


**MANATEE COUNTY BOARD OF COUNTY COMMISSIONERS  
REGULAR MEETING  
COUNTY ADMINISTRATIVE CENTER  
1112 Manatee Avenue West  
Bradenton, Florida  
December 12, 2017**

Present were:

Betsy Benac, Chairman  
Robin DiSabatino, First Vice-Chairman  
Charles B. Smith, Second Vice-Chairman  
Stephen R. Jonsson, Third Vice-Chairman  
Vanessa Baugh  
Carol Whitmore  
Priscilla Whisenant Trace

Also present were:

Ed Hunzeker, County Administrator  
Mitchell O. Palmer, County Attorney  
Vicki Tessmer, Board Records Supervisor, Clerk of the Circuit Court

 Chairman Benac called the meeting to order at 9:00 a.m.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

1. The Invocation was delivered by Pastor Jason Poppa, Bible Baptist Church of Bradenton, followed by the Pledge of Allegiance


**AGENDA ANNOUNCEMENTS**

BC20171212DOC001

 Time Certain

2. Item 45 - 9:00 a.m. Confirmation of Appointment of Deputy County Administrator
3. Item 47 - 9:30 a.m. Public Utilities System Cross-over Revenue Refunding Bonds Series 2017 - Debt Issuance
52. Agenda Updates

BC20171212DOC002

 Item 15 - FY18 Budget Amendment Resolutions - Resolution B-18-019 was replaced to update the description for Item No. 2 to read "...and transfers \$203,390 from the Board Reserve for Contingency to budget for the operation, maintenance and event management of the Premier Sports Campus..." and to update the General Fund Reserve balance to \$846,610


BC20171212DOC003

Item 43 - Amendments to Secondhand Dealers Ordinance (17-54) - To be deferred to a later date

BC20171212DOC004

Ed Hunzeker, County Administrator, announced that Mike Gore, Utilities Director, will address the Board at 11:45 a.m., to provide an update on a sewer line break.

45. **ADMINISTRATION**


 Ed Hunzeker, County Administrator announced that Cheri Coryea has been appointed as Deputy County Administrator.

Cheri Coryea, Deputy County Administrator, thanked the Board for the appointment, and acknowledged staff.


Discussion ensued regarding the appoint was well deserved for Ms. Coryea.

Motion was made by Commissioner Whitmore, seconded by Commissioner DiSabatino, and carried 7-0, to confirm the appointment of Ms. Coryea as Deputy County Administrator.

Mr. Hunzeker stated they have asked Ava Ehde to step in as the interim Director of Neighborhood Services.


 Ava Ehde expressed her gratitude for the opportunity to lead Neighborhood Services. BC20171212DOC005


4. **INTRODUCTION**


 Jan Brewer, Financial Management Director, introduced Theresa Webb as the Procurement Official. BC20171212DOC006

**AWARDS AND PRESENTATION**


5. Employee of the Year  
Motion was made by Commissioner DiSabatino seconded by Commissioner Jonsson and carried 7-0, to approve the proclamation designating "Aaron White Day" for Employee of the Year.

 Aaron White expressed his gratitude for being designated as Employee of the Year.

 Paul DiCicco thanked Mr. White for his service and acknowledged his impact on the organization. BC20171212DOC007

6.  Retirement Award – Lynn Pierce, IT-Team Leader, Information Technology, honoring her 30 years of service. BC20171212DOC008

47. **FINANCIAL MANAGEMENT**

 Jan Brewer, Financial Management Director, reviewed the request to adopt a Resolution authoring the issuance of the bonds., The current savings is 4.74 percent, and if it falls below three percent, the County will not move forward with the issuance.

Motion was made by Commissioner Jonsson and seconded by Commissioner Smith, to adopt Resolution R-17-147 authorizing the issuance of the Public Utilities System Revenue Refunding Bonds, Series 2017, in a not to exceed principle amount of \$75,000,000 (the "Series 2017 Bonds").


There being no public comment, Chairman Benac closed public comment and the motion carried 7-0. BC20171212DOC009


**REQUESTS BY COMMISSIONERS** (Items to be pulled from the Consent Agenda)


Item 37 was pulled by Commissioner Smith for individual consideration.

7. **CITIZEN COMMENTS** (Consideration for future agenda items only) BC20171212DOC010  
Charles Parker and Jay Morrison, Harrison Ranch residents, expressed concern regarding the Willow Bend development.

Chairman Benac explained this item is quasi-judicial, and the Board cannot receive comments at this meeting, per Florida Statute.


 Jason and Lauren Przyhyla, and addressed a code enforcement violation regarding a play house in a flood zone, and the need for a permit in the flood zone. BC20171212DOC011


 Taura Dennis, President of Samoset Community Association, and addressed the Street Lighting assessment, infrastructure sales tax funds, using TIF funds to build a library, and developing community partnerships to help build a gymnasium at the Samoset Community Center.

 Robert Parks questioned who would be making the decisions regarding Willow Bend.


 Flora Lieege, congratulated Aaron White on being Employee of the Year.


Chairman Benac stated staff can make the final decision regarding Willow Bend; however, the decision is appealable by the Board.


