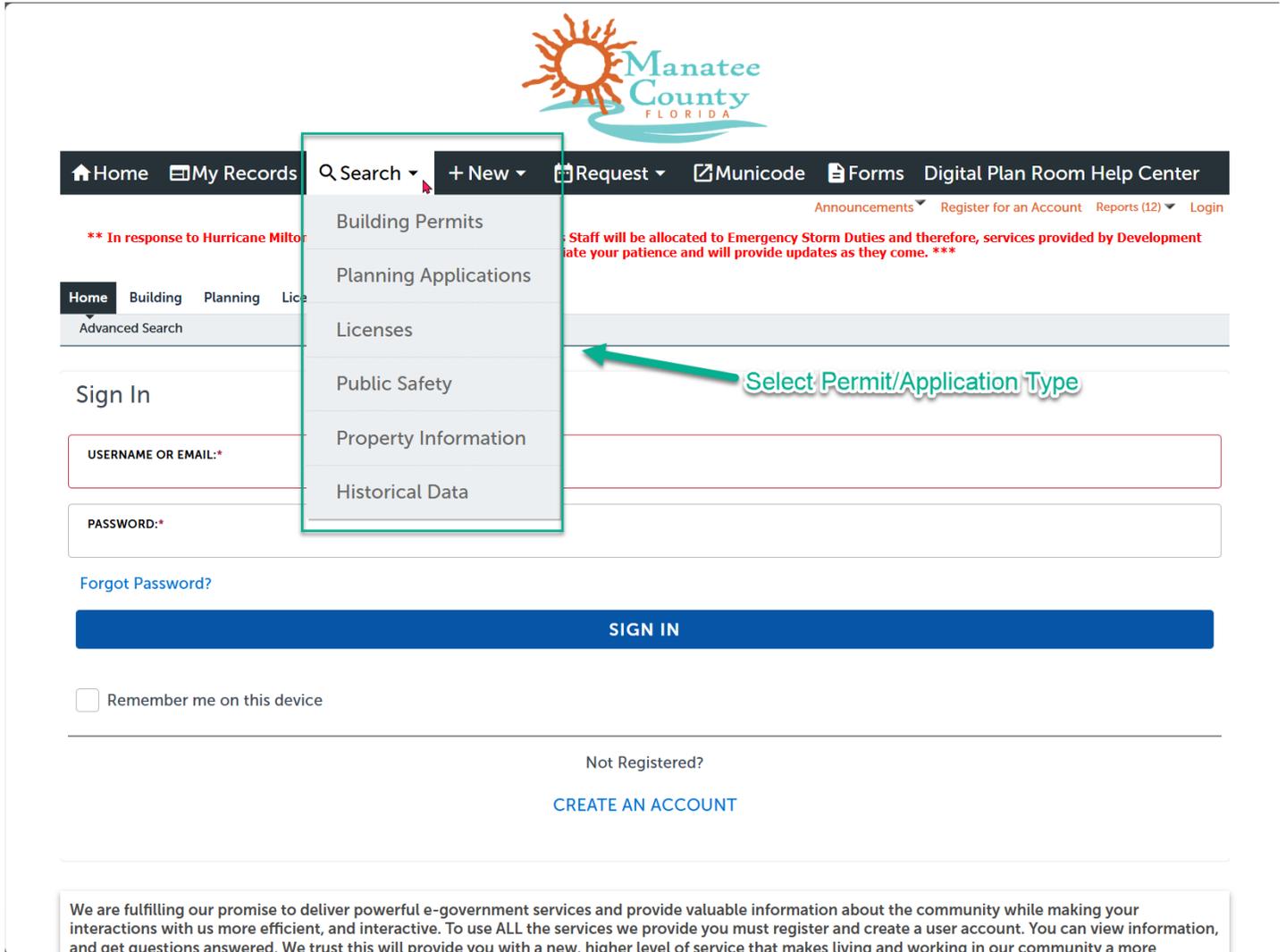


Searching ACA for Records

1. Navigate to [Accela Citizen Access](#) homepage, click "Search" in the toolbar and, Select the application/permit type you would like to search.



