

**PARRISH PLANTATION
COMMUNITY DEVELOPMENT DISTRICT**

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Via Certified Mail#
7016 2140 0000 3084 6648

June 15, 2020

Ed Hunzeker, County Administrator
1112 Manatee Ave. W., 9th Floor
Bradenton, FL 34205



**Re: Parrish Plantation Community Development District
Proposed Fiscal Year 2021 Annual Operations Budget**

RECEIVED
JUN 17 2020

Board of County Commissioners
Manatee County

BCC, J. Pelletier

Dear Mr. Hunzeker,

Pursuant to Section 190.008 (2)(b) of the Florida Statutes, please find attached the Proposed Fiscal Year 2021 Operations Budget for the Parrish Plantation Community Development District, as prepared by District Management. A Public Hearing on the proposed budget has been approved by the District's Board and is hereby set for August 19, 2020.

We request that a copy of the proposed budget be placed on the Manatee County website for public viewing.

If you have any questions, feel free to contact me at 813-397-5120.

Thank you,

Brittany Crutchfield
Administrative Assistant

Enc. FY 2021 Budget
Via Certified Mail

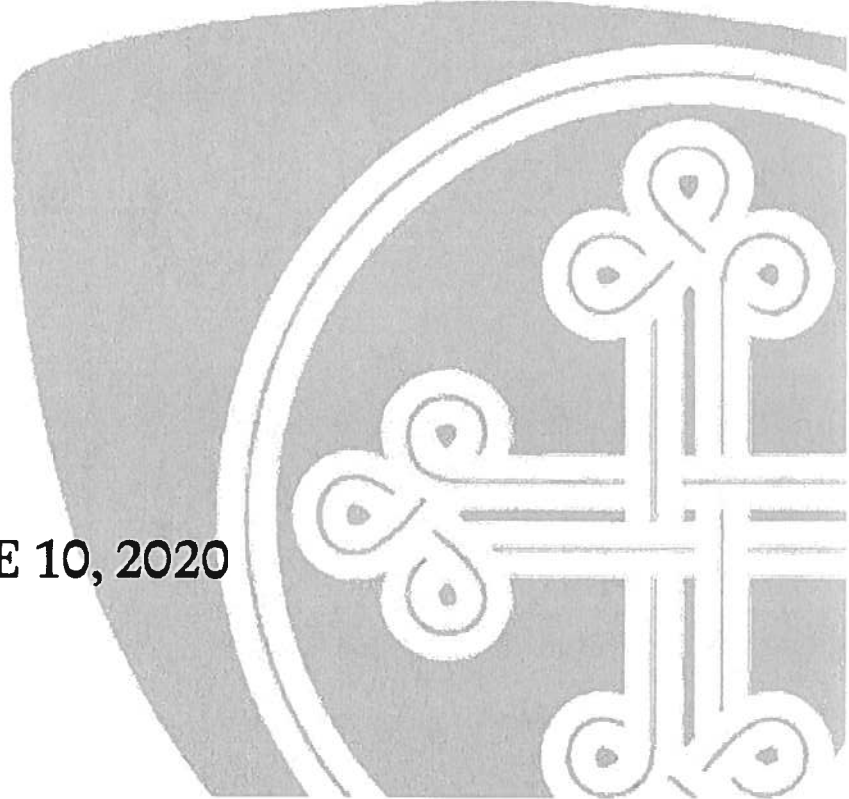
2021



PARRISH PLANTATION COMMUNITY DEVELOPMENT DISTRICT

FISCAL YEAR 2021 PROPOSED ANNUAL OPERATING BUDGET

JUNE 10, 2020



PARRISH PLANTATION COMMUNITY DEVELOPMENT DISTRICT

FISCAL YEAR 2021 PROPOSED ANNUAL OPERATING BUDGET

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JUNE 10, 2020

PARRISH PLANTATION COMMUNITY DEVELOPMENT DISTRICT

BUDGET INTRODUCTION

Background Information

The Parrish Plantation Community Development District is a local special purpose government authorized by Chapter 190, Florida Statutes, as amended. The Community Development District (CDD) is an alternative method for planning, financing, acquiring, operating and maintaining community-wide infrastructure in master planned communities. The CDD also is a mechanism that provides a "solution" to the State's needs for delivery of capital infrastructure to service projected growth without overburdening other governments and their taxpayers. CDDs represent a major advancement in Florida's effort to manage its growth effectively and efficiently. This allows the community to set a higher standard for construction along with providing a long-term solution to the operation and maintenance of community facilities.

The following report represents the District budget for Fiscal Year 2021, which begins on October 1, 2020. The District budget is organized by fund to segregate financial resources and ensure that the segregated resources are used for their intended purpose, and the District has established the following funds.