 Discussion ensued regarding Samoset, Oasis Community Center; partnerships to expand Oasis programs in the area, there is a limit as to what can be done with the infrastructure sales tax, Habitat for Humanity is constructing an affordable housing project in Samoset, floodplain requirements, and code requirements for play houses

 Geri Lopez, Redevelopment and Economic Opportunity Director, stated Samoset is within the RECAP are and staff is working with community partners to provide resources in the area. Samoset is also being considered for funding with Brownfield grants.

Discussion ensued regarding the line between Districts 2 and 4, notify community leaders in that area, mini reading rooms, and reading programs at different schools and apartments

 Ms. Lopez stated the Brownfield grant allows for a visioning process in the area and for staff to talk with neighbors to see what they want in certain areas.

 Cheri Coryea, Deputy County Administrator, noted the Lifelong Learner program is trying to expand the reading programs in the area.

 Discussion ensued regarding, land donated in Samoset for affordable housing project needed in the area, staff will meet with owners of playhouse, comply with FEMA, why others in neighborhood have not been cited, and the City of Anna Maria lost flood rating because they did not comply with FEMA.

Mr. Hunzeker stated a report will be issued to the Board regarding permit requirements for playhouses.

- 8. **CITIZEN COMMENTS** (Consent Agenda items only)  
There being no comments, Chairman Benac closed public comment.

**CONSENT AGENDA**

- 9. **CLERK'S CONSENT AGENDA** BC20171212DOC012

- A. **WARRANTS**  
Accept the warrants for the month of November 2017, as issued by the Finance Department BC20171212DOC013

**B. MINUTES**

Approved the minutes of August 3, 16, and 24, and September 25 (budget and sales tax), 2017

**C. REFUNDS:**

Approve the following refund:

1. Utility Customer 272828-154086 -Deposit Refund, \$624.37 BC20171212DOC014
2. Utility Customer 276286-142648 - Water Facility Investment Fee, \$7,856  
BC20171212DOC015

**D. LIENS/PARTIAL RELEASE**

Accept and authorize recording of the following Partial Release of Special Improvement Assessment Liens

1. Project 5284 - 29th Street East Paving, Edgar F Iwanowski BC20171212DOC016

**E. REPORTS**

Accept the following financial Reports:

1. Parrish Fire District - Resolution 2017-06 adopting the FY17/18 Budget  
BC20171212DOC017
2. Sarasota Manatee Airport Authority - Calendar year 2018 meeting schedule  
BC20171212DOC018

**F. BONDS**

1. Lakewood National Golf Club, Phase 1, Subphase A, B, C, D, H, I and J, -Reduced and extended the Letter of Credit associated with the public improvements agreement accepted December 13, 2016, Letter of Credit FGAC-16353 \$8,823,188.32 reduced to \$3,553,109.25 and extended to November 21, 2018; and accepted Letters of Credit securing Section 1.5 "Maintenance, Defects" of the Agreement for Private Subdivision with Public Improvements accepted on December 13, 2016, securing sewer and potable water improvements:
  - a. Subphase 1-A; Letter of Credit FGAC-17085, \$102,196.60;
  - b. Subphase 1-B; Letter of Credit FGAC-17084, \$74,698.85;
  - c. Subphase 1-C; Letter of Credit FGAC-17311, \$27,881.70;
  - d. Subphase 1-D; Letter of Credit FGAC-17337, \$35,764.65; and
  - e. Subphases H, I, and J; Letter of Credit FGAC-17305, \$71,136.30  
BC20171212DOC019
2. Savanna at Lakewood Ranch, Phase II, Subphase A & B, Subphase A only - Release and returned Letter of Credit FGAC-17077 and any associated amendments in conjunction with the performance portion of the Agreement of Private Subdivision with Public Improvements, \$929,058; and accepted Letter of Credit securing Section 1.5 "Maintenance, Defects" of the Agreement for Private Subdivision with Public Improvements accepted on April 25, 2017, \$61,613.60  
BC20171212DOC020

**G. CONTRACTS**

Accept Construction Agreement with C-Squared Certified General Contractor, Inc., for sidewalk on 12<sup>th</sup> Street East Sidewalk, from 57<sup>th</sup> Avenue East to 61<sup>st</sup> Avenue East, \$741,499.44  
BC20171212DOC021

**10. ADMINISTRATOR/RESOLUTION**

Adopted Resolution R-17-135 authorizing the Manatee County Commission to participate in a joint meeting with the Council of Governments to discuss and plan matters of mutual interest  
BC20171212DOC022

**11. BUILDING AND DEVELOPMENT SERVICES/FINAL PLAT/INDIGO PHASE VII, SUBPHASES 7A & 7B**

- Final Plat
- Authorization to record Supplemental Declaration of Covenants, Conditions, and Restrictions for Indigo, Phase VII, Subphases 7A and 7B;
- Accepted, executed and authorized recording of Mortgagee's Joinder In and Ratification of

Subdivision Plat and All Dedications Thereon for Indigo, Phase VII, Subphases 7A and 7B from Cassata Funding LLC;

