



## OFFICE OF THE COUNTY ATTORNEY

**MITCHELL O. PALMER, COUNTY ATTORNEY\***  
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**Douglas E. Polk, Assistant County Attorney**

### MEMORANDUM

**DATE:** March 13, 2020  
**TO:** Jacob Saur, Director, Public Safety Department  
**THROUGH:** Mitchell O. Palmer, County Attorney *Approved by M. Palmer 03-13-2020*  
**FROM:** Katharine M. Zamboni, Assistant County Attorney *Approved by K. Zamboni*  
**RE: COVID-19 State of Local Emergency Resolution  
CAO Matter No. 2020-0118**

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This memorandum is in response to the above referenced Request for Legal Services in which you asked this Office to prepare a proposed resolution declaring a state of local emergency related to the Coronavirus Disease 2019 ("COVID-19") due to the imminent threat of a disaster emergency posed by a community outbreak of the disease. Per your request, I have prepared the resolution for your consideration.

This completes the response to your Request for Legal Services. If you have any further questions, comments, or concerns, please contact me.

KMZ

Enclosure

Copies to: Cheri Coryea, County Administrator  
John Osborne, Deputy County Administrator  
Karen Stewart, Deputy County Administrator  
Lisa Crabtree, Sr. Administrative Specialist, Public Safety Department

\* Board Certified in Construction Law

\*\* Board Certified in City, County, & Local Government Law