Present were:
Stephen R. Jonsson, Chairman
Betsy Benac, First Vice-Chairman
Misty Servia, Second Vice-Chairman
Carol Whitmore, Third Vice-Chairman
Vanessa Baugh
Reggie Bellamy
Priscilla Whisenant Trace

Also present were:
Ed Hunzeker, County Administrator
Mitchell O. Palmer, County Attorney
Vicki Tessmer, Board Records Supervisor, Clerk of the Circuit Court
Amy N. Beck, Deputy Clerk, Clerk of the Circuit Court

Chairman Jonsson called the meeting to order at 9:00 a.m.

INVOCATION AND PLEDGE OF ALLEGIANCE

1. The Invocation was delivered by Pastor Geoff Henderson, Harbor Community Church, followed by the Pledge of Allegiance.

AGENDA ANNOUNCEMENTS

40. Item 37 - 9:45 a.m. Ordinance 19-14, Amending Requirement for County Administrator
2. Item 39 - 10:00 a.m. Beach Nourishment Update
41. Agenda Update Memorandum
   Item 21 - Sublease for Professional Office Space with Validus Hanger, LLC for Metropolitan Planning Organization – Deferred
   Item 39 - Beach nourishment presentation slides attached to this item was updated and replaced

AWARDS

3. Employee of the Month –Theresa Wunderlich, Custodian, Property Management with the February Employee of the Month Award.


Chad Butzow, Public Works, Interim Director, Sia Mollanazar, Public Works Deputy Director, Darren Carrier and Mark Eicholtz, AECOM Project Managers and Tom Charles, Johnson Brothers discussed the construction of the bridge.
PRESENTATIONS
5. Xavier Colon, Neighborhood Services Specialist, summarized the internship program. Each of the interns and their supervisors and mentors introduced themselves and spoke about their Results First projects.

PROCLAMATIONS
A Motion was made by Commissioner Trace, seconded by Commissioner Whitmore and carried 7-0 to approve the following Proclamations:

6. Thirty-seventh Annual Cortez Commercial Fishing Festival - February 16 and 17, 2019 accepted by John Stevely, The Florida Institute for Saltwater Heritage, and Jane von Hahmann

7. Engineers Week – February 17-23, 2019, accepted by Sia Mollanazar, Public Works Deputy Director, members of the County’s engineering team and Molly Williams and Marquis Bing, American Society of Civil Engineers.

CITIZEN COMMENTS (Consideration of Future Agenda Items)
Michael Meehan discussed his proposal for a low-income health care plan that he presented to the Board on January 29, 2019.

There being no further citizen comments, Chairman Jonsson closed Citizen Comments.

CITIZEN COMMENTS (Consent Agenda Items Only)
There being no citizen comments, Chairman Jonsson closed Citizen Comments.

ATTORNEY/ORDINANCE/ REQUIREMENTS FOR COUNTY ADMINISTRATOR (Time Certain)
A duly advertised public hearing was held to consider adoption of proposed Ordinance 19-14 amending Section 2-2-22(b) of the Manatee County Code of Laws to provide that an existing County employee currently serving as Deputy County Administrator may be appointed to serve as the Acting County Administrator, for a period not to exceed one year and to delete the requirement of publicly advertising the County Administrator vacancy.

Mitchell O. Palmer, County Attorney, stated the County Attorney’s Office has crafted Ordinance 19-14. The amendment to Section 2-2-22(b) consists of allowing a serving Deputy County Administrator to be appointed Acting County Administrator regardless of education level, and removed the stipulation requiring the County to advertise the vacancy of County Administrator.

There being no public comments, Commissioner Jonson closed the public hearing.

A motion was made by Commissioner Trace, seconded by Commissioner Benac and carried 7-0 to adopt Ordinance 19-14 in the form submitted into the record by the County Attorney.

