

MEMORANDUM



To: Melissa M. Wendel, CPPO, Purchasing Official
From: *JS* Jeff Streitmatter III, P.E., Project Management Division Manager
Date: *JS* August 17, 2017
Subject: Administrative Contract Adjustment No. 1 – Final
Stormwater Discharge Maintenance Project – Eagle Village
Gator Dredging

RECOMMENDATION:

Execution of Administrative Contract Adjustment No. 1 and Final to Term Agreement No. T1600241 with Gator Dredging decreasing the contract amount by \$1,485.00, from \$100,650.00 to \$99,165.00, and adding 0 calendar days to the contract time. The funding source for this contract is Stormwater Management.

COMPREHENSIVE PLAN/POLICY DETERMINATION:

The services requested are consistent with Comprehensive Plan Goal 5.1, and Manatee County Purchasing Ordinance.

BACKGROUND/DISCUSSION:

- March 3, 2017, the Board of County Commissioners (BCC) executed a contract with Gator Dredging in the amount of \$100,650.00 for the dredging of approximately 300 cubic yards of sediment from three (3) outfalls.
- Administrative Contract Adjustment No. 1 (Final) provides for final contract pay adjustments.

JS/sr

cc: Ron Schulhofer, Director, Public Works Department
Sia Mollanazar, P.E., Deputy Director, Engineering Services
Sherri Robinson, Project Manager *SR*
Project File: 460-0010800

Public Works Department
Project Management Division
1022 26th Avenue East, Bradenton, FL 34208-3926
Phone number: (941) 708-7450

7A00255D

PRISCILLA TRACE * CHARLES B. SMITH * STEPHEN JONSSON * ROBIN DISABATINO * VANESSA BAUGH * CAROL WHITMORE * BETSY BENAC

District 1

District 2

District 3

District 4

District 5

District 6

District 7

MEMORANDUM



To: Vicki Tessmer, Board Records
From: Lori Vary, Contract Specialist
Date: **September 26, 2017**
Subject: ACA #1 to T1600241 - RFQ #16-3011 Stormwater Discharge Maintenance Project for Eagle Village Gator Dredging

In accordance with Resolution R-07-189, adopted October 9, 2007, please accept the attached ACA #1, which decreases the Contract amount by \$1,485 for a total of \$99,165.00, adds - 0 - calendar days to the project schedule and provides for the final contract payment adjustment.

ACA # 1 provides stormwater discharge maintenance for the Eagle Village project, and the services requested are consistent with Comprehensive Plan Goal 5.1, and the Manatee County Purchasing Ordinance. On March 3rd 2017, the Board of County Commissioners (BCC) executed a contract with Gator Dredging in the amount of \$100,650.00 for the dredging of approximately 300 cubic yards of sediment from three (3) outfalls.

INSTRUCTIONS TO BOARD RECORDS

Please send confirmation of acceptance to the following:

Original to: Gator Dredging, j.sheets@gatordredging.com

Copies to: Lori.vary@mymanatee.org
Ron.schulhofer@mymanatee.org
Jeff.streitmatter@mymanatee.org
Sia.mollanazar@mymanatee.org
Sherri.robinson@mymanatee.org
Johnnie.yetter@mymanatee.org

Should you have any questions or need additional information, please don't hesitate to contact me at ext. 3045.

Kindest Regards,

lv

Attachments to Board Records Only:

1. Department Memorandum dated August 17, 2017
2. ACA #1 (Final) Purchase Order T1600241 – August 22, 2017
3. Justification for Change (Final)
4. Original PO# T1600241 dated March 3, 2017
5. Final PO dated September 21, 2017

Financial Management Department
Procurement Division
1112 Manatee Avenue West, Suite 803
Phone number: (941) 749-3014


ADMINISTRATIVE CONTRACT ADJUSTMENT PROJECT NAME STORMWATER DISCHARGE MAINTENANCE PROGRAM EAGLE VILLAGE	Contract Adjustment No.:	1 (Final)
	Original Contract Amount:	\$100,850.00
	ACA #1 (Final):	-\$1,485.00
	Revised Contract Amount:	\$99,165.00
	P.O. Number:	T1600241
	Project Number:	460-0010000

NO. OF ITEM	DESCRIPTION OF ITEM AND CHANGE	DECREASE	INCREASE
4	Additional Dredging (36.5 cubic yards @ \$210.00 per cubic yard) Contract Contingency	\$9,150.00	\$7,865.00
BY EXECUTION OF THIS ADMINISTRATIVE CONTRACT ADJUSTMENT (ACA) THE CONTRACTOR AGREES THAT ALL CLAIMS FOR ADDITIONAL CONTRACT TIME AND FEE FOR THE ITEMS IN THIS ACA HAVE BEEN SATISFIED			

	TOTAL DECREASE: \$9,150.00	TOTAL INCREASE: \$7,865.00
--	--------------------------------------	--------------------------------------

