



Rizzetta & Company

# Harborage at Braden River Community Development District

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## Approved Proposed Budget for Fiscal Year 2025/2026

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Rizzetta & Company

Approved Proposed Budget							
Harbourage at Braden River Community Development District							
General Fund							
Fiscal Year 2025/2026							
Chart of Accounts Classification	Actual YTD through 03/30/25	Projected Annual Totals 2024/2025	Annual Budget for 2024/2025	Projected Budget variance for 2024/2025	Budget for 2025/2026	Budget Increase (Decrease) vs 2024/2025	
1							
2	ASSESSMENT REVENUES						
3							
4	Special Assessments						
5	Tax Roll*	\$ 423,044	\$ 423,044	\$ 418,915	\$ 4,129	\$ 453,374	\$ 34,459
6							
7	Assessment Revenue Subtotal	\$ 423,044	\$ 423,044	\$ 418,915	\$ 4,129	\$ 453,374	\$ 34,459
8							
9	OTHER REVENUES						
10							
11	Interest Earnings						
12	Interest Earnings	\$ 975	\$ 1,950	\$ -	\$ 1,950	\$ -	\$ -
13	Other Miscellaneous Revenues						
14	Balance Forward from Prior Year	\$ 491	\$ 491	\$ -	\$ 491	\$ -	\$ -
15	Marina Rental Revenues	\$ 13,708	\$ 27,416	\$ 18,000	\$ 9,416	\$ 18,000	\$ -
16							
17	Other Revenue Subtotal	\$ 15,174	\$ 29,857	\$ 18,000	\$ 11,857	\$ 18,000	\$ -
18							
19	TOTAL REVENUES	\$ 438,218	\$ 452,901	\$ 436,915	\$ 15,986	\$ 471,374	\$ 34,459
20	*Allocation of assessments between the Tax Roll and Off Roll are estimates only and subject to change prior to certification.						
21							
22	EXPENDITURES - ADMINISTRATIVE						
23							
24	Legislative						
25	Supervisor Fees	\$ 6,000	\$ 12,000	\$ 12,000	\$ -	\$ 12,000	\$ -
26	Financial & Administrative						
27	Accounting Services	\$ 8,274	\$ 16,548	\$ 16,548	\$ -	\$ 18,548	\$ 2,000
28	Administrative Services	\$ 2,015	\$ 4,031	\$ 4,031	\$ -	\$ 4,331	\$ 300
29	Assessment Roll	\$ 5,569	\$ 5,569	\$ 5,569	\$ -	\$ 5,569	\$ -
30	Auditing Services	\$ 3,800	\$ 3,800	\$ 4,000	\$ 200	\$ 4,000	\$ -
31	Bank Fees	\$ 22	\$ 44	\$ 150	\$ 106	\$ 150	\$ -
32	District Engineer	\$ 3,186	\$ 6,372	\$ 10,000	\$ 3,628	\$ 10,000	\$ -
33	District Management	\$ 8,529	\$ 17,058	\$ 17,058	\$ -	\$ 20,358	\$ 3,300
34	Dues, Licenses & Fees	\$ 175	\$ 175	\$ 175	\$ -	\$ 175	\$ -
35	Financial & Revenue Collections	\$ 2,005	\$ 4,010	\$ 4,010	\$ -	\$ 4,010	\$ -
36	Legal Advertising	\$ 458	\$ 916	\$ 750	\$ (166)	\$ 750	\$ -
37	Property Taxes	\$ 1,148	\$ 1,148	\$ 1,250	\$ 102	\$ 1,250	\$ -
38	Public Officials Liability Insurance	\$ 3,027	\$ 3,027	\$ 3,112	\$ 85	\$ 3,112	\$ -
39	Trustees Fees	\$ 5,324	\$ 5,324	\$ 5,500	\$ 176	\$ 5,500	\$ -
40	Website Hosting, Maintenance, Backup	\$ 2,138	\$ 4,276	\$ 2,738	\$ (1,538)	\$ 2,738	\$ -
41	Legal Counsel						
42	District Counsel	\$ 4,670	\$ 9,340	\$ 13,000	\$ 3,660	\$ 13,000	\$ -
43							
44	Administrative Subtotal	\$ 56,340	\$ 93,638	\$ 99,891	\$ 6,253	\$ 105,491	\$ 5,600
45							
46	EXPENDITURES - FIELD OPERATIONS						
47							
48	Security Operations						
49	Guard & Gate Facility Maintenance	\$ 3,485	\$ 6,970	\$ 5,000	\$ (1,970)	\$ 5,600	\$ 600
50	Security Monitoring Services	\$ 25,120	\$ 50,240	\$ 55,000	\$ 4,760	\$ 40,000	\$ (15,000)
51	Utility - Electricity - Entrance	\$ 431	\$ 862	\$ 1,000	\$ 138	\$ 1,000	\$ -
52	Utility - Water & Sewer	\$ 245	\$ 490	\$ 500	\$ 10	\$ 500	\$ -
53	Electric Utility Services						
54	Utility - Boat Dock	\$ 196	\$ 392	\$ 550	\$ 158	\$ 550	\$ -
55	Utility - Fountains	\$ 2,349	\$ 4,698	\$ 3,500	\$ (1,198)	\$ 3,500	\$ -
56	Utility - Irrigation	\$ 5,330	\$ 10,660	\$ 12,300	\$ 1,640	\$ 12,300	\$ -
