

**MANATEE COUNTY BOARD OF COUNTY COMMISSIONERS  
REGULAR MEETING  
COUNTY ADMINISTRATIVE CENTER  
1112 Manatee Avenue West  
Bradenton, Florida  
January 9, 2018**


Meeting Video - <https://www.youtube.com/channel/UCUlgjuGhS-qV966RU2Z7AtA>

Present were:


Priscilla Whisenant Trace, Chairman  
Robin DiSabatino, First Vice-Chairman  
Carol Whitmore, Second Vice-Chairman  
Charles B. Smith, Third Vice-Chairman  
Betsy Benac (entered during the meeting)  
Vanessa Baugh  
Stephen R. Jonsson

Also present were:


Ed Hunzeker, County Administrator  
Mitchell O. Palmer, County Attorney  
Vicki Tessmer, Board Records Supervisor, Clerk of the Circuit Court  
Robin Toth, Deputy Clerk, Clerk of the Circuit Court

 Chairman Trace called the meeting to order at 9:00 a.m.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

1.  The Invocation was delivered by Reverend Tom Winter, Elwood Park Baptist Church, followed by the Pledge of Allegiance.

**FOUNDING OF MANATEE COUNTY**


 Chairman Trace shared information on the founding of Manatee County on January 9, 1855.

BC20180109DOC001

(Enter Commissioner Benac)

**AGENDA, UPDATE MEMORANDUM AND ANNOUNCEMENTS**

BC20180109DOC002


-  Item 23, Contract Change Order 1 to Guaranteed Maximum Price Addendum to Agreement 16-0267JE, - The Change Order was corrected and replaced to remove the inaccurate completion date of March 9, 2018. The correct completion date of February 1, 2018, is included elsewhere in the document.

Time Certain:

2. Item 49, Infrastructure Sales Tax Oversight Committee Annual Report for FY 2017 - 11:00 a.m.










**CONSENT AGENDA**

Commissioner Requests:




-  Item 21, Approval of Interfund Loan from the Infrastructure Sales Tax Transportation Fund to the Infrastructure Sales Tax Parks and Community Facilities Fund - Pulled by Commissioner Baugh
- Item 20, Budget Resolution B-18-029, Item 1 - Pulled by Commissioner Smith
- Item 39, Notice of Grant Award for Replacement Paratransit (i.e. Handibus Vehicles) - Commissioner Benac commended staff for pursuing the grant.

(Continued to later in the meeting)


**AWARDS AND PRESENTATIONS**

3.  January Employee of the Month - Cathy Laird, Librarian III, Neighborhood Services Department. BC20180109DOC003
4.  Retirement Award - Kevin Beach, Operations Services Manager, Neighborhood Services Department, honoring his 39+ years of service.  
Glenda Lammers, Assistant Library Services Manager, was introduced. BC20180109DOC004
5.  Retirement Award - Cynthia McCollough, Charge Paramedic, Public Safety Department, honoring her 21 years of service. BC20180109DOC005
6.  TEAM Awards were presented by Elliott Falcione, Convention and Visitors Bureau Director, and Sable Santana, Bradenton Area Convention Center Facility Manager, to Juan Barrera and Tonya Kida, for working tirelessly in the Emergency Operations Center kitchen during Hurricane Irma. BC20180109DOC006
7.  2017 Extension Master Gardener Volunteer Training Class - Certificates were p to six graduates of the 2017 Extension Master Gardner Volunteer Training Class. BC20180109DOC007  
 Commissioner Baugh introduced her daughter and granddaughter in the audience.
51.  Tampa Bay Estuary Program - Holly Green, Tampa Bay Estuary Program, announced her retirement and thanked the Board for their work in helping to improve the health of Tampa Bay. She recognized Commissioner DiSabatino for serving as Chairman of the Tampa Bay Estuary Program.
8.  2017 Remote Area Medical (RAM) Event Results - Dr. Richard Conard, Chairman of the local RAM Committee, presented the results of the third annual Remote Area Medical Clinic. He recommended that State legislation be enacted to allow for our-of-state health care providers to help with this event. BC20180109DOC008
9.  2018 Manatee County Fair, January 11-21, 2018 - Pat Kennedy and Dan West, Manatee River Fair Association, invited everyone to attend the 102nd Manatee County Fair. A parade to honor veterans is scheduled on January 16th, 6:00 p.m. BC20180109DOC009


