

# MEMORANDUM



To: Carmen Mosley, Sr. Fiscal Services Mgr. *C. Mosley*  
Public Works Department

From: Jane Oliver, Bond Coordinator *Jane Oliver*  
Public Works Department

Date: February 13, 2018

Subject: **CREEKSIDE APARTMENTS AT LAKEWOOD RANCH  
RIGHT-OF-WAY USE PERMIT NO. 13-0210  
PDMU-06-30/FSP-13-07  
RELEASE DEFECT SECURITY AGREEMENT  
RELEASE FUNDS FROM OFFICIAL CHECK**

On December 16, 2014, the Board of County Commissioners accepted a defect security agreement in conjunction with a right of way use permit for the above referenced project, which must remain in place for three (3) years from acceptance (December 16, 2017). On July 17, 2017, the Developer passed the defect inspection conducted by the Public Works Infrastructure Inspections Division. The developer has provided all required documents and completed the three (3) year period warranting all the public improvements secured by this Agreement and required by Manatee County to release this Agreement and security. Therefore, per R-14-86, the following form of action is required:

- **Authorization to release** the following *Agreement and Cash Bond/Cashier's Check/Certificate of Deposit as Defect Security Warranting Required Improvements* in conjunction with a Right-of-Way Use Permit in the amount of \$3,249.81;
- **Authorization to release and return** Funds associated with the Official Check, in conjunction with the above referenced Agreement. Return funds to Tom Cavanaugh with Creekside Ranch Apartments, LLC located at 730 Bonnie Brae Street, Winter Park, FL 32789. Please make check payable to Creekside Ranch Apartments, LLC;
  - **Official Check No. 2133098865.** issued through SunTrust Bank;
  - **Amount of Defect Bond \$3,249.81;**
  - **Account Key No. 101 0000000 229100 0250080 3002**

## Instructions to Board Records

Copies of release request to: Claudia Campos ([Claudia.campos@ManateeClerk.com](mailto:Claudia.campos@ManateeClerk.com)), Julie Jensvold ([Julie.jensvold@ManateeClerk.com](mailto:Julie.jensvold@ManateeClerk.com)), Abby Lindecamp ([abby.lindecamp@ManateeClerk.com](mailto:abby.lindecamp@ManateeClerk.com)), Carlos Castillo ([CCastillo@CircleK.com](mailto:CCastillo@CircleK.com)), and Jane Oliver ([jane.oliver@mymanatee.org](mailto:jane.oliver@mymanatee.org)).

cc: Records Management  
Sia Mollanazar, P.E., Deputy Director – Engineering Services  
Chad Butzow, P.E., Deputy Director – Field Services Operations  
Ken LaBarr, Infrastructure Inspections Division Manager  
Tom Cavanaugh, Creekside Ranch Apartments, LLC

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Fiscal Services Division  
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