- Authorized the County Administrator to accept, execute and record Agreement for Public Improvements for a Private Subdivision from Neal Communities of Southwest Florida LLC;
- Authorized the County Administrator to accept, execute and record Agreement for Private Improvements for a Private Subdivision from Neal Communities of Southwest Florida LLC;
- Authorized the County Administrator to accept and execute Surety Bond for Performance of Required Public Improvements, Indigo, Phase VII, Subphases 7A and 7B, Surety Bond US00080514SU17A, from XL Specialty Insurance Company for \$446,310.22;
- Authorized the County Administrator to accept and execute Surety Bond for Performance of Required Public Improvements, Indigo, Phase VII, Subphases 7A and 7B, Surety Bond US00080519SU17A, from XL Specialty Insurance Company for \$260,795.08;
- Authorized the County Administrator to accept and execute Surety Bond for Performance of Required Private Improvements, Indigo, Phase VII, Subphases 7A and 7B, Surety Bond US00080515SU17A, from XL Specialty Insurance Company for \$2,724,971.15;
- Authorized the County Administrator to accept and execute Surety Bond for Performance of Required Private Improvements, Indigo, Phase VII, Subphases 7A and 7B, Surety Bond US00080516SU17A, from XL Specialty Insurance Company for \$53,923.35;
- Authorized the County Administrator to accept and execute Surety Bond for Performance of Required Private Improvements, Indigo, Phase VII, Subphases 7A and 7B, Surety Bond US00080517SU17A, from XL Specialty Insurance Company for \$1,283,145.63; and
- Authorized the County Administrator to accept and execute Surety Bond for Performance of Required Private Improvements, Indigo, Phase VII, Subphases 7A and 7B, Surety Bond US00080518SU17A, from XL Specialty Insurance Company for \$53,830.40 BC20171212DOC023

12: **BUILDING AND DEVELOPMENT SERVICES/FINAL PLAT/TREVESTA PHASE II-A**

- Final Plat
- Accepted, executed and authorized recording of Mortgagee's Joinder In and Ratification of Subdivision Plat and All Dedications and Reservations Thereon from Trevesta Community Development District;
- Authorized the County Administrator to accept, execute and record Agreement for Public Improvements for a Private Subdivision from VK Trevesta LLC
- Authorized the County Administrator to accept, execute and record Agreement for Private Improvements for a Private Subdivision from VK Trevesta LLC
- Authorized the County Administrator to accept and execute Surety Bond for Performance of Required Public Improvements, Trevesta PHS II-A, Surety Bond 1151458 from Lexon Insurance Company for \$218,688.60
- Authorized the County Administrator to accept and execute Surety Bond for Performance of Required Private Improvements, Trevesta PHS II-A, Surety Bond 1151458 from Lexon Insurance Company for \$811,824 BC20171212DOC024

13: **BUILDING AND DEVELOPMENT SERVICES/STREET NUMBERING**

Approved street numbering waiver request by ZNS Engineering, allowing named streets to be utilized in the proposed Coventy Park Residential Subdivision BC20171212DOC025

14: **CONVENTION AND VISITORS BUREAU/GRANT**

Authorized Convention and Visitors Bureau Director to execute Grant Agreements with Florida Sports Foundation, and adopted Budget Amendment Resolution B-18-027 BC20171212DOC026

15: **FINANCIAL MANAGEMENT/BUDGET AMENDMENT**

Adopted Budget Amendment Resolution B-18-019 BC20171212DOC027

16. **FINANCIAL MANAGEMENT/AGREEMENT**

Authorized County Administrator, or his designee, to execute Amendment No. 9 to Agreement 11-1065FL with Evoqua Water Technologies LLC for Odor and Corrosion Control Services, to extend the Agreement for up to six months commencing January 1, 2018, and ending no later than June 30, 2018, for a not-to-exceed amount of \$1,200,000

BC20171212DOC028

17. **FINANCIAL MANAGEMENT/AGREEMENT**

Authorized the County Administrator, or his designee, to execute Change Order 1 to Agreement 16-2806OV, North Coquina Boat Ramp Improvements and Parking Lot Expansion, with Quality Marine Construction, Inc., adding 83 calendar days to the completion time with no additional cost to the Agreement

BC20171212DOC029

18. **FINANCIAL MANAGEMENT/AGREEMENT**

- Awarded IFB 17-0101D, Village of Parrish Force Main and Master Lift Station, to the responsive and responsible bidder having the lowest total cost, Woodruff & Sons, Inc., for a total of &6,864,571.34 based on a Bid "B" expedited construction completion time of 540 calendar days and the inclusion of the optional sidewalk work;
- Authorized the County Administrator, or his designee, to execute the Agreement and accept and date the Performance and Payment Bonds; and
- Adopted Budget Resolution B-18-021

BC20171212DOC030

19. **FINANCIAL MANAGEMENT/AGREEMENT**

- Awarded IFB 17-0418DC, 45<sup>th</sup> Street East Roadway Improvement, to the responsive and responsible bidder having the lowest total cost, Gator Grading & Paving LLC, for a total of \$9,838,720.97 based on Bid "A" expedited construction completion time of 540 calendar day and the inclusion of Bid Alternate #2;
- Authorized the County Administrator, or his designee, to execute the Agreement and accept and date the Performance and Payment Bonds; and
- Adopted Budget Resolution B-18-026 transferring \$9,403,744 from the reserves to fund this project