**PROCLAMATIONS**

-  A motion was made by Commissioner DiSabatino, seconded by Commissioner Jonsson and carried 7-0, to approve the following Proclamations:
10.  Kent G. Chetlain Day - January 9, 2018, was accepted by Kent Chetlain, III and Anna Chetlain, children of former County Commissioner Kent Chetlain BC20180109DOC010
11.  School Choice Week - January 21-27, 2018 BC20180108DOC011

12. **CITIZEN COMMENTS** (Future Agenda Items)

 Cathy Woolley, Tara resident, requested the Board reconsider its action (6/20/17) regarding a settlement agreement for Lake Lincoln LLC v. Manatee County.


Mitchell O. Palmer, County Attorney, advised that this matter is pending litigation that has the potential to return to the Board for quasi-judicial proceedings and that entertaining comments on this matter is inappropriate in light of the current procedural posture of the lawsuit.

 Glen Gibellina thanked the Board for recognizing the Remote Area Medical Program, commented on affordable housing, and suggested the Board consider working with local small builders to construct houses on buildable, County-owned properties.

There being no further citizen comments, Chairman Trace closed Citizen Comments.


BC20180109DOC012

13. **CITIZEN COMMENTS** (Consent Agenda Items Only)

 There being no citizen comments, Chairman Trace closed Citizen Comments.

BC20180109DOC013

**CONSENT AGENDA MOTION**

 A motion was made by Commissioner DiSabatino, seconded by Commissioner Benac and carried 7-0, to approve the Consent Agenda, with the changes noted in the Agenda Update Memorandum, and with the deletion of Item 20 and Item 21 (separate actions).

14. **CLERK'S CONSENT AGENDA**

BC20180109DOC014

A. **WARRANTS**

Accepted the warrants for the month of December 2017, as issued by the Finance Department

BC20180109DOC015

B. **MINUTES**

Approved the minutes of August 22 and 23, 2017

C. **REFUNDS**

Approved:

1. Donnie Childers, USSSA Softball Tournament, Special Permit Fees, \$797.50

BC20180109DOC016

2. Dean Thompson, Inc. - Permit Overpayment, \$1,068.63

BC20180109DOC017

3. Utilities Customer 226919-5711 - Billing Adjustment, \$1,089.52

BC20180109DOC018

D. **LIENS/PARTIAL RELEASE**

Accepted and authorized recording of Partial Release of Special Improvement Assessment Liens:

1. Project 5284 - 29th Street East Paving, Ric Davis

BC20180109DOC019

2. Project 5284 - 29th Street East Paving, Waterfall Capital Group LLC

BC20170109DOC020

3. Project 3138 - 47th Avenue East Sewer, Janyel Vonn Smith

BC20180109DOC021

E. **CONTRACTS**

Accepted the following contracts per Chapter 2-26 of the Manatee County Code and pursuant to Purchasing Division's Administrative Standards and Procedures Manual:

1. Change Order 1 to Contract with American Lighting and Signalization, Inc., for ATMS University Parkway (Market to Lorraine Road), adding 60 calendar days to contract time lost due to Hurricane Irma, changing the completion date to March 23, 2018

BC20180109DOC022

2. Administrative Contract Adjustments 1 and 2 to Agreement 16-2806OV with Quality Marine Construction, Inc., for North Coquina Boat Ramp Improvements

and Parking Lot Expansion, for 12 additional calendar days and 24 calendar days to the contract completion date, for a revised completion date of December 16, 2017

BC20180109DOC023

**F. REPORT**

Accepted the following Financial Report:

