



Permit Extension Request

Set Forth by Florida Building Code – 2023 8th Edition

105.4.1 Permit Intent A permit issued shall be construed to be a license to proceed with the work and not as authority to violate, cancel, alter or set aside any of the provisions of the technical codes, nor shall issuance of a permit prevent the building official from thereafter requiring a correction of errors in plans, construction or violations of this code. Every permit issued shall become invalid unless the work authorized by such permit is commenced within 6 months after its issuance, or if the work authorized by such permit is suspended or abandoned for a period of 6 months after the time the work is commenced.

105.4.1.1 If work has commenced and the permit is revoked, becomes null and void, or expires because of lack of progress or abandonment, a new permit covering the proposed construction shall be obtained before proceeding with the work.

105.4.1.4 the fee for the renewal reissuance and extension of a permit shall be set forth by the administration authority.

Impact fees WILL be re-assessed on all permits at the time of the extension UNLESS they have been prepaid prior to the application extension request.

What should I expect when requesting an extension?

- Issued permits **beginning with BLD or CMP** will be reviewed for the following:
 1. Inspection History
 2. Substantial Completion Review (per 553.79(15))
 3. Related Permits
 4. Revisions
 5. Related Code Enforcement Cases and/or other violations.

Who can submit an extension request?

- Contractor of Record
- Owner-Builder acting as Contractor of Record

Can I extend my permit if it is in a VOID status?

- No, you will need to submit a new permit application.

Can I extend my permit if it is part of a Construction Trades Board Case?

- No, expired permits that are part of a Construction Trades Board Case cannot be extended. You will have to comply and close the permit.

What is the fee for a Permit Extension?

- A \$50.00 fee will be assessed for each 90-day extension application. Applicants may only apply for one 90-day extension at a time. Extensions will be processed and forwarded to the Inspections Manager for review. Please allow 5-7 business days for processing. If permit has passed the expiration date a \$14 reinstatement fee will be applied.
- Submitting a permit extension application does not guarantee approval. **Maximum of two (2) 90-day extensions are allowed.**



BUILDING PERMIT EXTENSION FORM

1112 Manatee Ave W Bradenton, FL 34205

Main: (941) 748-4501 ext: 3890

inspections@myamantee.org

Form Completed By: Owner-Builder Contractor

Date of Request	Permit Number	Related Permit # (If Applicable)

Property Information

Property Address: _____

Parcel/Tax Folio No.: _____

Qualifier Information

Company Name: _____

Qualifier Name: _____ Phone: _____

Email: _____

Number of Previous Requests Has Work Commenced: Yes No

Reason for Extension W/Estimated Completion Date

Estimated Completion Date or Estimated Date of Next Inspection: _____

Reason for Extension: _____

Qualifier State License No:

Signature: Qualifier/Owner-Builder: _____

Printed Name: Qualifier/Owner-Builder: _____

State of _____ County of _____

The foregoing instrument was acknowledged before me by means of physical presence or online notarization this _____ day of _____, 20____, by (printed name of owner or qualifier) _____

Such person(s) Notary Public must check applicable box:

- Are personally known to me
- Has produced a current driver's license _____
- Has produced _____ as identification.

Notary Signature: _____

Must Comply with Notarial Law
Notary Seal

Inspections Manager: Approved Denied