57	Utility - Recreation Facilities	\$ 5,774	\$ 11,548	\$ 14,000	\$ 2,452	\$ 14,000	\$ -
58	Utility - Street Lights	\$ 363	\$ 726	\$ 750	\$ 24	\$ 750	\$ -
59	Gas Utility Services						
60	Utility Services	\$ 5,919	\$ 11,838	\$ 12,000	\$ 162	\$ 12,000	\$ -
61	Water-Sewer Combination Services						
62	Utility - Boat Dock	\$ 162	\$ 324	\$ 400	\$ 76	\$ 400	\$ -
63	Utility Services	\$ 2,240	\$ 4,480	\$ 4,000	\$ (480)	\$ 4,000	\$ -
64	Stormwater Control						
65	Aquatic Maintenance	\$ 3,050	\$ 6,100	\$ 6,159	\$ 59	\$ 6,500	\$ 341
66	Fountain Service Repairs & Maintenance	\$ 602	\$ 1,204	\$ 1,000	\$ (204)	\$ 1,000	\$ -
67	Lake/Pond Bank Maintenance	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ -
68	Stormwater System Maintenance	\$ -	\$ -	\$ 4,000	\$ 4,000	\$ 4,000	\$ -
69	Wetland Monitoring & Maintenance	\$ 4,117	\$ 8,234	\$ 7,500	\$ (734)	\$ 7,500	\$ -
70	Other Physical Environment						
71	Entry & Walls Maintenance	\$ -	\$ -	\$ 500	\$ 500	\$ 500	\$ -
72	General Liability Insurance	\$ 3,027	\$ 3,027	\$ 3,112	\$ 85	\$ 3,500	\$ 388
73	Holiday Decorations	\$ 600	\$ 600	\$ 600	\$ -	\$ 600	\$ -
74	Irrigation Maintenance & Repair	\$ 2,052	\$ 4,104	\$ 5,000	\$ 896	\$ 5,000	\$ -
75	Landscape - Mulch	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	\$ -
76	Landscape Maintenance	\$ 47,985	\$ 95,970	\$ 71,940	\$ (24,030)	\$ 71,940	\$ -
77	Landscape Replacement Plants, Shrubs, Trees	\$ 3,835	\$ 7,670	\$ 500	\$ (7,170)	\$ 500	\$ -
78	Miscellaneous Expense	\$ -	\$ -	\$ 150	\$ 150	\$ 15,000	\$ 14,850
79	Property Insurance	\$ 19,524	\$ 19,524	\$ 11,100	\$ (8,424)	\$ 21,980	\$ 10,880
80	Tree Trimming Services	\$ 3,775	\$ 7,550	\$ 4,000	\$ (3,550)	\$ 4,000	\$ -
81	Road & Street Facilities						
82	Roadway Repair & Maintenance	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 1,500	\$ (3,500)
83	Sidewalk Repair & Maintenance	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
84	Street Light Decorative Light Maintenance	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ -
85	Street Sign Repair & Replacement	\$ -	\$ -	\$ 500	\$ 500	\$ 500	\$ -
86	Parks & Recreation						
87	Boat Lift Sling Repairs & Maintenance	\$ 276	\$ 3,052	\$ 5,000	\$ 1,948	\$ 5,000	\$ -
88	Cable & Internet	\$ 3,257	\$ 6,514	\$ 6,250	\$ (264)	\$ 6,250	\$ -
89	Computer Support, Maintenance & Repair	\$ -	\$ -	\$ 250	\$ 250	\$ 250	\$ -
90	Dock Repairs and Maintenance	\$ 2,389	\$ 4,778	\$ 2,000	\$ (2,778)	\$ 2,000	\$ -
91	Fitness Equipment Maintenance & Repairs	\$ 350	\$ 700	\$ 950	\$ 250	\$ 1,500	\$ 550
92	Maintenance & Repairs	\$ 3,948	\$ 7,896	\$ 12,000	\$ 4,104	\$ 10,000	\$ (2,000)
93	Management Contract	\$ 19,946	\$ 39,892	\$ 44,763	\$ 4,871	\$ 44,763	\$ -
94	Office Supplies	\$ 1,073	\$ 2,146	\$ 1,500	\$ (646)	\$ 1,500	\$ -
95	Pool Service Contract	\$ 5,440	\$ 10,880	\$ 10,000	\$ (880)	\$ 10,000	\$ -
96	Pressure Washing	\$ 8,875	\$ 17,750	\$ 7,250	\$ (10,500)	\$ 9,000	\$ 1,750
97	Telephone	\$ 1,577	\$ 3,154	\$ 2,500	\$ (654)	\$ 2,500	\$ -
98	Trail/Bike Path Maintenance	\$ 214	\$ 428	\$ 500	\$ 72	\$ 500	\$ -
99	Vehicle Maintenance	\$ 90	\$ 180	\$ 500	\$ 320	\$ 500	\$ -
100	Contingency						
101	Miscellaneous Contingency	\$ 721	\$ 4,682	\$ 5,000	\$ 318	\$ 25,000	\$ 20,000
102							
103	Field Operations Subtotal	\$ 188,037	\$ 359,263	\$ 337,024	\$ (22,239)	\$ 365,883	\$ 28,859
104							
105	TOTAL EXPENDITURES	\$ 244,377	\$ 452,901	\$ 436,915	\$ (16,986)	\$ 471,374	\$ 34,459
106							
107	EXCESS OF REVENUES OVER EXPENDITURES	\$ 193,841	\$ -	\$ -	\$ -	\$ -	\$ -
108							

