

Work Write-Up

Salvation Army Family Shelter

* EXHIBIT 1 *

Dated: 6/8/2026

CUSTOMER INFORMATION

The Salvation Army – Family Shelter Rehab Project

1204 14th Street West, Bradenton, FL 34205

PREPARED BY

Howard Jensen, Housing and Community Development Specialist

* NOTE *

THE CUSTOMER AND CONTRACTOR MUST SIGN THE BOTTOM OF EACH PAGE ONLY IF

- 1) THIS WORK WRITE-UP BECOMES PART OF A CONSTRUCTION CONTRACT
- 2) THE UNDERSIGNED CUSTOMER AND CONTRACTOR HAVE REVIEWED, APPROVED AND AGREED TO THE WORK AND PRICES DESCRIBED IN THIS WORK WRITE-UP

Customer: _____

Contractor: _____

Location: General Requirements

General Requirements	Quantity	Units	Total
1 - PERMITS AND LICENSES (Specification ID:1.00250 Estimated Qty:0)			
Contractor shall obtain, pay for and post on site all permits and licenses necessary to complete this project. Contractor and subcontractors must have current licenses required by the State, County and City.			
2 - PROTECT PROPERTY CONTENTS FROM DAMAGE DURING WORK (Specification ID:1.03250 Estimated Qty:0)			
Contractor shall take steps to protect the facility and its contents from damage during the project. Contractor is advised to use drop cloths to protect furniture, appliances, entertainment systems and other property contents and components. Contractor shall move furniture and appliances out of and back into work areas once work is complete. Contractor not to leave furniture, appliances, clothing or other property contents unprotected outside during job.			
3 - REDUCE AIRBORNE DUST DURING CONSTRUCTION (Specification ID:1.04750 Estimated Qty:0)			
Contractor to take steps necessary to reduce and contain airborne dust created during construction, demolition and removal of defective paint. Wet scrape if removing defective paint. Do NOT use electric sanders or torches if removing paint. Contractor and workers encouraged to wear protective clothing and respirators and to follow hygiene procedures approved by OSHA.			
4 - GENERAL CLEAN-UP (Specification ID:1.05000 Estimated Qty:0)			
Contractor to provide clear and safe passage ways in and around structure during project. Contractor to remove debris and building materials from in and around structure being repaired to legal dump site regularly and at the end of the project. In progress and final clean-up to include--but is not limited to--damp wiping, sweeping, mopping and vacuuming.			
5 - Contingency (Specification ID:0 Estimated Qty:0)			
10% contingency Contingency is not to be included in the total of line item #7 OHP			

Customer:_____

Contractor:_____

6 - MOVE FURITURE AND EQUIPMENT*(Specification ID:0 Estimated Qty:0)*

Contractor will move furniture and equipment as needed to to access areas to be worked in. Contractor will replace all furniture and equipment back in place when work is completed.

NOTE: No furniture or equipment is to be put back in place until all paint, tile, grout, sealant, or any other product that has a cure time is dry or cured.

7 - OHP*(Specification ID:0 Estimated Qty:0)*

%

Contractor to put over head and profit for project.

NOTE: Do not include OHP on Contingency in this line item.

Subtotal for General Requirements**Location: Floors**

Floors & Stairs	Quantity	Units	Total
8 - GENERAL FLOOR & STAIR WORK <i>(Specification ID:55.00000 Estimated Qty:0)</i>			

Clean, repair, and reseal epoxy floors in family area, bathrooms, and dining.