BC20171212DOC031

20. **FINANCIAL MANAGEMENT/AGREEMENT**

Executed Agreement with Solutions to Avoid Red Tide, Inc., (S.T.A.R.T.) to provide funding for red tide education and research

BC20171212DOC032

21. **NEIGHBORHOOD SERVICES/AGREEMENT**

Executed the 2018/2020 Master Agreement with Senior Connection Center, Inc., for the Community Care for the Elderly, Home Care for the Elderly and Alzheimer's Disease Initiative grant programs for the period of January 1, 2018 through December 31, 2020

BC20171212DOC033

22. **PARKS AND NATURAL RESOURCES/AGREEMENT**

Executed Amendment 1 to Agreement 15C00000076 with Southwest Florida Water Management District for Robinson Preserve Environmental Restoration Phase II (W327)

BC20171212DOC034

23. **PARKS AND NATURAL RESOURCES/GRANT**

Executed Florida Fish and Wildlife Conservation Grant Agreement No. 17015 in the amount of \$60,000 for artificial reef construction and adopted Budget Resolution B-18-024 amending the Annual Budget of Manatee County, Florida for FY18

BC20171212DOC035

24. **PARKS AND NATURAL RESOURCES/AGREEMENT**

Approved to use Surplus Concession Revenues in the amount of \$14,000 for purchase and installation of Fitness Equipment on the Coquina Beach Trail in accordance with Resolution R-

14-119; and adoption of Budget Resolution B-18-028 amending the annual budget for Manatee County for FY18 BC20171212DOC036

25. **PARKS AND NATURAL RESOURCES/RESOLUTION**

Adopted Resolution R-17-132, amending R-17-042, and providing for changes to the Parks and Natural Resources Department fee schedule, with an effective date BC20171212DOC037

26. **PARKS AND NATURAL RESOURCES/TREE TRUST FUND**

Authorized Parks and Natural Resources Department to acquire monies from the Tree Trust Fund in the amount of \$26,880; and adoption of Budget Resolution B-180922 amending the Annual Budget for Manatee County FY18 BC20171212DOC038

27. **PROPERTY MANAGEMENT/RESOLUTION**

Adopted Resolution R-17-145 declaring 3521 222<sup>nd</sup> Street East as surplus property and authorize its sale BC20171212DOC039

28. **PROPERTY MANAGEMENT/DEEDS AND EASEMENTS**

- Accepted Permanent Utilities Easement from TRI of Lakewood Ranch Apartments LLC (includes ad Joinder and Consent from Scott C. DeJong, as Senior Vice President of US Bank, National Association);
- Accepted Consent to Permanent Utilities Easement from the Lakewood Ranch Stewardship District; and
- Accepted Affidavit of Ownership and Encumbrances from Mark S. Madigan, as Vice President of Towne Realty, Inc., managing member, of TRI of Lakewood Ranch Apartments LLC BC20171212DOC040

29. **PROPERTY MANAGEMENT/DEEDS AND EASEMENTS**

Accepted and authorized recording of Permanent Utilities Easement (includes Consent and Joinder from M&T Bank) from DB Lakewood Ranch LLC; and authorized recording of Affidavit of Ownership and Encumbrances from Anthony Insinna, Manager of DB Lakewood Ranch, LLC BC20171212DOC041

30. **PROPERTY MANAGEMENT/RESOLUTION**

Adopted Resolution R-17-138; and approved a refund of \$600 to the applicant for overpayment of vacation filing fee per adopted Resolution R-16-117 BC20171212DOC042

31. **PUBLIC SAFETY/AGREEMENTS**

Executed Business Associate Agreements with Lake Erie College of Osteopathic Medicine – School of Pharmacy) (LECOM), Centerstone, and Manatee County Rural Health Services for Community Paramedicine BC20171212DOC043

32. **PUBLIC SAFETY/GRANTS**

Adopted Resolution R-17-136 authorizing the submission of an application for a matching grant from the Florida Department of Health in the amount of \$380,681.75; and executed the grant application documents BC20171212DOC044

33. **PUBLIC SAFETY/GRANTS**

Adopted Resolution R-17-137 authorizing the submission and acceptance of a matching grant from the Florida Department of Health in the amount of \$57,750; and authorization to execute the grant application documents BC20171212DOC045

34. **PUBLIC SAFETY/AGREEMENTS**

Executed Interlocal Agreement with Sarasota County, Manatee County, East Manatee Fire

Rescue District, and Southern Manatee Fire and Rescue District for Fire and Emergency Medical Services on University Parkway Corridor, rescinding and replacing the current Interlocal Agreement for Emergency Medical Services to Vehicle crashes on University Parkway Corridor dated May 2006 BC20171212DOC046

35. **PUBLIC WORKS/GRANT**

Adopted Resolution R-170-148 authorizing: 1. The submittal of capital and operating assistance grant applications to the Florida Department of Transportation (FDOT) for FY18, Federal Transit Administration (FTA) Section 5310 funding; and 2. Execution of grant funding documents for FTA Section 5310 capital and/or operating assistance approved funding BC20171212DOC047

