

DRAFT



JUNE 22, 2018

Annual Action Plan Program Year 2018/2019

MANATEE COUNTY, FLORIDA

FOR SUBMISSION TO THE U.S. DEPARTMENT OF
HOUSING & URBAN DEVELOPMENT



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Annual Action Plan



AP-05 Executive Summary

INTRODUCTION

Manatee County, FL has completed the planning process for the 2017/2018-2021/2022 Five-Year Consolidated Plan (Consolidated Plan) as required by the U.S. Department of Housing and Urban Development (HUD). The purpose of the Consolidated Plan is to identify goals, objectives and strategies for addressing housing and community development needs, including those of the homeless and other special needs populations. The Consolidated Plan guides the use of County resources to address these needs over a five-year period.

The Consolidated Plan is carried out through Annual Action Plans, which provide a concise summary of the actions, activities, and the specific federal and non-federal resources that will be used each year to address the priority needs and specific goals identified by the Consolidated Plan.

For the Program Year 2018/2019 Annual Action Plan, the County anticipates an annual allocation which includes \$1,891,041 in Community Development Block Grant (CDBG) funds, \$684,100 in HOME Investment Partnerships (HOME) funds, and \$148,976 in Emergency Solutions Grant (ESG) funds. This amount totals \$2,724,117 in federal funding from HUD over the Program Year. This Annual Action Plan will begin on October 1, 2018 and will expire on September 30, 2019.

The Annual Action Plan is developed in a manner specified by HUD, and the County has followed the prescribed format in completing the plan. The Annual Action Plan was developed using HUD and U.S. Census data for demographics and housing, input from public meetings, Board of County Commissioners (BOCC) meetings, and past program performance. During the planning process, the County conducted public meetings with citizens and stakeholders, meetings and consultation with non-profit groups, and a public hearing with the BOCC. The purpose of this process was to receive citizen input on current year funding allocations and community development needs of the County to ensure that this Annual Action Plan is a citizen-driven plan.

There are four major areas of focus in the Consolidated Plan: Housing, Public/Social Services, Community Development/Public Improvements, and Economic Development. The Consolidated Plan process requires Manatee County to identify priority needs for each area and prepare an Annual Action Plan to address the priority needs. For every priority need, there are goals, objectives and strategies established to measure progress. Citizen input was critical in developing the goals, objectives and strategies of this Consolidated Plan.

This Consolidated Plan not only presents goals to address the priority needs of the County, but also to address the following statutory goals established by Federal law:

Decent Housing:

- Assist homeless persons to obtain affordable housing
- Assist persons at risk of becoming homeless
- Retain affordable housing stock
- Increase the availability of affordable housing in standard condition to low- and moderate-income families, particularly to economically disadvantaged persons (and without discrimination on the basis of race, creed, religion, color, age, sex, marital status, familial status, national origin, disability, gender identity or sexual orientation)
- Increase the supply of supportive housing which includes structural features and services to enable persons with special needs (including persons with HIV/AIDS) to live in dignity and independence
- Provide affordable housing that is accessible to job opportunities.

A Suitable Living Environment:

- Improve the safety and livability of neighborhoods
- Increase access to quality public and private facilities and services.

Expanded Economic Opportunities:

- Job creation and retention for low-income persons
- Availability of mortgage financing for low-income persons at reasonable rates using nondiscriminatory lending practices

- Empowerment and self-sufficiency for low-income persons to reduce generational poverty in federally assisted housing.

SUMMARY OF THE OBJECTIVES AND OUTCOMES IDENTIFIED IN THE PLAN

The Five-Year Consolidated Plan identifies four goals, along with corresponding objectives to address Manatee County housing and community development needs. These goals are summarized as follows:

Goal: Housing

Improve availability, accessibility, and condition of affordable housing for low- and moderate-income and special needs households throughout Manatee County.

