

RESOLUTION B-20-015  
 AMENDING THE ANNUAL BUDGET  
 FOR MANATEE COUNTY, FLORIDA  
 FOR FISCAL YEAR 2020

**WHEREAS**, Florida Statutes 129.06, authorizes the Board of County Commissioners to amend its budget for the current fiscal year as follows:

- a) Appropriations for expenditures in any fund may be decreased and other appropriations in the same fund correspondingly increased, provided the total appropriations of the fund are not changed.
- b) Appropriations from reserves may be made to increase the appropriation for any particular expense in the same fund, or to create an appropriation in the fund for any lawful purpose.
- c) Unanticipated revenues, including increased receipts for enterprise or proprietary funds, may be appropriated for their intended purpose, and may be transferred between funds to properly account for the unanticipated revenue.

**NOW, THEREFORE**, BE IT RESOLVED by the Board of County Commissioners of Manatee County, Florida that the 2019-2020 budget is hereby amended in accordance with FS 129.06 as described on the attached summary and specified in the budget adjustment batch files which are listed below:

Transfer of Funds			Unanticipated Revenue Appropriations		
Item No.	Batch ID No.	Reference No.	Item No.	Batch ID No.	Reference No.
1	MPB0519B	BU20200103	4	SB110619D/E	BU20200112
2	SB110619C	BU20200111	6	ARB1919A/B	BU20200070
3	TB80719A	BU19000455	15	EGA2919A	BU20200075
5	ARB1919C	BU20200105			
7	CTA1819A	BU20200052			
8	JYA2219A	BU20200057			
9	CCB619A	BU20200114			
10	DDA3019B	BU20200078			
11	SB110619A	BU20200107			
12	CCB0519A	BU20200104			
13	SB110619F	BU20200113			
14	JRB0419B	BU20200092			
16	CCA0919A	BU20200032			
17	JRA2919A	BU20200074			
18	GGB0519A	BU20200097			
19	MKB0419	BU20200089			
20	MHB0519A	BU20200106			
21	CTB0419A	BU20200095			
22	SB110619B	BU20200110			
23	EGB0119A	BU20200082			
24	EGB0119B	BU20200083			

ADOPTED IN OPEN SESSION WITH A QUORUM PRESENT AND VOTING THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019.

BOARD OF COUNTY COMMISSIONERS  
 MANATEE COUNTY, FLORIDA

By: \_\_\_\_\_  
 Chairman

ATTEST: Angelina Colonnese  
 Clerk of the Circuit Court

By: \_\_\_\_\_  
 Deputy Clerk

BUDGET AMENDMENT RESOLUTION NO. B-20-015

AGENDA DATE: November 19, 2019

- 1) Department: HUMAN RESOURCES/EHB  
Fund: GENERAL FUND  
Description: Carries forward \$112,367 from reserves in the General fund to the Personnel Human Resources operating account key for expenditures for FY19 unexpended funds as follows: \$83,051 in salaries for a Business Systems Support Analyst II and \$29,316 for software invoices for Medical Services.

Batch ID: MPB0519B

Reference: BU20200103

- 2) Department: JUDICIAL PROGRAMS  
Fund: GENERAL FUND  
Description: Carries forward \$4,395 of unexpended funds in the General fund from the prior fiscal year for the Truancy Hearing Officer and bailiffs needed for truancy court which is funded in full by the Manatee County School Board.

Batch ID: SB110619C

Reference: BU20200111

- 3) Department: BUILDING AND DEVELOPMENT SERVICES  
Fund: UNINCORPORATED SERVICES  
Fund: BUILDING DEPARTMENT  
Fund: BLDG CAP PROJECTS FUND  
Description: Deappropriates \$176,363 in the Building Capital Projects fund and transfers to reserves as follows: \$70,545, Unincorporated Services fund and \$105,818, Building fund to align budgeted revenues and expenditures with actuals and close the Accela Software project. This budget amendment adjusts the FY20-24 CIP.