<u>Fund Number</u>	<u>Fund Name</u>	<u>Services Provided</u>
001	General Fund	Operations and Maintenance of Community Facilities
200	Debt Service Fund	Collection of Special Assessments for Debt Service on the Series 2020 Special Assessment Revenue Bonds

Facilities of the District

The District's existing facilities include storm-water management (lake and water control structures), wetland preserve areas, street lighting, landscaping, entry signage, entry features, irrigation distribution facilities, recreational center, parks, pool facility, tennis courts and other related public improvements.

Maintenance of the Facilities

In order to maintain the facilities, the District conducts hearings to adopt an operating budget each year. This budget includes a detailed description of the maintenance program along with an estimate of the cost of the program. The funding of the maintenance budget is levied as a non-ad valorem assessment on your property by the District Board of Supervisors.

PARRISH PLANTATION

COMMUNITY DEVELOPMENT DISTRICT

	Fiscal Year 2020 Final Operating Budget	Current Period Actuals 10/1/19 - 2/29/20	Projected Revenues & Expenditures 3/1/20 to 9/30/20	Total Actuals and Projections Through 9/30/20	Over/(Under) Budget Through 9/30/20
REVENUES					
CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES					
Landowner Direct Funding	255,175.00	20,412.79	31,659.78	52,072.57	(203,102.43)
TOTAL CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES	\$255,175.00	\$20,412.79	\$31,659.78	\$52,072.57	(\$203,102.43)
TOTAL REVENUES	\$255,175.00	\$20,412.79	\$31,659.78	\$52,072.57	(\$203,102.43)
EXPENDITURES					
FINANCIAL & ADMINISTRATIVE					
District Manager	28,000.00	12,000.00	7,000.00	19,000.00	(9,000.00)
District Engineer	9,000.00	170.00	2,000.00	2,170.00	(6,830.00)
Disclosure Report	2,000.00	0.00	0.00	0.00	(2,000.00)
Trustee Fees	5,000.00	0.00	0.00	0.00	(5,000.00)
Accounting services	0.00	0.00	0.00	0.00	0.00
Auditing Services	4,000.00	0.00	4,000.00	4,000.00	0.00
Postage, Phone, Faxes, Copies	150.00	0.00	10.00	10.00	(140.00)
Public Officials Insurance	3,000.00	2,127.00	0.00	2,127.00	(873.00)
Legal Advertising	9,000.00	6,272.83	2,727.17	9,000.00	0.00
Bank Fees	200.00	75.71	80.00	155.71	(44.29)
Dues, Licenses, & Fees	175.00	150.00	0.00	150.00	(25.00)
Miscellaneous Fees	250.00	0.00	0.00	0.00	(250.00)
Office Supplies	100.00	143.10	100.00	243.10	143.10
Website Maintenance	600.00	2,900.00	0.00	2,900.00	2,300.00
ADA Website Compliance	0.00	0.00	0.00	0.00	0.00
TOTAL FINANCIAL & ADMINISTRATIVE	\$61,475.00	\$23,838.64	\$15,917.17	\$39,755.81	(\$21,719.19)
LEGAL COUNSEL					
District Counsel	6,200.00	7,717.76	2,000.00	9,717.76	3,517.76
TOTAL DISTRICT COUNSEL	\$6,200.00	\$7,717.76	\$2,000.00	\$9,717.76	\$3,517.76
UTILITY SERVICES					
Electric Utility Services - Streetlights	100,000.00	0.00	0.00	0.00	(100,000.00)
Electric Utility Services - All Others	9,000.00	0.00	0.00	0.00	(9,000.00)
TOTAL UTILITY SERVICES	\$109,000.00	\$0.00	\$0.00	\$0.00	(\$109,000.00)
WATER-SEWER COMBINATION SERVICES					
Water Utility Services	15,500.00	0.00	0.00	0.00	(15,500.00)
TOTAL WATER-SEWER COMBINATION SERVICES	\$15,500.00	\$0.00	\$0.00	\$0.00	(\$15,500.00)
OTHER PHYSICAL ENVIRONMENT					
Property & Casualty Insurance	7,500.00	2,599.00	0.00	2,599.00	(4,901.00)
Waterway Management Program	34,000.00	0.00	0.00	0.00	(34,000.00)
TOTAL OTHER PHYSICAL ENVIRONMENT	\$41,500.00	\$2,599.00	\$0.00	\$2,599.00	(\$38,901.00)
ROAD & STREET FACILITIES					
Pavement & Drainage Repairs & Maintenance	21,500.00	0.00	0.00	0.00	(21,500.00)
TOTAL ROAD & STREET FACILITIES	\$21,500.00	\$0.00	\$0.00	\$0.00	(\$21,500.00)
TOTAL EXPENDITURES	\$255,175.00	\$34,155.40	\$17,917.17	\$52,072.57	(\$203,102.43)
EXCESS OF REVENUES OVER/(UNDER) EXPENDITURES	\$0.00	(\$13,742.61)	\$13,742.61	\$0.00	\$0.00