1. North River Fire District – FY 2017/2018 budget and resolution and 2017/2018 Fire Commission meeting dates

BC20180109DOC024

**G. BONDS**

1. Accepted the list of six additional employees and deletion of seven employees from the Sheriff’s Public Employee Bond
2. Accepted the changes to Harrison Ranch, Phase II B-5B – Release Required Improvements Agreement securing public infrastructure improvements, \$602,524.88; Accepted and authorized the County Administrator to execute the Required Improvements Agreement, for a one-year extension secured by a Surety Bond previously accepted the Board of County Commissioners and Surety Bond 1023720, Verification Certificate dated August 3, 2017, issued through Lexon Insurance Co., in conjunction with the agreement, \$602,524.88

BC20180109DOC025

BC20180109DOC026

**H. RESOLUTION**

Adopted Resolution R-18-004, authorizing the Chairman and First Vice-Chairman to sign checks withdrawing funds from the Disbursement Account

BC20180109DOC027

**15. ATTORNEY/SETTLEMENT**

- Approved settlement of the entire claim for \$130,100, inclusive of attorney’s fees and \$100 for a general release; and
- Authorized the County Attorney, or his designee, to execute all documents necessary to effect the settlement in the workers’ compensation matter of John Richmond v. Manatee County

BC20180109DOC028

**16. BUILDING AND DEVELOPMENT SERVICES/FINAL PLAT/GREEN AT LAKEWOOD RANCH**

- Executed and authorized recording of Final Subdivision Plat;
- Accepted, executed and authorized recording of Consent to Subdivision Plat and All Dedications and Reservations Thereon for Green at Lakewood Ranch, from Lakewood Ranch Stewardship District;
- Accepted, executed and authorized recording of Mortgagee’s Joinder In and Ratification of Subdivision Plat and All Dedications and Reservations Thereon for Green at Lakewood Ranch, from PNC Bank, National Association;
- Authorized the County Administrator to accept, execute and record Agreement for Private Subdivision with Public Improvements from TDC Lakewood I LLC;
- Authorized the County Administrator to accept, execute and record Agreement for Private Subdivision Improvements from TDC Lakewood I LLC;
- Authorized the County Administrator to accept Irrevocable Standby Letter of Credit and Amendment 1 for Performance of Required Public Improvements, Green at Lakewood Ranch, Reference No. 18128693-00-000 from PNC Bank, National Association, \$423,118.54; and
- Authorized the County Administrator to accept Irrevocable Standby Letter of Credit and Amendment 1 for Performance of Required Private Improvements, Green at Lakewood Ranch, Reference No. 18128692-00-000 from PNC Bank, National Association, \$3,020,804.28

BC20180109DOC029

17. **BUILDING AND DEVELOPMENT SERVICES/FINAL PLAT/TIDE'S END**

- Executed and authorized recording of Final Subdivision Plat;
- Authorized recording of Declaration of Covenants, Conditions and Restrictions for Tide's End;
- Accepted, executed and authorized recording of Mortgagee's Joinder in Ratification of (I) The Subdivision Plat and All Dedications and Reservations Thereon for Tide's End; and, (II) Declaration of Covenants, Conditions and Restrictions for Tide's End, And All Reservations, Covenants and Restrictions Therein;
- Authorized the County Administrator to accept, execute and record Agreement for Private Subdivision with Public improvements for Tides' End from Neal Communities of Southwest Florida LLC;
- Authorized the County Administrator to accept, execute and record Agreement for Private Subdivision with Private Improvements for Tide's End from Neal Communities of Southwest Florida LLC;
- Authorized the County Administrator to accept and execute Surety Bond for Performance of Required Improvements, Surety Bond CS9826977 from Great American Insurance Company, \$327,286.70;
- Authorized the County Administrator to accept and execute Surety Bond for Performance of Required Private Improvements, Surety Bond CS9826978 from Great American Insurance Company, \$1,217,739.90; and
- Authorized the County Administrator to accept and execute Surety Bond for Performance of Required Private Improvements, Surety Bond CS9826979, from Great American Insurance Company, \$391,004.25

