

**MANATEE COUNTY BOARD OF COUNTY COMMISSIONERS
WORK SESSION
COUNTY ADMINISTRATIVE CENTER
1112 Manatee Avenue West
Bradenton, Florida
June 16, 2016**

Present were:

Vanessa Baugh, Chairman
John R. Chappie, First Vice-Chairman, entered during the meeting
Robin DiSabatino, Second Vice-Chairman
Charles B. Smith, Third Vice Chairman, entered during the meeting
Betsy Benac
Lawrence E. Bustle, Jr.
Carol Whitmore

Also present were:

Ed Hunzeker, County Administrator
Mitchell O. Palmer, County Attorney
Robin Toth, Deputy Clerk, Clerk of the Circuit Court



AGENDA

BC20160616DOC001

1. **CAPITAL IMPROVEMENT PLAN**



Ed Hunzeker, County Administrator, utilized a slide presentation to address both the Fiscal Year 2017-2021 Capital Improvement Program (CIP) Sources and Uses of All Funds Plan Summary and the Recommended CIP Fiscal Years 2017-2021. The first year is the funded year, and the remaining years are planned.

BC20161616DOC002
BC20160616DOC003



Maggie Daniell, Property Management, introduced David Morehead, creator of the CIP Story Maps with Geographic Information System budget links, and interns Philip DiMaria and Lea Vargas, who supported the initiative. The map sheets are a work in progress to be published on the future CIP web page of the County's website.

BC20160616DOC004

(Enter Commissioner Smith)



Jan Brewer, Financial Management Director, presented CIP circle graphs and addressed the Uses of Funds by Project and Category, showing actual expenditures spent specifically for General Government (Pages 9-10). One project funded for FY 2017 is P-25 Radio Replacements in conjunction with the approved, \$15 million dollar radio project. The remainder of funds will be applied to the 2016 bond issue.

BC20160616DOC005

Page 55 – Source of Funds




There are \$2.7 million dollars of identified funding sources for Parks and Natural Resources for FY 2017, and the Use of Funds indicates how it is applied.

Discussion ensued regarding recommended Use of Funds, FY 2017 Park Impact Fees, and Park Impact Fee Funds are being held in reserves pending receipt of the Park Master Plan.

Pages 58 and 59 – Parks and Preserves


Two park projects are planned for FY 2017 funding (Hidden Harbor Park - \$150,000; John Marble Pool Renovations Phase I - \$147,000), and two preserves are planned for FY 2017 funding (Duette Preserve \$276,000; Robinson Preserve Expansion/Restoration \$2,200,000).

 Charlie Hunsicker, Parks and Natural Resources Director, stated the \$276,000 for the Duette Preserve Hydrologic Restoration study is coming from the Tampa Bay Estuary Foundation. There is also a State legislative grant appropriation for a similar study in the watershed; this is a two-part process.

(Enter Commissioner Chappie)

Ms. Brewer stated \$4.5 million of funding is staggered for 2018 through 2020 for the North County Pool (Line 17).


Page 77 – Schedule of Activities for North County Pool

 Project design will commence in 2018, with land and construction commencing in 2019, and final construction into 2020. Staffing will come forward with the operating budget out of the General Fund.


Page 59 – Preserves (continued)

 Line 22 – Robinson Trail Connector, FY 2018, \$55,000
Line 26 – Robinson Preserve Kayak Launch/Storage Units, FY 2018, \$330,000
Line 27 – Robinson Preserve Multi-Surface Trails, FY 2018, \$120,000

The County Administrator stated a workshop can be scheduled in the fall for a presentation on trails in Manatee County and potential funding sources.

 Mr. Hunsicker referred to the Schedule of Activities for the John Marble Pool Renovations, Phase I (Page 75). This is a one-time expenditure for deck lights and to heat the pool. He outlined future renovations and upgrades to the facility, including plans for a splash pool.

Discussion occurred regarding an arrangement with the Army Corps of Engineers (ACOE) on transportation of dredge/spoil material from Port Manatee for the restoration of the 88-acre Washington Park site, and a more definitive park concept is needed.

 Mr. Hunsicker stated it is the understanding at this time that the ACOE will carry the majority of tasks and costs to remedy wetland deteriorated conditions in 70 of the 88 acres. Details of the partnership between the Board, Port Manatee, and ACOE remain uncertain at this time.

Discussion ensued on the need for a detailed park plan before dirt is brought to the site, conceptual design and engineering drawings, how much fill dirt is needed, budgeted reserves (\$8,000) were for several geotechnical cores through the middle of the site to determine whether or not the geology would support further excavation and the movement of fill from one location to another, this request was made before it was known that the ACOE was providing the fill, and Projects of Record (Page 356, Items 73 and 74).


FLAGGED ITEM: Chairman Baugh flagged Washington Park for staff to come up with a plan. Commissioner Smith seconded the flagged item.

Discussion continued that Port Manatee is giving the dirt and should not be required to contribute to project cost, this is the Port's dredge spoil pile and the ACOE is willing to move the dirt, and whether this would be a new park with impact fees.

 Dave Sanford, Deputy Executive Port Director, expounded on the transportation of

dredge material by the ACOE to the Washington Park site.

