



OFFICE OF THE COUNTY ATTORNEY

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MEMORANDUM

Date: May 9, 2018
To: James Crutchfield, Chief, Public Safety Department
Through: Mitchell O. Palmer, County Attorney *MOP 5-10-18*
From: Anne Morris, Assistant County Attorney *AMM*
RE: **Manatee County Health Department Business Associates Agreement; CAO Matter No. 2018-0242.**

This memorandum is in response to the above referenced Request for Legal Services in which you asked this Office to review a draft Business Associate Agreement (BAA) with the Manatee County Health Department.

Per your request, I have reviewed and revised the draft BAA. Attached is a clean copy of the revised draft BAA in a format consistent with the BAAs reviewed by this Office in Matter No. 2017-0559 and 2017-0271. As is consistent with the advice of the County Attorney's Office, execution of this agreement is a business decision that the Board of County Commissioners has the authority to make.

As you are aware, this BAA deals with the handling of highly sensitive information that is subject to state and federal regulation. Staff should take great care to be aware of these regulations and have the proper protocols in place in order to comply with these regulations.

This completes my response to your Request for Legal Services. As always, should you have any related questions, please do not hesitate to contact me.

Enclosures

Copies to: Ed Hunzeker, County Administrator
Dan Schlandt, Deputy County Administrator
Robert L. Smith, Director of Public Safety

* Board Certified in Construction Law

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