



Children's Services Advisory Board

February 20, 2019

A meeting of the Children's Services Advisory Board of Manatee County, Florida, was held at the Manatee County Administration Building, 1112 Manatee Avenue West, Manatee Room, Bradenton, FL 34205, on Wednesday, February 20, 2019 at 3:00 p.m.

Roll Call

Present: Xtavia Bailey, Sandra Stone, Amy Diss, Pierrette Kelly, Gina Messenger, Kimberly Kutch, Debbie Tapp, Kelly Hunt, George Van Buren, Gail Wynne.

Unexcused/Absent: Cornelle Maxfield.

Excused: Jeremy Giddens.

Also Present

County Staff: Cheri Coryea, Ava Ehde, Susan Ford, LaWanda Timmons, James Slusser, Chris Handy-Honeycutt; Members of the Public: Susie Bowie, Hal Williams, Katrina Bellemare, Francine Diemer, Beth Clark, Char Young, Laurel Lynch, Kristina Tincher, Bridget Harry, Jacque Ruch, Alexdrena Green.

Call to Order/Welcome

Xtavia Bailey, Chair called the meeting to order at 3:00 p.m.

Items on agenda were moved due to an initial lack of a quorum at the onset.

Non-Profit Sustainability

Susie Bowie, Executive Director of Manatee County Community Foundation provided a presentation on non-profit sustainability. A handout was provided reflecting factors to consider when considering non-profit investments: 1. The program is achieving results. 2. The organization is financial healthy. 3. Governance and management provide oversight and strategy to the organization.

Sandra Stone and Amy Diss entered @ 3:02 pm

Kelly Hunt entered @ 3:13 pm

An overview of Ms. Bowie's experience through the Manatee Community Foundation in screening applicants for financial stability and non-profit sustainability was provided. Increase in charitable gifts from individual donors is the best opportunity for non-profits to keep a steady income and develop a source of funding less reliant on government funding. 79% of all charitable dollars given to nonprofits in the United States in 2017 came from individual donors and bequests (money left in wills and trusts) compared with 16% from foundations and 5% from corporations.

CSAB members were provided an overview of the trainings set up for this fiscal year for fund development. These trainings are set up to provide non-profits funded by Manatee County with building a development plan to focus staff and board efforts on attracting, retaining and growing individual donor contributions. MCF is collaborating with Manatee County Government in 2019 to provide a free, four-part interactive workshop series. The four series are: Telling Your Story to Attract & Engage Donors; Developing Your Donor Base; Stewarding Your Donors for Lifetime Gifts &

Beyond; and Building Your Development Plan. The presentation was followed by a question and answer period.

A quorum was established and the minutes from the earlier part of the agenda were addressed; after which the board returned to the remainder of the agenda items in order.

Approval of Minutes

Motion: Minutes for January 23, 2019, **Action:** Approve, **Moved by** Kimberly Kutch, **Seconded by** Pierrette Kelly, **Vote:** Motion passed (**Summary:** Yes = 9, No = 0, Abstain = 0).

George Van Buren entered @ 3:35 pm.

Results First Investment Application

Hal Williams provided guidance on reviewing the application submitted by the Agencies. A handout with tips for CSAB members was provided and briefly addressed. A second handout provided questions, guidance, and examples for each question selected that may need some clarification in scoring applications. Hal reviewed and clarified some of the questions and will be on hand to discuss the remainder of those on the handout at the March meeting.

These guidelines will help insure great discussion about differences among reviewers' scores before they are finalized. They do so by taking out the factors that bring differences unrelated to the data the CSAB members get in the applications. This a key part of moving from the mindset of funding programs to investing in results.

An open discussed ensued between Hal Williams, the CSAB members, Susan Ford and Cheri Coryea.

Staff Update

Susan Ford reported that two programs have approached the staff regarding a need to amend their proposal to serve the clients and meet the results. Selah Freedom submitted a request, but it did not contain enough information to present at today's meeting. Replay Outreach submitted a complete request, which was provided to the members for consideration.

James Slusser, contract manager for Replay Outreach Request provided an explanation of the changes being requested and the reasons behind them. The request includes the following for which they are seeking the board's approval:

- To change the days/hours of service to include all days (Sunday-Sat) and hours to be adjusted to 2-3 hours depending on the venue, the youths' need, and the opportunities and structure of the facility. Regarding days/hours, the Agency is finding that their time frame works for some but excludes others who would like to be involved in their program. Believing that having more flexibility within their scheduling will allow them to better meet the needs of the community and to meet the need of the children that need them the most.
- To change/expand program location would allow the Agency to expand to use of other locations, in addition to their own facility, to more effectively reach youth.
- To change/expand target population to include girls. The Agency feels that although their application specified that they are specifically working with at-risk males, the funding agreement has no limitations. They have been approached about including girls. Replay Outreach is seeing a growing number of girls in this target population of at-risk teen who need our help, so they would like to explicitly include girls.

Board discussion ensued and a motion was made on the issue.

Motion: Accept the proposed changes by Replay Outreach to amend their FY18/19 program proposal as presented; amending the current contract for services accordingly.

Moved by: Kimberly Kutch, **Seconded by:** Debbie Tapp, **Vote:** Motion passed (**Summary:** Yes = 9, No – 1, Abstain = 0). Dissenting vote: Pierrette Kelly

New/Old Business

Kimberly Kutch reported on the after effects of the federal government shutdown on SNAP benefits. SNAP recipients will receive half benefits on March 1, 2019 and the remainder on their regular receipt date.

Cheri Coryea, Deputy County Administrator, presented an update on last month's proposal to the board to provide funding for grade level reading summer programming. Initially, as presented at the January 20 meeting, the funding request was solely based on transportation needs and costs. Since that time, there have been meetings with Cynthia Saunders, Superintendent of Manatee School District and the other community partners. The focus on funding has changed. There will be 8 elementary school providing summer school this year, 7 of them are Title I schools, which includes transportation provided by the school district. These schools will be operating four days a week and dismissed at 2:30 pm. The community partners plan on providing reading programs at the schools following dismissal; between 2:30 pm and 5:30 pm and adding a fifth day for reading programs. The funding for this portion of the four school days and the additional full day will now be the focus of the request to the CSAB for the program this summer. Transportation, with the new plan, will be covered by the district for children attending summer school at these 8 schools. Ms. Coryea will provide more information at the March 20, 2019 meeting.

George VanBuren exited the meeting @ 4:25 p.m.

Public Comment

None.

Next Meeting

The next meeting is scheduled for Wednesday March 20, 2019, Manatee Room of the County Administrative Complex, 3:00 p.m.

Adjourn

There being no further business, the meeting adjourned at 4:29 p.m.

Approved

Xtavia Bailey, Chairman

Date