PARKS AND NATIONAL RESOURCES/BEECH RENOURISHMENT UPDATE (Time Certain)
Charlie Hunsicker, Parks and Natural Resources Director, provided a brief overview of Manatee County’s beach renourishment history, and discussed upcoming tasks for comprehensive beach management, associated costs, and funding sources.

Tom Pierro, APTIM, Director of Operations, gave a slide presentation and discussed beach erosion and the beach renourishment process of pumping sand through a pipeline from the Gulf. The project focuses on the City of Anna Maria, City of Holmes Beach, City of...
Bradenton Beach, and Coquina Beach. Funding comes from local, State and federal sources. Coquina Beach and the City of Anna Maria beaches receive state funding while the City of Holmes Beach and Bradenton Beaches are federally funded. He reviewed completed projects and cost savings.

Lauren Floyd, APTIM, Senior Marine Biologist, stated the department is surveying sea turtles, relocating nests, and providing public education. Certain species of shorebirds are being monitored for summer breeding and overwintering. A natural hard bottom habitat is exposed rocky habitat for diversity of gulf organisms. Manatee County introduced artificial reef habitats, and the structures will become identical to surrounding natural habitats after one to three years.

Mr. Hunsicker explained that Longboat Pass allows the tide to flow between the Gulf and the Inlet. Structures can be constructed to assist in protecting property. The Longboat Key Stabilization Plan is estimated to cost $9 million to prevent erosion. The Town of Longboat will be adding five structures and beach fill. Remaining excess dredged sand from the Coquina Beach project will be provided to Longboat Key for placement as part of the Greer Island groin construction.

Mr. Pierro, continued the slide presentation on future management for central beach and Coquina Beach nourishment, Federal Emergency Management Agency (FEMA) storm damage repair, additional mitigation reef requirements, and Longboat pass jetty reconstruction and structure solutions. The central beach project is due to be completed by July 2020. Manatee County is working to include the Coquina Beach project into the same contract and schedule as the central projects.

Mr. Hunsicker stated the Florida Department of Environmental Protection (FDEP) prioritizes Manatee in the top Florida counties to receive federal and State beach nourishment funding.

Discussion ensued on the lack of federal funding for Anna Maria, if Bradenton Beach is receiving federal funding portion, and why Coquina beach does not qualify for federal funding.

Mr. Hunsicker clarified central beach projects are qualified based on beach front property. The federal funding focuses on the high value basis behind beach nourishment and Coquina Beach does not have private citizen dwellings.

Discussion ensued regarding Coquina Beach parking, funding for the projects, and the County cost share is mainly sand.

Ed Hunzeker, County Administrator, reminded the Board of the upcoming joint meeting with the Town of Long Boat Key City Council and the subject of beach renourishment is on the agenda.

Discussion ensued on Manatee’s industry focuses on tourism and agriculture, beaches are assets, and continuing partnership with federal and State agencies.
FEBRUARY 12, 2019
(Continued)

CONSENT AGENDA – ITEMS PULLED
Commissioner Requests - no items where pulled

10. **CLERK’S CONSENT AGENDA**

A. **WARRANTS**
   Accepted the Warrant (Check) Listing for the month of January 2019, as issued by the Finance Department

B. **MINUTES**
   Approved the Minutes of December 18, 2018, and January 22, and 29 (Regular Meeting and COG), 2019

C. **REFUNDS:**
   Approved the following refunds:
   1. David Windham Construction, Inc. – Permitting Fees, $872.04
   2. Utility Customer 78423-158008 – Billing Adjustment, $1,246.94
   5. Andrew N. Willis – Development Fees, $1,500

D. **BONDS**
   Accepted the following Bonds:
   1. Country Club East at Lakewood Ranch, Subphase WW (aka Clubside)
      - Released Agreement in Conjunction with Surety Bond (Attachment “A”) as Defect Security Warranting Required Improvements securing potable water and sanitary sewer improvements; and
      - Released and returned Surety Bond 9206317 (Defect) and any associated riders, $24,231.10
   2. Eagle Trace, Phase III-A
      - Released Agreement in Conjunction with Surety Bond (Attachment “A”) as Defect Security Warranting Required Improvements securing water, sewer and irrigation improvements; and
      - Released and Returned Surety Bond CS3036843 (Defect) and any associated riders, $24,502.55