*** EXCLUDES 2% MANATEE COUNTY COLLECTION COST

*** EXCLUDES 4% EARLY PAYMENT DISCOUNT

FISCAL YEAR 2020 BUDGET ANALYSIS

PARRISH PLANTATION

COMMUNITY DEVELOPMENT DISTRICT

	Fiscal Year 2020 Final Operating Budget	Total Actuals and Projections Through 9/30/20	Over/(Under) Budget Through 9/30/20	Fiscal Year 2021 Proposed Operating Budget	Increase / (Decrease) from FY 2020 to FY 2021
REVENUES					
CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES					
Landowner Direct Funding	255,175.00	52,072.57	(203,102.43)	255,175.00	0.00
TOTAL CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES	\$255,175.00	\$52,072.57	(\$203,102.43)	\$255,175.00	\$0.00
TOTAL REVENUES	\$255,175.00	\$52,072.57	(\$203,102.43)	\$255,175.00	\$0.00
EXPENDITURES					
FINANCIAL & ADMINISTRATIVE					
District Manager	28,000.00	19,000.00	(9,000.00)	28,000.00	0.00
District Engineer	9,000.00	2,170.00	(6,830.00)	7,000.00	(2,000.00)
Disclosure Report	2,000.00	0.00	(2,000.00)	4,200.00	2,200.00
Trustee Fees	5,000.00	0.00	(5,000.00)	5,000.00	0.00
Accounting services	0.00	0.00	0.00	9,000.00	9,000.00
Auditing Services	4,000.00	4,000.00	0.00	5,500.00	1,500.00
Postage, Phone, Faxes, Copies	150.00	10.00	(140.00)	150.00	0.00
Public Officials Insurance	3,000.00	2,127.00	(873.00)	3,000.00	0.00
Legal Advertising	9,000.00	9,000.00	0.00	9,000.00	0.00
Bank Fees	200.00	155.71	(44.29)	200.00	0.00
Dues, Licenses, & Fees	175.00	150.00	(25.00)	175.00	0.00
Miscellaneous Fees	250.00	0.00	(250.00)	250.00	0.00
Office Supplies	100.00	243.10	143.10	100.00	0.00
Website Maintenance	600.00	2,900.00	2,300.00	1,500.00	900.00
ADA Website Compliance	0.00	0.00	0.00	1,800.00	1,800.00
TOTAL FINANCIAL & ADMINISTRATIVE	\$61,475.00	\$39,755.81	(\$21,719.19)	\$74,875.00	\$13,400.00
LEGAL COUNSEL					
District Counsel	6,200.00	9,717.76	3,517.76	8,300.00	2,100.00
TOTAL DISTRICT COUNSEL	\$6,200.00	\$9,717.76	\$3,517.76	\$8,300.00	\$2,100.00
UTILITY SERVICES					
Electric Utility Services - Streetlights	100,000.00	0.00	(100,000.00)	100,000.00	0.00
Electric Utility Services - All Others	9,000.00	0.00	(9,000.00)	9,000.00	0.00
TOTAL UTILITY SERVICES	\$109,000.00	\$0.00	(\$109,000.00)	\$109,000.00	\$0.00
WATER-SEWER COMBINATION SERVICES					
Water Utility Services	15,500.00	0.00	(15,500.00)	15,500.00	0.00
TOTAL WATER-SEWER COMBINATION SERVICES	\$15,500.00	\$0.00	(\$15,500.00)	\$15,500.00	\$0.00
OTHER PHYSICAL ENVIRONMENT					
Property & Casualty Insurance	7,500.00	2,599.00	(4,901.00)	7,500.00	0.00
Waterway Management Program	34,000.00	0.00	(34,000.00)	22,500.00	(11,500.00)
TOTAL OTHER PHYSICAL ENVIRONMENT	\$41,500.00	\$2,599.00	(\$38,901.00)	\$30,000.00	(\$11,500.00)
ROAD & STREET FACILITIES					
Pavement & Drainage Repairs & Maintenance	21,500.00	0.00	(21,500.00)	17,500.00	(4,000.00)
TOTAL ROAD & STREET FACILITIES	\$21,500.00	\$0.00	(\$21,500.00)	\$17,500.00	(\$4,000.00)
TOTAL EXPENDITURES	\$255,175.00	\$52,072.57	(\$203,102.43)	\$255,175.00	\$0.00
EXCESS OF REVENUES OVER/(UNDER) EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

*** EXCLUDES 2% MANATEE COUNTY COLLECTION COST
 *** EXCLUDES 4% EARLY PAYMENT DISCOUNT

FISCAL YEAR 2021
PROPOSED ANNUAL OPERATING BUDGET

PARRISH PLANTATION COMMUNITY DEVELOPMENT DISTRICT

GENERAL FUND 001

Financial & Administrative

District Manager

The District retains the services of a consulting manager, who is responsible for the daily administration of the District's business, including any and all financial work related to the Bond Funds and Operating Funds of the District, and preparation of the minutes of the Board of Supervisors. In addition, the District Manager prepares the Annual Budget(s), implements all policies of the Board of Supervisors, and attends all meetings of the Board of Supervisors.

