

**SOUTHBAY
COMMUNITY DEVELOPMENT DISTRICT**

District Office ♦ 2005 Pan Am Circle ♦ Suite 300 ♦ Tampa, Florida 33607 ♦ (813) 873-7300 ♦ Fax (813) 873-7070

Via Certified Mail#
7016 2140 0000 3084 6648

June 11, 2020

Ed Hunzeker, County Administrator
1112 Manatee Ave. W., 9th Floor
Bradenton, FL 34205

**Re: SouthBay Community Development District
Proposed Fiscal Year 2021 Annual Operations Budget**

Dear Mr. Hunzeker,

Pursuant to Section 190.008 (2)(b) of the Florida Statutes, please find attached the Proposed Fiscal Year 2021 Operations Budget for the Southbay Community Development District, as prepared by District Management. A Public Hearing on the proposed budget has been approved by the District's Board and is hereby set for August 25, 2020.

We request that a copy of the proposed budget be placed on the Manatee County website for public viewing.

If you have any questions, feel free to contact me at 813-873-7300.

Thank you,

Monica Alvarez
Administrative Assistant

Enc. FY 2021 Budget
Via Certified Mail



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JUN 17 2020

Board of County Commissioners
Manatee County

BCC, J. D. Lethier

2021

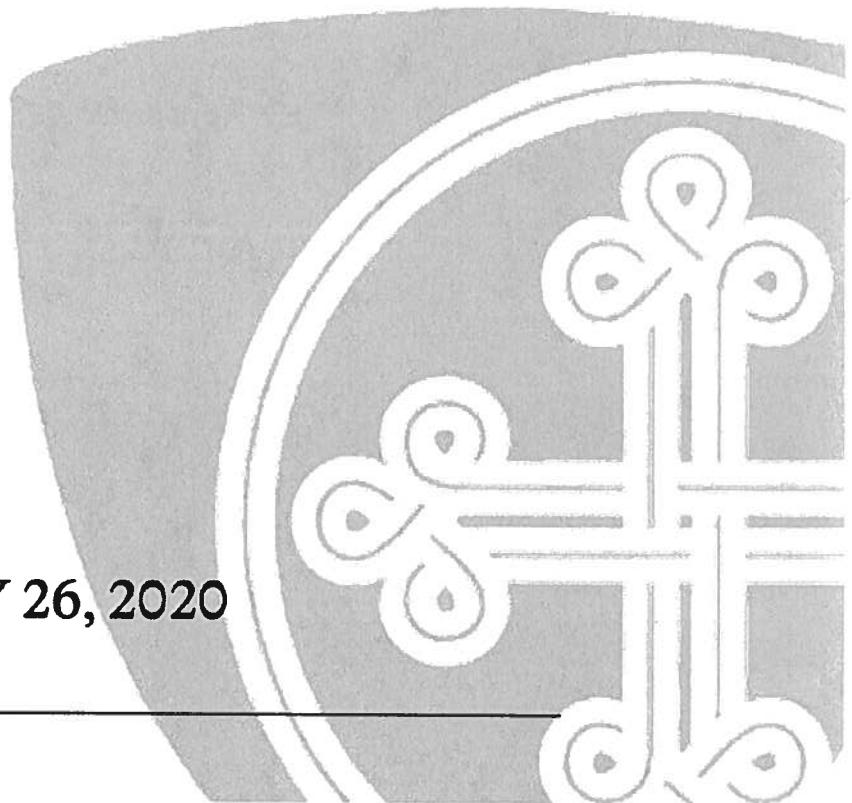


SOUTHBAY

COMMUNITY DEVELOPMENT DISTRICT

FISCAL YEAR 2021
PROPOSED ANNUAL OPERATING BUDGET

MAY 26, 2020



SOUTHBAY

COMMUNITY DEVELOPMENT DISTRICT

FISCAL YEAR 2021 PROPOSED ANNUAL OPERATING BUDGET

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MAY 26, 2020

SOUTHBAY

COMMUNITY DEVELOPMENT DISTRICT

BUDGET INTRODUCTION

Background Information

The SouthBay Community Development District is a local special purpose government authorized by Chapter 190, Florida Statutes, as amended. The Community Development District (CDD) is an alternative method for planning, financing, acquiring, operating and maintaining community-wide infrastructure in master planned communities. The CDD also is a mechanism that provides a "solution" to the State's needs for delivery of capital infrastructure to service projected growth without overburdening other governments and their taxpayers. CDDs represent a major advancement in Florida's effort to manage its growth effectively and efficiently. This allows the community to set a higher standard for construction along with providing a long-term solution to the operation and maintenance of community facilities.

