

August 6, 2019 - Regular Meeting
Agenda Item #19

Subject

Children's Services Advisory Board FY19/20 Investment Recommendations

Briefings

Briefing Provided Upon Request

Approved in Open Session with the Exception of
Manatee YMCA - YDash at Harlee Middle
Centers for Success - After School Enhance
School District Manatee- Its Your choice\
Healthy Teem Coalition - Teen Health
Replay Outreach - Success4Life Training
8/6/19

Contact and/or Presenter Information

Ava Ehde, Director

Neighborhood Services Department, x3974

Susan Ford, Human Services Program Manager

Neighborhood Services Department, x3486

Action Requested

Approve Children's Services Advisory Board FY19/20 investment recommendations.

Enabling/Regulating Authority

Manatee County Code 2-2-251 through 2-2-529, Resolution R-90-169, Ordinances 91-42, 94-28, 97-30, 99-30

Background Discussion

- The Children's Services Advisory Board (Advisory Board) reviewed and rated 53 Children's Services program proposals, requesting a total of \$13,249,671, which exceeded available funds. On May 22, 2019, the Advisory Board arrived at their final recommendations for investment of the Children's Services Dedicated Millage. The Advisory Board's recommendations from that date are as follows for the allocation of the available budget of \$12,488,524 for children's services, which included investing \$11,962,898 in special projects and program services and \$525,626 for general program reserves.
- The Advisory Board's recommendations were decided considering multiple factors, including identified priorities, program proposals, and contract compliance. In keeping with the Results First philosophy, this year the Advisory board continued the transition from that of a funder to an investor. With the increased emphasis on results, the investment recommendations did not mirror those of prior years in which it was customary to continue funding most, if not all, programs currently under contract to provide ongoing services at level or increased funding. Recommendations were made to invest in the desired level of results non-profits have committed to achieve, especially in the established priority areas, and demonstrate high probability of success through best practice or evidence of recent achievement.
- During the Advisory Board's deliberations on May 22, 2019, and meetings throughout April and May, investments were discussed and the recommendations were as follows:
- Programs Meeting a Priority Area: Of the 53 requests for funding submitted, 17 were considered under the priority category. These consisted of 16 previously funded programs and one new request. All 16 previously funded programs were recommended to receive level or increased funding depending on the reason and cost for the requested increase. The new program was not recommended for funding due to some concerns throughout the proposal, such as commitments from key partners and a possible

duplication of services. The total requested for those under a priority category was \$6,947,110, and recommendations total \$6,592,580. Programs meeting a priority area are required to measure and report on one of the following results:

- Children in foster care exit to a permanent home within 12 months or less of entering care;
 - Children do not re-enter foster care within 12 months of moving to a permanent home;
 - Families formed by adoption are stable and supported;
 - Students improve reading skills to attain grade level before 4th grade; or
 - Improved student behavior and fewer incidents of out of school suspension.
- Special Initiative Programs: Of the 53 requests for funding submitted, 3 were considered under special initiatives. These programs have been funded in the past and consist of the following: Child Welfare Policy Coordinator (formerly known as Systems Advocate), which is a position equally funded by Sarasota County Government and Manatee County Government to watch over the child welfare system and report to both counties and the CSAB when issues arise within that system; Feeding Empty Little Tummys, which provides weekend meals for children identified by the school district as homeless or at risk of homelessness; and Emergency Food and Baby Baskets, which provides food for families in need and baby baskets consisting of formula or baby food and diapers. The total requested, and the recommendations, for the special initiative programs was \$174,385.
 - Other Programs Considered: The remaining 33 requests for investment consisted of programs measuring results for children and/or families that meet needs in the community, but did not fall under the priorities set by the Advisory Board. These consisted of 32 previously funded programs and one new request. Of the 32 previously funded programs, 30 were recommended to receive level or increased funding depending on the reason and cost of the requested increase; 2 were not recommended for funding due to some concerns on the population to be served and the proposed results. The total requested for the other programs considered was \$6,328,176 and recommendations total \$5,415,933.
 - Set Aside for Grade Level Reading Pilot: On May 15, 2019, the Advisory Board set aside \$50,000 to fund requests for a Grade Level Reading Pilot at Samoset Elementary and Palm View Elementary as part of a collaboration with the Suncoast Campaign for Grade Level Reading. This was set aside so that funds will be available if there are good results from the pilot program in the summer of 2019 at Samoset Elementary School to allow the pilot to continue in 2020 and add services at Palm View Elementary, an additional Title I School.