36. **PUBLIC WORKS/GRANT**

Approved FDOT Construction Agreements for Utility Relocations-Water, Sewer and IT Communications/School Board at S.R. 64 and Rye Road, and executed the agreements: FDOT Utility Work Agreement 196022-5-56-01, FDOT Utility Work Agreement 196022-05-56-02, and the Three Party Escrow Agreement for Project 196022-5-56-01; and adopted Resolutions R-17-151 and R-17-152 BC20171212DOC048

38. **UTILITIES/BAD DEBT**


Authorized to write-off bad debts not to exceed \$146,858.01 in Fund 401 (Potable Water/Wastewater), \$49,123.42 in fund 480 (Solid Waste) and \$0 in miscellaneous Tort Claims BC20171212DOC049

39. **MOTION**

Motion was made by Commissioner Trace, seconded by Commissioner Jonsson, and carried 7-0 to approve the consent agenda with the recommended motions, with changes to Item 15 as outlined in the Agenda update memorandum, removing Item 37 for individual consideration,.  
(End Consent Agenda)

**ADVISORY BOARD APPOINTMENTS**

40. **NEIGHBORHOOD SERVICES/HEALTH CARE ADVISORY BOARD**

 Joshua Barnett, Health Care Services Manager, introduced the item and reviewed the open positions. The current physician position is held by Dr. James Nguyen. The process requires that applicants apply when positions are open. Applications do not carry over.

Discussion ensued regarding applicants.

Nominations for Business Representative: - Daniel J. Austin  
Daniel J. Austin - by Commissioner DiSabatino

Motion was made by Commissioner Whitmore, seconded by Commissioner DiSabatino and carried 7-0 to close nominations. Mr. Austin was appointed as the Business Representative.

Nominations for Health Care Representative - Arthur J. Cohen  
Arthur J. Cohen - by Commissioner Jonsson  
Dominique Kohlenberger by Commissioner Whitmore


Motion was made by Commissioner Trace, seconded by Commissioner Baugh, and carried 7-0 to close nominations. Mr. Cohen was appointed as the Health Care Representative by majority vote.

Consumer of County Funded Health Care Representative

Motion was made by Commissioner Trace, seconded by Commissioner Whitmore, and carried



7-0, to appoint JoOni J. Abnar and Bonnie H. Ramseur as the Consumer of County Funded Health Care Representatives.

 Mr. Barnett stated the Health Care Advisory Board makes recommendations to the Board and staff ensures meetings are noticed and provides updates to the Board. Applicants who were not selected are notified, and announcements are put out that applications are being accepted. The department does not solicit applications. The letter sent does not indicate that the application will be kept on file. The positions are for three years. He will make sure the letters sent inform the applicants that they need to reapply.


Mitchell O. Palmer asked that the new board members be advised of Sunshine laws.

BC20171212DOC050

**PUBLIC HEARINGS** (Presentations upon request)

41. **PUBLIC WORKS/LOCAL DEVELOPMENT AGREEMENT**

 A duly advertised public hearing was held to consider executing the Third Amendment to the Amended and Restated Local Development Agreement for Summerwoods.

 Clark Davis, Transportation Division Manager, stated this is the second of two public hearings. The amendment recognizes permit expiration dates.


Based on the evidence presented and finding the request to be consistent with the Manatee County Land Development Code and Manatee County Comprehensive Plan, Commissioner Trace moved to approve the Third Amendment to the Amended and Restated Local Development Agreement for Summerwoods.

There being no public comments, Chairman Benac closed the public hearing.

The motion was seconded by Commissioner Whitmore and carried 7-0.

BC20171212DOC051

42. **PUBLIC WORKS/RESOLUTION**

 A duly advertised public hearing was held to consider adopting proposed Resolution R-17-120 declaring an intent to place road paving, sanitary sewer, street lighting, reclaimed water, sidewalks, canal dredging, and landscape beautification projects on the tax bills as non-ad valorem assessments commencing in 2018.


There being no public comment, Chairman Benac closed the public hearing.

Motion was made by Commissioner DiSabatino, seconded by Commissioner Trace and carried 7-0, to adopt Resolution R-17-120 declaring an intent to place road paving, sanitary sewer, street lighting, reclaimed water, sidewalks, canal dredging, and landscape beautification projects on the tax bills as non-ad valorem assessments commencing in 2018.

BC20171212DOC052

**PUBLIC HEARINGS** (Presentation scheduled)


44. **REDEVELOPMENT AND ECONOMIC OPPORTUNITY/CAPER**


 A duly advertised public hearing was held to receive citizen comments on the Community Development Block Grant (CDBG), HOME Investment Partnership Program (HOME), and Emergency Solutions (ESG) draft 2016-17 Consolidated Annual Performance and Evaluation Report (CAPER), and authorization for staff to finalize the report and submit it to Housing and Urban Development (HUD)

Geri Lopez, Redevelopment and Economic Redevelopment Director, used a slide presentation to review the annual performance report on the use of federal grant funds for CDBG HOME


and ESG programs. She summarized public service projects that were completed.


 Bill O'Shea, Community Development Project Manager, continued the slide presentation and reviewed public facility improvements completed throughout the year.