11. **FINANCIAL MANAGEMENT/BUDGET AMENDMENT**
   Adopted Budget Amendment Resolution B-19-051

12. **FINANCIAL MANAGEMENT/ RESOLUTION**
    - Adopted Resolution R-19-018 authorizing a short-term loan not to exceed $1,004,000 from the Infrastructure Transportation Capital Projects fund (Fund 850) to the Infrastructure Sales Tax Parks and Community Facilities fund (Fund 852); and
    - Adopted Budget Resolution B-19-054 adjusting the FY19-23 CIP amending the annual budget for Manatee County, FL, for fiscal year 2019

13. **FINANCIAL MANAGEMENT/AGREEMENT**
    - Authorized to award Invitation For Bid Construction 18-TA002841JP Force Main Replacement Package A: FM28A, Port Manatee and Orlando Avenue to the lowest, responsive and responsible bidder, Westra Construction Corp., Palmetto, Florida, for a total cost of $1,652,924.90; and a completion time of 312 calendar days;
    - Authorized the County Administrator, or designee, to execute the Agreement and accept and date the Public Construction Bond; and
    - Adopted Budget Resolution B-19-048 amending the annual budget for Manatee County, Florida, for the fiscal year 2019. This Budget Amendment adjusts the FY19-23 CIP

BC MB 19-20/4
14. **FINANCIAL MANAGEMENT/AGREEMENT**
   - Authorized to award IFBC 18-TA002841CD Intersection Improvements, U.S. 301 at Ellenton Gillette Road to the lowest, responsive and responsible bidder, Gator Grading & Paving, LLC, for a total cost of $1,831,114.25; and a completion time of 365 calendar days; and
   - Authorized the County Administrator, or designee, to execute the Agreement and accepted and dated the Public Construction Bond

15. **FINANCIAL MANAGEMENT/DELINQUENT TAX**
    Authorized to award the Invitation to Quote 19-R070823AJ, Advertisement of Property with Delinquent Tax, to the lowest, responsive, and responsible Bidder, which is Herald Tribune Media Group, for a total estimated cost of $5,720 annually

16. **FINANCIAL MANAGEMENT/AGREEMENT**
    Authorized the County Administrator or his designee to execute Work Assignment MC-13: SWWRF Equalization System Rehabilitation and Cover Addition with McKim & Creed, Inc., pursuant to Agreement 17-0523JE for Utility Architectural/Engineering Services, for a total not to exceed amount $649,506

17. **NEIGHBORHOOD SERVICES/AGREEMENT**
    Executed the agreement with Keep Manatee Beautiful, Inc., for the Highway Litter Removal Program in the amount of $53,496.19 (FDOT Grant Funds) for the time frame of December 4, 2018 -December 3, 2019

18. **PARKS AND NATURAL RESOURCES/GRANTS**
    Accepted the Florida Fish and Wildlife Conservation Commission (FWCC) Gopher Tortoise Habitat Management Assistance Funding B410EA in the amount of $15,000; and adopted Budget Resolution B-19-044 amending the annual budget of Manatee County, Florida for FY19

19. **PROPERTY MANAGEMENT/DEEDS AND EASEMENTS**
    Accepted and authorized recording of Permanent Utility Easement (includes Consent and Joinder) from TSL Manatee Propco, LLC; and authorized recording of Affidavit of Ownership and Encumbrances from Ben F. Spencer for property located at 7375 Stone River Road

20. **PROPERTY MANAGEMENT/DEEDS AND EASEMENT**
    - Accepted and authorized recording of Permanent Utilities Easement from MHC Ridgewood Estates LLC;
    - Accepted and authorized recording of Permanent Sidewalk Easement (includes Tract 1, Tract 2, and Tract 3 from MHC Ridgewood Estates LLC; and
    - Authorized recording of Affidavit of Ownership and Encumbrances from Brett Hattel, as Senior Vice President of MHC Ridgewood Estates LLC for PID 835180159