County Attorney Review

Not Reviewed (No apparent legal issues)

Explanation of Other

Reviewing Attorney

N/A

8/6/19

Instructions to Board Records

Notify Susan Ford (susan.ford@mymanatee.org) of action taken on item.

Cost and Funds Source Account Number and Name

Children's Services Dedicated Millage 104.0015002

Amount and Frequency of Recurring Costs

Manatee County Government Administrative Center
Honorable Patricia M. Glass Chambers, First Floor
9:00 a.m. - August 6, 2019

\$12,488,524

Attachment: [FY19-20 CSAB Investment Recommendation Report.pdf](#)

Attachment: [MC CodeOfOrdinances Article IX ChildrensServices.pdf](#)

FY19-20 CHILDREN'S SERVICES ADVISORY BOARD INVESTMENT RECOMMENDATION REPORT

Programs Meeting a Priority Area					
Agency Name	Program Name	FY 2019 Request	Rating Score	Recommended Investment	Brief Program Description
The Florida Center for Early Childhood, Inc.	Early Childhood Court	\$329,287	78.90	\$329,287	Children in foster care will achieve permanency in less than 12 months in care
Sarasota Family YMCA	Family Preservation & Reunification	\$340,000	65.67	\$340,000	Children in foster care will achieve permanency in less than 12 months through reunification
Exchange Club Family Partnership Center	Chosen Families (Adoption RFP)	\$366,500	82.89	\$366,500	Post adoption preservation and support services – 4 th year of a 4-year RFP
Early Learning Coalition	Early Care & Education	\$2,510,143	84.00	\$2,510,143	Subsidized child care, developmental screenings, school readiness preparation, preschool reading curriculum
Palmetto Youth Center	Foundation for Excellence	\$254,309	75.70	\$254,309	Before/after school program for ages 5-17, measuring results with physical activity and healthy snack components
The D.L. Randall Foundation, Inc.	An Uprising in the Village	\$120,000	55.00	\$120,000	Before/after school program for ages 5-17 for at-risk Rubonia youth
The Myakka City Community Center	Morning/After School Care	\$132,002	72.00	\$132,002	Before/after school program for ages 5-17, measuring results with reading comprehension component
United Community Centers	Before & After School Enrichment Plus	\$345,326	59.78	\$345,326	Before/after school for ages 5-17, measuring results with reading comprehension component
AMIkids Manatee, Inc.	Prevention Program	\$80,000	83.00	\$80,000	Behavior modification, life skills development and career education to high risk middle school age boys
Big Brothers/Big Sisters of the Suncoast	Juvenile Justice Mentoring Initiative	\$35,000	77.10	\$35,000	Mentoring for children involved with juvenile justice
Boys & Girls Clubs of Manatee	Great Futures Start Here	\$610,000	78.33	\$610,000	Before/after school program for ages 5-17
Centerstone of Florida	Children's Community Action Team	\$660,916	77.80	\$660,916	Counseling for high risk children and families
Family Resources	CERTAIN	\$217,711	70.70	\$217,711	Counseling and case management for truant youth
Manatee County Family YMCA	YDASH at Harlee Middle School	\$80,000	64.33	\$0	After school and summer at Harlee Middle School
Manatee County Girls Club, Inc. dba JFG	Girls Alternative Program for Success (AEP)	\$422,517	84.10	\$366,658	Prevention services for Just for Girls students
SMART	Therapeutic Horseback Riding	\$13,500	77.90	\$13,500	Therapeutic horseback riding for disabled children
The School District of Manatee County	ATOSS	\$402,974	66.89	\$184,303	Alternative education services for suspended students
Total Programs Meeting Priority		\$6,947,110		\$6,592,580	