Objective 1:

Increase the supply of and/or reduce barriers to affordable housing units for low- and moderate-income and special needs households.

Objective 2:

Preserve, maintain and improve existing affordable housing stock for low- and moderate-income and special needs households.

Objective 3:

Provide rental assistance program for homeless persons.

Objective 4:

Assist low- and moderate-income and special needs households to obtain and maintain homeownership (homebuyer education, foreclosure prevention).

Objective 5:

Expand Fair Housing outreach and improve Fair Housing enforcement within Manatee County.

Goal: Social/Public Services

Expand the accessibility and coordination of social services to Manatee County low- and moderate-income, homeless, and special needs populations.

Objective 1:

Reduce and prevent homelessness in Manatee County.

Objective 2:

Support programs that provide services to special needs populations.

Objective 3:

Support public services for low- and moderate-income persons with priority given to protected classes.

Objective 4:

Partner with community resources and local non-profit agencies to provide services that reduce poverty concentration (child care, financial literacy, English as a second language, etc.).

Goal: Community Development/Public Improvements

Enhance the living environment of low- and moderate-income, homeless, and special needs populations through public improvement projects and activities.

Objective 1:

Improve public infrastructure within HUD designated low- and moderate-income areas (i.e. street lighting, sidewalks, drainage improvements, road improvements etc.).

Objective 2:

Improve existing or develop new public facilities that service HUD designated low- and moderate-income areas or benefit low- and moderate- income persons or special needs populations. (i.e. Libraries, Community Centers, Youth Recreational Facilities, Senior Centers etc.).

Objective 3:

Reduce blight within HUD-designated low- and moderate-income areas and Racially and Ethnically Concentrated Areas of Poverty (R/ECAP) to spur reinvestment and redevelopment.

Goal: Economic Development

Support programs that create economic opportunities for low- and moderate- income persons or within the designated low- and moderate-income areas.

Objective 1:

Support institutions, agencies, and programs that provide education and employment training opportunities to low- and moderate-income persons.

Objective 2:

Support businesses and commercial buildings through an exterior rehab/façade program within low- and moderate-income areas with priority given to R/ECAP areas.

EVALUATION OF PAST PERFORMANCE

In previous program years the County has made significant progress in efforts to implement HUD entitlement programs. The County is in compliance with HUD regulations and continues to deliver housing and community development services in an efficient manner.

The Redevelopment and Economic Opportunity (REO) Department is a Manatee County Department which works to improve the quality of life for County residents through improved economic opportunities and to revitalize areas by providing decent and safe affordable housing. REO is in charge of implementing the HUD programs.

REO also offers an array of housing programs and services providing the foundation needed to aid in promoting homeownership and/or sustainable neighborhoods:

- Housing Rehabilitation Program
- Housing Replacement
- State Housing Initiatives Partnership (SHIP) Downpayment Assistance
- Park Improvements
- Blight Removal
- Infrastructure Improvements

Additionally, the County has funded projects and activities through the CDBG program, as follows:

- Community Coalition on Homeless – One Stop Center
- Kelly Brown Resource Center
- 57th Street West Sidewalks
- Street Re-Paving
- Lincoln Park Splash Pad and Park Improvements
- Pride Park Improvements
- Replacement Housing Projects
- United Community Center
- Hope Landing Infrastructure and Playground
- Homeowner Rehab Program
- Meals on Wheels
- Microbusiness Development
- Code Enforcement
- Rental Housing Assistance
- Jim Russo Prison Ministries -Transitional Housing for Ex-Offenders
- Sidewalk Projects
- In Home Care to Elderly
- Homeless Prevention

The County has been successful in implementing these programs in the past and anticipates the continuation of such programs in the future. The County will use CDBG, HOME, ESG, and SHIP funds to

make these programs successful and to meet the goals and objectives identified in the Consolidated Plan.