Approved Proposed Budget

Harbourage at Braden River Community Development District

Reserve Fund

Fiscal Year 2025/2026

Chart of Accounts Classification		Actual YTD through 03/30/25	Projected Annual Totals 2024/2025	Annual Budget for 2024/2025	Projected Budget variance for 2024/2025	Budget for 2025/2026	Budget Increase (Decrease) vs 2024/2025
1							
2	ASSESSMENT REVENUES						
3							
4	Special Assessments						
5	Tax Roll*	\$ 44,596	\$ 44,596	\$ 44,596	\$ -	\$ 44,596	\$ -
6							
7	Assessment Revenue Subtotal	\$ 44,596	\$ 44,596	\$ 44,596	\$ -	\$ 44,596	\$ -
8							
9	OTHER REVENUES						
10							
11	Balance Forward from Prior Year	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
12	Interest Earnings	\$ 10,983	\$ 21,966	\$ 20,000	\$ 1,966	\$ 20,000	\$ -
13							
14	Other Revenue Subtotal	\$ 10,983	\$ 21,966	\$ 20,000	\$ 1,966	\$ 20,000	\$ -
15							
16	TOTAL REVENUES	\$ 55,579	\$ 66,562	\$ 64,596	\$ 1,966	\$ 64,596	\$ -
17	*Allocation of assessments between the Tax Roll and Off Roll are estimates only and subject to change prior to certification.						
18							
19	EXPENDITURES						
20							
21	Contingency						
22	Capital Reserves	\$ 14,021	\$ 28,042	\$ 64,596	\$ 36,554	\$ 64,596	\$ -
23							
24	TOTAL EXPENDITURES	\$ 14,021	\$ 28,042	\$ 64,596	\$ 36,554	\$ 64,596	\$ -
25							
26	EXCESS OF REVENUES OVER EXPENDITURES	\$ 41,558	\$ 38,520	\$ -	\$ 38,520	\$ -	\$ -
27							