FY19-20 CHILDREN'S SERVICES ADVISORY BOARD INVESTMENT RECOMMENDATION REPORT

Other Programs Considered					
Agency Name	Program Name	FY 2019 Request	Rating Score	Recommended Investment	Brief Program Description
Big Brothers/Big Sisters of the Suncoast	One to One Mentoring	\$55,000	79.80	\$45,000	Mentoring of youth with a demonstrated need and desire for additional adult support (in the school setting)
Boys & Girls Clubs of Manatee	The Club - Teens only	\$194,508	77.60	\$155,606	Evening prevention services for teens
Centers for Success (Tallevast Community Center)	After-School Enhancement	\$90,000	68.56	\$90,000	Before/after school program for ages 5-17 for at-risk youth in Tallevast
Centerstone of Florida	Baker Act Youth	\$130,441	76.10	\$130,441	Baker Act/mental health services
Centerstone of Florida	Child Welfare Diversion	\$353,135	72.67	\$353,135	Intensive in-home services to families at high risk of child removal to prevent entry into child welfare system
Centerstone of Florida	Rape Crisis Child Advocacy & Therapy	\$99,747	76.70	\$99,747	Advocacy and therapy for child victims of rape
Comm Coalition for Children & Youth/New Path Academy	APS (Alternative Path to Success)	\$75,000	79.20	\$75,000	Individually focused education alternative for students who have been unsuccessful in traditional schools
Easter Seals of SW Florida	Family Support Services (Project Rainbow)	\$51,840	84.50	\$51,840	Respite for families with special needs children
Easter Seals of SW Florida	Children's Therapy Center	\$67,382	82.40	\$67,382	Therapy for children with developmental delays
Educational Consultants Consortium	Iron Sharpening Iron	\$122,815	81.70	\$122,815	Tutoring and college readiness preparation, teen pregnancy prevention
Family Resources, Inc.	Safe Place2B	\$60,000	80.50	\$60,000	Shelter and counseling for runaway and troubled youth
Foundation for Dreams	Dream Oaks Camp	\$230,000	79.80	\$205,000	Skill building camp for children with disabilities and respite service for parents
Healthy Teens Coalition of Manatee County, Inc.	Teen Health	\$90,000	71.80	\$0	
HOPE Family Services, Inc.	Children's Counseling Program	\$231,315	75.00	\$231,315	Safety skills and counseling for child victims of domestic violence
Insight Counseling	SOAR Program	\$92,750	78.80	\$92,750	Counseling for sexual offenders ages 6-17
Manatee Children's Services, Inc.	Child Advocacy Center	\$775,000	86.22	\$775,000	Specialized services for abused/neglected children, including forensic medical examinations
Manatee Children's Services, Inc.	Residential Programs	\$206,873	79.80	\$160,000	Shelter for children in out of home placement
Manatee County Girls Club, Inc. dba JFG	Girls Initiative for Renewed Learning Strategies (OST)	\$939,402	86.00	\$772,242	Before/after school program for ages 5-17

FY19-20 CHILDREN'S SERVICES ADVISORY BOARD INVESTMENT RECOMMENDATION REPORT

Agency Name	Program Name	FY 2019 Request	Rating Score	Recommended Investment	Brief Program Description
PACE Center for Girls	Teenage Pregnancy Prevention Project	\$184,276	87.00	\$184,276	Teen pregnancy prevention program for Pace students
Palmetto Youth Center	Teen Hype	\$144,663	55.30	\$102,626	Evening prevention services for teens
Parenting Matters	Partners in Education & Support	\$267,220	89.56	\$267,220	In-home and group parenting education
Replay Outreach	Success4Life Training	\$50,000	59.44	\$0	Job readiness preparation & behavior modification for at-risk youth
Step Up Suncoast (MCAA)	CATCH Speech/Language Evaluation & Therapy	\$89,110	69.56	\$89,110	Speech and language evaluations and therapy for children attending child care centers
Step Up Suncoast (MCAA)	Head Start/Early Head Start	\$150,000	78.67	\$150,000	School readiness preparation for low income children
Step Up Suncoast (MCAA)	Healthy Families Manatee	\$218,750	68.50	\$218,750	Specialized parent training for at-risk families
Step Up Suncoast (MCAA)	HIPPY	\$200,000	72.20	\$179,825	School readiness preparation with weekly lessons taught to parents who then teach their children
Step Up Suncoast (MCAA)	Parents as Teachers	\$125,000	65.89	\$100,000	In-home parenting for parents of children up to age 4
Step Up Suncoast (MCAA)	Teaching Our Toddlers	\$225,000	82.00	\$91,955	In-home training for parents of children ages 8 months to 3 years to teach pre-academic school readiness skills
Step Up Suncoast (MCAA)	Whole Child Manatee	\$150,949	63.89	\$150,949	Human services database and case management
The Family Network on Disabilities	Parent Mentoring & Support	\$14,000	77.40	\$14,000	Group training series for parents of disabled children
The Family Network on Disabilities	Sarasota/Manatee Respite	\$40,000	77.30	\$40,000	Respite for families with special needs children
The Salvation Army	Family Shelter	\$72,000	62.40	\$69,949	Shelter and case management for homeless families
The School District of Manatee County	It's Your Choice	\$282,000	55.33	\$0	Teen pregnancy & bullying prevention program in middle schools
Take Stock in Children	Take Stock in Children	\$250,000	n/a	\$0	Disqualified from funding – Does not meet the requirements of Ordinance 91-42
Total Other Programs Considered		\$6,328,176		\$5,145,933	