District Engineer

Consists of attendance at scheduled meetings of the Board of Supervisors, offering advice and consultation on all matters related to the works of the District, such as bids for yearly contracts, operating policy, compliance with regulatory permits, etc.

Disclosure Reporting

On a quarterly and annual basis, disclosure of relevant district information is provided to the Muni Council, as required within the bond indentures.

Trustees Fees

This item relates to the fee assessed for the annual administration of bonds outstanding, as required within the bond indentures.

Auditing Services

The District is required to annually undertake an independent examination of its books, records and accounting procedures. This audit is conducted pursuant to State Law and the Rules of the Auditor General.

Postage, Phone, Fax, Copies

This item refers to the cost of materials and service to produce agendas and conduct day-to-day business of the District.

Public Officials Insurance

The District carries Public Officials Liability in the amount of \$1,000,000.

Legal Advertising

This is required to conduct the official business of the District in accordance with the Sunshine Law and other advertisement requirements as indicated by the Florida Statutes.

Bank Fees

The District operates a checking account for expenditures and receipts.

Dues, Licenses & Fees

The District is required to file with the County and State each year.

Miscellaneous Fees

To provide for unbudgeted administrative expenses.

Office Supplies

Cost of daily supplies required by the District to facilitate operations.

Website Administration

This is for maintenance and administration of the Districts official website.

PARRISH PLANTATION COMMUNITY DEVELOPMENT DISTRICT

GENERAL FUND 001

Legal Counsel

District Counsel

Requirements for legal services are estimated at an annual expenditures on an as needed and also cover such items as attendance at scheduled meetings of the Board of Supervisor's, Contract preparation and review, etc.

Electric Utility Services

Electric Utility Services

This item is for street lights, pool, recreation facility and other common element electricity

Other Physical Environment

Waterway Management System

This item is for maintaining the multiple waterways that compose the District's waterway management system and aids in controlling nuisance vegetation that may otherwise restrict the flow of water

Property & Casualty Insurance

The District carries \$1,000,000 in general liability and also has sovereign immunity.

Entry & Walls Maintenance

This item is for maintaining the main entry feature and other common area walls.

Landscape Maintenance

The District contracts with a professional landscape firm to provide service through a public bid process. This fee does not include replacement material or irrigation repairs.

Miscellaneous Landscape

This item is for any unforeseen circumstances that may effect the appearance of the landscape program.

Plant Replacement Program

This item is for landscape items that may need to be replaced during the year.

PARRISH PLANTATION COMMUNITY DEVELOPMENT DISTRICT

DEBT SERVICE FUND SERIES 2020

REVENUES

CDD Debt Service Assessments	\$	-
TOTAL REVENUES	\$	-

EXPENDITURES

Series 2020 May Bond Interest Payment	\$	-
Series 2020 November Bond Principal Payment	\$	-
Series 2020 November Bond Interest Payment	\$	-
TOTAL EXPENDITURES	\$	-
EXCESS OF REVENUES OVER EXPENDITURES	\$	-

ANALYSIS OF BONDS OUTSTANDING

Bonds Outstanding - Period Ending 11/1/2020	\$	-
Principal Payment Applied Toward Series 2020 Bonds	\$	-
Bonds Outstanding - Period Ending 11/1/2021	\$	-

* Series 2020 Bonds Principal and Debt Service obligation to be established at the Bonds debt issuance

FISCAL YEAR 2021
PROPOSED ANNUAL OPERATING BUDGET

PARRISH PLANTATION

COMMUNITY DEVELOPMENT DISTRICT

SCHEDULE OF ANNUAL ASSESSMENTS⁽¹⁾

Lot Size	EAU Value	Unit Count	Debt Service Per Unit	O&M Per Unit	FY 2021 Total Assessment
ASSESSMENT AREA ONE - SERIES 2020					
Single Family 35'	0.875	114		\$450.09	\$450.09
Single Family 40'	1.000	150		\$514.38	\$514.38
Single Family 50'	1.250	160		\$642.98	\$642.98
Single Family 65'	1.625	48		\$835.87	\$835.87
Subtotal		472			

Notations:

⁽¹⁾ Annual assessments exclude Manatee County collection costs and statutory discounts for early payment.

FISCAL YEAR 2021
PROPOSED ANNUAL OPERATING BUDGET