

**CHILDREN'S SERVICES ADVISORY BOARD
REGULAR MEETING
COUNTY ADMINISTRATION BUILDING, 5TH FLOOR MANATEE ROOM
1112 Manatee Avenue West
Bradenton, Florida
September 18, 2024**

Present were:

Connie Shingledecker, Chairman
Xtavia Bailey, Vice-Chairman
Hon. Scott Brownell
Carolann Garafola
Susan Miller Kelly
Patricia Miner
Jannon Pierce
Debbie Tapp

Absent were:

Constance Charles-Logan
Rita Smith

There are three seats vacant.

Also present were:

Amanda Ballard, County Commissioner
Tracie Adams, Deputy Director, Community and Veteran's Services
Kristi Hagen, Children's Services Program Coordinator
Johanna Beville, Senior Human Services Analyst
Melissa Bomar, Human Services Analyst
Lawanda Timmons, Senior Human Services Analyst
Brenda Marquez Facio, Human Services Analyst (Via Zoom)
Vicki Tessmer, Deputy Clerk, Clerk of the Circuit Court

1. Chairman Shingledecker called the meeting to order at 3:04 p.m.

AGENDA and SIGN-IN SHEET

BC20230509DOC001

2. A quorum was declared.

3. **MINUTES**

Judge Brownell, clarified that Florida is ranked 50th in the nation, rather than Manatee County being 50th in the State.

A motion was made by Member Brownell, Seconded by Member Miller Kelly, and carried 8-0, with Members Charles-Logan and Smith absent, to approve the minutes of August 21, 2024 as corrected.

4. **NAMI – PARENT4PARENT**

Sonya Johnson and Blake Neatherly, NAMI, used a slide presentation to review their program including times people are in crisis, benefits of family peer support, programs offered, Children's Behavioral Health FY23/24 outcomes, findings, continued support after finishing the program, parent survey, participant feedback, additional outcomes, social change, and Manatee County needs.

Discussion ensued regarding lock out calls refer to scenarios where parents have exhausted all options and can no longer care for the child, surveys are conducted manually and electronically, and peers go through 40 hours of training.

Sara Miller, NAMI, noted the program has their own training, which is content specific, and there is a professional certification related to the training.

Discussion ensued regarding about 75 percent of clients are involved in the child welfare system, offer parent support along with other services clients are involved in, Dependency 101 is needed, women's shelter opening in the County would be a potential place for clients, encourage parents to self-advocate, Baker Act, referrals come in through the system, and many organizations make referrals for both mental and behavioral health, there must be a child involved for the program to be used, and NAMI has already met with Judges regarding the program.

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5. **RECOMMENDED APPLICATION CHANGES**

Kristi Hagen, Children's Services Program Coordinator, noted the Results First application has had some minor revisions and changes will be presented at the October meeting, discussion on new program applications, and a draft of the FY26 Abbreviated application was submitted.

Member Tapp provided an overview of the abbreviated application.

(Depart Commissioner Ballard)

Discussion ensued regarding could they go back two or three years for the top 10, simplify the process, top 10 is for one year, no scoring the abbreviated application, this will be part of the annual meeting for all organizations, QR code to access application, would there be a specific motion when making recommendations and rational, a question was added if there is a change in the application, Retreat is focused on priorities, programs must meet tiers and need to explain any changes, have higher scoring agencies mentoring other agencies, must know if program met their results for the previous year, an invitation would not be given to do the abbreviated application if the program did not meet their goals, the application does need to be approved today, all questions need to be in to staff by September 27, if program is seeking an increase, CSAB is asking the program to seek other funding sources outside the millage, fund raising may come from other programs within a certain organization, look at finances and budget to see other grants, add the word "also" to the second to the last question on the Decision Making Guide, and Tier 1 programs with an increase up to seven percent do not require this.

