RESOLUTION R-14-005

A RESOLUTION OF THE MANATEE COUNTY CIVIC CENTER
AUTHORITY ESTABLISHING FEES AND POLICIES FOR THE MANATEE
CONVENTION AND CIVIC CENTER AND CROSLEY ESTATE; AMENDING
EXHIBITS G(1) and G(2) OF RESOLUTION R-00-86, AS AMENDED,
PROVIDING CHANGES TO THE OFF-SITE CATERING PROGRAMS FOR
THE CIVIC CENTER AUTHORITY FACILITIES; PROVIDING AN EFFECTIVE
DATE; AND RESCINDING ALL CONFLICTING RESOLUTIONS.

WHEREAS, pursuant to Manatee County Ordinance No. 91-71, as implemented by
Resolution No. R-00-86, of the Manatee County Civic Center Authority, a Manual of Policies and
Rental Pricing Schedule have been adopted for the Manatee Convention and Civic Center and
Crosley Estate; and

WHEREAS, The Civic Center Authority has determined that it is necessary and in the best
interest of the operations of said facilities to amend the off-site catering programs schedule as
provided herein.

NOW, THEREFORE, BE IT RESOLVED BY THE MANATEE COUNTY CIVIC CENTER
AUTHORITY AS FOLLOWS:

1) Resolution R-00-86 is hereby amended to restate Exhibits G(1) and G(2) therefore as
follows:
   a. Resolution 14-005, Exhibit G(1), Off-Site Caterer Program for the Manatee
      Convention and Civic Center, is hereby replaced in its entirety by Exhibit “A” to this
      Resolution.

      • Off-site caterer commission due Center is being changed from 10% of gross
        receipts to 15% of gross receipts.
      • Off-site caterers are instructed to showcase their name by providing signage at
        the catering site.
      • Off-site caterers are asked to bring required potable water.

   b. Resolution 14-005, Exhibit G(2), Off-Site Caterer Program for Powel Crosley Estate, is
      hereby replaced in its entirety by Exhibit “B” to this Resolution.

      • The Powel Crosley Estate will begin advertising the caterer contracted through
        Manatee County Purchasing as the Convention Center Facilities In-House Food
        and Beverage Service.
      • The catering commission is due on gross receipts which includes food, rental
        items and labor.
• Off-site caterers are now required to order, handle and run through their billing all rental items excluding specified items in #3.
• Off-site caterers are required to have any rental equipment picked up at the conclusion of the event or to be assessed a fee of $250.
• Off-site caterers are instructed to showcase their name by providing signage at the catering site.

2) This Resolution shall take effect upon adoption by the Manatee Civic Center Authority. The amended and restated policies set forth in Exhibits A and B apply to events taking place on or after October 1, 2014. Executive Director or Designee will have the discretion to grandfather in events with commitments to use the previous Catering Program as to not cause a last minute price change for all ready planned catering events.

ADOPTED, with a quorum present and voting this _____ day of ________________, 2014.

CIVIC CENTER AUTHORITY
OF MANATEE COUNTY, FLORIDA

By:__________________________
Chairman

ATTEST: R.B. SHORE