



MEMORANDUM

To: Vicki Tessmer, Supervisor, Board Records
From: Tina Smith, Utilities Customer Service Team Supervisor
Date: August 4, 2020
Subject: Refund Request

Refund Request Information

Petitioner

Navayuga Limited Partnership DBA Timberlake Apartments
8226 60th St Cir E
Sarasota, FL 34243-6156

Reason for Request

This customer is requesting the credit balance of \$8376.46 be refunded. This customer's meter was mis-read. The bill was paid in full to avoid any interruption in service. After the billing section reviewed the account an adjustment was made creating a credit balance on the account.

We are requesting a refund of \$8376.46, minus future monthly billing charges on this account.

Refund Amount: \$8376.46

Record/Invoice/Account # 307583-52389

Authorization

Gwen DeTone approved this refund request on August 4, 2020.

Disclaimer

In an attempt to protect individual privacy and to adhere to Payment Card Industry security standards, backup information for this transaction has been omitted. You may request materials related to this transaction by making a Public Records request online at www.mymanatee.org/records or by calling (941) 742-5845.