 Ms. Lopez continued the slides and noted several other projects were completed at Centerstone, Turning Points, and various independent households. Down payment assistance was given to 18 clients getting first mortgages.


 Discussion ensued regarding improvements have taken place in Samoset, need to focus on affordable housing, housing rehabilitation/replacement programs, map the location of homes that were rehabbed/replaced, housing rehabilitation/replacement is limited by the available funding, the focus is mostly on Code related repairs, eligibility requirements, SHIP funds, lottery system for selection of homes to be rehabilitated/replaced, this is the third year of a three-year process, a new three-year plan will begin next year, discuss this in a work session, and staff training on housing assistance.


 Denise Thomas, Community Development Division Manager, stated staff has reviewed the process for how homes are selected for rehabilitation/replacement projects and how contractors are selected to complete the projects.


 Discussion ensued regarding limitations on income, SHIP is available in unincorporated County, the housing component of CDBG is income based, but infrastructure has to be in a CDBG area, State and Federal funding are used for both, HOME requires a match, State funding is based on how much of a need is in the County, repeat applicants, new entry forms are required each year, and developing a three year plan.

 Ms. Lopez clarified the line-up of citizens was to fill out applications. The lottery system is the fairest way to choose.

 Ms. Thomas addressed the topic of residents who were selected to receive funding but opted out because they did not want a lien on their property.

 Discussion ensued regarding applicants waiting for assistance, being in the lottery each year and never getting selected, options to modify the procedure, and out of 40 applicants only 10 were able to receive assistance.

 Ms. Lopez stated staff receives training regarding using the federal funds and fully understands the federal and State requirements for awarding funds.

 Motion was made by Commissioner Baugh and seconded by Commissioner Smith, to authorize staff to finalize the report and submit it to Housing and Urban Development.


There being no public comment, Chairman Benac closed the public hearing.


Following a brief discussion the motion carried 7-0.

BC20171212DOC053

**RECESS/RECONVENE:** 11:13 a.m.-11:20 a.m. All Commissioners present.

46. **ADMINISTRATOR/LEGISLATION**


 Nick Azzara, Information Outreach, presented a resolution giving the Board's endorsement reaffirming support for affordable housing and asking that the Sadowski Trust Fund be fully funded.

 Discussion ensued regarding the Trust should be solely used for Florida's affordable housing programs.


There being no public comments, Chairman Benac closed public comment.

Motion was made by Commissioner DiSabatino, seconded by Commissioner Smith, and carried 7-0 to adopt Resolution R-17-154 relating to Affordable Housing.


 Mr. Azzara addressed there is a house sponsor for the Robinson Preserve expansion, but this is a difficult funding year due to Hurricane Irma and there could be unexpected funding needed. Other items to be discussed include Tourist Development funds and Impact fees. He will relay Commissioners' interest in committees to the Florida Association of Counties. Several Counties have expressed interest in allowing out-of-state doctors to participate in RAM (Remote Area Medical) events.


 Discussion ensued regarding information pertaining to the dental association having a State waiver for out of state physicians. BC20171212DOC054

37. **REDEVELOPMENT AND ECONOMIC OPPORTUNITY/AFFORDABLE HOUSING**

 Geri Lopez, Redevelopment and Economic Opportunity Director, stated these are the recommendations by the Affordable Housing Committee to provide incentives for affordable housing. There are four new recommendations: impact fees, density bonuses, accessory dwelling units, and county owned surplus property being used for affordable housing. The action requested is to accept the Board's recommendations per Florida Statute.

 Motion was by Commissioner Baugh, seconded by Commissioner DiSabatino to accept the Affordable Housing Advisory Committee Recommendations/Report of Affordable Housing Incentives.

 Diana Shoemaker, Habitat for Humanity, stated Livable Manatee is a huge step forward, and asked for funding to continue. She encouraged continued conversations regarding affordable housing with the community. Habitat for Humanity purchased three acres in Samoset, and the plan is for a 16 home community. The homes and the community will be "green". Four homes would be built each year, and there are also plans for a fruit tree grove open to the community. Sweat equity will be used to help build the homes. Funding for this project will be entirely supported by CDBG, and they are looking for investors in the community to help fund the front end infrastructure.


 Discussion ensued regarding corporations and inter-faith organizations building homes, application process and financial qualifications to be a Habitat owner, homeowners are required to perform a certain number of hours for sweat equity, reach out to churches, cannot build houses quickly enough, and need for land and financial partnerships.


There being no further public comment, Chairman Benac closed public comment.


The motion carried 7-0.

BC20171212DOC055

53. **UTILITIES/SEWER LINE**


 Mike Gore, Utilities Director, stated a force main, serving the entire west side of Manatee County, was broken at 66th Street West. The contractor was replacing the original force main. The line replacement is in a coastal area. The flow has been stopped at the 87th block at Cortez Road, and at 51st Street lift stations. Trucks are coming in to collect at the lift stations. They hope to get the flow stopped within 24 hours. The west bound lanes of Cortez Road could be closed and the main is 16 feet deep.


 Mr. Gore addressed how the broken force main could have occurred. The contractor has been working diligently to repair the break. The pipe is cast iron and is very old. All proper procedures have been followed. There are many more line valves on new force mains and the valves will be exercised.