BC20180109DOC030

18. **BUILDING AND DEVELOPMENT SERVICES/LETTER**

Executed letter to the Legislative Delegation, requesting consideration of proposed legislation amending the boundaries that created the Lakewood Ranch Stewardship District, adding ±47 acres

BC20180109DOC031

19. **CONVENTION AND VISITORS BUREAU/AGREEMENT/SOUTH FLORIDA MUSEUM**

Authorized the County Administrator to execute Amended and Restated Reimbursement Agreement with South Florida Museum and Bishop Planetarium, Inc., for maintenance of Manatees and/or traveling exhibits (this agreement will terminate in 2026)

BC20180109DOC032

22. **FINANCIAL MANAGEMENT/CHANGE ORDER**

- Authorized the County Administrator, or his designee, to execute Change Order 1 to Work Assignment 1 pursuant to Agreement 14-0330FL with AshBritt, Inc., in the amount of \$2,001,150, for a revised contract total of \$14,207,021.50; and
- Adopted Budget Amendment Resolution B-18-031

BC20180109DOC033

23. **FINANCIAL MANAGEMENT/CHANGE ORDER**

Authorized the County Administrator or designee, to execute Change Order 1 Guaranteed Maximum Price Addendum to Agreement 16-0267JE, Construction Management at-Risk Services for Manatee County Sheriff's Office Warehouse/Freezer Building with Halfacre Construction Company, adding 46 days to contract time, and increasing the project time from 216 days to 262 days. (The new completion date [2/1/18] does not increase project cost.)

BC20180109DOC034

24. **FINANCIAL MANAGEMENT/INVITATION FOR BID**

- Authorized to award IFB 17-1641DC, Phase III Gas Collection Expansion Lena Road Landfill, to the responsive and responsible bidder having the lowest total cost, Aptim Environmental & Infrastructure, Inc., for a total of \$1,434,238.30, based on Bid A construction completion time of 120 calendar days; and

- Authorized the County Administrator, or his designee, to execute the Agreement, and accept and date the Performance and Payment Bonds BC20180109DOC035
  
- 25. **NEIGHBORHOOD SERVICES/MANASOTA NEIGHBORHOODS SUMMIT**  
Manatee County authorized to endorse and staff to participate in the first Manasota Neighborhoods Summer to be held in Manatee County on Friday, February 23, 2018, at the Manatee Performing Arts Center, located at 502 3rd Avenue West, and an invitation for the Board and citizens to attend the conference BC20180109DOC036
  
- 26. **PARKS AND NATURAL RESOURCES/AGREEMENT/ANNA MARIA ISLAND BEACH**
  - Executed Amendment 5 to Florida Department of Environmental Protection Agreement 11ME1, for the Anna Maria Island Beach Nourishment Project, increasing the State funding an additional \$792,850, for supplemental construction costs of the completed Cortez Groins; and
  - Adopted Budget Amendment Resolution B-18-030 BC20180109DOC037
  
- 27. **PARKS AND NATURAL RESOURCES/CHANGE ORDER**  
Executed Change Order 1 to Florida Department of Environmental Protection Agreement 14ME1, revises some tasks in the Grant Work Plan, for the Anna Maria Island-Manatee County Shore Protection Project, with no cost increase or time extension BC20180109DOC038
  
- 28. **PARKS AND NATURAL RESOURCES/KINGFISH BOAT RAMP FACILITY**  
Approved submittal of an application to the West Coast Inland Navigation District for funding in the amount of \$65,000 and matching funds from the Florida Boating Improvement Program in the amount of \$65,000 for the replacement of the existing wooden docks in their entirety at the County's Kingfish boat ramp facility, inclusive of wooden pilings, understructure and decking BC20180109DOC039
  
- 29. **PROPERTY MANAGEMENT/DEEDS AND EASEMENTS**  
Accepted (previously recorded) Corrective Warranty Deed from Alan Ward Reasoner, for property located at 2401 Twin Rivers Trail, Parrish, correcting a scrivener's error in the legal description of that certain Warranty Deed, dated July 21, 2017, and recorded in the Public Records of Manatee County on July 27, 2017, in Official Records Book 2685, Page 4109 BC20180109DOC040
  