22. **PROPERTY MANAGEMENT/DEEDS AND EASEMENTS**
    Accepted Trustee’s Deed from Darren Alden Gillett and Delena Louise Gillett Jeffers, both individually and as Co-Trustees of the William A. Gillett, Jr., Revocable Living Trust, dated October 22, 2007, as amended, and Velma M. Gillett and Darren Alden Gillett, both individually and as Co-Trustees of the Velma M. Gillett Revocable Trust, dated October 22, 2007, as amended, for future improvements and alignment at Fort Hamer Road from Erie Road to U.S. 301 North

23. **PROPERTY MANAGEMENT/DEEDS AND EASEMENTS**
    Accepted Warranty Deed (recorded) from Walter W. Douglas and Richelynn C. Douglas for parcels located at 7011and 7016 15th Avenue Drive East, Palmetto
24. **PROPERTY MANAGEMENT/DEEDS AND EASEMENTS**
Accepted Warranty Deed (previously recorded) from James E. Webb and Clarizza M. Webb for the parcel located at 1015 69th Street Court East, Palmetto

25. **PROPERTY MANAGEMENT/DEEDS AND EASEMENTS**
Accepted Warranty Deed (previously recorded) from Gary R. Cobb and Claudette G.K. Cobb for parcels located at 1019 69th Street Court East, Palmetto

26. **PUBLIC WORKS/GRANTS**
Adopted Resolution R-19-017 authorizing the Public Works Director, or designee, to execute the Public Transportation Grant Agreement (PTGA), Financial Project Number 410141-1-84-04, Contract G1485 in the amount of $975,029; this PTGA with the Florida Department of Transportation (FDOT) provides funding for eligible operating assistance expenses for the provision of public transit services

27. **PUBLIC WORKS/GRANTS**
Adopted Resolution R-19-016 authorizing the Public Works Director, or designee, to execute the Public Transportation Grant Agreement (PTGA), Financial Project Number 410895-1-84-06, Contract G1555 in the amount of $813,451. This PTGA with the Florida Department of Transportation (FDOT) provides Urban Corridor Program funding for eligible operating assistance expenses for the Anna Maria Island (AMI) Trolley service

28. **PUBLIC WORKS/AGREEMENT**
Executed the proposed Right-Of-Way Maintenance Agreement with The Oasis at University Apartments, LLC

29. **PUBLIC WORKS/BONDS**
Accepted Surety Bond 08941617 Rider, for the decreased amount of $6,815,678.00. The Altman Tract, Parcel 4 Reclamation Bond 08941617

30. **PUBLIC WORKS/BONDS**
Accepted Surety Bond KA2977 Rider, for the increased amount of $27,137,732; Four Corners Mine, Northeast Tract and Jameson Tract, Bond KA2977

31. **PUBLIC WORKS/MULTI-WAY STOP**
Authorized installing a multi-way stop of the intersection of 17th Avenue Northwest at 75th Street Northwest, in accordance with the MUTCD

32. **PUBLIC WORKS/AGREEMENT**
Executed the proposed Right-Of-Way Maintenance Agreement with Silverleaf Neighborhood Association, Inc.

33. **PUBLIC WORKS/SPEED TABLE INSTALLATIONS**
Authorized Public Works staff to install three speed tables on Riverview Boulevard between 59th Street Northwest and 64th Street Northwest

34. **PUBLIC WORKS/BAD DEBT WRITE OFF**
Authorized the Public Works Department to write-off accounts receivable from 208 invoices in the amount of $112,838.26
35. **UTILITIES/SERVICE FEE WAIVERS**  
Authorized to waive a total of $90 in service fees that were assessed to utility customer accounts for returned bank items

36. **CONSENT AGENDA MOTION**  
A motion was made by Commissioner Trace, seconded by Commissioner Servia, and carried 7-0, to approve the consent agenda with the deletion of Agenda item 21 (Deferred).

