

# MEMORANDUM

To: Dennis Wallace, Contract and Buyer Manager  
Purchasing Division

From: Tom Yarger, Construction Services Manager *TY 12/14/2017*  
Property Management Department

Date: December 14, 2017

Subject: Contract Changer Order No. #1  
Project Name: MCSO Warehouse Freezer Project  
Vendor Name: Halfacre Construction Company



## RECOMMENDATION:

Execution of Contract Change Order No. #1 to IFAS # T1700083 with Halfacre Construction Company, adding (46) contract days to allow for completion of additional work requested. The additional days requested allow the Construction Manager time to complete the project, therefore increasing the project time 46 days from 216 days to 262 days.

The new Contract completion date is February 1st, 2018. This change does not increase the project cost.

## ADMINISTRATIVE CONTRACT ADJUSTMENT:

The services requested are consistent with Comprehensive Goal Level of Service Standards and Resolution Number R-07-189, Manatee County Government Purchasing Policies implementing Ordinance 99-37, Section 4-106, Contract Administration.

## BACKGROUND/DISCUSSION:

On February 7th, 2017, the BCC executed a contract with Halfacre Construction Company, in the amount of \$1,901,615.10 for the MCSO Warehouse Freezer Project.

Contract Change Order No. 1 provides for 46 additional contract days. This adjustment changes the contract completion time from December 17th, 2017 to February 1st, 2018 with no change in contract price.

cc: Charlie Bishop, Director, Property Management  
Angela Honts, Project Manager  
Project File

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