SUMMARY OF CITIZEN PARTICIPATION PROCESS AND CONSULTATION PROCESS

Manatee County, Florida, is the lead agency responsible for overseeing the development of the Consolidated Plan and Annual Action Plans. REO is the internal department that is responsible for the day-to-day administration of CDBG, HOME, and ESG funding. However, REO does work with the County Commission, the AHAC, County Departments, in addition to residents and sub-recipients to develop a meaningful document.

The development of the Annual Action Plan was based on the Consolidated Plan and numerous other studies, plans and reports that have been prepared in recent years. Some of the primary documents included the County's Local Housing Incentives Strategy and Local Housing Assistance Plan, and the Suncoast Partnership to End Homelessness Point-in-Time (PIT) Homeless Report and Annual Homeless Assessment reports, and the 2017 Assessment of Fair Housing (AFH), among others.

To maximize citizen participation, staff conducted outreach through a series of public notices, meetings, and hearings. As part of these efforts, low- and moderate-income residents, as well as service providers, were encouraged to provide input on the Annual Action Plan. Details of these efforts can be found in **Table 4**.

SUMMARY OF PUBLIC COMMENTS

Based on input and data received through an extensive citizen participation process, the following summarizes the public comments:

Comments Regarding Community Needs

Although there are many issues that the public felt were important, there are a few items that were stressed throughout the public meetings as being of the highest priority as identified in the priority needs section in the Strategic Plan and addressed in this report:

- Increase Supply of Affordable Housing
- Quality of Housing
- Expand Access to Housing Programs and Services

- Elimination of Slum and Blight
- Fair Housing
- Legal Services
- Street Lighting
- Public Facilities Improvements
- Youth Centers and Programs
- Senior/Elderly Facilities and Services (Meals, Adult Daycare, Nutrition Training, Companion Services, Funding)
- Road Resurfacing/Construction
- Sidewalk Improvements
- Drainage Improvements
- Homeless Prevention, Services, and Shelters
- Rapid Rehousing
- Transportation Services
- Affordable and Accessible Child Care Services
- Employment Training (Mentoring and training)
- Exterior Rehabilitation of Commercial Structures

SUMMARY OF COMMENTS OR VIEWS NOT ACCEPTED AND THE REASONS FOR NOT ACCEPTING THEM

All comments received by Manatee County were considered and are, generally or specifically, addressed by the Strategic Plan and/or Annual Action Plan. Documentation of all comments received is included as an appendix (PDF format) to the Plan submittal.

SUMMARY

The Five-Year Consolidated Plan for years 2017/2018-2021/2022 identifies goals, objectives and strategies to address the County’s housing and community development needs. These needs were identified through an extensive citizen participation process that involved neighborhood residents, service providers and other community partners. The Consolidated Plan guides the County’s use of HUD resources through four goals. These goals are summarized as Housing, Social/Public Services, Community Development/Public Improvements, and Economic Development. Activities identified in this

Annual Action Plan will deliver housing and community development services through housing programs, public works, as well as through partnerships with an array of public service providers.

PR-05 Lead & Responsible Agencies

AGENCY/ENTITY RESPONSIBLE FOR PREPARING/ADMINISTERING THE CONSOLIDATED PLAN

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

TABLE 1: RESPONSIBLE AGENCIES

Agency Role	Name	Department/Agency
Lead Agency	Manatee County, Florida	Redevelopment and Economic Opportunity

Table 1 – Responsible Agencies

NARRATIVE

Manatee County, Florida, is the lead agency responsible for overseeing the development of the Consolidated Plan and Annual Action Plan. REO is the internal department that is responsible for the day-to-day administration of CDBG, HOME, and ESG funding. However, the REO does work with both the County Commission and the Affordable Housing Advisory Committee (AHAC) in addition to residents and sub-recipients to develop a meaningful document.

