

REVISED PROGRAM GUIDELINES – Manatee CARES: Housing Assistance Program (HAP) Round 2

The purpose of this grant is to provide funds to renters and homeowners residing in Manatee County and its municipalities who are delinquent on rent or mortgage due to the impact of the COVID-19 pandemic. Funds will be provided as a grant for delinquent rent and mortgage payments for approved applicants.

To be eligible for this grant, a resident must meet the eligibility guidelines as set forth below and can file an application through an online portal with Manatee County Government, Redevelopment & Economic Opportunity Department (REO). Applicants will be selected on a first-come, first-eligible basis.

Eligibility Guidelines

- US Citizen or Legal Resident
- Resident of Manatee County including its municipalities
- Delinquent on rent or mortgage payments due to COVID-19 (on or after March 1, 2020)
- Have a loss of income due to COVID-19 on or after March 1, 2020
- Household income is below the 150% area median income level for household size

	1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 Person
150% Workforce	<u>\$80,400</u>	<u>\$91,800</u>	<u>\$103,350</u>	<u>\$114,750</u>	<u>\$124,050</u>	<u>\$133,200</u>	<u>\$142,350</u>	<u>\$151,500</u>

The County Administrator may adjust these guidelines to include additional requirements for certification, accounting and reporting of expenditures to comply with State or Federal requirements for CARES Act expenditures.

Amount of Grant

Eligible residents will receive grant funds up to \$10,000 of assistance, if needed, through the end of December 2020, whichever is less.

Eligible Uses of Grant Funds

Funds will be paid directly to landlord or lender.

Funds will be used for expenses incurred no earlier than March 1, 2020 and no later than December 15, 2020.

If funds are available and there is continued impact from COVID-19 and self-certification form is completed and signed, additional delinquent months may be considered.

Documentation Required

To ensure a successful grant program, compliant with state statutes and County regulations, the following documents are required:

- Formal Letter or Statement from Landlord stating amount owed and months rent is due or most recent mortgage statement showing delinquent amount owed (*funds cannot pay for property tax)

- Documentation showing loss of income as a result of COVID-19
- Current lease and contact information for your landlord (Landlord must agree to participate) or contact information for mortgage company/lender (Lender must agree to participate)
- Proof of identification for applicant
- Proof of US Citizenship or Legal Residency for applicant

If selected for assistance, applicant and co-applicant must sign the documents below:

- Authorization to Release Information to REO
- Affidavit of Duplication of Benefit Agreement
- Affidavit of Income and Financial Impact from COVID-19