

# MEMORANDUM



**Building and Development  
Services**

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**To:** Lisa Barrett, Planning Manager  
**From:** Bobbi Roy, Planning Coordinator  
**Date:** November 9, 2011  
**Subject:** Agenda Update for November 10, 2011 Planning Commission  
Before Consent agenda Clerk needs to do the swearing in of new Commissioner, Bill Conerly.

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cc: Planning Commissioners - 6  
John Osborne, Planning and Zoning Official  
Sarah Schenk, Assistant County Attorney  
Susan Angersoll, Development Review Specialist  
Board Records  
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