 Discussion ensued regarding thanking the crews working on the repairs, and several private sites feed into the force main.


**RECESS/RECONVENE:** 12:01 p.m. - 1:31 p.m. All Commissioners present except Commissioner Smith.


48. **PUBLIC WORKS/IMPACT FEES/FORT HAMER ROAD EXTENSION**

 Sia Mollanazar, Deputy Director Engineering Services, displayed an aerial of the project site, and road sections. The access to the school is to be completed by May 2019. Pond sites have been identified. Impact fee credits will be used for all the residential homes in the area.

 Discussion ensued regarding need to work with Parrish community to provide landscaping on this project, specifically along the 10-foot multi-use path, landscaping within the road right-of-way is done by homeowner associations and community development districts, landscaping can be included in a road project if someone volunteers to maintain it, and a majority of the roadway is within the County-owned lands.

(Enter Commissioner Smith during discussion)

 Mr. Mollanazar used a graphic to identify all county land in blue, and land owned by FDOT. The County is acquiring right-of-way from 69th Avenue East to U.S. 301.

 Discussion ensued regarding the cost of the project, developers build roadways cheaper, not unique to government projects, and acknowledged Neal Communities for partnering in the expansion.


Motion was made by Commissioner Baugh and seconded by Commissioner Trace, to execute the "Impact Fee Credit and Reimbursement Agreement" for Fort Hamer Road Extension with Parrish Holding LLC and NP Land Partners LLC.

There being no public comment, Chairman Benac closed public comment.


The motion carried 7-0

BC20171212DOC056

49. **REDEVELOPMENT AND ECONOMIC OPPORTUNITY/INCENTIVE PROGRAM GUIDELINES**

 Karen Stuart, County Economic Development Official, reviewed the guidelines for

Economic Development, which have been updated to include all programs for economic and redevelopment opportunities. The program has been expanded to include the Southwest District and includes tax exemptions, multi-modal impact fees, and Land Development Code changes.

 Discussion ensued about working with the new owners of DeSoto Square Mall, get the information regarding incentives out to the public, looking for people to invest in Manatee County, and programs have been successful, but need promotion.

Motion was made by Commissioner Baugh, and seconded by Commissioner DiSabatino to adopt the Manatee County Incentive Program Guidelines providing for incentives related to economic development, redevelopment and Affordable Housing.

Discussion ensued regarding success stories with Feld Entertainment, Air Products, and It Works, State has been a great partner, and unemployment is down.


There being no public comment, Chairman Benac closed public comment.

 The motion carried 7-0.

BC20171212DOC057

50. **REDEVELOPMENT AND ECONOMIC OPPORTUNITY/REPORT**


Karen Stuart, County Economic Development Official, used a slide presentation to report on Economic Development Program including local incentives such as business scoping and rapid response. The State also offers incentives including Qualified Targeted Industries tax refunds, workforce incentives, and the Florida Job Growth Grant Fund. New and retained jobs through 2023 are projected to be 4,880. She reviewed job statistics and the increase in salaries and jobs created. Companies are paid incentives over a five year period. They are creating a Manatee Loitering Abatement Program and working with Centerstone and Turning Points, to create a safe place to conduct business, live, work and shop. She reviewed the targeted industries story map on the website, and the Southwest District illustrated database.

 Geri Lopez, Redevelopment and Economic Opportunity Director, continued the slide presentation and reviewed trends in the economy and the need to look ahead. The focus is on the future and developing a skilled work force, encouraging entrepreneurs, and fostering growth of disadvantaged business enterprise.

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51. **ELECTION OF 2018 OFFICERS**  
**Board of County Commissioners**

**Chairman – Trace**

 Nominations:  
Commissioner DiSabatino – by Commissioner Smith  
Commissioner Trace– By Commissioner Whitmore

 Motion was made by Commissioner Whitmore, seconded by Commissioner Trace and carried 7-0, to close nominations, and Commissioner Trace was appointed Chairman by majority vote.

**First Vice-Chairman – DiSabatino**

Commissioner Whitmore – by Commissioner Whitmore  
Commissioner DiSabatino – by Commissioner DiSabatino

Motion was made by Commissioner Trace, seconded by Commissioner Whitmore, and carried 7-0, to close nominations. Commissioner DiSabatino was appointed First Vice-Chairman by majority vote.

**Second Vice-Chairman – Whitmore**

Commissioner Whitmore – Commissioner Trace

Motion was made by Commissioner Trace, seconded by Commissioner Whitmore, and carried 7-0, to close nominations. Commissioner Whitmore was appointed Second Vice-Chairman.

**Third Vice-Chairman – Smith**

Commissioner Smith – by Commissioner DiSabatino

Motion was made by Commissioner Trace, seconded by Commissioner Whitmore, and carried 7-0, to close nominations. Commissioner Smith was appointed Third Vice-Chairman.

**Port Authority**

**Chairman – Baugh**

Commissioner Baugh – by Commissioner Whitmore

Motion by Commissioner Trace, seconded by Commissioner DiSabatino, and carried 7-0, to close nominations. Commissioner Baugh was appointed Chairman.