FY19-20 CHILDREN'S SERVICES ADVISORY BOARD INVESTMENT RECOMMENDATION REPORT

Special Initiative Programs					
Agency Name	Program Name	FY 2019 Request	Rating Score	Recommended Investment	Brief Program Description
Florida Department of Health	Child Welfare System Advocate	\$41,000	n/a	\$41,000	Child welfare system watchdog jointly funded with Sarasota County
Feeding Empty Little Tummys	Weekend Meals	\$100,000	73.10	\$100,000	Provide nutritional food supply for weekends for Project Heart designated children
Meals on Wheels PLUS of Manatee	Emergency Family & Baby Baskets	\$33,385	79.10	\$33,385	Emergency food and baby baskets for families
Total Special Programs		\$174,385		\$174,385	

Children's Services Advisory Board FY2018-19 Investment Recommendation Summary	FY 2019-20 Total Funds Requested	FY2019-20 Recommended Fund Investment
Programs Meeting a Priority Area	\$6,947,110	\$6,592,580
Other Programs Considered	6,328,176	5,145,933
Special Projects	174,385	174,385
Grade Level Reading Program Reserves	50,000	50,000
Program Reserves – 4.09%		525,626
TOTALS		\$12,488,524

PART II – MANATEE COUNTY CODE OF ORDINANCES

Chapter 2-2 ADMINISTRATION

ARTICLE IX. - CHILDREN'S SERVICES ^[14]

Sec. 2-2-251. - Short title.

This article shall be known and may be cited as the Manatee County Children's Services Ordinance.

(Ord. No. 91-42, § 1, 7-9-91)

Sec. 2-2-252. - Scope and purpose.

The scope and purposes of this article are:

- (1) To implement the provisions of Manatee County Resolution R-90-169 and provide for the dedicated millage for children's services.
- (2) To establish the general terms and conditions under which Manatee County shall fund, develop and provide for the operation of programs which shall include the enhancement and expansion of existing programs as well as new and innovative programs for the prevention and treatment of Manatee County's neglected, abused, at-risk or economically disadvantaged children and provide essential and necessary programs to serve such children.
- (3) To establish the Manatee County Children's Services Advisory Board, to establish the terms and conditions of membership on the advisory board, to establish the scope of authority of the advisory board and other terms and conditions related thereto.
- (4) To provide a clear source of lawful authority for the grant of funds derived from a dedicated millage for the development and authorization of continuing programs for the prevention and treatment of Manatee County's neglected, abused, or at-risk children and to fund programs to serve economically disadvantaged children.

(Ord. No. 91-42, § 2, 7-9-91)

Sec. 2-2-253. - Definitions.

The following words, when used herein, shall have the meaning indicated unless the context clearly indicates otherwise:

Advisory board shall mean the Manatee County Children's Services Advisory Board as established herein.

Agency shall mean any partnership, association, corporation or individual as well as any governmental body or unit.

Children shall refer to Manatee County's neglected, abused or at-risk children or economically disadvantaged children under the age of eighteen (18).

Child advocate shall mean a member of the general public with a demonstrated concern for the well being of children.