- 30. **PROPERTY MANAGEMENT/CONTRACT**  
Executed Contract for Sale and Purchase with John W. Payne, Jr., and Marilyn Y. Payne, for property located at 6216 33rd Street East, for the 63rd Avenue East at 33rd Street East Intersection Improvements, \$40,000 BC20180109DOC041
  
- 31. **PROPERTY MANAGEMENT/CONTRACT**  
Executed Contract for Sale and Purchase with Glenn W. Morgan, Jr., and Mary Virginia Morgan, for property located at 5008 44th Avenue East, for the 44th Avenue East Road Improvement Project, from 45th Street East to 44th Avenue Plaza East, \$160,000 BC20180109DOC042
  
- 32. **PROPERTY MANAGEMENT/AGREEMENT**
  - Executed Underground Distribution Facilities Installation Agreement with Florida Power and Light Company for Bennett Park, located at 400 Cypress Creek Boulevard; and
  - Authorized execution and recording of Easement to Florida Power and Light Company, to allow for 120-volt power to the rear gate of Bennett Park, providing lighting for improved safety BC20180109DOC043
  
- 33. **PROPERTY MANAGEMENT/DEEDS AND EASEMENTS**

Accepted and authorized recording of Quitclaim Deed from CSX Transportation, Inc., for the acquisition of unimproved property located on 36th Avenue East, Ellenton, required for the Ellenton Gillette Road Intersection Improvement Project (U.S. 301 to Ellenton Gillette Road)  
BC20180109DOC044

34. **PROPERTY MANAGEMENT/DEEDS AND EASEMENTS**

Accepted (previously recorded) Warranty Deed from Fletcher Lawson, Jr., and Mazie A. Lawson, for property located at 11741 Erie Road, Parrish, required for right-of-way for future improvements and alignment at Fort Hamer Road and Erie Road to U.S. 301 North  
BC20180108DOC045

35. **PROPERTY MANAGEMENT/DEEDS AND EASEMENTS**

Accepted (previously recorded) Warranty Deed from Matthew R. Behringer, for property located at 11868 Darsey Road, Parrish, required for right-of-way for future improvements and alignment at Fort Hamer Road and Erie Road to U.S. 301 North  
BC20180109DOC046

36. **PROPERTY MANAGEMENT/DEEDS AND EASEMENTS**

- Accepted (previously recorded) Warranty Deed from Rye Ranch LLC, for property located at 17855 County Road 675, Parrish, required for the proposed addition of a 20-foot-wide maintenance shoulder to improve road safety and provide a safe area for maintenance personnel; and
- Accepted Affidavit of Ownership and Encumbrances from John Falkner BC20180109DOC047

37. **PUBLIC WORKS/MULTI-WAY STOP**

Authorized the installation of a multi-way stop on 26th Avenue East and 45th Street East (total cost \$1,100)  
BC20180109DOC048

38. **PUBLIC WORKS/MULTI-WAY STOP**

Authorized the installation of a multi-way stop on 38th Avenue East and 39th Street East (total cost \$1,100)  
BC20180109DOC049

39. **PUBLIC WORKS/GRANT**

Executed Fiscal Year 2017/2018 Notice of Grant Award with the Florida Department of Transportation for Federal Transit Administration (FTA) Section 5310 Program funding FL-16-0042 in the amount of \$255,378. The FTA Section 5310 Program provides funding to Enhance the Mobility of Seniors and Individuals with Disabilities, and the funding award is for the purchase of three replacement vehicles.  
BC20180109DOC050

40. **PUBLIC WORKS/GRANT**

Adopted Resolution R-18-006, authorizing the execution and submittal of a Five-Year Joint Participation Agreement (JPA) Financial Project Number 410141-1-84-03, Contract GOR49 with an end date of December 30, 2022. The JPA provides eligible operating assistance expenses in FY 2017/2018 in the amount of \$929,300  
BC20180109DOC051