**First Vice-Chairman -Jonsson**

Commissioner Jonsson – by Commissioner Whitmore

Motion was made by Commissioner Trace, seconded by Commissioner DiSabatino, and carried 7-0, to close nominations. Commissioner Jonsson was appointed First Vice-Chairman.

**Second Vice-Chairman - Benac**

Commissioner Benac – by Commissioner Whitmore

Motion was made by Commissioner Trace, seconded by Commissioner Whitmore, and carried 7-0, to close nominations. Commissioner Benac was appointed Second-Vice-Chairman.

**Third Vice-Chairman - DiSabatino**

Commissioner DiSabatino – by Commissioner Baugh

Motion by Commissioner Whitmore, seconded by Commissioner Trace and carried 7-0, to close nominations. Commissioner DiSabatino was appointed Third Vice-Chairman.

**Tourist Development Council (TDC)**

Nominations

Commissioner Whitmore – by Commissioner Trace

Commissioner DiSabatino – by Commissioner Baugh

Motion was made by Commissioner Trace, seconded by Commissioner Whitmore, and carried 7-0 to close nominations. Commissioner Whitmore was appointed to the TDC by majority vote.

Motion was made by Commissioner DiSabatino, seconded by Commissioner Jonsson, and carried 7-0, to designate Commissioner Whitmore shall also serve as the TDC Chairman.

Discussion ensued regarding ending the year on a good note, being respectful, keeping Commissioners informed, and congratulations to those nominated.

BC20171212DOC059

54. **COMMISSIONER COMMENTS**

Commissioner Baugh

- Stated an MPO meeting is scheduled for Monday December 18

Discussion ensued regarding there is a meeting tonight at First Baptist Church regarding the Central Manatee Network Alternatives Analysis, county staff has not made a recommendation, the analysis is preliminary, and fact finding stages.

(Continued to later in Meeting)

**9th FLOOR WATER COOLER**

Commissioner Baugh commented on the water cooler on the 9<sup>th</sup> floor.

Motion was made by Commissioner Baugh and seconded by Commissioner Smith that Administration (through the County Budget) start paying for the cost for the water cooler in the kitchen.

There being no public comment, Chairman Benac closed public comments.

The motion carried 7-0.

**PUBLIC BEACH PIER**

Commissioner Whitmore commented on a Letter to the Editor in the Islander regarding the replacement of the pier at the public beach. She asked that the city of Holmes Beach put something official in writing that they do not want a 15-foot tall pier.

Motion was made by Commissioner Whitmore and seconded by Commissioner Jonsson for the Chairman to put together a letter asking the City of Holmes Beach if it is their intent for a 15-foot tall pier as per the State guidelines.

There being no public comment, Chairman Benac closed public comments.

The motion carried 7-0.

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(Continued from earlier in meeting)

**Commissioner Whitmore**

- Noted Island Real Estate sold the rental portion of their company to an international company that will be managing their rentals on the island.
- Stated there are homes on the island that still have tarps on them as a result of Hurricane Irma.

(Continued to later in meeting)

**CONDOLENCE FLOWERS**

Commissioner Whitmore announced that Former County Commissioner Kent Chetlain passed away.

Motion was made by Commissioner Whitmore and seconded by Commissioner Smith to send flowers when a Commissioner passes away on behalf of the County Commission and the Administration.

Ed Hunzeker, County Administrator, stated a resolution will be prepared honoring Commissioner Chetlain.

There being no public comment, Chairman Benac closed public comments.

The motion carried 7-0.

(Continued from earlier in meeting)

**Commissioner Smith -**

- Recommended that all County employees be re-trained on sexual harassment

Mr. Hunzeker stated a report will be provided to the Board on the training that is in place.

- Commented on FDOT recommendation with County Commission District 2
- Spoke about civil citations and proposed legislation increasing the time limit for incarceration in a county jail to 24 months

Discussion ensued regarding 24 months being a major unfunded mandate, get a report from the Sheriff on the additional expense that would be incurred if the legislation passed, not to first talk with legislatures, and home rule.

**Commissioner DiSabatino**

- Asked that she remain on the Tampa Bay Regional Planning Council for 2018 as she was just elected as the Secretary/Treasurer

**Chairman Benac**

- Asked that she remain as the Board representative on the Tampa Bay Area Transit Authority.

(Depart Chairman Benac, Vice-Chairman DiSabatino presiding)

**SURPLUS PROPERTIES**

Commissioner Trace suggested that proceeds from the sale of surplus properties be put into a fund for affordable housing.

Mr. Hunzeker stated a report on the housing fund will be provided to the Board.

Motion was made by Commissioner Trace and seconded by Commissioner Baugh to bring back within 30 days the possibility of placing the funds from the sale of surplus properties into a current or new fund for affordable housing.



Lori Galle stated this is an excellent idea, and suggested designating funds for repairs and doing those first.

There being no further public comment, First Vice-Chairman DiSabatino closed public comment

The motion carried 6-0 with Chairman Benac absent.

**ADJOURN**

There being no further business, Chairman Benac adjourned the meeting at 3:26 p.m.

Minutes Approved: \_\_\_\_\_