

MEMORANDUM



To: Jeanne Detweiler, Superintendent – Solid Waste Enforcement
From: Bonnie Sietman, Procurement Division
Date: **February 15, 2018**
Subject: Agreement Approval
Agreement No. RFP 17-2234BLS, Collection and Removal of Household Hazardous Waste (HHW) with Clean Harbors Environmental Services

Please be advised that negotiations for the above reference Agreement have been conducted and a copy is attached for your final review and acceptance. Below is a summary of the final negotiated costs.

Item	Price
Household Hazardous Waste (as required); estimated annual amount (year 1)	\$ 400,000
Automatic Renewals for four additional 12-month periods	\$1,600,000
Total	\$2,000,000

If the attached Agreement is acceptable and no revisions are required, please sign this memorandum and return it to me via email no later than February 21, 2018 so we can meet your deadlines. Should revisions be required, please contact me immediately at extension 3046.

I confirm that:

1. I have thoroughly reviewed the final draft of the agreement and confirm that it accurately reflects the requirements of the department.
2. The specifications, scope and/or engineering designs and plans included are correct.
3. The source of funding for this agreement has been identified and is noted below.

48000 11000 534000

Funding Source Account Code

[Signature]

Signature

Robert R. Shankle

Print Name

2/20/18

Date

Financial Management Department, Procurement Division
1112 Manatee Avenue West, Suite 803
Phone number: (941) 749-3014