg No	Source	Amt
	300006542	05/18/2015	CHECK/MONEY ORDER	Open	30	gsi	\$6,300.00
			CHECK/MONEY ORDER				\$6,300.00
Account Total:							\$6,300.00

Account Number: 1070000000329008 - PSP - BCC Site plan review fee

Permit	Receipt No	Date	Payment Type	Receipt Stat	Reg No	Source	Amt
	300006588	05/18/2015	CHECK/MONEY ORDER	Open	30	gsi	\$7,500.00
			CHECK/MONEY ORDER				\$7,500.00
Account Total:							\$7,500.00

Account Number: 1070000000329013 - ADV - BCC Planning advertising fee

Permit	Receipt No	Date	Payment Type	Receipt Stat	Reg No	Source	Amt
	300006588	05/18/2015	CHECK/MONEY ORDER	Open	30	gsi	\$2,000.00
	300006601	05/18/2015	CHECK/MONEY ORDER	Open	30	gsi	\$40.00
			CHECK/MONEY ORDER				\$2,040.00
Account Total:							\$2,040.00

Account Number: 1070000000329015 - ZV - BCC Planning document/info fee

Permit	Receipt No	Date	Payment Type	Receipt Stat	Reg No	Source	Amt
	300006553	05/18/2015	CHECK/MONEY ORDER	Open	30	gsi	\$300.00
	300006582	05/18/2015	VISA	Open	30	gsi	\$50.00
			CHECK/MONEY				\$300.00



Manatee County Building & Development

Fee Receipt

O'Reilly Auto Parts Final Site Plan Check # 4325 GH&G Florida, LLC

RC#: 3000006542

Description	Scope	Code	Qty	Fee	Total
FSP	Administrat	FSP	1	6,300.00	\$6,300.00
	Revised/Moc				0.00
	Revised/Moc				0.00
	Revised/Moc				0.00
	Revised/Moc				0.00
	Revised/Moc				0.00
	Revised/Moc				0.00
	Revised/Moc				0.00
	Revised/Moc				0.00
	Revised/Moc				0.00
	Revised/Moc				0.00
	Revised/Moc				0.00
	Revised/Moc				0.00
	Revised/Moc				0.00

Category Total: 6,300.00

Category

Description	Scope	Code	Qty	Fee	Total
	Revised/Moc				0.00
	Revised/Moc				0.00
	Revised/Moc				0.00
	Revised/Moc				0.00
	Revised/Moc				0.00
	Revised/Moc				0.00
	Revised/Moc				0.00
	Revised/Moc				0.00
	Revised/Moc				0.00
	Revised/Moc				0.00
	Revised/Moc				0.00
	Revised/Moc				0.00
	Revised/Moc				0.00
	Revised/Moc				0.00

Category Total: 0.00

Grand Total: \$ 6,300.00

G H & G FLORIDA, LLC
C/O GRIBOSKI, HOWE & GRAVLEY
1399 CHURCH STREET
DECATUR, GA 30030
PH (404) 378-1440

4325

NY, USPS® Paper Pass
USPS® Mailbox
64-7029-2611

DATE 5.8.15

PAY TO THE ORDER OF MANATEE COUNTY

\$ 6,300 -

SIXTY-THREE HUNDRED AND 00/100

DOLLARS  Security Features
See Back



Bank of North Georgia
a division of SYNOVUS BANK

FOR BRADENTON ORLY - FINAL SITE PLAN

[Handwritten Signature]

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MANATEE COUNTY

ITEM 1 OF 1

MISC FEES RECEIPT

RECEIPT # : 34000000319

PRINT DATE : 03/13/2015

RECEIPT DATE : 03/13/2015

PRINT TIME : 11:25:14

OPERATOR : gcampana

COPY # : 1

RECEIVED BY : GKC
REC'D. FROM : GH & G FLORIDA LLC

CASH DRAWER: 34

4323

Notes: ORIELLY AUTO PREAP
MARCH 13, 2015

FEE ID	DESCRIPTION	PAYMENT
PREAP	PRE-APP CONFERENCE	1500.00
TOTAL		1500.00

METHOD OF PAYMENT	AMOUNT	REFERENCE NUMBER
CHECK/MONEY ORDER	1,500.00	4323
TOTAL RECEIPT :	1,500.00	

Building Department
General Ledger In-house Purchases Report by Account
For Receipt Date 03/13/2015

Date: 03/13/2015

Account Number: 1070000000329008 - PREAP - BCC Site plan review fee

Permit	Receipt No	Date	Payment Type	Receipt Stat	Reg No	Source	Amt
	310004197	03/13/2015	CHECK/MONEY ORDER	Open	31	dru	\$1,500.00
*	340000319	03/13/2015	CHECK/MONEY ORDER	Open	34	gca	\$1,500.00
	310004165	03/13/2015	VISA	Open	31	dru	\$1,500.00
			CHECK/MONEY				\$3,000.00
			ORDER				
			VISA				\$1,500.00

Account Total: \$4,500.00

Account Number: 1070000000329015 - ZV - BCC Planning document/info fee

Permit	Receipt No	Date	Payment Type	Receipt Stat	Reg No	Source	Amt
	310004198	03/13/2015	CHECK/MONEY ORDER	Open	31	dru	\$50.00
	340000336	03/13/2015	MASTER CARD	Open	34	gca	\$50.00
			CHECK/MONEY				\$50.00
			ORDER				
			MASTER CARD				\$50.00