Location: Bathrooms

Cabinets	Quantity	Units	Total
9 - INSTALL NEW VANITY CABINET AND PREFORMED SINK AND SOLID SOLID SURFACE COUNTER TOP COMBINATION <i>(Specification ID:70.00150 Estimated Qty:6)</i>	6		

Field measure and install a high quality bathroom vanity base cabinet. Vanities are to be all wood construction and all visible wood surfaces to be protected with water resistant coating. Install a cultured marble counter top with back splash and end splashes. Apply a bead of mildew resistant caulk where top of splashes meet wall surfaces. Owner to select color of cabinet , style and top color from contractors samples. ****NOTE** ALL NEW VANITIES ARE TO INCLUDE STOPS AND WATER LINES FROM STOPS TO FAUCET.**

Customer:_____

Contractor:_____

Plumbing System	Quantity	Units	Total
10 - INSTALL A METAL BATHROOM SINK BOWL <i>(Specification ID:75.01500 Estimated Qty:6)</i>	6	Ea	

Install a new round or oval metal sink bowl that has a baked on enamel finish in the vanity cabinet. Connect water lines, drain lines and vents that are necessary for sink bowl to work properly and meet plumbing code requirements. Apply a bead of mildew resistant caulk between edge of bowl and counter top. Repair any damaged work areas with appropriate materials.

11 - INSTALL A NEW BATHROOM SINK FAUCET FOR USE BY A PERSON WITH A DISABILITY <i>(Specification ID:75.03000 Estimated Qty:6)</i>	6	Ea	
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Install a new bathroom sink faucet designed for use by a person with a disability. Faucet to have a maximum flow rate of 2.5 gallons per minute. Install new stop valves and supply lines from stop valves to faucet. Faucet to have at least a 2 year warranty.

12 - INSTALL A NEW BATHTUB <i>(Specification ID:75.03250 Estimated Qty:6)</i>	6	Ea	
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Remove existing bathtub, and wall surface material down to studs or furring. Install per manufacturer's instructions a new white steel tub. Install any necessary water lines, drain lines, vents, framing, blocking, shims and nailers to ensure proper and code approved installation of tub unit. Install 1/2" Hardi Backer Board to framing, seal all joints with a water proof sealant. Install 4"x4" wall tile owner to choose color. Repair or replace room surfaces damaged during installation. Apply a bead of mildew resistant caulk between bottom of tub and floor covering. All tile grout is to get a sealant put on prior to Tub/Shower being used. NOTE: In most cases the cure time of the grout is 72hrs prior to sealing and the cure time of sealant is 24hrs.

13 - INSTALL A NEW COMBINATION BATHTUB/SHOWER FAUCET <i>(Specification ID:75.05000 Estimated Qty:6)</i>	6	Ea	
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Install a new washerless bathtub/shower faucet with water-sense shower head and lever operated trip waste. Owner to select faucet.

14 - INSTALL A NEW TOILET FOR A PERSON WITH A DISABILITY <i>(Specification ID:75.06500 Estimated Qty:6)</i>	6	Ea	
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Install a new 2 piece closed coupled, vitreous china, water saving commode with maximum 1.6 gallons per flush manufactured by American Standard, Kohler or approved equal. Toilet to be designed for use by a person who has a disability. Commode to include all new components, including a metal flush handle, pressed-wood seat, plastic supply line, shut-off valve, stub-up, flange, and wax seal. Top of toilet tank to be no more than 1" from back wall. Owner to select commode using an \$225 fixture allowance.

Customer:_____

Contractor:_____

Subtotal for Plumbing System

Location: Family Area

Electrical System	Quantity	Units	Total
15 - REPLACE EXISTING CEILING LIGHT FIXTURE WITH A NEW FIXTURE (Specification ID:80.02300 Estimated Qty:37)	37		

REPLACE EXISTING CEILING LIGHT FIXTURE WITH A NEW LIGHT FIXTURE. Install a new 2'x2' energy star rated LED light fixture. Customer to pick style and color.