Harbourage at Braden River Community Development District		
Debt Service		
Fiscal Year 2025/2026		
Chart of Accounts Classification	Series 2014	Budget for 2025/2026
REVENUES		
Special Assessments		
Net Special Assessments <sup>(1)</sup>	\$179,772.98	\$179,772.98
TOTAL REVENUES	\$179,772.98	\$179,772.98
EXPENDITURES		
Administrative		
Debt Service Obligation	\$179,772.98	\$179,772.98
Administrative Subtotal	\$179,772.98	\$179,772.98
TOTAL EXPENDITURES	\$179,772.98	\$179,772.98
EXCESS OF REVENUES OVER EXPENDITURES	\$0.00	\$0.00

Manatee County Collection Costs (3%) and Early Payment Discounts (4%):

7.0%

GROSS ASSESSMENTS

\$193,304.28

Notes:

Tax Roll County Collection Costs and Early Payment Discount is 7.0% of Tax Roll.

<sup>(1)</sup> Maximum Annual Debt Service less prepaid assessments received.

HARBOURAGE AT BRADEN RIVER COMMUNITY DEVELOPMENT DISTRICT

FISCAL YEAR 2025/2026 O&M & SERIES 2014 DEBT SERVICE ASSESSMENT SCHEDULE

2025/2026 O&M Budget:		\$497,970.00	2024/2025 O&M Budget:	\$463,511.00
Collection Costs:	3%	\$16,063.55	2025/2026 O&M Budget:	\$497,970.00
Early Payment Discounts:	4%	\$21,418.06		
2025/2026 Total:		\$535,451.61	Total Difference:	\$34,459.00

Lot Size	Assessment Breakdown	Per Unit Annual Assessment Comparison		Proposed Increase / Decrease	
		2024/2025	2025/2026	\$	%
Townhome	Series 2014 Debt Service	\$871.18	\$871.18	\$0.00	0.00%
	Operations/Maintenance	\$2,139.06	\$2,298.08	\$159.02	7.43%
	Total	\$3,010.24	\$3,169.26	\$159.02	5.28%
Condo	Series 2014 Debt Service	\$967.97	\$967.97	\$0.00	0.00%
	Operations/Maintenance	\$2,139.06	\$2,298.08	\$159.02	7.43%
	Total	\$3,107.03	\$3,266.05	\$159.02	5.12%
SF Detached	Series 2014 Debt Service	\$1,064.77	\$1,064.77	\$0.00	0.00%
	Operations/Maintenance	\$2,139.06	\$2,298.08	\$159.02	7.43%
	Total	\$3,203.83	\$3,362.85	\$159.02	4.96%

HARBOURAGE AT BRADEN RIVER COMMUNITY DEVELOPMENT DISTRICT

FISCAL YEAR 2025/2026 O&M & DEBT SERVICE ASSESSMENT SCHEDULE

TOTAL O&M BUDGET		\$497,970.00
COLLECTION COSTS @	3%	\$16,063.55
EARLY PAYMENT DISCOUNT @	4%	\$21,418.06
TOTAL O&M ASSESSMENT		\$535,451.61

UNITS ASSESSED		
LOT SIZE	O&M	SERIES 2014 DEBT SERVICE <sup>(1)</sup>
Townhomes	87	77
Condo	96	82
SF Detached	50	44
	233	203

ALLOCATION OF O&M ASSESSMENT			
EAU FACTOR	TOTAL EAU's	% TOTAL EAU's	TOTAL O&M BUDGET
1.00	87.00	37.34%	\$199,932.58
1.00	96.00	41.20%	\$220,615.26
1.00	50.00	21.46%	\$114,903.78
	233.00	100.00%	\$535,451.61