The development of the Consolidated Plan and Annual Action Plan was based on the previous Consolidated Plan and numerous other studies, plans and reports that have been prepared in recent years. Some of the primary documents included the County’s Local Housing Incentives Strategy and Local Housing Assistance Plan, and the Suncoast Partnership to End Homelessness Point-in-Time (PIT) Homeless Report and Annual Homeless Assessment reports, the 2017 AFH, among others.

To maximize citizen participation, staff conducted outreach through a series of public notices, meetings, and hearings. As part of these efforts, low- and moderate-income residents, as well as service providers, were encouraged to provide input on the Annual Action Plan.

CONSOLIDATED PLAN PUBLIC CONTACT INFORMATION

Inquiries, comments or complaints concerning the Plan, any amendments, or performance reports, can be conveyed by contacting County staff at:

*Manatee County Redevelopment and Economic Opportunity Department
1112 Manatee Avenue West, Suite 300
Bradenton, FL 34205
Telephone: (941) 748-4501, ext. 6858
Bill.oshea@mymanatee.org
Business hours: 8:00 a.m. to 5:00 p.m., Monday through Friday*

Written complaints may also be made to the Jacksonville Field Office of the U.S. Department of Housing and Urban Development (HUD) at the following address:

*U.S. Department of Housing and Urban Development
Community Planning and Development Division
400 West Bay St., Ste. 1015
Jacksonville, FL 32202
Phone: (904) 232-2627
Fax: (904) 232-3759
Business hours: 8:00 a.m. to 4:30 p.m., Monday through Friday*

AP-10 Consultation

SUMMARY OF THE JURISDICTION'S ACTIVITIES TO ENHANCE COORDINATION BETWEEN PUBLIC AND ASSISTED HOUSING PROVIDERS AND PRIVATE AND GOVERNMENTAL HEALTH, MENTAL HEALTH AND SERVICE AGENCIES

Institutional coordination of the Consolidated Plan establishes a unified vision for community development. The County uses a collaborative process to shape various programs into effective, coordinated strategies. This process also facilitates the opportunity for planning and citizen participation to take place in a comprehensive context, attempting to reduce duplication of effort at the local level.

The County will implement this Annual Action Plan in coordination with public, private, and non-profit agencies. Non-profit agencies may include, but are not limited to, service providers and Community Housing Development Organizations (CHDOs). Private sector partners may include, but are not limited to, local financial institutions, developers and local businesses. The County works closely with its partners to design programs that address identified needs.

Table 2 outlines the types of agencies and organizations consulted throughout the program year and during the development of the Manatee County Consolidated Plan and the Annual Action Plan. Organizations consulted included various service providers, CHDOs, Manatee County Housing Authority (MCHA), Suncoast Partnership to End Homelessness, County Departments, the AHAC, and the County Commission, among others.

DESCRIBE COORDINATION WITH THE CONTINUUM OF CARE AND EFFORTS TO ADDRESS THE NEEDS OF HOMELESS PERSONS (PARTICULARLY CHRONICALLY HOMELESS INDIVIDUALS AND FAMILIES, FAMILIES WITH CHILDREN, VETERANS, AND UNACCOMPANIED YOUTH) AND PERSONS AT RISK OF HOMELESSNESS

The County coordinates with the Suncoast Partnership to End Homelessness through its PIT and Homeless Assessment reports and with residents through community meetings. This consultation was pivotal in preparing the Needs Assessment and Strategic Plan components of the Consolidated Plan. In addition, through consultation and review of the most recent Public Housing Authority Plan and other HUD reports, the MCHA also provided pivotal input in preparing the Consolidated Plan through input collected in the recent AFH process.

Through the public participation process the County conducted several meetings to gain input from the public. Invitations were sent to the CoC in addition to several agencies that provide services to the homeless population.

DESCRIBE CONSULTATION WITH THE CONTINUUM(S) OF CARE THAT SERVES THE JURISDICTION'S AREA IN DETERMINING HOW TO ALLOCATE ESG FUNDS, DEVELOP PERFORMANCE STANDARDS AND EVALUATE OUTCOMES, AND DEVELOP FUNDING, POLICIES AND PROCEDURES FOR THE ADMINISTRATION OF HMIS.

