

Work Write-Up #23171

Hope Family Service

* EXHIBIT 1 *

Dated: 4/4/2025

CUSTOMER INFORMATION

HOPE Family Services, Inc.

3215 9th Street W (confidential address), Bradenton, FL 34205

PREPARED BY

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Manatee County Community and Veterans Services Dept.

Community Development Division

* NOTE *

THE CUSTOMER AND CONTRACTOR MUST SIGN THE BOTTOM OF EACH PAGE ONLY IF

- 1) THIS WORK WRITE-UP BECOMES PART OF A CONSTRUCTION CONTRACT
- 2) THE UNDERSIGNED CUSTOMER AND CONTRACTOR HAVE REVIEWED, APPROVED AND AGREED TO THE WORK AND PRICES DESCRIBED IN THIS WORK WRITE-UP

Location: General Requirements

General Requirements	Quantity	Units	Total
1 - PERMITS AND LICENSES (Specification ID:1.00250 Estimated Qty:1)	1		

Contractor shall obtain, pay for and post on site all permits and licenses necessary to complete this project. Contractor and subcontractors must have current licenses required by the State, County and City.

2 - PROTECT BUILDING CONTENTS FROM DAMAGE DURING WORK (Specification ID:1.03250 Estimated Qty:0)			
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Contractor shall take steps to protect building and contents from damage during project. Contractor is advised to use drop cloths to protect furniture, appliances, entertainment systems and other Building contents and components. Contractor shall move furniture and appliances out of and back into work areas once work is complete. Contractor is not to leave furniture, appliances, clothing or other items unprotected outside building during job.

3 - GENERAL CLEAN-UP (Specification ID:1.05000 Estimated Qty:0)			
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Contractor to provide clear and safe passage ways in and around structure during project. Contractor to remove debris and building materials from in and around structure being repaired to legal dump site regularly and at the end of the project. In progress and final clean-up to include--but is not limited to--damp wiping, sweeping, mopping and vacuuming.

NOTE: Final Cleaning is to include cleaning inside of all windows in work area, wiping tops of door jams in work area, wiping baseboards and window sills.

Subtotal for General Requirements

Location: Roof

Roof & Attic	Quantity	Units	Total
4 - GENERAL ROOF WORK (Specification ID:35.00000 Estimated Qty:0)		Ea	

Preform all required maintenance on roofs of all three buildings this includes resealing, securing flashing and any vent caps.

5 - GENERAL ROOF WORK DOWN SPOUTS (Specification ID:35.00000 Estimated Qty:16)	16	Ea	
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Replace 16 down spouts

Subtotal for Roof & Attic

Location: Parking Lot

Site Work	Quantity	Units	Total
6 - GENERAL SITE WORK PARKING LOT (Specification ID:20.00000 Estimated Qty:0)			

Repair, Seal and restripe parking lot

Location: Fence

Site Work	Quantity	Units	Total
7 - GENERAL SITE WORK/CONCRETE FENCE (Specification ID:20.00000 Estimated Qty:1043)	1,043		

Construct a concrete fence at property line that encloses the yard area of the property. The fence is to be precast panels and is to be 8' in height. There is to be no more than 6" clear space from ground level to bottom of precast fence panel. The owner will choose color of fence from precast colors. Customer is to pick color and panel design.

8 - REMOVE DEBRIS, JUNK AND TRASH FROM YARD (Specification ID:20.00250 Estimated Qty:0)		Ea	
Remove debris, junk and trash from yard to legal dump site. NOTE: This work is to clear area of old fence, trash and debris so new fence can be installed.			

9 - TRIM TREE OVERHANGING (Specification ID:20.00750 Estimated Qty:0)		Ea	
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Trim tree limbs and remove trees as needed to install new fence around perimeter of property. Remove debris to legal dump site.

10 - REPAIR EXISTING GATES (Specification ID:20.03000 Estimated Qty:2)	2		
Remove deteriorated and broken Gate components. Install new components where necessary to make the Gates operate correctly, stable and safe.			

Subtotal for Site Work

Location: Dumpster Enclosure

Plumbing System	Quantity	Units	Total
11 - GENERAL PLUMBING WORK (Specification ID:75.00000 Estimated Qty:0)			

The drain for the dumpster area does not drain as it should. Bid to clear drain and if it requires more than just clearing the drain we will address this with a change order.

Site Work	Quantity	Units	Total
12 - GENERAL SITE WORK <i>(Specification ID:20.00000 Estimated Qty:2)</i>	2	Ea	

Remove existing gates at dumpster enclosure and replace with new gates including all new hardware.