There being no public comments, Chairman Jonsson closed Public Comments.

38. **FINANCIAL MANAGEMENT/LINCOLN PARK POOL**  
Theresa Webb, Financial Management, reviewed the request to terminate Agreement 18-R068563CD with Jon F. Swift, Inc., for the Lincoln Park Pool Design-Build Services without cause. If terminated, the effective date would commence on February 15, 2019. On July 24, 2018, the Board awarded the contract to Jon F. Swift, Inc., but staff decided it would be in the County’s best interest to exit the agreement based on the provisions in the Contract.

Discussion ensued on identifying the next phases for the pool, lack of a master plan for Lincoln Park, pool designs to include a few options for voting, and producing a start/finish timeline for the project.

There being no public comments, Chairman Jonsson closed Public Comments.

A motion was made by Commissioner Baugh, seconded by Commissioner Trace, and carried 7-0 to authorize termination Agreement 18-R068563CD with Jon F. Swift Inc., for Design-Build Services for the Lincoln Park Pool, for convenience, and without cause effective February 15, 2019.

**AIRBNB**

Commissioner Whitmore explained she updated the Tourist Development Council (TDC) on the Board’s recent decision regarding Airbnb’s (short term rentals) and asked for a work session on the topic.

Discussion ensued about speaking with the Tax Collector, if the County can enter into an agreement with Depart of Revenue (DOR) to collect bed tax, Tax Collector thoughts regarding the County entering an agreement with the DOR, and extending an invitation to the Tax Collector to speak at a regular meeting.

**Motion-Died**  
A motion was made by Commissioner Benac to have the County Attorney to look into entering an agreement with the Department of Revenue. The motion died due to lack of a second.

**Motion**  
A motion was made by Commissioner Whitmore and seconded by Commissioner Trace, to invite the Tax Collector to come to one of the next meetings, convenient with his schedule to give us an update on what he is planning and convey our thoughts that we want to proceed one way or another.

Discussion continued about the better option to invite the Tax Collector to a work session instead of a regular Board meeting.
Motion-Amended
Commissioner Whitmore amended the motion invite the Tax Collector to come to a work
session, convenient with his schedule to give us an update on what he is planning and convey
our thoughts that we want to proceed one way or another. Commissioner Trace as seconder
agreed to the amended motion and the motion carried 7-0.

There being no public comment, Chairman Jonson closed public comment.

Discussion ensued regarding the legal issue with Airbnb, happenings with Airbnb lawsuits
statewide, if the Tax Collector will discuss his lawsuit against Airbnb, TDC has found a
solution to find the Airbnb rentals and ways to pursue uncollected taxes, and if any direction
is needed for the County Attorney.

COMMISSIONER COMMENTS
Commissioner Bellamy
• Requested a scope of services for the Lincoln Park Pool

Mr. Hunzeker stated since the Lincoln Park pool contract will be cancelled, the next step
is pool designs wanted by the public. Lincoln Park pool design options will be presented at
the next Board meeting on February 26.

Discussion continued on problems with parking and if there is a master plan.

Mr. Hunzeker clarified there is a master plan that covers all County parks, but individual
parks do not have master plans. Lincoln Park plans include constructing the pool, replacing
the basketball courts, and installing turf on various fields.

Discussion ensued about the importance of Lincoln Park to the community, how crucial the
pool design is, creating parking, being proactive instead of reactive, Board not seeing the
plan prior to obtaining Request for Proposals, pool capacity, and the main concern of the pool
needs.

Mr. Hunzeker reviewed the potential Scope of Work (SOW) for the pool, which contains a
combination of competition and “learning to swim” pool, USA swimming certified, bathing
load of 130 people, operated year round, heating, pool deck shade structures, LED lighting,
perimeter fencing, and signage. The Board can add or delete to the pool’s SOW at the next
Board meeting.