Manatee County receives and administers an Emergency Solutions Grant (ESG). The Suncoast Partnership to End Homelessness is the regional Continuum of Care (CoC), which is comprised of 16 board members and six staff persons that work together to identify concerns and make policies and recommendations on homeless issues. The mission of the Suncoast Partnership is to prevent and end homelessness in Manatee and Sarasota Counties. The Suncoast Partnership envisions a community where everyone has the opportunity to have a home.

The Suncoast Partnership to End Homelessness, as the lead agency for the area's CoC, utilizes the Homeless Management Information System (HMIS) data, Annual Point-in-Time (PIT) Count Report, and other documents including the Federal Strategic Plan to Prevent and End Homelessness to inform the allocation of funds, develop policies and procedures, and evaluate outcomes annually. Consultation with the CoC for the Consolidated Plan included research of the Suncoast Partnership to End Homelessness annual reports and plans, as well as input from community meetings, public hearings, and notices.

Annually, Manatee County enters into a funding agreement with Turning Points, who coordinates with the CoC to appropriately allocate and administer ESG funds. The County aims to leverage these ESG dollars with the CoC which already receives grant dollars from the State of Florida. By leveraging funds, the County can ensure that the ESG funds make the most positive impact possible.

TABLE 2: AGENCIES, GROUPS, ORGANIZATIONS AND OTHERS WHO PARTICIPATED IN THE PROCESS AND CONSULTATIONS

Agency/Group/ Organization	Agency/Group/ Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
Suncoast Partnership to End Homelessness	Continuum of Care/ Services-Homeless	Homeless Needs/ Homelessness Strategy/ Market Analysis	Noticed for Focus Group Meetings, Research of Annual Reports and Plans, Identification of Need, Referrals
Bay Pines	Health Agency - Veterans	AFH Goals and CPD Strategic Plan	Noticed for Focus Group Meetings for AFH, Identification of Need, Referrals
Career Source	Services - Employment	AFH Goals and CPD Strategic Plan	Noticed for Focus Group Meetings for AFH, Identification of Need, Referrals
Family Resources	Services – Children and Families	AFH Goals and CPD Strategic Plan	Noticed for Focus Group Meetings for AFH, Identification of Need, Referrals
Health Planning Council of Southwest Florida (HPCSWF)	Health Agency	AFH Goals and CPD Strategic Plan	Noticed for Focus Group Meetings for AFH, Identification of Need, Referrals
HOPE Family Services	Services – Victims of Domestic Violence	AFH Goals and CPD Strategic Plan	Noticed for Focus Group Meetings for AFH, Identification of Need, Referrals
Jewish Family & Children's Service of the Suncoast (JFCS)	Services – Children and Families	AFH Goals and CPD Strategic Plan	Noticed for Focus Group Meetings for AFH, Identification of Need, Referrals
Centerstone	Health Agency	AFH Goals and CPD Strategic Plan	Noticed for Focus Group Meetings for AFH, Identification of Need, Referrals
Manatee Religious Services	Services – Children and Families	AFH Goals and CPD Strategic Plan	Noticed for Focus Group Meetings for AFH, Identification of Need, Referrals
People Assisting the Homeless (PATH)	Services - Homeless	AFH Goals and CPD Strategic Plan	Noticed for Focus Group Meetings for AFH, Identification of Need, Referrals