Location: HVAC

HVAC & Gas System	Quantity	Units	Total
13 - REPLACE CENTRAL ELECTRIC HEATING AND COOLING SYSTEM <i>(Specification ID:85.05000 Estimated Qty:7)</i>	7	Ea	

Install a new replacement UL listed electric heat pump meeting the SEER 2 rating and sized to properly heat and cool the house. Provide material necessary to connect heat pump to existing duct system. Install new thermostat. Provide electrical connections. Material and method of installation to comply with mechanical and electrical code requirements. Remove and dispose of old unit. Provide written manufactures warranty to owner.

Location: Exterior Walls

Exterior Walls	Quantity	Units	Total
14 - GENERAL EXTERIOR WALL WORK <i>(Specification ID:30.00000 Estimated Qty:0)</i>			

Pressure wash exterior of buildings and Dumpster Area, repair any damage, caulk all openings and prepare for paint. Dig down around building a minimum of 6" prior to painting so paint is below ground surface. Put dirt back in area dug out after paint cures. Paint building with two coats of elastomeric paint. Customer to pick colors.

Location: Bathroom

Electrical System	Quantity	Units	Total
15 - INSTALL NEW CEILING RECESSED LIGHT FIXTURE IN SHOWER <i>(Specification ID:80.02100 Estimated Qty:2)</i>	2	Ea	

Install a new ceiling recessed light fixture in the shower. Light fixture must be for wet area and energy star rated LED or compact fluorescent light fixture. Fixture installation to include new wiring and a new wall switch. Installation must meet Electrical code for local jurisdiction. ****NOTE** A PERMIT IS REQUIRED**

Plumbing System	Quantity	Units	Total
16 - Two Bathroom Building #3 <i>(Specification ID:0 Estimated Qty:2)</i>	2	Ea	

Both bathrooms will get shower replacements and 2 grab bars installed in each shower and a grab bar installed outside the shower as a towel bar. The showers will be have all tile removed and wallboard behind tile down to studs. The floor tile is to be removed. You will install Hardi backer board to studs, tape all joints and coat with a water sealer prior to installing tile. Client is to pick tile color and style.

Location: Interior Walls

Walls	Quantity	Units	Total
17 - GENERAL WALL WORK BUILDING #3 <i>(Specification ID:60.00000 Estimated Qty:0)</i>			

Install Plastic or Vinyl corner guards at all corners in building #3 Client to select color.

18 - GENERAL WALL WORK BUILDINGS #1 & #3 <i>(Specification ID:60.00000 Estimated Qty:0)</i>			
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Remove tile base through out both buildings and install new tile base in wet areas and vinyl in all other areas. Clint to choose style and color.

19 - GENERAL WALL WORK FRONT BUILDING <i>(Specification ID:60.00000 Estimated Qty:0)</i>			
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There are several areas with drywall damage. Repair all damage to drywall, corner bead and door jams. Match existing texture, prep for paint and paint to match existing color.

20 - PAINT WALL SURFACES, TRIM AND DOORS WITH PAINT BUILDING #1 <i>(Specification ID:60.13500 Estimated Qty:0)</i>			
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Apply 2 coats of paint to wall surfaces and 2 coats of paint to trim which includes any baseboard; door slab; door casing and jambs; window casing, sills, stools, jambs and sashes. Where applicable, wet scrape defective paint; spot prime; seal water stains; and make any minor repairs to walls and baseboard. Make sure baseboard is securely fastened to wall. Caulk cracks in baseboard and at intersection with wall surfaces using mildew resistant caulk prior to painting. Owner to select one paint color for wall surfaces and one color for baseboard.

NOTE: You need to sand all baseboards, casing, doors and any other wood work to be painted. You need to check to see if existing paint is oil based paint and if so you need to prime with proper primer to ensure that the new paint does not peel off.

Subtotal for Walls

Location: Contingency

No Category	Quantity	Units	Total
21 - Contingency (Specification ID:0 Estimated Qty:)			

Bid 10% contingency

Location: Floors

No Category	Quantity	Units	Total
22 - BUILDING #3 FLOOR TILE (Specification ID:0 Estimated Qty:200)	200	SF	

Bid to replace 200sf of tile that is cracked.

Location: Unassigned

Site Work	Quantity	Units	Total
23 - GENERAL SITE WORK (Specification ID:20.00000 Estimated Qty:0)		Ea	

Supply and install canvas shades to cover play area at rear of family building there is existing hardware attached to building from the previous shades. The shades are to be removal. Owner to select colors of shades

Total

OWNER ACCEPTS SCOPE OF WORK

I have read the contents of this work write up and received a copy. I fully understand the repairs to be made to my property.

x _____
Owner:

Date

CONTRACTOR ACCEPTS SCOPE OF WORK

I have read the contents of this work write up and agree to perform all work called for in accordance with the bid submitted on _____.

x _____
Contractor

Date

x _____
Construction Specialist

Date