Clerk shall mean the clerk of the circuit court and clerk to the board of county commissioners of Manatee County.

County shall mean Manatee County acting by and through its board of county commissioners.

Dedicated millage shall mean the ad valorem property taxes as provided for in Resolution R-90-169 and section 2-2-255(1) of this article.

Department shall mean the community services department or such other department or division within county's jurisdiction, having cognizance over the furnishing of children's services and matters relating thereto.

Director shall mean the director of the department or his designee.

Exclusive jurisdiction of the school board shall mean matters pertaining to the obligations and duties of the school board pursuant to the Constitution and Laws of Florida and shall not apply to discretionary programs that may be implemented by the school board where such programs may be qualified for funding under this article and the school board held accountable to the county for the development of the program and the provision of services to children.

Fiscal year shall mean the county's fiscal year beginning on October 1 and ending on September 30 of each year.

Juvenile shall mean children as defined above.

Supplant or replace shall mean to take the place of.

Words of the masculine gender shall be deemed and construed to include correlative words of the feminine gender. Words importing the singular number shall include the plural number and vice-versa unless the context shall otherwise indicate. The word "person" shall include corporations, associations, natural persons and public bodies unless the context shall otherwise indicate. Reference to a person other than a natural person shall include its successors.

(Ord. No. 91-42, § 3, 7-9-91)

Sec. 2-2-254. - Millage dedicated.

- (a) There is hereby dedicated to fund additional services and programs for abused, neglected, economically disadvantaged or at-risk children an amount equal to not less than one-twentieth (1/20) of a mill in 1991 which amount shall increase annually to one-third (1/3) of a mill in 1995 and thereafter, which shall be based upon the taxable value of all land in Manatee County.
- (b) The amount of revenue to be generated by the dedicated millage shall be reported to the advisory board by the director as soon as reasonably possible after the property appraiser certifies the tax roll and shall be accounted for by the clerk separate and apart from all other county funds.
- (c) The annual increase between 1991 and 1995 shall be based upon approximately equal incremental increases as finally determined by the county after considering the recommendations of the advisory board.
- (d) The dedicated millage shall not replace or supplant existing funding and may be expended only for funding additional programs and services for children, and in particular, early childhood intervention programs in accordance with the provisions of this article.
- (e) Any funds derived from the dedicated millage not used during any fiscal year and all interest earned on such funds shall be accounted for and used only for the purposes established in this article for the dedicated millage.

(Ord. No. 91-42, § 4, 7-9-91)

Sec. 2-2-255. - Expenditures authorized.

It is the intent of this article that the funds generated by the dedicated millage shall be used to fund additional services and programs for abused, neglected, economically disadvantaged and at-risk children as provided in Resolution R-90-169, this article and as more specifically determined by subsequent proceedings of the county.

The dedicated millage may be expended for programs and services which may include but shall not be limited to the following purposes:

- (1) To provide and maintain in Manatee County such guidance, psychological, or psychiatric clinics for juveniles as the county determines are needed for the general welfare of Manatee County.
- (2) To provide for the care of dependent juveniles and to provide such other services for all juveniles as the county determines are needed for the general welfare of Manatee County.
- (3) To allocate and provide funds for agencies in Manatee County which are operated for the benefit of juveniles, provided they are not under the exclusive jurisdiction of the public school system.
- (4) To collect information and statistical data which will be helpful to the county in deciding the needs of juveniles and to develop techniques for monitoring the efficacy of funded programs and services including but not limited to the gathering of data, measuring outcomes, goal effectiveness, research.
- (5) To lease such real estate and lease or purchase such equipment and personal property as are needed to execute the foregoing programs and services.
- (6) To provide and maintain in Manatee County such programs and services directed toward developing, maintaining and restoring the integrity of the family where such programs and services are consistent with the scope and purpose of this article and Resolution R-90-169.
- (7) To provide prenatal care programs where such programs will serve to reduce the problems of potentially at-risk children.
- (8) To employ and pay, on a part-time or full-time basis, personnel needed to execute the foregoing programs and services.
- (9) To provide for administrative expenses limited to a children's services coordinator, children's services coordinator clerical support staff and operating supplies, directly related to tasks necessary to fulfill the scope and purposes of this article, in an amount not to exceed ten (10) per cent of the annual dedicated millage for that fiscal year, to be determined at the time of budget adoption.