Account Total: \$100.00

Account Number: 1070000000349913 - MOW - BCC Lot clearing revenue

Permit	Receipt No	Date	Payment Type	Receipt Stat	Reg No	Source	Amt
	310004192	03/13/2015	MASTER CARD	Open	31	dru	\$90.00
			MASTER CARD				\$90.00

Account Total: \$90.00

Account Number: 1070000000369002 - COPIES - BCC Maps and publication sales

Permit	Receipt No	Date	Payment Type	Receipt Stat	Reg No	Source	Amt
	310004195	03/13/2015	CASH	Open	31	dru	\$3.90
			CASH				\$3.90

Account Total: \$3.90

Fund 107 Total: \$4,693.90

Account Number: 1380000000363221 - LAW - BCC Impact fees Law Enforcement

Permit	Receipt No	Date	Payment Type	Receipt Stat	Reg No	Source	Amt
14101476	310004178	03/13/2015	CHECK/MONEY ORDER	Open	31	dru	\$752.90
14081613	310004185	03/13/2015	CHECK/MONEY ORDER	Open	31	dru	\$572.05


4323

G H & G FLORIDA, LLC
C/O GRYBOSKI, HOWE & GRAVLEY
1399 CHURCH STREET
DECATUR, GA 30030
PH (404) 378-1440

EMV[®] 2D Secure[™] Check Fraud
Protection for Business
64-7029-2611

DATE 3.13.15

PAY TO THE ORDER OF MANATEE COUNTY BCC \$ 1,500-

FIFTEEN HUNDRED DOLLARS ⁰⁰/₁₀₀ DOLLARS  Security Features included. Details on Back.



Bank of North Georgia
a division of SYNOVUS[®] BANK

FOR PRE-APP - O'REILLY

[Handwritten Signature]

⑈004323⑈ ⑆261170290⑆ 10 027 327⑈

DEVELOPMENT REVIEW FEES

DESCRIPTION	CODE	AMOUNT
<p>FINAL SITE PLAN: (Including Planned Development Zoning)</p> <p><u>Small Scale Projects</u></p> <p>Moderate Scale Projects</p> <p>Large Scale Projects</p> <p>Modification to Site Plan: Administrative Revised/Modification:</p>	<p>FSP</p> <p>FSP</p> <p>FSP</p> <p>FSPRA</p> <p>FSPRA</p> <p>FSPRA</p>	<p>NOTE: Plans based on prior Preliminary Site Plan approval shall receive a 25% discount.</p> <p><u>\$ 6,000.00 + \$10.00 per lot residential/\$40.00 per 1,000 sq. ft. commercial (see footnote 4)</u></p> <p>\$ 12,000.00 + \$10.00 per lot residential/\$40.00 per 1,000 sq. ft. commercial (see footnote 4)</p> <p>\$ 18,000.00 + \$10.00 per lot residential/\$40.00 per 1,000 sq. ft. commercial (see footnote 4)</p> <p>\$ 2,500.00 1 Stop Review or Planner Review Only</p> <p>\$ 4,500.00 Planning and Limited Reviewers</p> <p>\$ 4,500.00</p>
<p>INFRASTRUCTURE INSPECTION FEE:</p>	<p>PII</p> <p>PII</p> <p>PII</p> <p>PII</p> <p>PII</p> <p>PII</p> <p>PII</p>	<p>Public Infrastructure \$100.00 per hour</p> <p>Residential (Initial + one re-inspection) \$6,375.00 + \$25.00 per lot</p> <p>Commercial (Initial + one re-inspection)</p> <p>Small Scale Projects (up to 74,999 sq. ft.) \$1,530.00 ea.</p> <p>Moderate Scale Projects (75,000 – 149,999 sq. ft.) \$2,295.00 ea.</p> <p>Large Scale Projects (150,000+ sq. ft.) \$3,060.00 ea.</p> <p>Re-inspection Fee (subsequent inspections – all categories) \$275.00 ea.</p>

DEVELOPMENT REVIEW FEES

DESCRIPTION	CODE	AMOUNT
NAME CHANGE (Project/Application name change)		\$ 350.00
PREAPPLICATION CONFERENCE	PREAP PREAP PREAP	\$ 500.00 Scoping Meeting \$ 1,500.00 Regular \$ 2,500.00 Manager Review NOTE: Only the regular Preapplication fees of \$1,500.00 will be Credited towards application submittal. The Scoping Meeting & Manager Review will not be.
PRELIMINARY SITE PLAN – Non-Public Hearing Small Scale Projects Moderate Scale Projects Large Scale Project Revised/Modification: Administrative	PSP PSP PSP PSPRA PSPRA	\$10,000.00 (see footnote 4) \$14,000.00 (see footnote 4) \$21,000.00 (see footnote 4) \$ 2,500.00 1 Stop Review or Planner Review Only \$ 4,500.00 Planning and Limited Reviewers
PRIVATE STREET AMENDMENT / EASEMENT CONVERSION	PS	\$ 2,400.00
RE-REVIEW		\$ 80.00/hr (per person involved with re-review) NOTE: If a major revision to the plan occurs prior to site plan approval / or during site plan review, then a re-review charge will be required.
REZONING (Non Planned Development)	Z	\$ 6,500.00 (see footnotes 1 & 2)
SIGN ORDINANCE ADJUSTMENT Adjustment, Public Hearing Adjustment, Administrative		\$ 6,500.00 (see footnotes 1 & 2) \$ 1,400.00