The screenshot shows the Manatee County Florida Accela Citizen Access homepage. At the top center is the Manatee County Florida logo. Below it is a navigation bar with links: Home, My Records, Search, + New, Request, Municode, Forms, and Digital Plan Room Help Center. To the right of the navigation bar are links for Announcements, Register for an Account, Reports (12), and Login. A red banner message reads: "** In response to Hurricane Milton... Staff will be allocated to Emergency Storm Duties and therefore, services provided by Development... please have your patience and will provide updates as they come. ***". Below the navigation bar is a breadcrumb trail: Home > Building > Planning > Licenses. A search bar is visible with the text "Advanced Search". The "Sign In" section contains input fields for "USERNAME OR EMAIL:*" and "PASSWORD:*", a "Forgot Password?" link, and a blue "SIGN IN" button. Below the sign in section is a checkbox for "Remember me on this device" and a "Not Registered? CREATE AN ACCOUNT" link. At the bottom of the page is a footer message: "We are fulfilling our promise to deliver powerful e-government services and provide valuable information about the community while making your interactions with us more efficient, and interactive. To use ALL the services we provide you must register and create a user account. You can view information, and get questions answered. We trust this will provide you with a new, higher level of service that makes living and working in our community a more".

2. Users will then need to enter their search criteria in the General Search, and clicking Search:

Home My Records Search + New Request Municode Forms Digital Plan Room Help Center

Announcements Register for an Account Reports (12) Login

**** In response to Hurricane Milton, Manatee County Development Services Staff will be allocated to Emergency Storm Duties and therefore, services provided by Development Services will be affected. We appreciate your patience and will provide updates as they come. ****

Home **Building** Planning Licenses Public Safety

Search Applications

Search for Records

Enter information below to search for records.

- Site Address
- Contractor License Information
- Parcel Number
- Record Information
- Contact Information

If you are looking for building permits that closed prior to February 28, 2018, please visit our [Historical Data](#) website to view our archived records.

Select the search type from the drop-down list.

General Search General Search

Record Number: Record Type:

Project Name:

License Type: State License Number:

First: Last: Name of Business:

Street No.: Direction: Street Name: Street Type:

Unit Type: Unit No.: Parcel No.:

City: State: Zip:

3. Results will be displayed below the Search Criteria section:

License Type: State License Number:

First: Last: Name of Business:

Street No.: Direction: Street Name: Street Type:

Unit Type: Unit No.: Parcel No.:

City: State: Zip:

200+ Record results matching your search results
 Click any of the results below to view more details.

Showing 1-20 of 200+ | [Download results](#)

<input type="checkbox"/>	Date	Record Number	Record Type	Project Name	Address	Status	Action	Description	Short Notes
<input type="checkbox"/>	04/16/2025	BLD2504-2787	Solar			New		Roof mounted photovoltaic array	
<input type="checkbox"/>	04/16/2025	BLD2504-2741	Solar			New		PV Solar System Roof Mount	
<input type="checkbox"/>	04/16/2025	25TMP-038871	Solar					Installation of a 8.300 kW rooftop mounted photovoltaic system with battery storage system.	
<input type="checkbox"/>	04/16/2025	25TMP-040686	Solar					Installation of a 11.620 kW rooftop mounted photovoltaic system.	
<input type="checkbox"/>	04/16/2025	BLD2504-2899	Solar			In Review		Installation of new PV system on rooftop with a new SolarEdge Backup interface and SolarEdge Battery	
<input type="checkbox"/>	04/16/2025	BLD2504-2795	Solar			New		Roof Mounted photovoltaic array - residential grid tied solar	
<input type="checkbox"/>	04/15/2025	BLD2504-2541	Solar			In Review		Installation of roof mount PV solar panels with a new Tesla Powerwall	
<input type="checkbox"/>	04/15/2025	BLD2504-2648	Solar			Awaiting Required Documents		INSTALLING ROOF MOUNTED SOLAR PHOTOVOLTAIC SYSTEM	
<input type="checkbox"/>	04/14/2025	25TMP-039847	Solar						
<input type="checkbox"/>	04/14/2025	BLD2504-2245	Solar			In Review		Photovoltaic System Installation on Roof	
								Installation of Residential Solar	

4. Users can access information about the record and download related documents.

Home My Records Search + New Request Municode Forms Digital Plan Room Help Center

Announcements Register for an Account Reports (12) Login

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Home **Building** Planning Licenses Public Safety

Search Applications

Record BLD2504-2787:

Solar

Record Status: New

Record Info
Record Details
Processing Status
Related Records
Attachments
Inspections

Record Details

Licensed Professional:
STEVEN MICHAEL RUTHERFORD
steve@tampabaysolar.com
TAMPA BAY SOLAR
6002 E ADAMO DR
TAMPA, FL, 33619
Home Phone:8132402834
Solar Contractor CVCS6923

[View Additional Licensed Professionals>>](#)

Project Description:
Robert Napior
Roof mounted photovoltaic array

More Details
 Application Information
 Parcel Information