Such children's services may be provided in accordance with the provisions of this article and such rules, policies and procedures as may be established by resolution of the county, which may include but shall not be limited to programs providing for grants to not-for-profit agencies for the reimbursement of expenditures for operational and overhead expenses for the creation, development and implementation of programs, grants to not-for-profit agencies or children based upon funding all or a portion of the cost of services rendered, the purchase of services or, where children's services can most economically and efficiently be provided by county, through the establishment of county-run programs.

(Ord. No. 91-42, § 5, 7-9-91; Ord. No. 97-30, § 1, 2-18-97)

Sec. 2-2-256. - Children's services advisory board.

- (a) Advisory board established. There is hereby established the Manatee County Children's Services Advisory Board which shall be appointed by and serve at the pleasure of the county. To the extent possible the advisory board shall be comprised of:
 - (1) A physician, preferably a pediatrician;
 - (2) A licensed mental health professional;
 - (3) A member of the NAACP;
 - (4) Five (5) child advocates who are not affiliated with any agency receiving county funds;
 - (5) One criminal justice representative;

- (6) One school board member;
 - (7) One representative from health and rehabilitative services;
 - (8) One representative from United Way of Manatee County; and
 - (9) Judge of the family law division.
- (b) Terms.
- (1) Except as provided herein all terms shall be for a period of three (3) years and continue until a successor has been appointed, which term shall be deemed to commence on October 1 of each respective year.
 - (2) To achieve staggered terms, the terms of three (3) members, including one child advocate, shall expire at the end of an initial two-year period; the terms of four (4) members, including one child advocate, shall expire at the end of an initial four-year period. The initial terms of the two (2) additional children's services advisory board members provided for under Ordinance 94-28 shall expire on July 9, 1996 and July 9, 1997.
 - (3) All members of the advisory board shall be residents of Manatee County meeting the qualifications of an elector, except that the judicial position may be filled by the family law judge serving in Manatee County without regard to residency.
 - (4) Members shall be eligible for reappointment for successive terms without limitation.
 - (5) The county may remove any member who, without reasonable excuse, fails to attend three (3) consecutive meetings.
 - (6) Members may be removed without cause by a majority plus one vote of the board of county commissioners when it is determined that it is necessary and in the best interest of the county and the efficient functioning of the advisory committee to remove such members. The advisory board may recommend removal of a member to the county based upon an affirmative vote of eight (8) members of the advisory board.
 - (7) Any member who has been selected based upon serving in a representative capacity for an entity or agency who resigns or is no longer affiliated with such entity or agency shall provide notice to the board of county commissioners of a change in the member's status. Taking into consideration the work of the advisory board and the activities and proceedings schedule by the advisory board, the county may ask such representative to continue until an orderly transition may be arranged and at such time as the county deems to be in the best interest of the advisory board or the county may declare the position vacant and fill the vacancy by appointment as soon as reasonably possible. Such appointment shall be for the unexpired term of the vacated office.
 - (8) If any member of the advisory board is removed, dies or becomes disqualified, the position shall be deemed vacant and such vacancy shall be filled by appointment of the county. Any such appointment shall be for the unexpired term of the vacated position.
- (c) Rules and procedures.
- (1) The advisory board shall hold meetings as needed to fulfill its duties, but the advisory board shall hold at least four (4) meetings each year.
 - (2) A majority of the active members of the advisory board shall constitute a quorum.
 - (3) All meetings shall be open to the public.
 - (4) Formal recommendations of the advisory board to the county commissioners shall be based upon the vote of not less than a majority of a quorum present and voting.
 - (5) The advisory board shall have the authority to elect such officers, including a chairperson and a vice-chairperson, and promulgate such internal procedures and rules as may be necessary to conduct the business and affairs of the advisory board, which shall not be

in conflict with the general law, this article or procedures and policies established by the board of county commissioners.

