



MEMORANDUM

To: Vicki Tessmer, Supervisor, Board Records
Through: Tammy Boggs, Customer Service Support Manager
From: Tracy Brainard, Fiscal Specialist
Date: June 26, 2019
Subject: Refund Request

Refund Request Information

Petitioner

LTC Signature Homes LLC
4214 Marlowe Dr
Sarasota, FL 34241
Reason for Request

Customer made payment on a closed locked permit. Funds were transferred from BLD1902-1581 to BLD1905-0544 and applied to fees. Payment was more than balance due on permit.

Payment Information

Refund Amount: \$ 895.00
Fee Description: Overage 147.0000000.389901
Date of Original Payment: 05/07/2019
Record/Invoice/Account # BLD1905-0544

Authorization

Tammy Boggs approved this refund request on 06/26/2019.

Disclaimer

In an attempt to protect individual privacy and to adhere to Payment Card Industry security standards, backup information for this transaction has been omitted. You may request materials related to this transaction by making a Public Records request online at www.mymanatee.org/records or by calling (941) 742-5845.