TABLE 2: AGENCIES, GROUPS, ORGANIZATIONS AND OTHERS WHO PARTICIPATED IN THE PROCESS AND CONSULTATIONS

Agency/Group/ Organization	Agency/Group/ Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
Pine Village Resident Association PHA Resident Advisory Board	PHA Resident Advisory Board	AFH Goals and CPD Strategic Plan; Public Housing Needs	Noticed for Focus Group Meetings for AFH, Identification of Need, Referrals
Samoset Neighborhood Association	Neighborhood Group	AFH Goals and CPD Strategic Plan	Community meeting held to identify need and issues through eh AFH and CPD processes
Selah Freedom	Services – Children, Housing	AFH Goals and CPD Strategic Plan	Noticed for Focus Group Meetings for AFH, Identification of Need, Referrals
Stillpoint	Services- Homeless	AFH Goals and CPD Strategic Plan	Noticed for Focus Group Meetings for AFH, Identification of Need, Referrals
Tidewell Hospice	Health Agency	AFH Goals and CPD Strategic Plan	Noticed for Focus Group Meetings for AFH, Identification of Need, Referrals
Manatee County Housing Authority	PHA	Public Housing Needs/ Market Analysis	Noticed for Focus Group Meetings, Research of Annual Reports and Plans, Identification of Need, Referrals
Manatee County, Departments	Other (County Departments)/ Grantee Department	Housing Needs Assessment/ Market Analysis/ Non-Housing Community Development Strategy	Attended Focus Group Meetings, Administration/REO/Public Works/Property Management/ Neigh. Services/Planning & Zoning/Public Safety/Parks & Natural Resources, Identification of Need
Manatee County, Affordable Housing Advisory Committee (AHAC)	Other (Advisory Board)	All	Noticed for Focus Group Meetings, AHAC Meetings
Manatee County, County Commission	Elected Officials	All	Noticed for Community Outreach Meetings, Work Sessions, Public Hearings, Confirmation of Strategy

TABLE 2: AGENCIES, GROUPS, ORGANIZATIONS AND OTHERS WHO PARTICIPATED IN THE PROCESS AND CONSULTATIONS

Agency/Group/ Organization	Agency/Group/ Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
Community Housing Development Organizations (CHDOs)	Housing	Housing Needs Assessment	Attended Focus Group Meetings, Identification of Need
Habitat for Humanity	Housing	Housing Needs Assessment	Attended Focus Group Meetings, Identification of Need
AM & FM Enterprises	Services – Health/ Elderly Persons	Non-Homeless Special Needs	Attended Focus Group Meetings, Identification of Need
Goodwill Manasota	Services - Employment	Market Analysis/ Economic Development	Attended Focus Group Meetings, Identification of Need
Educational Consultants Consortium (ECCI), Inc.	Services - Education	Market Analysis/ Economic Development	Attended Focus Group Meetings, Identification of Need
United Cerebral Palsy of SW Florida	Services – Persons with Disabilities	Non-Homeless Special Needs	Attended Focus Group Meetings, Identification of Need
Genesis Health Services	Services - Health	Non-Housing Community Development Strategy	Attended Focus Group Meetings, Identification of Need
Society of St. Vincent de Paul	Services – Homeless	Homeless Needs (All)/ Homelessness Strategy/ Market Analysis	Attended Focus Group Meetings, Identification of Need
Catholic Charities	Services – Homeless	Homeless Needs (All)/ Homelessness Strategy/ Market Analysis	Attended Focus Group Meetings, Identification of Need
Meals on Wheels	Services – Elderly Persons	Non-Homeless Special Needs	Attended Focus Group Meetings, Identification of Need
The Salvation Army	Services – Homeless	Homeless Needs (All)/ Homelessness Strategy/ Market Analysis	Attended Focus Group Meetings, Identification of Need
Community Solutions 360	Services – Housing/ Health	Housing Needs Assessment/ Non-Housing Community Development Strategy	Attended Focus Group Meetings, Identification of Need
United Way of Manatee County	Services – Education/Health	Non-Housing Community Development Strategy	Attended Focus Group Meetings, Identification of Need