41. **PUBLIC WORKS/SURPLUS EQUIPMENT**


- Authorized to classify property, which is uneconomical to upgrade or repair as surplus, per Florida Statute 274.05, to enable appropriate and authorized disposition of said property and authorization to thereafter dispose of such property;
- Adopted Resolution R-18-002, authorizing donation to Guardian Ad Litem; and
- Adopted Resolution R-18-005, authorizing donation to Keep Manatee Beautiful  
BC20180109DOC052

42. **UTILITIES/SERVICE FEE WAIVERS**

Authorized to waive a \$285 in service fees that were assessed to utility customer accounts for returned bank items  
BC20180109DOC053

(End Consent Agenda)

44. **BUILDING AND DEVELOPMENT SERVICES/NUISANCE ABATEMENT BOARD**


 Tom Wooten, Code Enforcement Supervisor, requested the appointment of two individuals to the Nuisance Abatement Board, each for a two-year term. Four individuals applied.

Nominations

Kenneth L. Piper – by Commissioner Whitmore


Lee Martin – by Commissioner Whitmore


Richard B. Romanoff, Jr. – by Commissioner Benac

 A motion was made by Commissioner Benac, seconded by Commissioner DiSabatino and carried 7-0, to close nominations.


By a majority vote, Kenneth Piper and Lee Martin were appointed to the Nuisance Abatement Board, each for a two-year term. BC20180109DOC054

45. **NEIGHBORHOOD SERVICES/HISTORICAL COMMISSION**

 Phaedra Carter, Historical Resources Manager, Clerk of the Circuit Court, was available to respond to questions.

 A motion was made by Commissioner Benac, seconded by Commissioner DiSabatino and carried 7-0, to accept letter of resignation from Georgia Brown and confirmation and appointment of four members (Marcia [Marcella] O'Brien, Ed.D.; Nate March; Lori Melton and Robert J. Moran) to the Manatee County Historical Commission as nominated by the Manatee County Historical Commission. BC20180109DOC055

46. **NEIGHBORHOOD SERVICES/LIBRARY BOARD OF TRUSTEES**

 Ava Ehde, Interim Neighborhood Services Director, was available to respond to questions.

It was noted that George Barford withdrew his application for consideration.

Nominations

Artis Wick – by Commissioner DiSabatino


Jacqueline Taxdal – by Commissioner Whitmore

A motion was made by Commissioner Benac, seconded by Commissioner Baugh and carried 7-0, to close nominations.

**County At Large**

By a majority vote, Artis Wick was appointed to the Library Board of Trustees to serve a four-year term ending January 31, 2022, representing the County At Large.

**Unincorporated**


 A motion was made by Commissioner Benac, seconded by Commissioner Baugh and carried 7-0, to appoint Myron Robinson to the Library Board of Trustees to serve a four-year term ending January 31, 2022, representing Unincorporated Manatee County. BC20180109DOC056

**RECESS/RECONVENE:** 10:52 a.m. – 11:00 a.m. All Commissioners were present.




49. **FINANCIAL MANAGEMENT/2017 ANNUAL REPORT/INFRASTRUCTURE SALES TAX OVERSIGHT COMMITTEE**

 Jan Brewer, Financial Management Director, outlined the responsibilities of the Infrastructure Sales Tax Oversight Committee.

 Norm Luppino, Infrastructure Sales Tax Committee Chairman, reported on the Committee’s findings (outlined in 12/4/17 letter with agenda packet). The financial information is in compliance with the four requirements in Resolution R-16-128.

BC20180109DOC057


48. **ADMINISTRATOR/DASHBOARD REPORT – NOVEMBER 2017**


 Ed Hunzeker, County Administrator, presented the Dashboard Report for November 2017. The report is provided for information only and no Board action is required.

The revenue amounts shown in the Half-Cent Sales Tax dashboard only include the funds that come back to the County; it does not include the funds that go to the municipalities.