Batch ID: TB80719A

Reference: BU19000455

- 4) Department: FINANCIAL MANAGEMENT  
Fund: METRO PLANNING ORGANIZATION  
Description: Appropriates \$30,000 in grant revenue from the Florida Department of Transportation (FDOT) awarded to the Metropolitan Planning Organization (MPO) under the Unified Planning Work Program (UPWP). Contract Number GOY74- FPN # 439315-2-14-03. The total awarded contract is \$210,000 of which \$180,000 was previously appropriated in FY19. This grant provides funding for Fiscal Year 2019/2020.

Batch ID: SB110619D/E

Reference: BU20200112

BUDGET AMENDMENT RESOLUTION NO. B-20-015

AGENDA DATE: November 19, 2019

- 5) Department: UTILITY OPERATIONS  
Department: PUBLIC WORKS & TRANSIT  
Fund: WATER/SEWER OPERATING FUND  
Fund: FLEET SERVICES  
Description: Transfers \$33,000 from the Water and Sewer Water Treatment operating account key fund to the Fleet Services fund for the purchase of a new 3/4 ton truck for the water treatment plant division. Funding was approved during the adoption of the FY20 budget.

Also, transfers \$102,750 from reserves in the Water and Sewer Operating fund and \$110,250 in the Water and Sewer Wastewater Collections operating account key to the Fleet Services fund for the purchase of a new crane truck and a new 1 and 1/2 ton medium dump truck for the Sewer Wastewater Collections division. The purchase of a new 1/2 ton truck was approved during the FY20 budget process. However, the need was re-evaluated and determined an alternate vehicle (crane truck) best fit the division needs which resulted in an increase of \$102,750.

Also, transfers \$280,000 from reserves in the Water and Sewer Operating fund to the Fleet Services fund for the purchase of two crane trucks for the lift station division and the sewer collection division. The purchase of the vehicles were originally approved for funding in the amount of \$214,988 in the FY21 budget. The increase of \$65,012 is due to re-evaluating the needs of the division. Utilities is asking the Board to forward fund in FY20 due to the specialized build order and long lead time from the time of order to delivery.

Also, transfers \$29,000 from reserves in the Water and Sewer Operating fund to the Fleet Services fund for the purchase of a new 1/2 ton truck for the meters division. This purchase was recently identified as an essential asset to maintain level of service and ensure continuity of operations.

Batch ID: ARB1919C

Reference: BU20200105

- 6) Department: UTILITY OPERATIONS  
Fund: WATER/SEWER OPERATING FUND  
Description: Appropriates \$37,750 of operating grant revenues in the Water and Sewer Operating fund from the Southwest Florida Water Management District (SWFWMD) in accordance with Cooperative Funding Agreement #19CF0001806 between Manatee County and SWFWMD for the County Toilet Rebate Program - Phase 12 (N982) approved by the Board on December 18, 2018. The grant match of 50% has already been included in the FY20 Utilities operating budget.

Batch ID: ARB1919A/B

Reference: BU20200070

- 7) Department: PUBLIC SAFETY  
Fund: GENERAL FUND  
Fund: FLEET SERVICES  
Description: Transfers \$50,000 from the EMS Operations operating account key in the General fund to the Fleet Services fund for the purchase of a Chevy Tahoe for Emergency Management Services, as approved in the FY20 Adopted Budget.

Batch ID: CTA1819A

Reference: BU20200052

BUDGET AMENDMENT RESOLUTION NO. B-20-015

AGENDA DATE: November 19, 2019

- 8) Department: PUBLIC WORKS & TRANSIT  
 Fund: LOCAL OPT 5TH & 6TH CNT CAP PROJ  
 Fund: GAS TAX CAP PROJECT FUND  
 Fund: LOCAL OPTION 5CT CAPITAL PROJECTS  
 Fund: NE TRANSPORTATION IMPACT FEE CAPITAL PROJECTS  
 Fund: 2013 REV REF & IMPROVEMENT TRANSPORTATION BONDS  
 Description: Transfers \$1,683,306 to reserves as follows: \$542,406 to reserves in the Local Option 5th & 6th Cent Capital Project fund; \$166,534 to reserves in the Gas Tax Capital Project fund; \$396,598 to reserves in the Local Option 5 Cent Capital Project fund; \$499,368 to reserves in the NE Transportation Impact Fee Capital Projects fund and \$78,400 to reserves in the 2013 Revenue Refunding and Improvement Transportation Bonds fund to align budgeted revenues and expenditures with actuals to close the following projects:

