

**CHILDREN'S SERVICES ADVISORY BOARD
REGULAR MEETING
COUNTY ADMINISTRATION BUILDING, 5TH FLOOR MANATEE ROOM
1112 Manatee Avenue West
Bradenton, Florida
October 30, 2024**

Present were:

Xtavia Bailey, Chairman
Jannon Pierce, Vice-Chairman (entered during meeting)
Hon. Scott Brownell
Barbara Byrne (entered during meeting)
Constance Charles-Logan (entered during meeting)
Carolann Garafola
Patricia Miner
Emily Robertson
Debbie Tapp

Absent were:

Connie Shingledecker
Chad Choate
Rita Smith

There is one seat vacant.

Also present were:

Tracie Adams, Deputy Director, Community and Veteran's Services
Kristi Hagen, Children's Services Program Coordinator (Via Zoom)
Johanna Beville, Senior Human Services Analyst
Melissa Bomar, Human Services Analyst
LaWanda Timmons, Senior Human Services Analyst
Brenda Marquez Facio, Human Services Analyst
Vicki Tessmer, Deputy Clerk, Clerk of the Circuit Court

1. Chairman Bailey called the meeting to order at 3:00 p.m.

AGENDA

CS20241030DOC001

2. ROLL CALL

Roll Call was conducted, and a quorum was declared.

3. MINUTES

A motion was made by Member Brownell, seconded by Member Tapp, and carried 8-0, with Vice-chair Pierce, and Members Charles-Logan, Byrne, Robertson, Shingledecker, Smith, and Choate absent, to approve the minutes of September 18, 2024.

4. PRIORITY TARGETS

CS20241030DOC002

Chairman Bailey welcomed new members.

Johanna Beville, Senior Human Services Analyst reviewed the second page of the priorities under Mental and Behavioral Health.

(Enter Vice Chair Pierce, Charles-Logan, Robertson, and Byrne)

Chairman Bailey reviewed the list of priorities including: Priority A - Child Welfare, Children are safe in their homes, free from abuse and neglect; Priority B -Education/Literacy – Children develop literacy skills necessary to be successful in school; Priority C - Mental and Behavioral Health – Children have the skills necessary to function appropriately in all

environments; and Priority D – Health and Safety: Parents and caregivers have the skills and resources needed to stop preventable child death. There is a portion to be determined about Decision Making under Priority C, Mental and Behavioral Health/Wellbeing, as a separate target.

Discussion ensued regarding who the target references, could reference Children, targets are for the agencies, but eventually go to the clients, once the agency accepts the targets, have it read “Children will improve their decision making when...”, activities at agencies have this target as something they will work on, improve decision making and behaviors, ways to measure decision making, behavioral measurements for a parent or teacher, learning skills to prevent behaviors, impulse control, several approaches other than decision making, and shift language to problem solving.

Kristi Hagen, Children’s Services Program Coordinator, reminded the Members that this is usually at an after-school program, and the agencies need to hit the priorities.

Discussion ensued regarding decision making being a skill for children to develop prior to being in trouble, Smart Moves program, have it under Priority C, and this be a statement regarding what the intent is with each program having a different way of measuring, how to account for behavioral changes, do not be too broad, include a prevention part, programs are working to help children to maintain, similar to literacy, is impulse control easier to measure, and does it do the same thing as decision making, target younger kids, leaning toward something larger than impulse control, teach other skills such as kindness and social skills, focus on how children act in different social environments, regulate emotions, and need a determination of the final wording today, due to timing.

It was the consensus of the Children’s Services Advisory Board (CSAB) to use the key words, social, emotional, and impulse control.

Ms. Beville read “children will learn and demonstrate appropriate social, emotional, and impulse control and regulation skills in all environments as identified objectively by a measure of level of functioning as determined by the program”.

Melissa Bomar, Human Services Analyst, noted it may be good to add the word “regulation” to the priority.

Discussion ensued regarding many programs work with the parents, and also measure behavior in other environments, objective and subjective measurements with the program, not all programs go to the parents and the schools, leave out all environments, hold ~~programs accountable, leave out “environments”, is it realistic to say “all” environments, use~~ “applicable”, to relate to the environment this skill will be applied to, applicable is the same as relevant, but “appropriate” may be better, since each child is different, many programs working on other aspects, phrase as applicable, or relevant, CSAB is just setting the priority, and use the word “relevant”.