- (6) Every member of the advisory board shall be required to disclose any employment with or position as an officer or director of any entity applying for or receiving funds from the millage dedicated to children's services.
 - (7) Members of the advisory board will disclose, in the manner provided by F.S. § 112.3143, the affiliation of the member or the member's spouse with any organization applying through the advisory board for funding, which shall be limited to any membership or affiliation within the last calendar year.
 - (8) No member of the advisory board shall incur any expenditures chargeable to the county without the prior written approval of the director.
- (d) Powers and duties. The advisory board shall have the power and duty to make recommendations to the county regarding the expenditure of the dedicated millage, to consult with agencies dedicated to the welfare of children to the end that the overlapping of services will be prevented; and such other duties as may from time to time be assigned by ordinance or resolution of the board of county commissioners.

In order to accomplish those purposes, subject to policies and procedures established by the county, the children's services advisory board shall have in addition to the powers, duties and authority assigned elsewhere in this article, the authority to:

- (1) Make independent investigations and gather data pertaining to the needs of children and ways of meeting those needs including those services designed to preserve the unity and integrity of the family and parental relationships.
- (2) Consider and recommend innovative and creative programs required to effectuate the intent of the children's services referendum.
- (3) Make recommendations to the board of county commissioners with respect to modification of programs.
- (4) Develop and recommend monitoring and evaluation procedures and methods for providing accountability and guidelines to assure that the dedicated millage is appropriately used.
- (5) Make recommendations and investigations to assure that the dedicated millage is allocated wisely and used effectively.
- (6) Collect data pertaining to other sources of funding available for children's services.
- (7) Identify and make recommendations to the county to clarify and define services for children as contemplated by Resolution R-90-169.

(Ord. No. 91-42, § 6, 7-9-91; Ord. No. 94-28, § 1, 6-14-94; Ord. No. 99-30, § 1, 4-6-99)

Sec. 2-2-257. - Needs assessment; establishment of funding priorities.

- (a) The advisory board shall submit to the board of county commissioners by January 30 of each year an annual report which will be made available to the public and include a plan for children's services. For fiscal year 1991-92, the plan shall be submitted as soon as reasonably possible. The plan shall include a needs assessment indicating the advisory board's determination of the needs of children indicating the most serious problems affecting or with a high degree of potential for harm to individual children as well as Manatee County's most serious problems by apparent number of children affected. The plan will also identify the advisory board's preliminary determination of the nature and types of programs and services that should receive funding from the dedicated millage.

In developing the plan for children's services the advisory board shall solicit such reports, data and materials from local, state or national agencies, both public and private, in an effort to

avoid duplication of work, expedite the work of the advisory board and confirm or rebut the findings of such agencies. The advisory board may conduct such hearings and provide for investigations including but not limited to surveys and interviews of experts, professionals, agencies and individuals, including children and parents, as may be necessary and practical to develop the plan for children's services.

The advisory board shall include in its investigations the collection of information and data pertinent to the problems of families in need of services and the methods to the procedures for implementing plans of services designed to preserve to the highest extent appropriate and feasible the integrity of the family unit including those procedures and strategies that distinguish the problems of truants, runaways and children beyond the control of their parents from programs and services designed to meet the needs of abandoned, abused and neglected children.

(Ord. No. 91-42, § 7, 7-9-91)

Sec. 2-2-258. - Procedures for allocation of funds.

- (a) Announcement of plan. As soon as reasonably possible after submission of the advisory board's report and plan for children's services, the county shall approve or modify the plan and announce the availability of funding for the upcoming fiscal year. The announcement will include a description of services and programs recommended for funding from the dedicated millage. The announcement will include information pertaining to funding applications, rules and procedures pertaining to the award of funds and applicable dates for submission of applications and all details pertinent thereto.
- (b) Funding request evaluation. Evaluations of agencies submitting funding applications shall include, but not be limited to, site visits, interviews, and application review.

