

MEMORANDUM

To: Vicki Tessmer, Supervisor, Board Records
Thru: Tammy Boggs, Sr Fiscal Services Manager, Building and Development Services
From: Tracy Brainard, Fiscal Specialist
Date: May 11, 2018
Subject: Refund Request – \$1,000.00
PLN1805-0020



Due to the dollar amount of the attached refund request, Board approval is required prior to Finance issuing the refund check to the customer.

Please place this request on the Board's consent agenda. Once approved, please forward to Finance to have the check issued and email a copy of the Board approval to me at tracy.brainard@mymanatee.org.

Thank you for your help!

Building & Development Services Department
1112 Manatee Avenue West
Bradenton, FL 34205
Phone number: (941)748-4501

MEMORANDUM



Handwritten signature and date: P. Boggs 5/11/18

To: Finance
From: Tracy Brainard
Date: May 11, 2018
Thru: Tammy Boggs, Senior Fiscal Services Manager,
Building and Development
Subject: Refund

Please process the following refund request:

Petitioner: Timothy Towles
25472 Shore Dr
Punta Gorda, FL 33950

Description: Refund

Reason for Request: Incorrect PreApplication Type Chosen. Should have been Regular not Manager level.
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Confirmation #	Fee ID	Account#	Amount
PLN1805-0020	PreApplication Type	107.0000000.329008	\$ 1,000.00

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Recommendation: Approved (X) Deny ()
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Refund Total \$1,000.00

Building & Development Services Department
1112 Manatee Avenue West
Bradenton, FL 34205
Phone number (941) 748-4501

MEMORANDUM

To: Lacy Pritchard, Fiscal Analyst
From: Phyllis Strong, Development Services Manager
Date: May 7, 2018
Subject: Preapplication Conference overpayment

MAY - 7 2018



The following individual has requested a refund from this department. I would appreciate processing of the request by your office.

PETITIONER:	Timothy Towles 25472 Shore Drive Punta Gorda, FL 33950
DESCRIPTION:	Overpayment for Preapplication Conference
REASON FOR REQUEST:	Customer chose incorrect Preapplication Conference type (chose Manager level instead of Regular)
DATE PERMIT ISSUED:	05/05/18
RECEIPT/PERMIT #:	543887
REFUND ACCT #:	

RECOMMENDATION: Approve (X) Deny ()

REFUND AMOUNT DUE: \$1,000.00

PLN 1805 - 0020

Building and Development Services
Development Services/Zoning
1112 Manatee Avenue West, 4th FL Ste 408
Phone number: (941)749-3070



Manatee County Building and Development Services
Planning
1112 Manatee Avenue West 4th Floor
Bradenton, FL 34205

Receipt No. 543887
Receipt Date: 5/5/18

RECEIPT

Record and Payer Information

Record ID	PLN1805-0020	Record Type	Special Request				
Parcel ID	5764021590000-2761420675						
Desc. of Work	Dog boarding and daycare services with indoor and outdoor play areas.						
Property Address	15010 SR 64 E	City	BRADENTON	State	FL	Zip	34212
Owner	HELLER MARK						
Address	PO BOX 88	City	BRADENTON	State	FL	Zip	34217
			BEACH				
Phone							
Contractor						License #	
Company							
Address		City		State		Zip	
Phone							
Payer	Timothy B Towles						

Payment Detail

Date	Payment Method	Source of Payment	Comments	Amount
05/05/2018	Credit Card	ACA Online		\$2,500.00

Fee Details

Fee Description	Invoice #	Quantity	Fee Amount	Current Paid	Outstanding Balance
Pre-Application Manager Review	49583	1	\$2,500.00	\$2,500.00	\$0.00



Transaction Detail

Transaction Type: Payment Date & Time: 05/05/2018 03:21:59 PM EDT Confirmation #: 45790452

Payer Information:

Name: Timothy B Towles
 Street Address: 25472 Shore Dr.
 Address: Punta Gorda, FL 33950
 Country Code: US
 Telephone: 9418156892
 Email: seeshoredr@comcast.net

Payment Information:

Transaction ID	Transaction Type	Date & Time	Channel	Payment Method	Account Type	Client	Product	Status	Confirmations	Last 4	Base Amount	Consumer Fee	Total Amount	Client Chargeback Fee	Reason	UserID	RequestKey (Record ID)	RequestCapType	PaymentType	Payer Identifier 5	Unique ID 7	Payer Identifier 8	Payer Identifier 9	Payer Identifier 10	Payer Identifier 11
199572680	Payment	05/05/2018 03:21:59 PM EDT	Web	Credit Card	Visa	Maratee County of	Permit Payments (Acceta)	Settled	45790452	8697	\$2,500.00	\$0.00	\$2,500.00	\$67.50		UserID: NatashaJaney	RequestKey (Record ID): 18EST-00000-13270	RequestCapType: Planning/Special Request/PreApplication Meeting/NA	PaymentType: CC	Unique ID: 798952					

PLN1805-0020 - Pet Resort

Menu Help

File Date: 05/05/2018

Application Status: Submitted

Application Type: Pre-Application Meeting

Application Detail: Detail

Description of Work: Dog boarding and daycare services with indoor and outdoor play areas.