(Depart Member Miller Kelly during discussion)

A motion was made by Member Garafola, and seconded by Member Miner to approve the CSAB Decision Making Guide - Request for Increased Investment as presented today,

Discussion ensued regarding this is asking the CSAB to consider an increase, if an agency says is not seeking other funding the answer is "no".

Ms. Hagen reviewed the language for consideration and potential question on the application and noted the guide is not written for "maybe" answers.

Discussion continued the CSAB always has the option for discussion, no maybe on the first question, then eliminate the other "no's", and do not get rid of the "stop" or "no", subjective past the first question.

Susan Ford suggested thinking about smaller organizations that do not have the opportunity to apply for grants.

There being no further public comment, Chairman Shingledecker closed public comment.

The motion carried 4-3 with Chairman Shingledecker and Members Brownell, and Pierce voting nay and Members Charles-Logan, Miller Kelly, and Smith absent.

The Subcommittee group will consider adding "why".

6. **SUBCOMMITTEE UPDATES**

Retreat Subcommittee

Member Bailey explained they will be discussing if they need to add any priorities, meetings, motions, and struggles with some application.

Health and Safety

Chairman Shingledecker, explained more research was done on drowning, and noted there were 76 non-fatal drownings (76). The worst numbers were in 2020 for non-fatal incidents.

7. **COMMISSIONER COMMENTS/UPDATES**

There were not comments.

8. **STAFF UPDATES**

Lawanda Timmons, Senior Human Services Analyst, noted there are no updates.

Brenda Marquez Facio, Human Services Analyst (Via Zoom), noted there are no updates.

Johanna Beville, Senior Human Services Analyst, noted there are no updates.

Melissa Bomar, Human Services Analyst, noted the contract for AMIKids was terminated on September 17 due to not turning in a quarterly. They are going over the 2025 contract, but there will be additional oversight and a probationary period. MIKids is contracted for \$80,000. AMIKids will be under probation next year. They are under the same leadership, but the Director is now in Palm Beach with another AMIKids program.

Kristi Hagen, Children's Services Program Coordinator, explained agencies can be terminated any time. A letter was dropped off at the agency, and the report was not turned in.

Ms. Beville noted agencies are paid on a monthly basis.

Discussion ensued regarding any program can apply, but the scoring will be based on their history as well, annual staff review are completed, and including in review documents, the executive director position will be filled,

Ms. Hagen noted the new members to the CSAB will be appointed at the September 24, 2024, Board of County Commissioners meeting. CSAB members can go on field visits with staff.

9. **NEW/OLD BUSINESS**

Chairman Shingledecker noted there has been an interest in having the meetings start at 2:00 p.m.



Discussion ensued regarding difficult to come earlier if working full time.

10. **PUBLIC COMMENT**

Dr. Michael Higgley, Take Stock Manatee, thanked the CSAB for their funding and all their work.

There being no further public comment, Chairman Shingledecker closed public comment.

Discussion ensued regarding amending the motion.

A motion was made by Member Brownell to amend the Decision Making Guide, by adding the underlined verbiage "sought, or for good cause declined to seek, investment" to the first sentence in the second to the last box: The motion was seconded by Member Bailey. There being no further public comment, Chairman Shingledecker closed public comment.

Discussion ensued that this is the solution the CSAB was seeking.

There being no public comment, Chairman Shingledecker closed public comment.

The motion carried 7-0. With members Charles-Logan, Miller Kelly, and Smith absent.

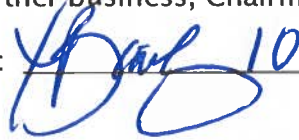
11. NEXT MEETING

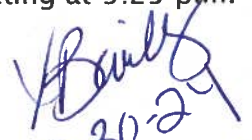
The next meeting will be Wednesday, October 16, 2024, at the Manatee County Administration Building 1112 Manatee Ave W, Bradenton, FL Manatee Room - 5th Floor.

12. ADJOURN

There being no further business, Chairman Shingledecker adjourned the meeting at 5:23 p.m.

Minutes Approved:

 10-30-24

 10-30-24