(Commissioner Comments continued to later in meeting)

ACTING COUNTY ADMINISTRATOR
Commissioner Trace Inquired if the County Attorney’s Office needed direction to bring
forward a Resolution to appoint an acting County Administrator.

Mitchell Palmer clarified the next step for the Board is to craft a separate resolution to
appoint an acting County Administrator.

A motion was made by Commissioner Trace, seconded by Commissioner Benac, and carried
7-0, for the next meeting to have a resolution appointing an Acting County Administrator at
the next meeting.

There being no public comment, Chairman Jonson closed public comment,
COUNTY ADMINISTRATOR SEARCH
Commissioner Jonson requested scheduling a work session with Rodney Barnes, Human Resource Director, to discuss the process and time line of finding a permanent County Administrator.

A motion was made by Commissioner Baugh, seconded by Commissioner Servia, and carried 7-0, for a workshop on how to move forward with our County Administrator.

There being no public comment, Chairman Jonson closed public comment.

Discussion continued on the previous failed search attempts for a County Administrator, possibly selecting an individual residing in Florida, public opinions for the position, clarify whom can apply, expand search to outside of Florida, if the Chair could schedule a special work session to allow decision making, televised work sessions for public transparency, and if all work sessions should be televised to keep the public informed.

(Commissioner Comments continued from earlier in the meeting)

COMMISSIONER COMMENTS
Commissioner Servia
• Commented on a meeting hosted by the League of Women Voters regarding phosphate mining
• Requested an update on the plans for a park at Kinnan Elementary
• Stated she has asked the County Attorney’s Office to pursue American Institute of Certified Planners (AICP) credit hours for county Planners that are attending the Local Government Law Seminar
• Invited fellow Commissioners to attend the District 4 town hall meeting scheduled for March 20, 2019

Discussion ensued on impact fees, scheduling work sessions, public safety towers, living walls bordering the tower, and fees associated for Planners to attend the AICP seminar.

John Osbourne, Interim Deputy County Administrator, stated he is an AICP planner through the Florida Planning and Zoning Association and will follow up with the County Attorney’s office regarding the fees for Planner’s attendance.

Commissioner Baugh
• Spoke in support of work sessions being televised for the public.

(Commissioner Comments continued later in the meeting)

KINNAN PARK
A motion was made by Commissioner Baugh, seconded by Commissioner Servia, and carried 7-0, for a report to come back to this Board within 45 days regarding the park and also in the motion to be put on the agenda for a commission meeting so the public can be here to hear the report.

There being no public comment, Chairman Jonson closed public comment.

(Commissioner Comments continued from earlier in the meeting)

COMMISSIONER COMMENTS
Commissioner Baugh
• Commented on the memorandum from Senator Bill Galvano about transportation and suggested a letter of support from the Board.
LEGISLATIVE PROPRITIES

Nick Azzara, Information Outreach Coordinator, provided an update on the Commissioners upcoming trip to Tallahassee and recommended one Board member attend the meeting with the Florida Department of Environmental Protection (DEP) and report back to the Board regarding Piney Pointe.

Discussion continued about DEP, the upcoming presentation on new DEP procedures at the Port, Piney Pointe is a State issue, Commissioners may attend the same meetings but cannot engage in conversations on county issues, specifics that may violate Sunshine Laws, and if there is a meeting with the Governor’s office.

Charlie Hunsicker, Parks and Natural Resources Director, clarified that demolition and reconstruction of the Green Bridge fishing pier will not begin for another 4-5 years, and it would not be appropriate to request State or federal funding for something that will not be started for several years.

Discussion continued regarding the importance of new Commissioners attending the meetings due to the wealth of information provided, HRK wanting a deep water well injection at Piney Point, and State funding may be available for the Green Bridge,

ADJOURN

There being no further business, Chairman Jonsson adjourned the meeting at 12:29 p.m.

Minutes Approved: ________________