The following report represents the District budget for Fiscal Year 2021, which begins on October 1, 2020. The District budget is organized by fund to segregate financial resources and ensure that the segregated resources are used for their intended purpose, and the District has established the following funds.

<u>Fund Number</u>	<u>Fund Name</u>	<u>Services Provided</u>
001	General Fund	Operations and Maintenance of Community Facilities

Facilities of the District

The District's existing facilities include storm-water management (lake and water control structures), wetland preserve areas, street lighting, landscaping, entry signage, entry features, irrigation distribution facilities, recreational center, parks, pool facility, tennis courts and other related public improvements.

Maintenance of the Facilities

In order to maintain the facilities, the District conducts hearings to adopt an operating budget each year. This budget includes a detailed description of the maintenance program along with an estimate of the cost of the program. The funding of the maintenance budget is levied as a non-ad valorem assessment on your property by the District Board of Supervisors.

SOUTH BAY

COMMUNITY DEVELOPMENT DISTRICT

	Fiscal Year 2020 Final Operating Budget	Current Period Actuals 10/1/19 - 2/29/20	Projected Revenues & Expenditures 3/1/20 to 9/30/20	Total Actuals and Projections Through 9/30/20	Over/(Under) Budget Through 9/30/20
REVENUES					
SPECIAL ASSESSMENTS - SERVICE CHARGES					
Operations & Maintenance Assmts-Tax Roll	23,735.00	14,530.00	0.00	14,530.00	(9,205.00)
TOTAL SPECIAL ASSESSMENTS - SERVICE CHARGES	23,735.00	14,530.00	0.00	14,530.00	(9,205.00)
CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES					
Private Contributions	0.00	0.00	2,620.80	2,620.80	2,620.80
TOTAL CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES	0.00	0.00	2,620.80	2,620.80	2,620.80
TOTAL REVENUES	\$23,735.00	\$14,530.00	\$2,620.80	\$17,150.80	(\$6,584.20)
EXPENDITURES					
FINANCIAL & ADMINISTRATIVE					
District Management & Accounting Services	6,000.00	1,735.00	4,265.00	6,000.00	0.00
District Engineer	3,000.00	0.00	0.00	0.00	(3,000.00)
Postage, Phone, Faxes, Copies	200.00	103.00	47.00	150.00	(50.00)
Public Officials Insurance	2,475.00	2,250.00	0.00	2,250.00	(225.00)
Legal Advertising	800.00	133.00	50.00	800.00	0.00
Bank Fees	300.00	127.00	123.00	250.00	(50.00)
Dues, Licenses & Fees	225.00	250.00	0.00	250.00	25.00
Miscellaneous Administration Fees	1,000.00	0.00	0.00	0.00	(1,000.00)
ADA Website Compliance	0.00	0.00	0.00	0.00	0.00
Website Administration	3,500.00	1,667.00	2,333.80	4,000.80	500.80
TOTAL FINANCIAL & ADMINISTRATIVE	17,500.00	6,265.00	6,818.80	13,700.80	(3,799.20)
LEGAL COUNSEL					
District Counsel	3,210.00	0.00	700.00	700.00	(2,510.00)
TOTAL LEGAL COUNSEL	3,210.00	0.00	700.00	700.00	(2,510.00)
OTHER PHYSICAL ENVIRONMENT					
Property & Casualty Insurance	3,025.00	2,750.00	0.00	2,750.00	(275.00)
TOTAL OTHER PHYSICAL ENVIRONMENT	3,025.00	2,750.00	0.00	2,750.00	(275.00)
TOTAL EXPENDITURES	\$23,735.00	\$9,015.00	\$7,518.80	\$17,150.80	(\$6,584.20)
EXCESS OF REVENUES OVER/(UNDER) EXPENDITURES	\$0.00	\$5,515.00	(\$4,898.00)	\$0.00	\$0.00

