

# MEMORANDUM



To: Ed Hunzeker, County Administrator  
From: Diane Vollmer, Agenda Coordinator  
Date: July 24, 2017  
Subject: **Agenda Update for Meeting of July 25, 2017**

THIS MEMO AND THE CHANGES INDICATED BELOW ARE REFLECTED IN THE ELECTRONIC AGENDA (E-AGENDA)

## CHANGES TO CONSENT AGENDA

### CLERK OF CIRCUIT COURT

14. **Clerk's Consent Agenda** – The Clerk's Consent was revised to *delete* the acceptance of the Construction Agreement with Green Roofing and Waterproofing Technologies LLC.

### FINANCIAL MANAGEMENT

27. **Change Order 2 to Agreement 14-3257CD: Fort Hamer Bridge Project with Road Improvements on Fort Hamer Road and Upper Manatee River Road** – The requested action was updated to read: “Authorize the County Administrator or his designee to execute Change Order 2 and accept the Bond Rider to Agreement 14-3257CD...”
28. **Change Order 2 to Agreement 15-1519DS: Manatee Agricultural Reuse Supply (MARS) Management Improvements** – The requested action was updated to read: “Authorize the County Administrator or his designee to execute Change Order 2 and accept the Bond Rider to Agreement 15-1519DS...”

### PUBLIC SAFETY

40. **Emergency Management Preparedness & Assistance (EMPA) Trust Fund Agreement - FY 2017–2018 – Deferred**
41. **Emergency Management Performance Grant (EMPG) Fund Agreement - FY 2017–2018 - Deferred**

County Administrator's Office  
1112 Manatee Avenue West, Bradenton, FL 34205  
Phone number: (941) 745-3717

**CLERK OF THE CIRCUIT COURT  
REVISED CONSENT AGENDA  
July 25, 2017**

**A. WARRANTS**

Accept the warrants for the month of June 2017, as issued by the Finance Department

**B. MINUTES**

Approve the minutes of April 18, 2017 (work session), April 25, 2017, May 2, 2017, May 4, 2017, May 9, 2017, May 25, 2017 Joint Meeting, June 6, 2017, June 7, 2017 (work session), June 12, 2017 (work session) and June 15, 2017 (Budget).

**C. REFUNDS**

Approve the following refunds:

1. Utilities Customer 269126-143945 – Billing adjustments, \$518.57
2. Utilities Customer 71634-139296 – Billing adjustments, \$1,657.99
3. Maronda Homes – Impact Fees, \$3,560
4. Stephen Adair – Special Event, \$732
5. Copper Shark, Inc., – Water Connection and Facility Investment Fees, \$7,856
6. JP Services of Sarasota – Final Site Plan and Zoning Inspection Fees, \$6,460
7. Department of Children and Families – Payment Interest, \$10,586.87

**D. LIENS/PARTIAL RELEASE**

Accept and authorize recording of the following Partial Release of Special Improvement Assessment Liens:

1. Project 4218, Warners West Canal Dredging – Elizabeth C. Blandford
2. Project 5284 29th Street East Paving – Rickey J. and Donna J. Cain

**E. CONTRACTS**

Accept the following contracts per Chapter 2-26 of the Manatee County Code and pursuant to the Purchasing Division's Administrative Standards and Procedures Manual:

1. Administrative Contract Adjustment 1 to Purchase Order T1600218 with T. B. Landmark Construction, Inc., for Force Main 18M Rehabilitation with no change to the contract amount of \$428,496.20 and zero calendar days to the contract time. The funding source for this is Utility Rates

**F. REPORTS**

Accept the following financial reports:

1. Aqua One Community Development District (CDD) – Proposed FY 2018 Operations and Maintenance Budget
2. Brookstone CDD – Proposed FY 2018 Operations and Maintenance Budget
3. Cone Ranch South CDD – Proposed FY 2018 Annual Operations Budget
4. Copperstone Community Development District (CDD) – Annual Financial Audit Report for fiscal year ending September 30, 2016
5. Cross Creek CDD – Proposed FY 2018 Operations and Maintenance Budget
6. Eagle Pointe CDD – Annual Financial Audit Report for fiscal year ending September 30, 2016
7. Eagle Pointe CDD – Proposed FY 2017/18 Budget
8. Forest Creek CDD – Proposed FY 2018 Operations Budget
9. Gamble Creek CDD – Proposed FY 2018 Annual Operations Budget
10. Greyhawk Landing CDD – Proposed FY 2017/18 Budget
  