TABLE 2: AGENCIES, GROUPS, ORGANIZATIONS AND OTHERS WHO PARTICIPATED IN THE PROCESS AND CONSULTATIONS

Agency/Group/Organization	Agency/Group/Organization Type	What section of the Plan was addressed by Consultation?	How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?
Boys & Girls Club	Services – Children	Homeless Needs – Families Non-Homeless Special Needs/ Non-Housing Community Development Strategy	Attended Focus Group Meetings, Identification of Need
SCORE	Business Leaders	Market Analysis/ Economic Development	Attended Focus Group Meetings, Identification of Need
Manatee County School Board	Services – Education/ Employment	Market Analysis/ Economic Development	Attended Focus Group Meetings, Identification of Need
Manatee County Chamber of Commerce	Business Leaders	Market Analysis/ Economic Development	Attended Focus Group Meetings, Identification of Need
Manatee Community Action Agency (MCAA)	Services – Housing/ Education/ Employment/ Health	Housing Needs Assessment/ Market Analysis/ Non-Housing Community Development Strategy	Attended Focus Group Meetings, Identification of Need
Bridges International/ Bridges of America	Other – Persons leaving prison/re-entry services	Housing Need Assessment/ Homelessness Strategy/ Market Analysis	Attended Focus Group Meetings, Identification of Need
Florida Dept. of Corrections	Other – Persons leaving prison/re-entry services	Housing Need Assessment/ Homelessness Strategy/ Market Analysis	Attended Focus Group Meetings, Identification of Need
Turning Points	Services – Homeless	Homeless Needs (All)/ Homelessness Strategy	Attended Focus Group Meetings, Identification of Need
Manatee County Federal Credit Union	Banking/Financing	Housing Need Assessment/ Market Analysis	Attended Focus Group Meetings, Identification of Need
Early Learning Coalition of Manatee	Services - Children	2018 Annual Action Plan	Attended Focus Group Meeting
Mt. Carmel Resource Center	Services – Homeless	2018 Annual Action Plan	Attended Focus Group Meeting
Sunrise Community Inc.	Services – Persons with Disabilities	2018 Annual Action Plan	Attended Focus Group Meeting
Intervention Before Crisis	Services	2018 Annual Action Plan	Attended Focus Group Meeting

Table 2 – Agencies, groups, organizations who participated

IDENTIFY ANY AGENCY TYPES NOT CONSULTED AND PROVIDE RATIONALE FOR NOT CONSULTING

Manatee County consulted with the lead agency for the CoC, local and county PHAs, affordable housing providers, various social service providers, County departments, and civic leaders. Additionally, the public, including but not limited to low- and moderate-income residents, residents within the County's Racially and Ethnically Concentrated Areas of Poverty (R/ECAP), and other entities impacted by housing and community development activities, were notified of community meetings by email, website, and posters, and public hearings by newspaper advertisements.

Metropolitan or regional planning agencies were not consulted during Plan development. Through extensive outreach efforts, representatives from these agencies did not participate. Other agencies and organizations not directly consulted were consulted indirectly by research of published plans and reports.

DESCRIBE COOPERATION AND COORDINATION WITH OTHER PUBLIC ENTITIES, INCLUDING THE STATE AND ANY ADJACENT UNITS OF GENERAL LOCAL GOVERNMENT, IN THE IMPLEMENTATION OF THE CONSOLIDATED PLAN (91.215(L))

Many of the programs and activities that will be carried out by the County during the program years will involve coordination with several agencies and organizations. The County actively administers the LHAP through state allocation for the creation and preservation of affordable housing to support the County's goals for Housing, Social/Public Services, Community Development/Public Improvements, and Economic Development. At a minimum, implicit in these goals is the County's commitment to providing coordinated community, housing and supportive services to its lower income residents. These services are provided through partnerships with government and quasi-government agencies, as well as respective planning efforts shown in **Table 3**. Manatee County will continue to encourage building partnerships between governments, lenders, builders, developers, real estate professionals, and advocates for low-income persons. Manatee County will continue to work with the building industry, banking industry, real estate industry, social service providers and other community groups to promote the development of affordable housing and related housing services.

