



Children's Services Advisory Board Meeting

July 21, 2021

A meeting of the Children's Services Advisory Board of Manatee County, Florida, was held at the Manatee County Administration Building, 1112 Manatee Avenue West, Bradenton, Florida, 5th Floor Manatee Room on Wednesday July 21, 2021, at 3:00 p.m.

Roll Call

Present: (In Person) Debbie Tapp, Connie Shingledecker, Amy Diss, Kelly Hunt, Charlie Kennedy, Kimberly Kutch, Jannon Pierce, Rita Smith, Hon. Scott Brownell; (Virtually) Xtavia Bailey;
Absent/Excused: Gail Wynne; **Absent/Unexcused:** George VanBuren.

Also Present: County Staff: (In Person), Ava Ehde, Kristi Hagen, Lawanda Timmons, Chris Handy-Honeycutt, Johanna Beville; Members of the Public: (In Person) Nathan Scott, Kelly Stasurak, Stacey McKee, Laurel Lynch, Kelly French, Julia Showers; (Virtually) Jonathan Evans and Kristina Tincer.

Call to Order/Welcome

Debbie Tapp, Chair called the meeting to order at 3:00 p.m.

Approval of Minutes

Motion: Minutes for June 11 and 14, 2021, **Action:** Approve, **Moved by** Kimberly Kutch, **Seconded by** Connie Shingledecker, **Vote:** Motion passed (**Summary:** Yes = 10, No = 0, Abstain = 0). Members present: (In Person) Debbie Tapp, Connie Shingledecker, Amy Diss, Kelly Hunt, Charlie Kennedy, Kimberly Kutch, Jannon Pierce, Rita Smith, Hon. Scott Brownell; (Virtually) Xtavia Bailey;
Absent/Excused: Gail Wynne; **Absent/Unexcused:** George VanBuren.

Ava Ehde, Director of Neighborhood Services, shared that Kristi Hagen has been promoted from the Interim Human Service Program Manager to the Children's Services Coordinator for her hard work and dedication throughout her time working as part of the Children's Services team. Ava shared her congratulations.

Child Welfare Systems Advocate Annual Report

Nathan L. Scott III, Child Welfare Policy Coordinator Florida Department of Health, provided the annual report for Manatee County's Child Welfare System pre-Covid 2020 to present. Nathan reviewed material from the Safe Children Coalition Monthly Management Report for Child Welfare Programs May 2021 and Child Protection Investigations Section handouts.

Family Homeless Shelter with Case Management Services Program Application Review & Consideration

CSAB Members discussed the application that was submitted by The Salvation Army of Manatee County's Early Family Shelter/Case Managed Program. CSAB Members questioned The Salvation Army representative, Julia Showers, on aspects of the program. An open discussion ensued and CSAB members determined they need more time to review the application to reach a funding

recommendation decision. Application will be revisited during the next CSAB Meeting scheduled for August 18, 2021.

Kristi Hagen noted the following dates to CSAB members:

- July 28 – CSAB members questions are to be submitted to Kristi
- Aug 4 – Kristi will send responses to CSAB members
- Aug 9 – CSAB members scores are due
- Aug 13 – Scores will be sent to the CSAB members for review
- Aug 18 – CSAB meeting at 3pm in Manatee Room at the County Administration Building, 5th Floor

Review of Funding Process

An open discussion ensued between the CSAB members on the application process for this past year concerning what could be improved and to identify any changes that need to be made. CSAB members determined a more detailed conversation regarding how members should be utilizing the provided guidance related to scoring the funding application will be conducted at the CSAB members' retreat which is scheduled for October 1, 2021. Another point of discussion was the benefit of CSAB members joining contract managers during regular Program Observation Site Visits, staff will determine the details and provide information on how these will be scheduled during the retreat.

Staff Updates

Kristi Hagen reminded CSAB members that "Staff Updates" will now include a staff report from each contract manager to provide updates on programs where site visits were conducted since the last meeting. Kristi Hagen explained the types of visits conducted by staff members (Observation Site Visit, Technical Visit, Follow-Up Site Visit, and Fiscal Reviews) and the differences therein.