Walls	Quantity	Units	Total
16 - PAINT WALL SURFACES, TRIM AND DOORS WITH PAINT (Specification ID:60.13500 Estimated Qty:0)			

Apply 2 coats of paint to wall surfaces and 2 coats of paint to trim which includes any baseboard; door slab; door casing and jambs; window casing, sills, stools, jambs and sashes. Where applicable, wet scrape defective paint; spot prime; seal water stains; and make any minor repairs to walls and baseboard. Make sure baseboard is securely fastened to wall. Caulk cracks in baseboard and at intersection with wall surfaces using mildew resistant caulk prior to painting. Owner to select one paint color for wall surfaces and one color for baseboard.

NOTE: You need to sand all baseboards, casing, doors and any other wood work to be painted. You need to check to see if existing paint is oil based paint and if so you need to prime with proper primer to ensure that the new paint does not peel off.

Location: Kitchen/Dining

Cabinets	Quantity	Units	Total
17 - INSTALL A NEW PLASTIC LAMINATED COUNTER TOP (Specification ID:70.00750 Estimated Qty:2)	2	Ea	

Install a wood counter top with plastic laminate with back and end splashes securely fastened to the wall. Install end caps where end of counter tops exposed. Apply a bead of mildew resistant caulk between top of splashes and wall surface. Install trim along top of splashes prior to caulking if more than 1/4" gap exists between splash and wall. Owner to select counter top laminate color and design.

NOTE: There are two bathrooms so there will be two counter tops.

Customer: _____

Contractor: _____

Ceilings	Quantity	Units	Total
18 - GENERAL CEILING WORK ACOUSTIC SOUND PANELS <i>(Specification ID:65.00000 Estimated Qty:20)</i>	20		

Remove the existing 2'x2' acoustic sound panels and replace with new acoustic sound panels. Owner to choose color.

Electrical System	Quantity	Units	Total
19 - REPLACE EXISTING CEILING LIGHT FIXTURE WITH A NEW FIXTURE <i>(Specification ID:80.02300 Estimated Qty:24)</i>	24		

REPLACE EXISTING CEILING LIGHT FIXTURE WITH A NEW LIGHT FIXTURE. Install a new 2'x2' energy star rated LED light fixture. Customer to pick style and color.

Floors & Stairs	Quantity	Units	Total
20 - GENERAL FLOOR & STAIR WORK BATHROOMS <i>(Specification ID:55.00000 Estimated Qty:0)</i>			

Clean and reseal epoxy floors in family area. There are two bathrooms in dining area and you will do both floors.

Walls	Quantity	Units	Total
21 - GENERAL WALL WORK <i>(Specification ID:60.00000 Estimated Qty:0)</i>			

Kitchen/Dining area Remove vinyl base and install a tile base. Owner to select color of tile and grout. Grout is to be sealed once cured.

Customer:_____

Contractor:_____

22 - PAINT WALL SURFACES, TRIM AND DOORS WITH PAINT

(Specification ID:60.13500 Estimated Qty:0)

Apply 2 coats of paint to wall surfaces and 2 coats of paint to trim which includes any baseboard; door slab; door casing and jambs; window casing, sills, stools, jambs and sashes. Where applicable, wet scrape defective paint; spot prime; seal water stains; and make any minor repairs to walls and baseboard. Make sure baseboard is securely fastened to wall. Caulk cracks in baseboard and at intersection with wall surfaces using mildew resistant caulk prior to painting. Owner to select one paint color for wall surfaces and one color for baseboard.

NOTE: You need to sand all baseboards, casing, doors and any other wood work to be painted. You need to check to see if existing paint is oil based paint and if so you need to prime with proper primer to ensure that the new paint does not peel off.

Subtotal for Walls

Total

Customer:_____

Contractor:_____

OWNER ACCEPTS SCOPE OF WORK

I have read the contents of this work write up and received a copy. I fully understand the repairs to be made to my property.

X _____
Owner: Date

CONTRACTOR ACCEPTS SCOPE OF WORK

I have read the contents of this work write up and agree to perform all work called for in accordance with the bid submitted on _____.

X _____
Contractor Date

X _____
Construction Specialist Date