

CHILDREN'S SERVICES ADVISORY BOARD

NOVEMBER 15, 2017

A meeting of the Children's Services Advisory Board of Manatee County, Florida, was held at the Manatee County Administration Building, 1112 Manatee Avenue West, Manatee Room, Bradenton, FL 34205 Wednesday, November 15, 2017 at 3:00 p.m.

ROLL CALL

Present: Xtavia Bailey, Jeremy Giddens, Sharon Jefferson, Kimberly Kutch, Gina Messenger, Sandra Stone, Debbie Tapp, George VanBuren. **Excused:** Richard Aubry, Joanne Hibbs, Pierrette Kelly, Melanie Teves Bell. **Also Present:** County Staff: Cheri Coryea, Department Director, Susan Ford, Dee LeBoff, LaWanda Timmons. Members of Public: Beth Clark, Sharon Oakes, Debbie Moore, Holly Mulcahy, Millard Yoder, Laurel Lynch, Becky Canesse.

CALL TO ORDER/WELCOME

Xtavia Bailey, Vice Chair, called the meeting to order at 3:08 p.m.

Changes to agenda order:

Approval of the minutes was delayed awaiting the presence of a quorum.

Staff Update was delayed to follow the Early Learning Coalition item

EARLY LEARNING COALITION

School Readiness and VPK Funding formula

Sharon Oakes, Chief Operations Officer of Early Learning Coalition of Manatee County, provided an informational packet and spoke about various topics in regard to early learning and childcare, which included the following:

- Florida's early learning population:
 - Approx. 1.3 million children under age 6; approx. 41% of those low-income families
 - Approx. 24% of low-income families participated in School Readiness
 - Approx. 77% of Florida's 4-year-olds participated in Voluntary Pre-K (VPK)
- School Readiness provides early learning and afterschool care for children of working poor families. A brief explanation of state funding allocations was also provided.
 - Office of Early Learning Budget: \$631 million; 80% federal funds.
 - Served 203,378 of Florida's children in FY16/17
 - Office of Early Learning allocated \$10,414,819 for Manatee County
 - Served 4,298 – Manatee children
 - County funding: match dollars: 1457 children; fully funded: 624 children
- Voluntary Pre-K is open to all 4 year olds and some 5 year olds. The VPK budget is fluid and considered an entitlement program.
 - Data comparison for kindergarten readiness (most recent available):
 - 82% - Completed VPK
 - 66% - Attended VPK but did not complete
 - 54% - No VPK participation
- Waiting List for ELC of Manatee – currently 562 children ranging from infants through age 12

Jeremy Giddens exited @ 3:40 pm

Kimberly Kutch entered @ 3:44 pm

Early Education Tracking System update

Debbie Moore, Database Administrator for the Early Learning Coalition of Manatee County, provided an overview of the early education tracking system. Handouts were provided. The system uses the Florida unique identifier for each child. Manatee County was the first coalition to get this system in place in the state. The system has the ability to track participant's enrollment, attendance, and hours completed in various programs such as VPK. It will track scores in assessments such as Battelle Development Inventory and Ages and Stages Questionnaire. It also records absences and other factors and the data can be used to track the effectiveness of programs such as Nemours BrightStart! and Early Steps to School Success in terms of preparing children for success in school. Once in kindergarten, the school system will have access to this information. ELC is in the process of importing and entering historical and data for children currently receiving services.

George VanBuren entered @ 3:58 pm – quorum established

Kimberly Kutch took over as Chairman for the balance of the meeting

APPROVAL OF MINUTES

Motion: Minutes for October 18, 2017, **Action:** Approve, **Moved by** George VanBuren, **Seconded by** Debbie Tapp **Vote:** Motion passed (summary: Yes = 7, No = 0, Abstain = 0).

STAFF UPDATE

Cheri Coryea, Director of Neighborhood Services, stated she would be giving an update on staffing changes and some direction. We are working right now on finalizing the annual report and Susan is going to be addressing that in the next area. We have a change in leadership. Allen Donahue left the county in the last week for a private sector position in the GIS Google mapping area and he will be able to spend more time with his children. We are making some changes to the structure of the section and will no longer be comingling management of children's and adult services. The adult and health care programs and staff will be under the direction of our Healthcare Services Manager who has been with the county for about a year now. Susan Ford will be managing Children's Services programs and staff, which will be focusing on CSAB priority areas. The contract managers will be taking a more active role in the meetings in their area of expertise. We are in the process of hiring contract managers for both areas and hope to have a full staff by December 1st. For now she will help run the next few meetings until things get going. Today, we will be focusing on the priorities and trying to finalize those for the Annual Plan.

CSAB RETREAT FOLLOW-UP

Susan Ford provided handouts of the priorities and indicators compiled from the CSAB retreat for review by the members. Discussion ensued. Members inquired if there was a goal the school district has set for the Florida State Assessments. Gina Messenger stated she would check and provide the information to Susan.

NEW/OLD BUSINESS

None

PUBLIC COMMENT

None

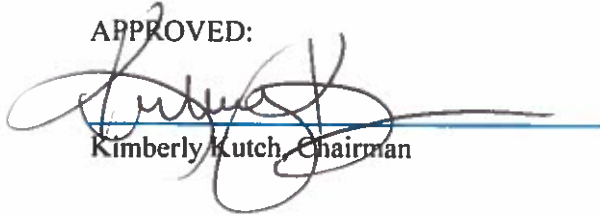
NEXT MEETING

The next meeting is scheduled for Wednesday December 13, 2017, Manatee Room of the County Administrative Complex, 3:00 p.m.

ADJOURNMENT

There being no further business the meeting adjourned at 4:19 p.m.

APPROVED:



Kimberly Kutch, Chairman

December 13, 2017

Date

EACH MEETING OF THIS BOARD IS RECORDED. THESE RECORDINGS ARE AVAILABLE FOR REVIEW AT THE COMMUNITY SERVICES DEPARTMENT UPON REQUEST.