FISCAL YEAR 2020 BUDGET ANALYSIS

SOUTH BAY

COMMUNITY DEVELOPMENT DISTRICT

	Fiscal Year 2020 Final Operating Budget	Total Actuals and Projections Through 9/30/20	Over/(Under) Budget Through 9/30/20	Fiscal Year 2021 Proposed Operating Budget	Increase / (Decrease) from FY 2020 to FY 2021
REVENUES					
SPECIAL ASSESSMENTS - SERVICE CHARGES					
Operations & Maintenance Assmts-Tax Roll	23,735.00	14,530.00	(9,205.00)	23,735.00	0.00
TOTAL SPECIAL ASSESSMENTS - SERVICE CHARGES	23,735.00	14,530.00	(9,205.00)	23,735.00	0.00
CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES					
Private Contributions	0.00	2,620.80	2,620.80	0.00	0.00
TOTAL CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES	0.00	2,620.80	2,620.80	0.00	0.00
TOTAL REVENUES	\$23,735.00	\$17,150.80	(\$6,584.20)	\$23,735.00	\$0.00
EXPENDITURES					
FINANCIAL & ADMINISTRATIVE					
District Management & Accounting Services	6,000.00	6,000.00	0.00	6,000.00	0.00
District Engineer	3,000.00	0.00	(3,000.00)	3,000.00	0.00
Postage, Phone, Faxes, Copies	200.00	150.00	(50.00)	150.00	(50.00)
Public Officials Insurance	2,475.00	2,250.00	(225.00)	2,475.00	0.00
Legal Advertising	800.00	800.00	0.00	1,185.00	385.00
Bank Fees	300.00	250.00	(50.00)	250.00	(50.00)
Dues, Licenses & Fees	225.00	250.00	25.00	250.00	25.00
Miscellaneous Administration Fees	1,000.00	0.00	(1,000.00)	0.00	(1,000.00)
ADA Website Compliance	0.00	0.00	0.00	2,900.00	2,900.00
Website Administration	3,500.00	4,000.80	500.80	1,500.00	(2,000.00)
TOTAL FINANCIAL & ADMINISTRATIVE	17,500.00	13,700.80	(3,799.20)	17,710.00	210.00
LEGAL COUNSEL					
District Counsel	3,210.00	700.00	(2,510.00)	3,000.00	(210.00)
TOTAL LEGAL COUNSEL	3,210.00	700.00	(2,510.00)	3,000.00	(210.00)
OTHER PHYSICAL ENVIRONMENT					
Property & Casualty Insurance	3,025.00	2,750.00	(275.00)	3,025.00	0.00
TOTAL OTHER PHYSICAL ENVIRONMENT	3,025.00	2,750.00	(275.00)	3,025.00	0.00
TOTAL EXPENDITURES	\$23,735.00	\$17,150.80	(\$6,584.20)	\$23,735.00	\$0.00
EXCESS OF REVENUES OVER/(UNDER) EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

FISCAL YEAR 2021
PROPOSED ANNUAL OPERATING BUDGET

SOUTHBAY

COMMUNITY DEVELOPMENT DISTRICT

GENERAL FUND 001

Financial & Administrative

District Manager

The District retains the services of a consulting manager, who is responsible for the daily administration of the District's business, including any and all financial work related to the Bond Funds and Operating Funds of the District, and preparation of the minutes of the Board of Supervisors. In addition, the District Manager prepares the Annual Budget(s), implements all policies of the Board of Supervisors, and attends all meetings of the Board of Supervisors.

Postage, Phone, Fax, Copies

This item refers to the cost of materials and service to produce agendas and conduct day-to-day business of the District.

Legal Advertising

This is required to conduct the official business of the District in accordance with the Sunshine Law and other advertisement requirements as indicated by the Florida Statutes.

Dues, Licenses & Fees

The District is required to file with the County and State each year.

Miscellaneous Fees

To provide for unbudgeted administrative expenses.

Website Administration

This is for maintenance and administration of the District's official website.

Legal Counsel

District Counsel

Requirements for legal services are estimated at an annual expenditures on an as needed and also cover such items as attendance at scheduled meetings of the Board of Supervisor's, Contract preparation and review, etc.

SOUTH BAY

COMMUNITY DEVELOPMENT DISTRICT

SCHEDULE OF ANNUAL ASSESSMENTS

Parcel ID	Acreage	Acreage in total, %	QAM Per Unit ⁽¹⁾	FY 2021 Total Assessment	FY 2020 Total Assessment	Total Increase / (Decrease) in Annual Assmt
6053000003	162.92	26.8%	\$6,837.16	\$6,837.16	\$6,837.16	\$0.00
6054000001	79.80	13.1%	\$3,348.89	\$3,348.89	\$3,348.89	\$0.00
6055000059	53.33	8.8%	\$2,238.05	\$2,238.05	\$2,238.05	\$0.00
6057000059	16.37	2.7%	\$686.98	\$686.98	\$686.98	\$0.00
6097000079	110.85	18.2%	\$4,651.94	\$4,651.94	\$4,651.94	\$0.00
6097010009	184.88	30.4%	\$7,758.48	\$7,758.48	\$7,758.48	\$0.00
Total	608.15	100%				

Notations:

⁽¹⁾ Annual assessments are adjusted for the County collection fees and statutory discounts for early payment.

FISCAL YEAR 2021
PROPOSED ANNUAL OPERATING BUDGET