Application Name: Pet Resort

Address: 15010 SR 64 E, BRADENTON, 34212

Owner Name: HELLER MARK

Owner Address: HELLER, ROSA, PO BOX 88, BRADENTON BEACH, FL 34217

Parcel No: 5764021590000-2761420675

Contact Info:	Name	Organization Name	Contact Type
	<u>Timothy Towles</u>	<u>Pet Resort</u>	Applicant
	<u>Thomas Finnerty</u>	<u>Finnerty Proper...</u>	Agent

Licensed Professionals Info:	Primary	License Number	License Type	Name

Total Fee Assessed: \$2,500.00

Total Fee Invoiced: \$2,500.00

Balance: \$0.00

Custom Fields: Pre-Application Meeting

Project Information	Type of Meeting	Review Type
	<u>Regular</u>	<u>Administrative Permit</u>
Does Development Already Exist?		Lot Area
<u>No</u>		<u>86895</u>
Is this an EDC Rapid Response Development?		Lot Frontage
<u>No</u>		<u>127</u>
Is this a CRA Rapid Response Development?		
<u>No</u>		
Has a Special Permit already been approved by a Hearing Officer?		
<u>No</u>		
Is this Development within a Historical District?		
<u>No</u>		
Are there wetlands or native habitat in the project boundary?		
<u>No</u>		
Include Demolition?	Flood Zone FIRM Panel	
<u>No</u>	-	
Include Tree Removal?	Credit Used	
<u>Yes</u>		

Location Information	Historic Status <u>No</u> Historic Status Description -	Water Provider <u>county</u>
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Existing Land Use (This Parcel)	Residential	Commercial
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Adjacent Land Use North	Residential √	Commercial
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Adjacent Land Use East	Residential	Commercial √
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Adjacent Land Use South	Residential	Commercial
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Adjacent Land Use West	Residential	Commercial
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Zoning (This Parcel)	CON	A √	A-1	RSF-1	RSF-2	RSF-3	
RMF-6	RMF-9	VIL	PR-S	PR-M	NC-S	NC-M	GC
PDRP	PDI	PDW	PDPI	PDMU	PDRV	PDUI	

Zoning North	CON	A √	A-1	RSF-1	RSF-2	RSF-3	
RMF-6	RMF-9	VIL	PR-S	PR-M	NC-S	NC-M	GC
PDRP	PDI	PDW	PDPI	PDMU	PDRV	PDUI	

Zoning East	CON	A √	A-1	RSF-1	RSF-2	RSF-3	
RMF-6	RMF-9	VIL	PR-S	PR-M	NC-S	NC-M	GC
PDRP	PDI	PDW	PDPI	PDMU	PDRV	PDUI	PC

Zoning South	CON	A √	A-1	RSF-1	RSF-2	RSF-3	
RMF-6	RMF-9	VIL	PR-S	PR-M	NC-S	NC-M	GC

PDRP	PDI	PDW	PDPI	PDMU	PDRV	PDUI	PC	
Zoning West		CON	A ↓	A-1	RSF-1	RSF-2	RSF-3	
RMF-6	RMF-9	VIL	PR-S	PR-M	NC-S	NC-M	GC	
PDRP	PDI	PDW	PDPI	PDMU	PDRV	PDUI	PC	
Future Land Use (This Parcel)				AG/R	AT	CON	ER IH	
				R-OS	RES-1	RES-12	RES	
Future Land Use North				AG/R	AT	CON	ER IH	
				R-OS	RES-1	RES-12	RES	
Future Land Use East				AG/R	AT	CON	ER IH	
				R-OS	RES-1	RES-12	RES	
Future Land Use South				AG/R	AT	CON	ER IH	
				R-OS	RES-1	RES-12	RES	
Future Land Use West				AG/R	AT	CON	ER IH	
				R-OS	RES-1	RES-12	RES	
Overlays		AI	CEA	CHHA	DA	FIG	HA NC	
		WO	WR	RAC	HR	HVP	EW	
On-Base		Transferred to On-Base			Approved for On-Base			Pr
		-						

Workflow Status: Task Assigned To Status

Task	Assigned To	Status
<u>Application</u>		
Reviewer Assignments		
Utilities	Robert Crowton	
Addressing	Vickie Warner	
IT GIS Mapping	Tim Labarr	
Fire Department		
Environmental Planning	Robert Knable	
Public Works Utility E...	Scott May	
Flood Plain	Sandy Tudor	
Public Works Concurrency	Susan Barfield	
State of Florida Depar...	Terri Stripling	
Public Works Infrastru...		
Public Works Storm Wat...	Thomas Gerstenb...	
Public Works Transport...		
Manatee County School ...	Amy Anderson	
Public Works Traffic D...	Mukunda Gopalak...	
Public Works Engineering	Karla Ripley	
Planning GIS Mapping	Paul Hrebenach	
Case Manager Review		
Plans Verification		
Public Hearing		