<u>Project</u>	<u>Project Name</u>	<u>Amount</u>
6052010	Advance Traffic Management System - University Parkway	\$ 208,093
6022960	Sunny Shores Mobile Home Park Rebase/Resurfacing	197,596
6054764	Fort Hamer Road from US 301 to Fort Hamer Bridge	1,230,977
6082660	Upper Manatee River Road from SR 64 to the Curve	46,640
<b>Total \$</b>		<b>1,683,306</b>

This budget amendment adjusts the FY20-24 CIP.

Batch ID: JYA2219A

Reference: BU20200057

- 9) Department: FINANCIAL MANAGEMENT  
 Fund: NW DIST TRANSPORTATION IMPACT FEE  
 Fund: SE DIST TRANSPORTATION IMPACT FEE  
 Fund: NW ROAD IMPACT FEE CAPITAL PROJECTS  
 Fund: SE ROAD IMPACT FEE CAPITAL PROJECTS  
 Fund: PARK CNTYWIDE IMPACT FEE PROJECTS  
 Description: Transfers \$2,500,000 from reserves in the NW District Transportation Impact Fee fund to the NW Road Impact Fee Capital Projects fund. Also, transfers \$362,000 from reserves in the NW Road Impact Fee Capital Projects fund for the Moccasin Wallow Road to US 41 to Gateway Boulevard project as approved in the FY20-24 CIP.

Transfers \$25,210,000 from reserves in the SE District Transportation Impact Fee fund to the SE Road Impact Fee Capital Projects fund for the 44th Ave East to 45th Street to 44th Ave Plaza East project as approved in the FY20-24 CIP.

Transfers \$125,000 from capital reserves in the Park Countywide Impact Fee Projects fund for the G.T. Bray Park - Tennis Court Replacement project as approved in the FY20-24 CIP.

This budget amendment adjusts the FY20-24 CIP.

Batch ID: CCB619A

Reference: BU20200114

BUDGET AMENDMENT RESOLUTION NO. B-20-015

AGENDA DATE: November 19, 2019

- 10) Department: PROPERTY MANAGEMENT  
Department: PUBLIC WORKS & TRANSIT  
Fund: PARKS & RECREATION  
Fund: FLEET SERVICES  
Description: Transfers \$204,250 from the Parks and Recreation Grounds Maintenance operating account key to the Fleet Services fund to replace the following vehicles: \$190,000 for a Western Star chassis with a Peterson Lightning Loader as approved in the FY20 Adopted Budget; \$7,500 for a Toro Pro Force Blower; and \$6,750 for a Toro Turf Aerator. This equipment is for the daily operations in the Parks Ground Maintenance division.

Batch ID: DDA3019B

Reference: BU20200078

- 11) Department: JUDICIAL PROGRAMS  
Fund: GENERAL FUND  
Description: Carries forward \$73,115 from reserves in the General fund for FY19 additional revenue received from drug court testing services performed by the Drug Court Program. This revenue will be used to cover the cost of drug testing within Court Administration Drug Court operating account key.

Batch ID: SB110619A

Reference: BU20200107

- 12) Department: FINANCIAL MANAGEMENT  
Fund: CHILDREN'S SERVICES TAX  
Description: Transfers \$391,488 from reserves in the Children's Services Tax fund to increase funding to additional agencies as approved by the Children's Services Advisory Board (CSAB) on September 10, 2019. This will amend the amount approved in the FY20 Adopted Budget.