PER LOT ANNUAL ASSESSMENT		
O&M	SERIES 2014 DEBT SERVICE <sup>(2)</sup>	TOTAL <sup>(3)</sup>
\$2,298.08	\$871.18	\$3,169.26
\$2,298.08	\$967.97	\$3,266.05
\$2,298.08	\$1,064.77	\$3,362.85

LESS: Manatee County Collection Costs (3%) and Early Payment Discounts (4%)	(\$37,481.61)
Net Revenue to be Collected:	\$497,970.00

<sup>(1)</sup> Reflects the number of total lots with Series 2014 debt outstanding. The Series 2003A bonds were refunded and defeased with the Series 2014 bonds.

<sup>(2)</sup> Annual debt service assessment per lot adopted in connection with the Series 2014 bond issue. Annual assessment includes principal, interest, Manatee County collection costs and early payment discount costs.

<sup>(3)</sup> Annual assessment that will appear on November 2025 Manatee County property tax bill. Amount shown includes all applicable county collection costs and early payment discounts (up to 4% if paid early).

## GENERAL FUND BUDGET

### ACCOUNT CATEGORY DESCRIPTION

The General Fund Budget Account Category Descriptions are subject to change at any time depending on its application to the District. Please note, not all General Fund Budget Account Category Descriptions are applicable to the District indicated above. Uses of the descriptions contained herein are intended for general reference.

### REVENUES:

**Tax Roll:** The District levies Non-Ad Valorem Special Assessments on all of the assessable property within the District to pay for operating expenditures incurred during the Fiscal Year. The assessments may be collected in two ways. The first is by placing them on the County's Tax Roll, to be collected with the County's Annual Property Tax Billing. This method is only available to land properly platted within the time limits prescribed by the County.

**Event Rental:** The District may receive monies for event rentals for such things as weddings, birthday parties, etc.

**Facilities Rentals:** The District may receive monies for the rental of certain facilities by outside sources, for such items as office space, snack bar/restaurants etc.


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### EXPENDITURES – ADMINISTRATIVE:

**Supervisor Fees:** The District may compensate its supervisors within the appropriate statutory limits of \$200.00 maximum per meeting within an annual cap of \$4,800.00 per supervisor.

**Administrative Services:** The District will incur expenditures for the day to today operation of District matters. These services include support for the District Management function, recording and preparation of meeting minutes, records retention and maintenance in accordance with Chapter 119, Florida Statutes, and the District's adopted Rules of Procedure, preparation and delivery of agenda, overnight deliveries, facsimiles, and phone calls.

**District Management:** The District as required by statute, will contract with a firm to provide for the management and administration of the District's day-to-day needs. These services include the conducting of board meetings, workshops, the overall administration of District functions, all required state, and local filings, preparation of the annual budget, purchasing, risk management, preparing various resolutions, and all other secretarial duties requested by the District throughout the year is also reflected in this amount.

 **District Engineer:** The District's engineer provides general engineering services to the District. Among these services are attendance at and preparation for monthly board meetings, review of construction invoices and all other engineering services requested by the district throughout the year.



**Disclosure Report:** The District is required to file quarterly and annual disclosure reports, as required in the District's Trust Indenture, with the specified repositories. This is contracted out to a third party in compliance with the Trust Indenture.

**Trustee's Fees:** The District will incur annual trustee's fees upon the issuance of bonds for the oversight of the various accounts relating to the bond issues.

**Assessment Roll:** The District will contract with a firm to prepare, maintain and certify the assessment roll(s) and annually levy a non-ad Valorem assessment for operating and debt service expenses.

**Financial & Revenue Collections:** Services of the Collection Agent include all functions necessary for the timely billing and collection and reporting of District assessments in order to ensure adequate funds to meet the District's debt service and operations and maintenance obligations. The Collection Agent also maintains and updates the District's lien book(s) annually and provides for the release of liens on the property after the full collection of bond debt levied on particular properties.