Contractor: <u>Gator Dredging</u> Address: <u>13630 50th Way North</u> City / State: <u>Clearwater, FL 33760</u>	THE NET CHANGE OF \$1,485.00 ADJUSTS THE CURRENT CONTRACT AMOUNT FROM \$100,850.00 TO \$99,165.00.
Contractor Signature: 	NO ADDITIONAL CALENDAR DAYS ARE ADDED TO THE SCHEDULE

RECOMMENDATION, CONCURRENCES AND APPROVALS

	SIGNATURES	DATE
Consultant / Engineer:		8/16/17
Project Manager:	<u>Sherril Robinson</u>	8/14/17
Project Management Division Manager:		8-16-17
Department Director / Deputy Director:		8-22-17

JUSTIFICATION FOR CHANGE

Contract Adjustment No.: 1 (Final)

Project Numbers: 460-0010800

1. Necessity for change:

The Eagle Village Stormwater Discharge Maintenance Project is now complete. Administrative Contract Adjustment #1 provides for Final Contract Pay Adjustments.

SUMMARY

Original Total Contract Amount:	\$100,650.00
AGA #1 (Final) - Decreases the Total Contract Amount	-\$1,485.00
Revised Total Contract Amount:	\$99,165.00

2. Does this adjustment alter the scope of work? (If yes, explain) NO

3. Effect of this change on other "Prime" contractors? NONE

4. It is the contractor's responsibility to notify the bonding agency. NO



MANATEE COUNTY PURCHASING

Mail invoice To:
CLERK OF THE CIRCUIT COURT
MANATEE COUNTY FINANCE DEPARTMENT
P.O. BOX 1000
BRADENTON, FL 34206-1000
SEND SEPARATE INVOICES FOR EACH SHIPMENT

PURCHASE ORDER NO.:	T1600241
PAGE:	Page 1 of 2
ORDER DATE:	03/03/17
DATE REQUIRED:	03/01/17
TERMS:	NET 45
SHIP VIA:	BESTWAY
F.O.B.:	DESTINATION
CONFIRMATION TO:	TASK 163011DC

VENDOR

V018503 (727) 527-1300
GATOR DREDGING
13630 50 AVE N
CLEARWATER, FL 33760

SHIP TO

S0205
PROJECT MANAGEMENT DEPARTMENT
PROJECT MANAGEMENT ADMIN
1026 26TH AVE E
BRADENTON, FL 34208
Requested by:ROBINSON/JJB

j.sheets@gatordredging.com

ITEM	QUANTITY	U/M	DESCRIPTION	UNIT PRICE	TOTAL PRICE
------	----------	-----	-------------	------------	-------------

PURSUANT TO REQUEST FOR QUOTATION 16-3011DC SUBMITTAL BY WILLIAM J. COUGHLIN, III, AND APPROVAL ON 02/14/2017 IN ACCORDANCE WITH MANATEE COUNTY CODE OF LAWS.

COUNTY PROJECT MANAGER, SHERRI ROBINSON: 941.708-7450 x7334
CONTRACTOR, WILLIAM COUGHLIN: 727.527.1300

0001	100,650	TC	EAGLE VILLAGE STORMWATER DISCHARGE MAINTENANCE PROGRAM FOR THE DREDGING OF APPROXIMATELY 300 CUBIC YARDS OF SEDIMENT AT THREE OUTFALLS.	1.00	100,650.00
------	---------	----	---	------	------------

TOTAL COST NOT TO EXCEED \$100,650 AND 120 CALENDAR DAYS FOR COMPLETION WITHOUT PRIOR APPROVAL AND CHANGE ORDER FROM MANATEE COUNTY PROCUREMENT.

A RETAINAGE OF 10% OF EACH PAYMENT AMOUNT WITHHELD FROM ALL PAYMENTS UNTIL 50% OF THE WORK COMPLETED. AFTER 50% COMPLETION, RETAINAGE IS REDUCED TO 5% OF EACH PAYMENT AMOUNT, AND ONE-HALF OF THE PREVIOUSLY WITH HELD AMOUNT TO BE PAID TO THE CONTRACTOR. AT FINAL ACCEPTANCE, THE REMAINNG RETAINAGE SHALL BE INCLUDED IN THE FINAL PAYMENT.

NOTE: THIS DOCUMENT SPECIFIES THE FINANCIAL OBLIGATION OF THIS CONTRACT. THE DOCUMENT ESTABLISHING THE NOTICE TO PROCEED DATE

****CONTINUED****

TOTAL

Requisition#: Reference #:

Buyer:

Approved By:

See Reverse Side for Terms and Conditions

A PACKING LIST MUST ACCOMPANY EVERY SHIPMENT.
FLORIDA SALES TAX EXEMPT. CERT. NO. 85-801262206C-6.
F.E.T. EXEMPT CERT.NO. 59-78-0089 K.

NO DEVIATION IN THE TERMS AND CONDITIONS OR SPECIFICATIONS OF THIS PURCHASE CONTRACT SHALL BE MADE UNLESS SPECIFICALLY AUTHORIZED BY MANATEE COUNTY PURCHASING.