Batch ID: CCB0519A

Reference: BU20200104

- 13) Department: PUBLIC SAFETY  
Fund: GENERAL FUND  
Description: Transfers \$5,000 from reserves in the General fund to increase the City of Holmes Beach security patrol. The current agreement between Manatee County and City of Holmes beach is for a total of \$10,000 for beach security. A new agreement will be brought forward to increase the amount to \$15,000 during the December 10, 2019 Board Meeting upon execution by the Holmes Beach City Council. It was agreed upon by the City of Holmes Beach and County Administration that this increase is in lieu of providing maintenance services to the tennis courts from Property Management at the Holmes Beach Park.

Batch ID: SB110619F

Reference: BU20200113

BUDGET AMENDMENT RESOLUTION NO. B-20-015

AGENDA DATE: November 19, 2019

- 14) Department: PARKS & NATURAL RESOURCES  
Fund: PARKS & RECREATION  
Description: Carries forward \$26,731 from reserves in the Parks and Recreation fund for revenue earned in FY19 for the sale of Saw Palmetto Berries. The funds will be used to help maintain the preserves.

Batch ID: JRB0419B

Reference: BU20200092

- 15) Department: BRADENTON AREA CONVENTION & VISITOR'S BUREAU  
Fund: CIVIC CENTER FUND  
Description: Appropriates \$46,160 of program revenues in the Civic Center fund for the Crosley Theater promotional event: "A Classic Crosley Christmas" to be held December 12-22, 2019, in partnership with The Manatee Players.

Batch ID: EGA2919A

Reference: BU20200075

- 16) Department: FINANCIAL MANAGEMENT  
Fund: GENERAL FUND  
Fund: TRANSPORTATION TRUST  
Fund: MANATEE COUNTY PUBLIC LIBRARY  
Fund: CHILDREN'S SERVICES TAX  
Fund: PARKS & RECREATION  
Fund: UNINCORPORATED SERVICES  
Fund: PALM AIRE LANDSCAPE MSTU  
Description: Transfers \$6,877 from reserves for expenses related to the final approved State budget 2019/2020 from the Property Appraiser in the tax supported funds, as listed below:

<b>Fund</b>	<b>Amount</b>
General Fund	\$ 6,139
Transportation Trust	118
Manatee County Public Library	115
Children's Services Tax	155
Parks and Recreation	142
Unincorporated Services	206
Palm Aire Landscape MSTU	2
	<b>\$ 6,877</b>

Batch ID: CCA0919A

Reference: BU20200032

BUDGET AMENDMENT RESOLUTION NO. B-20-015

AGENDA DATE: November 19, 2019

- 17) Department: PARKS & NATURAL RESOURCES  
Fund: BEACH EROSION CONTROL  
Description: Transfers \$260,700 from reserves in the Beach Erosion Control fund for the beach maintenance personnel and associated operating expenses. Staffing allocation was adjusted from the Tourist Development Tax fund to the Beach Erosion Control fund in the Parks and Natural Resources department in FY19.

Batch ID: JRA2919A

Reference: BU20200074

- 18) Department: PROPERTY MANAGEMENT  
Department: UTILITY OPERATIONS  
Fund: GENERAL FUND  
Fund: BLDG CAP PROJECTS FUND  
Fund: WATER/SEWER OPERATING FUND  
Description: Transfers \$140,000 from reserves in the Water and Sewer Operating fund to the Building Capital Projects fund for the Utilities portion of the Facility Commander Security Card Access Program project. Also, transfers \$140,000 from reserves in the Building Capital Projects fund to the General fund. This budget amendment adjusts the FY20-24 CIP.

Batch ID: GGB0519A

Reference: BU20200097

- 19) Department: PUBLIC WORKS & TRANSIT  
Fund: TRANSPORTATION TRUST  
Fund: FLEET SERVICES  
Description: Transfers \$68,473 from the Road Maintenance operating account key in the Transportation Trust fund to the Fleet Services fund for the purchase of two GMC Sierra double cab trucks, as approved in the FY20 Adopted Budget for the additional central staff and sidewalk repair team.