**Accounting Services:** Services include the preparation and delivery of the District's financial statements in accordance with Governmental Accounting Standards, accounts payable and accounts receivable functions, asset tracking, investment tracking, capital program administration and requisition processing, filing of annual reports required by the State of Florida and monitoring of trust account activity.

**Auditing Services:** The District is required annually to conduct an audit of its financial records by an Independent Certified Public Accounting firm, once it reaches certain revenue and expenditure levels, or has issued bonds and incurred debt.

**Arbitrage Rebate Calculation:** The District is required to calculate the interest earned from bond proceeds each year pursuant to the Internal Revenue Code of 1986. The Rebate Analyst is required to verify that the District has not received earnings higher than the yield of the bonds.

**Public Officials Liability Insurance:** The District will incur expenditures for public officials' liability insurance for the Board and Staff.

**Legal Advertising:** The District will incur expenditures related to legal advertising. The items for which the District will advertise include, but are not limited to meeting schedules, special meeting notices, and public hearings, bidding etc. for the District based on statutory guidelines

**Bank Fees:** The District will incur bank service charges during the year.

**Dues, Licenses & Fees:** The District is required to pay an annual fee to the Department of Economic Opportunity, along with other items which may require licenses or permits, etc.

**Miscellaneous Fees:** The District could incur miscellaneous throughout the year, which may not fit into any standard categories.

**Website Hosting, Maintenance and Email:** The District may incur fees as they relate to the development and ongoing maintenance of its own website along with possible email services if requested.

**District Counsel:** The District's legal counsel provides general legal services to the District. Among these services are attendance at and preparation for monthly board meetings, review of operating and maintenance contracts and all other legal services requested by the district throughout the year.

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## **EXPENDITURES - FIELD OPERATIONS:**

**Security Services and Patrols:** The District may wish to contract with a private company to provide security for the District.

**Electric Utility Services:** The District will incur electric utility expenditures for general purposes such as irrigation timers, lift station pumps, fountains, etc.

**Street Lights:** The District may have expenditures relating to street lights throughout the community. These may be restricted to main arterial roads or in some cases to all street lights within the District's boundaries.

**Utility - Recreation Facility:** The District may budget separately for its recreation and or amenity electric separately.

**Gas Utility Services:** The District may incur gas utility expenditures related to district operations at its facilities such as pool heat etc.

**Garbage - Recreation Facility:** The District will incur expenditures related to the removal of garbage and solid waste.

**Solid Waste Assessment Fee:** The District may have an assessment levied by another local government for solid waste, etc.

**Water-Sewer Utility Services:** The District will incur water/sewer utility expenditures related to district operations.

**Utility - Reclaimed:** The District may incur expenses related to the use of reclaimed water for irrigation.

**Aquatic Maintenance:** Expenses related to the care and maintenance of the lakes and ponds for the control of nuisance plant and algae species.

**Fountain Service Repairs & Maintenance:** The District may incur expenses related to maintaining the fountains within throughout the Parks & Recreational areas

**Lake/Pond Bank Maintenance:** The District may incur expenditures to maintain lake banks, etc. for the ponds and lakes within the District's boundaries, along with planting of beneficial aquatic plants, stocking of fish, mowing and landscaping of the banks as the District determines necessary.

**Wetland Monitoring & Maintenance:** The District may be required to provide for certain types of monitoring and maintenance activities for various wetlands and waterways by other governmental entities.

**Mitigation Area Monitoring & Maintenance:** The District may be required to provide for certain types of monitoring and maintenance activities for various mitigation areas by other governmental entities.

**Aquatic Plant Replacement:** The expenses related to replacing beneficial aquatic plants, which may or may not have been required by other governmental entities.

**General Liability Insurance:** The District will incur fees to insure items owned by the District for its general liability needs

**Property Insurance:** The District will incur fees to insure items owned by the District for its property needs

**Entry and Walls Maintenance:** The District will incur expenditures to maintain the entry monuments and the fencing.

**Landscape Maintenance:** The District will incur expenditures to maintain the rights-of-way, median strips, recreational facilities including pond banks, entryways, and similar planting areas within the District. These services include but are not limited to monthly landscape maintenance, fertilizer, pesticides, annuals, mulch, and irrigation repairs.