Applications received will be assessed on the basis of specified criteria and will include, but not be limited to, the following items:

- (1) Organization's capability. The qualifications and experience of the applicant in providing quality human services and the agency's financial capability.
- (2) Need for service. Appropriate goals and objectives in response to the advertisement of funding availability.
- (3) Soundness of methodology. The goal and objectives, description of services with timeline and documented coordination with other service providers.
- (4) Evaluation. The program's process and outcome objectives, data collection system and evaluation design.
- (5) Cost effectiveness. The proportion of budget applied to direct services, funds from other sources, funds requested, current and projected long range efficiency.
- (6) Children and families served. The extent to which the application addresses services to meet identified needs of the target population.
- (7) Neighborhood-based initiatives. The extent and degree to which the application focuses on a local area or neighborhood.
- (8) Response to a specified strategy. The applicant's identification of and appropriate response to a specified primary strategy.
- (9) Application. The relative completeness, clarity and conciseness of the response to all required items in the funding announcement and application.
- (10) Applications shall address the level of service provided in 1990-91 by the agency or any other agency for the specific program or service. If the application is for the purpose of expanding or providing additional services, the sources and amount of funding provided in 1990-91 and subsequent years shall be identified. If the application is for the purpose

of establishing new programs or services, detailed information pertaining to the manner in which such new programs or services may be distinguished shall be included.

- (c) Funding recommendation. Recommendations for funding, once approved by the children's services advisory board, will be presented to the board of county commissioners by the chairman of the children's services advisory board or his/her designee. This report shall be written or verbal, as requested by the board of county commissioners, presented no later than September 30 of each year except that for fiscal year 1991-92, as soon as reasonably possible, which date or dates shall be established in the announcement provided for in subsection (a) above.

The recommendation will include a description of current children's services in Manatee County; an assessment of how current services are fulfilling the needs of the children in Manatee County; the advisory board's analysis and conclusions with respect to compliance with the requirement that the dedicated millage be used to fund additional services and programs and not to replace or supplant existing funding; and a recommended budget and funding levels for children's services for the next fiscal year.

- (d) Program follow-up. The children's services advisory board or its designee shall review and make recommendations pertaining to the funding application, and request for proposals, the funding agreements and the development of the monitoring and evaluation procedure which shall be prepared by the department.

The children's services advisory board shall be apprised of all reports as a result of monitoring programs implemented by the department pursuant to this article.

(Ord. No. 91-42, § 8, 7-9-91)

Sec. 2-2-259. - Final recommendations and final determinations.

The commission shall, during the hearings and proceedings required for adoption of the county's annual budget, make final determinations with respect to the allocation of the dedicated millage. Any additional programs funded after adoption of the county's budget shall be approved only after notice and public hearing conducted in the manner required for the adoption of county's ordinances.

The specific allocation of funds authorized by inclusion in the county's official budget adopted prior to the commencement of each fiscal year or any subsequent amendment to the budget shall not establish a right, entitlement or benefit to any individual or agency. Disbursement of the dedicated millage shall be only in accordance with agreements, rules and procedures as may be adopted and otherwise authorized by the county.

If any portion of the dedicated millage is provided to an agency to reimburse the agency for all or a portion of the cost of providing a program or services then this article and any agreement with such agency shall provide that all financial, business and membership records pertaining to such agency, except such records which are confidential pursuant to the laws of Florida, shall be open and available to the county for audit and inspection and such agency may be required to provide audited financial statements pursuant to a grant or funding agreement with the county.

(Ord. No. 91-42, § 9, 7-9-91)

Footnotes:

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Editor's note—Ord. No. 91-42, §§ 1—9, adopted July 9, 1991, did not specifically amend the Code; hence, its inclusion herein as Art. IX, §§ 2-2-251—2-2-259 was at the discretion of the editor.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME <i>Bellamy, Reggie</i>	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE <i>Board of County Commissioners</i>
MAILING ADDRESS <i>P.O. Box 1000</i>	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF <input type="checkbox"/> CITY <input checked="" type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
CITY COUNTY <i>Bradenton Manatee</i>	NAME OF POLITICAL SUBDIVISION <i>Manatee County</i>
DATE ON WHICH VOTE OCCURRED <i>8-6-19</i>	MY POSITION IS <input checked="" type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Reggie Bellamy, hereby disclose that on August 6, 20 19.

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____;
- inured to the special gain or loss of my relative, _____;
- inured to the special gain or loss of _____, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

The Board of County Commissioners voted to approve partial funding of the operations of the Palmetto Youth Center. I am the current Executive Director of the Youth Center - a salaried position. I thus had a voting conflict, and I abstained from voting.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

8/6/19
Date Filed

[Signature]
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.