11. Greyhawk Landing CDD – Annual Financial Audit Report for fiscal year ending September 30, 2016

12. Harbourage at Braden River CDD – Annual Financial Audit Report for fiscal year ending September 30, 2016
13. Harrison Ranch CDD – Proposed FY 2017/18 Budget
14. Heritage Harbour South CDD – Annual Financial Audit Report for fiscal year ending September 30, 2016
15. Lakewood Ranch Stewardship District – Proposed FY 2017/18 Budget
16. Legends Bay CDD – Proposed FY 2018 Budget
17. Lexington CDD – Proposed FY 2018 Operating Budget
18. Manatee Community Action Agency, Inc. – Annual Financial Audit Report for year ending December 31, 2016
19. Palma Sola Trace CDD – Annual Financial Audit Report for fiscal year ending September 30, 2016
20. Palma Sola Trace CDD – Proposed FY 2017/18 Budget
21. Palms of Terra Ceia Bay CDD – Proposed FY 2017/18 Operating Budget
22. Silverleaf CDD – Proposed FY 2018 Budget
23. Southbay CDD – Proposed FY 2018 Annual Operations Budget
24. Southwest Florida Water Management District – Comprehensive Annual Financial Report for fiscal year ending September 30, 2016
25. Summer Woods CDD – Proposed FY 2018 Annual Operations Budget
26. Tara CDD – Annual Financial Audit Report for fiscal year ending September 30, 2016
27. Trevesta CDD – Annual Financial Audit Report for fiscal year ending September 30, 2016
28. University Place CDD – Proposed FY 2018 Operating Budget
29. Villages of Glen Creek CDD – Proposed 2017/18 Operating Budget
30. Waterlefe CDD – Annual Financial Audit Report for fiscal year ending September 30, 2016
31. Water's Edge – Proposed FY 2018 Annual Operations Budget
32. Willow Walk CDD – Proposed FY 2018 Annual Operations Budget

G. **BONDS**

1. Accept the list of 17 additional employees and the deletion of 5 employees from the Sheriff's Public Employee Bond
2. Artisan Lakes Esplanade, Phase I, Subphase A, B, C and D:
  - Release Agreement warranting required improvements securing the final lift of asphalt and temporary construction easement for private improvements, \$306,366.45; and
  - Accept Agreement warranting required improvements securing the final lift of asphalt and temporary construction easement for private improvements (one-year extension) and Verification Certificate (Surety Bond SU1128390) to expire on September 4, 2018, \$306,366.45
3. Artisan Lakes Esplanade, Phase I, Subphase A, B, C and D:
  - Release Agreement guaranteeing completion of required improvements for final lift of asphalt, \$146,498.30; and
  - Accept Agreement guaranteeing completion of required improvements for final lift of asphalt (one-year extension) and Verification Certificate (Surety Bond SU1128388) to expire on September 4, 2018, \$146,498.30
4. Copperstone, Phase II-B – Release Agreement warranting required improvements securing potable water, wastewater and reclaimed water improvements and Defect Security (Surety Bond 0606963-M and any associated riders), \$10,543.78
5. Del Tierra, Phase III – Accept Verification Certificate (Surety Bond SNN4003755) to expire on April 26, 2018, \$1,089,595

6. Esplanade, Phase II – Release Agreement warranting required improvements securing water and sanitary sewer improvements and Defect Security (Surety Bond SU1117686 and any associated riders), \$30,433.31
7. Esplanade, Phase V:
  - Subphase B and C – Accept Verification Certificate (Surety Bond SU1139474) to expire on July 26, 2018, \$394,554.29; and
  - Subphase D – Accept Verification Certificate (Surety Bond SU1139475) to expire on July 26, 2018, \$162,149.65
8. Greyhawk Landing West, Phase I – Release Agreement warranting required improvements securing infrastructure improvements and Defect Security (Surety Bond 285044706 and any associated riders), \$128,696.68
9. Mallory Park, Phase I, Subphase E:
  - Release Defect Security (Surety Bond 268007748 and any associated riders), \$147,636; and
  - Accept Defect Security (Surety Bond CMS290987), \$11,356
10. Mallory Park, Phase I:
  - Subphase C – Release Performance Bond (Surety Bond 268007747 and any associated riders), \$495,101;
  - Subphase C – Accept Defect Security (Surety Bond CMS290988), \$38,084.70; and
  - Subphase C and E – Accept Bill of Sale
11. Oakleaf Hammock, Phase IV-A – Accept Agreement warranting required improvements securing potable water and wastewater improvements (changing company name from The Ryland Group, Inc., to CalAtlantic Group, Inc.) and Continuation Certificate (Surety Bond 0178440) to expire on August 25, 2018, \$23,924.07
12. Oakleaf Hammock, Phase IV-B – Accept Agreement warranting required improvements securing potable water and wastewater improvements (changing company name from The Ryland Group, Inc., to CalAtlantic Group, Inc.) and Continuation Certificate (Surety Bond 8881729-M) to expire on August 25, 2018, \$32,732.40