BC20180109DOC058

47. **PROPERTY MANAGEMENT/STREET VACATION**

 A duly advertised public hearing was held to adopt Resolution R-18-001, vacating a portion of unimproved right-of-way and road easement at Lorraine Road and S.R. 70 East.


 A motion was made by Commissioner DiSabatino and seconded by Commissioner Baugh, to adopt Resolution R-18-001.

There being no public comment, Chairman Trace closed public comment.

The motion carried 7-0.

BC20180109DOC059

**COMMISSIONERS’ COMMENTS**


 Commissioner Whitmore

- Commented on a tour of the County parks, preserves and programs that are available through those facilities
- Requested a status report on the parking garage, the old city hall property, and the First Union building



**TOWN OF LONGBOAT KEY/TOWN MANAGER**

Commissioner Whitmore asked that a Thank You letter be sent from Chairman Trace to Dave Bullock, former Town Manager, Town of Longboat Key.

 A motion was made by Commissioner Whitmore, to ask the Chairman to prepare a letter thanking Dave Bullock, for his service to the Town of Longboat Key. The motion was seconded by Commissioner Benac and carried 7-0.

BC20180109DOC060


**COMMISSIONERS’ COMMENTS (continued)**


Commissioner Whitmore

- Commented on the upcoming Martin Luther King dinner and parade
- Spoke about a citizen, who had recent surgery and his struggles in obtaining prescribed pain medications due to the Opioid issues

(Continued to later in the meeting)

**COUNTY EMPLOYMENT TURNOVER**


 Commissioner Jonsson requested a work session to discuss the turnover in County Employees due to upcoming retirements, and the salaries and benefits that are available.

 A motion was made by Commissioner Jonsson, to hold a work session to specifically address the employment issue and the transformation due to the loss of County leaders, as well as having an in-depth study on the County's pay scales and benefits. The motion was seconded by Commissioner Baugh.

 Discussion ensued.


**RECESS/RECONVENE:** 11:21 a.m. - 11:29 a.m. All Commissioners were present.

**COUNTY EMPLOYMENT TURNOVER** (continued)

 There being no public comment, Chairman Trace closed public comment.

The motion by Commissioner Jonsson to have a work session carried 7-0.

20. **FINANCIAL MANAGEMENT/BUDGET AMENDMENT RESOLUTION**

 Commissioner Smith referred to Item 1 in Budget Amendment Resolution B-18-029, and expressed concerns with a three percent fee that is charged to the County for the processing of credit card payments.

Ed Hunzeker, County Administrator, advised that the budget amendment request is for a system to provide security for acceptance and processing of credit card payments. He suggested a work session be scheduled to discuss how fees are collected in the departments that accept fees.

Discussion occurred regarding the high percentage the County is paying, this is a security issue for the County and it involves a lot of money that is collected, the County is on a State contract for this service as other counties are, and part of the money goes to the State.

Dan Schlandt, Deputy County Administrator, and Paul Alexander, Information Technology Services Director, explained the new process for taking over-the-phone credit card payments for Utility services. Sensitive credit card information is no longer accepted over the telephone in a live conversation. Utility payments can be made through an interactive voice response.


Discussion was held to notify the public of the change in the payment process, this budget amendment is to pay the initial cost for a monitoring system, the cost will be built into the fees that are charged, and utility costs are built in the rate structure.


There being no public comment, Chairman Trace closed public comment.


A motion was made by Commissioner Benac, seconded by Commissioner Baugh and carried 7-0, to adopt Budget Amendment Resolution B-18-029.


BC20180109DOC061

21. **FINANCIAL MANAGEMENT/INTERFUND LOAN/INFRASTRUCTURE SALES TAX**

 Commissioner Baugh pulled this item because the public needs to understand the action of the Board and for the Board to maintain transparency.


 Jan Brewer, Financial Management Director, reviewed the request for the Interfund Loan and explained how the Loan will be paid back to the Transportation Infrastructure Sales Tax Capital Project Fund.