MANATEE COUNTY PURCHASING

Mail invoice To:
CLERK OF THE CIRCUIT COURT
MANATEE COUNTY FINANCE DEPARTMENT
P.O. BOX 1000
BRADENTON, FL 34206-1000
SEND SEPARATE INVOICES FOR EACH SHIPMENT

PURCHASE ORDER NO.:	T1600241
PAGE:	Page 2 of 2
ORDER DATE:	03/03/17
DATE REQUIRED:	03/01/17
TERMS:	NET 45
SHIP VIA:	BESTWAY
F.O.B.:	DESTINATION
CONFIRMATION TO:	TASK 163011DC

VENDOR

V018503 (727) 527-1300
GATOR DREDGING
13630 50 AVE N
CLEARWATER, FL 33760

j.sheets@gatordredging.com

SHIP TO

S0205
PROJECT MANAGEMENT DEPARTMENT
PROJECT MANAGEMENT ADMIN
1026 26TH AVE E
BRADENTON, FL 34208
Requested by:ROBINSON/JJB

ITEM	QUANTITY	U/M	DESCRIPTION	UNIT PRICE	TOTAL PRICE
------	----------	-----	-------------	------------	-------------

SHALL BE CONFIRMED BY THE PROJECT MANAGER
AND FORWARDED UNDER SEPERATE COVER.

			460-0010800-534000/5002619-0004	100,650.00	
--	--	--	---------------------------------	------------	--

TOTAL

100,650.00

Requisition#: TA002200

Reference #: RFQ 16-3011

Buyer: DEBORAH CAREY-REED CPPB CNTRCT SPEC (941) 749-3074

Approved By:

See Reverse Side for Terms and Conditions

A PACKING LIST MUST ACCOMPANY EVERY SHIPMENT.
FLORIDA SALES TAX EXEMPT. CERT. NO. 85-801262206C-6.
F.E.T. EXEMPT CERT.NO. 59-78-0089 K.

NO DEVIATION IN THE TERMS AND CONDITIONS OR SPECIFICATIONS OF THIS PURCHASE CONTRACT
SHALL BE MADE UNLESS SPECIFICALLY AUTHORIZED BY MANATEE COUNTY PURCHASING.

Deborah Carey-Reed

[Signature]



MANATEE COUNTY PURCHASING

Mail invoice To:
CLERK OF THE CIRCUIT COURT
MANATEE COUNTY FINANCE DEPARTMENT
P.O. BOX 1000
BRADENTON, FL 34206-1000
SEND SEPARATE INVOICES FOR EACH SHIPMENT

PURCHASE ORDER NO.:	T1600241
PAGE:	Page 1 of 1
ORDER DATE:	09/21/17
DATE REQUIRED:	09/15/17
TERMS:	NET 45
SHIP VIA:	BESTWAY
F.O.B.:	DESTINATION
CONFIRMATION TO:	

VENDOR
V018503 (727) 527-1303
GATOR DREDGING
13630 50 AVE N
CLEARWATER, FL 33760

SHIP TO
S0205
PROJECT MANAGEMENT DEPARTMENT
PROJECT MANAGEMENT ADMIN
1026 26TH AVE E
BRADENTON, FL 34208
Requested by:ROBINSON-7334/JFY

j.sheets@gatordredging.com

ITEM	QUANTITY	U/M	DESCRIPTION	UNIT PRICE	TOTAL PRICE
------	----------	-----	-------------	------------	-------------

** PAPERLESS TERM AGREEMENT **
 * NO HARD COPY WIL BE SENT *
 ** TO CHANGE YOUR EMAIL **
 *** CONTACT THE BUYER ***

 ***** ADMINISTRATIVE *****
 *** CONTRACT ADJUSTMENT #1 ***
 * TO ORIGINAL PURCHASE ORDER *

0001	-1,485	TC	ACA #1 - FINAL TO T1600241 STORMWATER DISCHARGE MAINTENANCE PROJECT EAGLE VILLAGE	1.00	-1,485.00
------	--------	----	---	------	-----------

ORIGINAL AMOUNT: 100,650.00
 ACA #1 - FINAL: -1,485.00
 NEW TOTAL: 99,165.00

460-0010800-534000/5002619-0004 -1,485.00

TOTAL -1,485.00

Requisition#: TA002550
 Reference #: 17TA002550

Buyer: LORI A VARY CONTRACT SPECIALIST (941)749-3045

See Reverse Side for Terms and Conditions

Approved By:

Lori A Vary

A PACKING LIST MUST ACCOMPANY EVERY SHIPMENT.
 FLORIDA SALES TAX EXEMPT. CERT. NO. 85-8012622206C-6.
 F.E.T. EXEMPT CERT.NO. 59-78-0089 K.

NO DEVIATION IN THE TERMS AND CONDITIONS OR SPECIFICATIONS OF THIS PURCHASE CONTRACT SHALL BE MADE UNLESS SPECIFICALLY AUTHORIZED BY MANATEE COUNTY PURCHASING.