Ms. Beville read a new statement for the priority “children will learn and demonstrate appropriate social, emotional, and impulse control and regulation skills in relevant environments, as identified objectively by a measure of level of functioning as determined by the program”.

A motion was made by Member Tapp to set the priority to read “children will learn and demonstrate appropriate social, emotional, and impulse control and regulation skills in relevant environments as identified objectively by a measure of level of functioning as determined by the program”. The motion was seconded by Vice-Chairman Pierce.

There being no public comment, Chairman Bailey closed public comment.

The motion carried 9-0, with Members Shingledecker, Smith, and Choate absent.

A motion was made by Member Tapp, seconded by Vice-chair Pierce, and carried 9-0, with Chairman Shingledecker, and Members Smith and Choate absent, to accept Priorities A, B, C and D, with the changes to Priority C.

There being no public comment, Chairman Bailey closed public comment.

The motion carried 9-0, with Members Shingledecker, Smith, and Choate absent.

It was noted the priorities are usually set for three to five years with review of the targets.

A motion was made by Vice-Chairman Pierce and seconded by Member Miner to set priorities to three years.

There being no public comment, Chairman Bailey closed public comment.

The motion carried 9-0 with Member Shingledecker, and Members Smith and Choate absent.

5. **SUBCOMMITTEE – APPLICATION UPDATES**

CS20241030DOC003

Kristi Hagan, Children's Services Program Coordinator, noted certain questions were highlighted and the CSAB can concentrate on that. The updates do not require a vote.

Discussion ensued regarding details when new programs apply, some questions came from CSAB or from Staff, there will be a new program application, abbreviated application, staff will communicate with CSAB, top 10 programs are evaluated every year, there is room for two other agencies if need be, staff will provide recommendations regarding the top 10 in November, and full applications from the previous year can be forwarded to the new members.

6. **SUBCOMMITTEE – HEALTH AND SAFETY UPDATE**

CS20241030DOC004

Kristi Hagan, Children's Services Program Coordinator, noted the last meeting was cancelled, and staff needs to present to the Board of County Commissioners, to then work with non-profits, to prevent drownings.

7. **COMMISSIONER COMMENTS**

There were no comments.

8. **STAFF UPDATES**

LaWanda Timmons, Senior Human Services Analyst, noted there are no updates.

Johanna Beville, Senior Human Services Analyst, noted the fourth quarter updates are due today.

Melissa Bomar, Human Services Analyst, noted there are no updates.

Brenda Marquez Facio, Human Services Analyst, noted there are no updates.



Kristi Hagen, Children's Services Program Coordinator, explained extension requests due to the Hurricanes will be granted. Staff is working on the annual plan, which includes the report of the last three to five years. A work session will be scheduled with the Board of County Commissioners.

9. **NEW/OLD BUSINESS**

Melissa Bomar, Human Services Analyst, and Brenda Marquez Facio, Human Services Analyst, provided updates on various executive positions.



Discussion ensued regarding scores are based on Management, check with Feeding Empty Little Tummys (FELT) regarding their future, Ms. Marquez Facio will provide an update, and Members can visit the non-profits.

10. **PUBLIC COMMENT**

Rachel Spivey, Early Learning Coalition, questioned when the new applications will be available.



Ms. Hagan stated the applications will come out after the Board Meeting, but programs can obtain the application through a public records request.

There being no public comment, Chairman Bailey closed public comment.

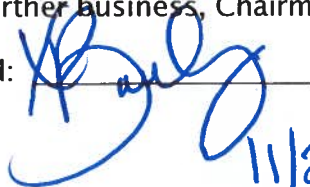
11. **NEXT MEETING**

The next meeting is November 20, 2024, Manatee County Administrative Building, 5th Floor Manatee Room, 1112 Manatee Avenue West, Bradenton, FL.

ADJOURN

There being no further business, Chairman Bailey adjourned the meeting at 4:54 p.m.

Minutes Approved: _____


11/20/24