Condition Status:	Name	Short Comments	Status
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Documents:	File Name	Document Group	Category
	<u>CCE04232018_0003.pdf</u>	PLN_PRE_APP	Conceptual Plan

[Show all](#)

Application Comments:	View ID	Comment
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Initiated by Product: ACA

Scheduled/Pending Inspections:	Inspection Type	Scheduled Date	Inspector
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Resulted Inspections:	Inspection Type	Inspection Date	Inspector
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MANATEE I PRODUCTION - Civic Platform - PRODUCTION

Tracy Brainard ()

PLN1805-0020 - Pre-App Pet Resort

Menu Add Delete Void Invoice Invoice & Pay ReCalc Help

Fee Calc. Factor: Job Value(Contractor)\$0.00 v

Fee Total \$1,500.00

Showing 1-2 of 2

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<input type="checkbox"/> Invoice #	Fee Item	Quantity	Fees	Status	Balance	Notes
<input type="checkbox"/> 51152	Pre-Application Manager Review	1	\$2,500.00	CREDITED	\$0.00	
<input type="checkbox"/> 51153	Pre-Application Regular Meeting	1	\$1,500.00	INVOICED	\$1,500.00	To Correct Pre

PLN1805
-0020
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Page 1 of 1 < >

BLD1804
-0421
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License
Professionals
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More ()





Fee Summary

DATE_PAYMENT = 5/5/2018

Account Code: 1070000000329008

Record ID	ADDR FULL LINE#	Transaction Date	Transaction Type	Fee Code	Fee Description	Amount Paid
PLN1805-0020	15010 E SR 64, BRADENTON 34212	5/5/2018	Payment Applied	PLN_GEN_600	Pre-Application Manager Review	\$2,500.00
PLN1805-0020	15010 E SR 64, BRADENTON 34212	5/11/2018	Void Payment Applied	PLN_GEN_600	Pre-Application Manager Review	(\$2,500.00)
PLN1805-0020	15010 E SR 64, BRADENTON 34212	5/11/2018	Payment Applied	PLN_GEN_610	Pre-Application Regular Meeting	\$1,500.00
						\$1,500.00

Account Code: 1470000000208008

Record ID	ADDR FULL LINE#	Transaction Date	Transaction Type	Fee Code	Fee Description	Amount Paid
BLD1805-0132	3839 CREEKSIDE PARK DR, PARRISH 34219	5/5/2018	Payment Applied	BLD_POOL_02	State Fee	\$8.98
BLD1805-0133	12328 GLENRIDGE LN, PARRISH 34219	5/5/2018	Payment Applied	BLD_POOL_02	State Fee	\$8.98
BLD1805-0455	4023 E 73RD TER, SARASOTA 34243	5/5/2018	Payment Applied	BLD_ROOF_03	State Fee	\$4.23
BLD1805-0456	4217 W 78TH ST, BRADENTON 34209	5/5/2018	Payment Applied	BLD_MECX_02	State Fee	\$4.00
BLD1805-0457	2212 E 19TH ST, BRADENTON 34208	5/5/2018	Payment Applied	BLD_MECX_02	State Fee	\$4.00
BLD1805-0458	8003 E 55TH ST, PALMETTO 34221	5/5/2018	Payment Applied	BLD_SOL_02	State Fee	\$4.00
						\$34.19

Account Code: 1470000000322015

Record ID	ADDR FULL LINE#	Transaction Date	Transaction Type	Fee Code	Fee Description	Amount Paid
BLD1805-0455	4023 E 73RD TER, SARASOTA 34243	5/5/2018	Payment Applied	BLD_ROOF_01	Re-Roof Permit Fee	\$169.00
						\$169.00

Account Code: 1470000000322024

Record ID	ADDR FULL LINE#	Transaction Date	Transaction Type	Fee Code	Fee Description	Amount Paid
BLD1805-0458	8003 E 55TH ST, PALMETTO 34221	5/5/2018	Payment Applied	BLD_SOL_01	Solar Permit Fee	\$140.00
						\$140.00

2018

Manatee County, BCC

05/11/2018

GL Transaction Details (Long)

14:56:07

05/05/2018 to 05/05/2018

Primary Ref.	GL-PR.	FY	Post Date	PE ID				DR
JL JL Key JL Obj	JL-PR.	FY	Date2	Job Number	PeDB			CR
Transaction Description		CK	ID-No.	2nd Ref.		Misc		Units
Batch ID		JeACG	TrACG	Contract	Sb	Prep		Work Order No

107000000 - Unincorporated Services Fund

329008 - Site plan review fee

BP180505	08	2018	05/05/2018	CASH				0.00
JL N/A..N/A	05/10/18	08	2018	05/05/2018	6988925	P		2,500.00
PreApplication Manager Review		AP		RC027392				0.00
BP180505					CR	TBRAINAR		

*** Object Totals ***	DR	0.00
	CR	2,500.00
	Net	-2,500.00

*** EN Net *** 0.00

*** Object Totals with EN *** -2,500.00