 Commissioner Whitmore requested that in the future, these items be placed on the regular agenda for the benefit of the public.  
There being no public comment, Chairman Trace closed public comment.

 A motion was made by Commissioner Baugh, seconded by Commissioner Jonsson and carried 7-0, to adopt Resolution R-17-143 and Budget Amendment B-18-032, to authorize the Interfund Loan from Transportation Infrastructure Sales Tax to Parks and Community Facilities Sales Tax for \$5,070,591 to fund projects approved at the public hearing on September 25, 2017.

BC20180109DOC062

### MANATEE COUNTY JURY ASSEMBLY ROOM NAMING

 Commissioner Benac referred to a letter from Chief Judge Charles Williams (12/19/17) requesting a public hearing to consider naming of the Jury Assembly Room to honor the late retired Circuit Court Judge Gilbert A. Smith, Sr.


 A motion was made by Commissioner Benac and seconded by Commissioner Baugh, to advertise a public hearing to consider a resolution to rename the Manatee County Jury Assembly Room in the Manatee County Judicial Center to the Judge Gilbert A. Smith, Sr., Jury Assembly Room.

There being no public comment, Chairman Trace closed public comment.

The motion carried 7-0.

BC20180109DOC063

### COMMISSIONERS' COMMENTS (continued)

 Commissioner Benac (continued)

- Acknowledged the community for donations of needed supplies (food, materials) to Animal Services during the recent cold weather

Commissioner Baugh

- Thanked the Administration and the Parks and Natural Resources Department for the cleanup of the water lettuce from the lake at Conservatory Park
- Noted that she was elected Chair of the Sarasota-Manatee Metropolitan Planning Organization (MPO). The first meeting will be held January 22nd as a joint meeting between the Charlotte/Punta Gorda and Sarasota-Manatee MPO.
- Commented on special events (5K runs, etc.) in Lakewood Ranch and asked if some of the future events could be held on the Premier Sports Complex property

The County Administrator stated he will check into this and report back to the Board.

Commissioner Smith

- Spoke about the proposed, special events ordinance
- Stated that a decision needs to be made on what should be done with the First Union Building and the former jail building
- Spoke about the County parking garage, which is run by the City of Bradenton, and asked what revenue has been collected by the City for that garage. He also requested a resolution to the parking issues when citizens are attending Board meetings (citizens

have to leave the meeting to add money to parking meters, citizens receiving tickets during meetings, etc.)

- Commented on the Martin Luther King dinner and related activities planned at Lincoln Park
- Relayed concerns of the Public Safety Coordinating Council regarding payment of medical expenses for jail inmates

Discussion ensued regarding the need for a work session to discuss civil citations to keep non-violent criminals out of the jail, ask the County Attorney's office to research if there is a federal statute requiring the County to pay for the medical expenses, the jail medical work session is scheduled February 20th, what is the County's role in pursuit of civil citations, invite Walt Smith, Court Administrator, to speak to the Board at the work session, and invite someone from the Florida Association of Counties who is an authority on this subject.

**COUNTY COMMISSION/POLICY AND PROCEDURES**



Chairman Trace asked if the motion (12/12/17) to send flowers on behalf of the Board of County Commissioners and the Administration upon the passing of a former County Commissioner should be amended to allow for a donation in lieu of flowers.

Following discussion, a motion was made by Commissioner Benac and seconded by Commissioner Baugh, to amend the procedure to send flowers in the event of a passing of a former County Commissioner to "flowers or a donation", at the request of the family, of an equal amount.

Mitchell O. Palmer, County Attorney, asked that he be given the opportunity to research whether or not this is a legal County expense.

Following further discussion, the motion was withdrawn.

**COMMISSIONERS' COMMENTS** (continued)



Chairman Trace stated the January 11th Land Use meeting is scheduled to begin at 9:30 a.m., and there will be an extended lunch break.

**ADJOURN**

There being no further business, Chairman Trace adjourned the meeting at 12:14 p.m.

Minutes Approved: \_\_\_\_\_