LINCOLN PARK/YOUTH FOOTBALL CAMP

 Charlie Hunsicker, Parks and Natural Resources Director, announced that University of South Florida (USF) coaching staff will conduct Willie Taggart's Dreams, Goals & Aspirations Camp on July 19th at Lincoln Park in Palmetto and a coach's clinic for all youth league coaches on July 18th at the 13th Avenue Dream Center in Bradenton. He and Commissioner Smith met with USF Assistant Coach Raymond Woodie, and USF will host the event. The Camp is free and open to students entering grades 1 through 8.

CAPITAL IMPROVEMENT PLAN (continued)

Page 91 – Potable Water

Potable Water and Wastewater are joined together to perform the Utility Analysis. The Debt will be evaluated and brought back. Potable water is divided into five sections, and the only source of funding is rates and impact fees or debt service.

Page 93 – Potable Water Distribution

FY 2017 incorporates three specific projects and three other projects for 2018 through 2021.

Page 94 – Potable Water Renewal/Replacement

No questions

Page 95 – Potable Water Supply

No questions

Page 96 – Potable Water Transportation Related

No questions


Page 97 – Potable Water Treatment

Questions were asked about Line 55, Lake Manatee Ultra Filtration Membrane Process Upgrade.

Page 161 – Solid Waste

 The only funding for these projects are solid waste charges. There were no questions.


Page 171 – Stormwater

 Commissioner Chappie questioned the funding source for Line 2, Coquina Beach Drain Improvements.

Ms. Brewer referred to corresponding sub-page 174, reflecting an allocation to the Tourist Development Tax subject to approval by the Tourist Development Council and also funded by the Tiger Grant.

Ed Hunzeker, County Administrator, stated Information on the Tiger Grant will be presented sometime in the fall.

Page 181 – Transportation

 Ms. Brewer stated debt Issuance will be paid by impact fees; and, there are no other funds reserved for transportation.

Page 183 – Transportation Projects

Ms. Brewer stated Lines 3 and 7 reflect the largest budgeted funds related to the 44th Avenue East project. Whatever funds received in gas taxes and impact fees, applicable to capital, are used. The maximum amount of gas tax is being collected.

Mr. Hunzeker reiterated that roads are paid for solely by gas taxes and impact fees.

Ms. Brewer stated Line 20, Cortez Road – 86th Street West Intersection (Page 184), is broken down on corresponding sub-page 206, and it is an actual maintenance project that is already appropriated in the budget.



She explained the decrease of Impact Fees Source of Funds from FY 2017 to FY 2019 on Page 181. These funds are collected in four different zones for roads.

Commissioner DiSabatino commended staff for the Tallevast Road Railroad Crossing Replacement and Sidewalks (Page 185, Lines 43 and 44).

Page 237 – Wastewater



Ms. Brewer stated this page is directly related to the Utilities system. The plan is incorporated into utility rates and overall utility plan. There is to be a bond issue, and Page 239 identifies each of the projects. Debts associated with maintenance are paid for by utility rates.

Page 353 – Projects of Record



Mr. Hunzeker stated the list of Projects of Record have been added over time by staff and other sources. The projects are divided into categories, and the funding associated with each project is an estimated project cost that is subject to change.



Mr. Hunsicker referred to Line 23, Duette Preserve RV Park (Page 354), stating this project is the construction of a 30-40 slip RV park at the check-in station, and would operate in the same manner as the RV park at Lake Manatee.



Mr. Hunzeker summarized that a majority of the projects may have been added by staff as potential community improvements. He suggested a work session to review/discuss the list for a greater understanding on how they got added and if they need to remain on the list.



Commissioner Chappie questioned the complete build out of Bennett Park site (Page 353), and both the County Administrator and Mr. Hunsicker responded.



Commissioner Benac questioned if a sales tax would be placed on some of the Projects of Record. Mr. Hunzeker reminded the Board that the majority of projects involve maintenance of County-owned property, as opposed to new construction.




Page 369 – Summary of Maintenance Projects

No questions

Page 371 – Major and Local Roads

Ms. Brewer advised Page 371 shows detailed information for priority major and local roads, and Page 373 lists Sidewalk priorities.


 Page 375 – CIP Changes – All Categories from FY 16-20 Adopted to FY 17-21 Recommended


Ms. Brewer stated this section outlines existing projects.

Discussion ensued as to whether the resurfacing of Lockwood Ridge Road from S.R. 70 to University Parkway is included in the Projects of Record, Tara Boulevard Bridge (Page 365, Item 175) as a project of record, estimated cost, lack of staff to estimate costs on every project, and projects of record pertaining to the Bayshore area.

Mr. Hunzeker concluded that staff plans to execute the CIP as presented, and questions posed at this meeting will be answered. An update on revenues will be brought back on August 2nd, followed by a meeting for the Board to address the flagged items.

 Discussion occurred regarding the Public Works budget and the additional staffing requested.

 Sandy Gilbert spoke negatively regarding the Tara Bridge.

 Ed Goff advocated multi-use pathways in Anna Maria, Perico, Robinson Preserve, and ending at the DeSoto Memorial and Riverview Point Preserve. The proposed budget does not appear to include multi-use pathways, and he requested they be included. He suggested the system of trails, proposed in a study years ago and approved by the Metropolitan Planning Organization, be developed.

Mr. Goff was referred to Charlie Hunsicker, Parks and Natural Resources Director.

There being no further public comments, Chairman Baugh closed public comment.

ADJOURN

There being no further business, Chairman Baugh adjourned the work session at 3:41 p.m.

Minutes Approved: _____