Batch ID: MKB0419

Reference: BU20200089

BUDGET AMENDMENT RESOLUTION NO. B-20-015

AGENDA DATE: November 19, 2019

- 20) Department: UTILITY OPERATIONS  
Fund: UTILITIES MAINT. PROJECTS  
Description: Transfers \$1,078,237 from reserves in the Utilities Maintenance Projects fund for the following projects:

<u>Project</u>	<u>Project Name</u>	<u>Amount</u>
5155270	FDOT SR64 at Greyhawk Landing Potable Water	\$ 300,079
5155280	FDOT SR64 at Greyhawk Landing Wastewater	435,079
5155290	FDOT SR64 at Greyhawk Landing Reclaimed Water	343,079
<b>Total</b>		<b>\$ 1,078,237</b>

Batch ID: MHB0519A

Reference: BU20200106

- 21) Department: PUBLIC SAFETY  
Department: INFORMATION TECHNOLOGY  
Fund: GENERAL FUND  
Fund: RADIO FUND  
Description: Transfers \$3,366 from the Public Safety Emergency Medical Services operating account key in the General fund to the Radio fund for the purchase of additional P25 radios. These radios are part of the EMS System Expansion as approved in the FY20 Adopted Budget.

Batch ID: CTB0419A

Reference: BU20200095

- 22) Department: SHERIFF  
Fund: GENERAL FUND  
Description: Carries forward \$4,330,176 from reserves in the General fund for prior year encumbrances not completed by September 30, 2019 and carries forward to the FY20 Sheriff's budget. No cash transfer is required for these transactions.

Batch ID: SB110619B

Reference: BU20200110

BUDGET AMENDMENT RESOLUTION NO. B-20-015

AGENDA DATE: November 19, 2019

- 23) Department: BRADENTON AREA CONVENTION & VISITOR'S BUREAU  
 Fund: TOURIST DEVELOPMENT TAX  
 Description: Carries forward \$1,187,275 from reserves in the Tourist Development Tax fund for FY19 unexpended funds for the following:

<u>Description</u>	<u>Amount</u>
Airline/SRQ initiative-marketing support	\$ 209,000
Various media & marketing campaigns	65,709
Film incentives & special event sponsor	75,000
Public industry relations	217,186
Sports sponsorship promotion program	3,000
Countywide arts culture organization	53,000
Meeting & sales promotion/incentive	8,100
City of Bradenton Beach - Bridge Street Pier	29,239
Florida Railroad Museum - capital improvement	469,355
Friends of the Maritime Museum - capital improvement	32,686
Tourist information center upgrades	25,000
<b>Total \$</b>	<b>1,187,275</b>

Batch ID: EGB0119A

Reference: BU20200082

- 24) Department: BRADENTON AREA CONVENTION & VISITOR'S BUREAU  
 Fund: CIVIC CENTER FUND  
 Description: Carries forward \$248,964 from reserves in the Civic Center fund for FY19 unexpended funds for the following:

<u>Description</u>	<u>Amount</u>
Sales & Promotional Program at the Convention Center and Crosley Estates	\$ 22,617
Forklift	35,000
Kitchen Coolers & Freezers	146,600
Alarm Panel Updates	14,747
Crosley Preliminary Stair Work	10,000
Crosley Wi-Fi Tower Project	20,000
<b>Total \$</b>	<b>248,964</b>

Batch ID: EGB0119B

Reference: BU20200083

GENERAL FUND AND UNINCORPORATED MSTU FUND BOARD'S RESERVES FOR CONTINGENCY ARE NOT AFFECTED BY THIS BUDGET AMENDMENT. The balance of the FY2020 General Fund Board's Reserve is \$1,050,000 and in the Unincorporated MSTU Fund Board's Reserve is \$500,000.