Chris Handy Honeycutt provided the following updates:

- Sarasota Manatee Association for Riding Therapy- No concerns at this time, program is working well.
- Manatee Children's Services- No concerns at this time, observed the beginning of the therapeutic process during last site visit.
- The D.L. Randall Foundation-An Uprising in the Village- It was noted during funding process there was a corrective action plan. Reviewed history of the program being placed on a corrective action plan on March 15 from the Drop-In Site Visit on February 23, 2021. The Site Visit from April 13, 2021, found the program was in line with their Corrective Action Plan.
- United Community Center's Base Plus Program- Reviewed the documentation for their reading and behavior results which both showed strong development for their clients.
- Easter Seals Family Support Program's Kid's Night Out- No concerns at this time, program is working well.
- Boys and Girls Clubs of Manatee County – Due to summer construction scheduled at one club location, Roger's Garden Club and Manatee Elementary Club are each operating their summer programs autonomously at Manatee Elementary. During the observation they were observed to be operating independently at the same academic rigor as observed during the school year.
- AMI Kids Manatee Prevention Program- Clients were observed working on academics to obtain the necessary high school credits during summer school so as to be on level with peers.

Johanna Beville provided the following updates:

- No concerns on the following site visits:
 - o Step Up Suncoast Parents As Teachers (6/21)

- o Family Resources SafePlace2b (6/23)
 - o Step Up Suncoast Whole Child (6/29),
 - o Step Up Suncoast Home Instruction for Parents of Preschool Youngsters (6/29)
 - o Early Learning Coalition (7/12)
 - o Insight Counseling SOAR (7/19)
- Concerns about Just for Girls Stepping Up to Success (6/22) the program's organizational system at the Palmetto site differed from the other 2 sites.
 - o Recommendation suggested to program staff that they streamline organization and verification methods across all sites. Met with program representative on June 30 to develop a plan to streamline. Follow-up site visit conducted on July 20, program site complied with all recommendations. No Corrective Action Plan required at this time.
- Observed interview process for the Healthy Teens Teen Health Educator program (6/18). A Teen Health Educator and Young Adult Leader conducted the interview with a prospective client.
 - o There was a meeting held on July 20 with program representatives and county staff regarding the program's definition of their clients.
- On the Technical Site Visit for Step Up Suncoast Head Start/Early Head Start (7/8), the program representatives and Contract Manager discussed the program and scheduled next on-site visits:
 - o August 27 to observe classroom of children preparing to enter Kindergarten in the fall
 - o September 16 to meet with Family Engagement and Support Staff and observe Site Directors completing a coaching session with teachers

LaWanda Timmons reports that she has no concerns with her programs at this time and provided the following updates provided are for the second quarter reports (due Apr 30):

- Pace Center for Girls of Manatee County – Teenage Pregnancy Prevention
Result Target: 100 clients. Of the 71 clients served to date, 19 have achieved their results.
Total clients served 71.
- Meals on Wheels PLUS of Manatee – Emergency Family Food Baskets and Baby Baskets
No Result Target, Results as Service Program. Served 244 clients.
- Parenting Matters – Chosen Families
Result Target: 27 families. Of the 36 adoptive families served to date, 14 have achieved their results.
Total individuals served 141.
- Parenting Matters – Partners in Education and Support
Result Target #1: 80 clients. Of the 73 clients served, 34 have achieved their results.
Result Target #2: 50 clients. Of the 43 served, 22 have achieved their results.
Total individuals served 505.
- Safe Children Coalition – Family Preservation and Reunification Program
Result Target #1: 140 clients. Of the 47 clients served, 16 have achieved their result.
Result Target #2: 140 clients. Of the of 77 clients served, 55 have achieved their results.
Total clients served 124.
- Big Brothers Big Sisters of the Suncoast – One to One Mentoring
Result Target: 240 clients. Of the 163 clients served, 110 have achieved their results.
Total clients served 163.
- Feeding Empty Little Tummys – Weekend Meals Program
Technical Site Visit to meet the New Program Director Jess Kruse. Reviewed the agreement and due dates for the quarterly reports. Program director shared new ideas for the program in FY21-22.

New/Old Business

Board of County Commissioners meeting is on Tuesday, July 27th at 8:30am. Debbie Tapp plans to attend and will be accompanied by the Hon. Scott Brownell and Jannon Pierce.

Public Comment

Agencies who verbally provided a public comment during the meeting were:

(In Person): Kelly French (Virtually): None.

- Kelly French, The Salvation Army: Thanked the CSAB Members for their review of the application for funding and spoke on the program's part and work with the homeless population to keep families together and children out of the system of care.

Next Meeting

August 18, 2021 – 3:00 pm, Manatee County Administration Building, 1112 Manatee Avenue West, Bradenton, Florida, Manatee/Osprey Rooms, 5th floor.

Adjourn

There being no further business, the meeting adjourned at 5:09 p.m.

Approved

Debbie Tapp, Chair

Date