



Children's Services Advisory Board

March 20, 2019

A meeting of the Children's Services Advisory Board of Manatee County, Florida, was held at the Manatee County Administration Building, 1112 Manatee Avenue West, Manatee Room, Bradenton, FL 34205, on Wednesday, March 20, 2019 at 3:00 p.m.

Roll Call

Present: Xtavia Bailey, Sandra Stone, Jeremy Giddens, Amy Diss, Cornelle Maxfield, Pierrette Kelly, Gina Messenger, Kimberly Kutch, Debbie Tapp, Kelli Hunt, Gail Wynne.

Absent (Unexcused): George Van Buren.

Also Present

County Staff: Cheri Coryea-Acting County Administrator, Susan Ford, James Slusser, Chris HandyHoneycutt; Members of the Public: Drena Green, Linda Hedrick, Michael Wood, Beth Clark, Char Young, Kristina Tincher, Bridget Harry, Kyra Montague, Katrina Bellemare, Hal Williams.

Call to Order/Welcome

Xtavia Bailey, Chair called the meeting to order at 3:05 p.m.

Approval of Minutes

Motion: Minutes for February 20, 2019, **Action:** Approve, **Moved by** Kimberly Kutch, **Seconded by** Pierrette Kelly, **Vote:** Motion passed (**Summary:** Yes = 9, No = 0, Abstain = 0).

Results First Investment Application

Hal Williams provided guidance on reviewing the applications submitted by the agencies. A handout was reviewed with several of the questions to give the board clarification. The purpose of this is to ensure a high interrater reliability.

Cornelle Maxfield entered @ 3:09 pm

The first area addressed was questions 15 and 16. These two questions are rated together and are not meant to stand alone. Mr. Williams fielded questions from members and some discussion ensued on the subjective and objective measures.

Gail Wynne entered @ 3:17 pm

The 2nd and final area addressed was question 25 – milestones. This is a very important area which demonstrates how the agency knows the participants are on track and progressing toward the result/target. Mr. Williams fielded questions and some discussion ensued.

Staff Updates

Susan Ford provided an update on the investment applications. All have been received and reviewed by staff and either sent back to the agency for resubmission or accepted and held for the CSAB review. The review assignments will be sent out through the application software to

each member. Deadlines will be provided for each meeting. Members can score and Save and Close through the system if they would like to be able to make changes following the review meetings. If the member submits their review, no changes can be made to their scores. Members were encouraged to keep track of questions for the discussion portion of the funding review meetings. Any questions for agencies are to be directed to Susan Ford who will get their response and provide to all members.

Discussion ensued on requesting applicants to come in and speak to the board. The consensus of the board was to allow applicants to come in and speak. Discussion ensued on time allowed and subject matter for applicants. The CSAB will not ask questions of the agency representatives during this time.

Motion: Allow agencies to come before the board voluntarily during the process with a time limit of 3 minutes per agency and provide a brief overview of who they are and what their program does., **Action:** Approve, **Moved by** Jeremy Giddens, **Seconded by** Cornelle Maxfield. **Vote:** Motion passed (**summary:** Yes = 10, No = 2, Abstain = 0). **Votes: Yes:** Amy Diss, Cornelle Maxfield, Debbie Tapp, Gail Wynne, Gina Messenger, Jeremy Giddens, Pierrette Kelly, Sandra Stone, Xtavia Bailey. **No:** Kelly Hunt, Kimberly Kutch.

New/Old Business

Acting County Administrator, Cheri Coryea, provided an update on the Grade Level Reading after meeting with the committee. The plan is now to use one school (Samoset Elementary) as a pilot program for this summer with extended day services. The cost is approximately \$25,000 and no transportation would be needed for after program hours as it would end late enough in the evening for working parents to pick up their student. If the CSAB approves the proposal for this once it is formally presented, a public hearing will be required. This hearing could be scheduled for May 7th if all preliminary actions have been completed.

Susan Ford provided a handout with a request for amendment of the FY18/19 proposal. Kyra Montague, the Selah Freedom representative, fielded questions about the amendment. Discussion ensued and no motion was made to allow the proposed amendment.

Public Comment

Drena Green from Just for Girls, introduced herself and thanked the board for all they do. She provided a handout of the 2018 Annual Report from the agency.

Next Meeting

The next meeting is scheduled for Wednesday April 3, 2019, Manatee Room of the County Administrative Complex, 3:00 p.m.

Adjourn

There being no further business, the meeting adjourned at 4:39 p.m.

Approved

Xtavia Bailey, Chairman

Date