**Irrigation Maintenance:** The District will incur expenditures related to the maintenance of the irrigation systems.

**Irrigation Repairs:** The District will incur expenditures related to repairs of the irrigation systems.

**Landscape Replacement:** Expenditures related to replacement of turf, trees, shrubs etc.

**Field Services:** The District may contract for field management services to provide landscape maintenance oversight.

**Miscellaneous Fees:** The District may incur miscellaneous expenses that do not readily fit into defined categories in field operations.

**Employees - Salaries:** The District may incur expenses for employees/staff members needed for the recreational facilities such as Clubhouse Staff.

**Management Contract:** The District may contract with a firm to provide for the oversight of its recreation facilities.

**Maintenance & Repair:** The District may incur expenses to maintain its recreation facilities.

**Facility Supplies:** The District may have facilities that required various supplies to operate.

**Telephone, Fax, Internet:** The District may incur telephone, fax and internet expenses related to the recreational facilities.

**Office Supplies:** The District may have an office in its facilities which require various office related supplies.

**Clubhouse - Facility Janitorial Service:** Expenses related to the cleaning of the facility and related supplies.

**Pool Service Contract:** Expenses related to the maintenance of swimming pools and other water features.

**Pool Repairs:** Expenses related to the repair of swimming pools and other water features.

**Security System Monitoring & Maintenance:** The District may wish to install a security system for the clubhouse



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**Clubhouse Miscellaneous Expense:** Expenses which may not fit into a defined category in this section of the budget

**Athletic/Park Court/Field Repairs:** Expense related to any facilities such as tennis, basketball etc.

**Special Events:** Expenses related to functions such as holiday events for the public enjoyment

**Miscellaneous Fees:** Monies collected and allocated for fees that the District could incur throughout the year, which may not fit into any standard categories.

**Miscellaneous Contingency:** Monies collected and allocated for expenses that the District could incur throughout the year, which may not fit into any standard categories.

**Capital Outlay:** Monies collected and allocated for various projects as they relate to public improvements.

## **RESERVE FUND BUDGET** **ACCOUNT CATEGORY DESCRIPTION**

The Reserve Fund Budget Account Category Descriptions are subject to change at any time depending on its application to the District. Please note, not all Reserve Fund Budget Account Category Descriptions are applicable to the District indicated above. Uses of the descriptions contained herein are intended for general reference.

## **REVENUES:**

**Tax Roll:** The District levies Non-Ad Valorem Special Assessments on all of the assessable property within the District to pay for operating expenditures incurred during the Fiscal Year. The assessments may be collected in two ways. The first is by placing them on the County's Tax Roll, to be collected with the County's Annual Property Tax Billing. This method is only available to land properly platted within the time limits prescribed by the County.

**Off Roll:** For lands not on the tax roll and that is by way of a direct bill from the District to the appropriate property owner.

**Developer Contributions:** The District may enter into a funding agreement and receive certain prescribed dollars from the Developer to off-set expenditures of the District.

**Miscellaneous Revenues:** The District may receive monies for the sale or provision of electronic access cards, entry decals etc.



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## EXPENDITURES:

**Capital Reserve:** Monies collected and allocated for the future repair and replacement of various capital improvements such as club facilities, swimming pools, athletic courts, roads, etc.

**Capital Outlay:** Monies collected and allocated for various projects as they relate to public improvements.

## DEBT SERVICE FUND BUDGET ACCOUNT CATEGORY DESCRIPTION

The Debt Service Fund Budget Account Category Descriptions are subject to change at any time depending on its application to the District. Please note, not all Debt Service Fund Budget Account Category Descriptions are applicable to the District indicated above. Uses of the descriptions contained herein are intended for general reference.

## REVENUES:

**Special Assessments:** The District may levy special assessments to repay the debt incurred by the sale of bonds to raise working capital for certain public improvements. The assessments may be collected in the same fashion as described in the Operations and Maintenance Assessments.

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## EXPENDITURES – ADMINISTRATIVE:

**Bank Fees:** The District may incur bank service charges during the year.

**Debt Service Obligation:** This would be a combination of the principal and interest payment to satisfy the annual repayment of the bond issue debt.



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