TABLE 3: OTHER CONSULTATIONS & COORDINATION

Organization/Agency	Lead Organization	How do the goals of this Strategic Plan overlap with the goals of each plan?
State Housing Initiatives Partnership (SHIP) Local Housing Incentives Strategy and Local Housing Assistance Plan	Manatee County/ State of Florida	Housing

Table 3 – Other Consultations & Coordination

AP-12 Citizen Participation

SUMMARY OF CITIZEN PARTICIPATION PROCESS/EFFORTS MADE TO BROADEN CITIZEN PARTICIPATION

The development of the Annual Action Plan requires extensive citizen participation. For the 2018/2019 Annual Action Plan, Manatee County underwent an in-depth citizen participation process. HUD requires local jurisdictions to provide for citizen participation which encourages the development of the Annual Action Plan in cooperation with residents from every walk of life. In particular, HUD believes it is important to obtain the views of residents who live in low- and moderate- income areas, as well as service providers who deliver services to low-income and special needs residents.

The following section describes the public participation process that was completed for Manatee County in preparation of the 2018/2019 Annual Action Plan. A summary of the public participation process is shown in **Table 4**.

TABLE 4: CITIZEN PARTICIPATION OUTREACH

Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL if applicable
Samoset Visioning Meeting	Minorities; Non-English Speaking (Spanish); Persons with Disabilities; PHA Residents; Low- and Moderate-Income Households	January 30, 2018; (20 Attendees)	All comments received are provided in the Appendix of this report.	All comments are addressed within the AFH and CPD goals.	
Pride Park Community Meeting	Minorities; Non-English Speaking (Spanish); Persons with Disabilities; PHA Residents; Low- and Moderate-Income Households	April 17, 2018 (25 Attendees)	All comments received are provided in the Appendix of this report.	All comments are addressed within the AFH and CPD goals.	
2018 CDBG Focus Group Meeting	Non-Profit Service Agencies	February 9, 2018 (18 attendees)	Needs are homeless prevention/Rapid Rehousing, Transportation Services, Employment Training, Elderly Services, Child Care Services (All comments received are provided in the Appendix of this report)	All comments are addressed within the AFH and CPD goals.	
NOFA - CDBG Application Workshop	Non-Profit Service Agencies	March 5, 2018 (14 attendees)	Training for potential applicants and non-profit services providers. General questions regarding application requirements and regulations were responded to.	All comments are addressed within the AFH and CPD goals.	
30-Day Public Comment Period	Non-Targeted/ Community	June 22, 2018 – July 24, 2018	TBD	TBD	www.mymanatee.org
BOCC Public Hearing	Non-Targeted/ Community	July 24, 2018	TBD	TBD	N/A

Table 4 – Citizen Participation Outreach

SUMMARIZE CITIZEN PARTICIPATION PROCESS AND HOW IT IMPACTED GOAL-SETTING

Comments and concerns raised during the citizen participation process for both the Five-Year Consolidated Plan, Annual Action Plan, and AFH goals and outreach were taken into consideration when deciding on activity funding for the upcoming Program Year. The Annual Action Plan is a collaborative process that involves meetings with the public and stakeholders to determine areas of need and most appropriate projects to meet these needs. Priority needs were identified based on information located within the Five-Year Consolidated Plan, available housing data, public input, service provider meetings, and past program performance. In addition, REO staff consulted with various County Departments to identify priorities for the upcoming year. Complete summaries and minutes of the meetings are included in the Appendix to this document.

Housing Strategy

Housing strategies located within the Five-Year Consolidated Plan were determined by using housing data provided by HUD and the U.S. Census Bureau. Customized HUD data is available to help communities evaluate housing and homeless needs. Complete summaries of this data are available in the Needs Assessment and Market Analysis section, as the Appendix to this document.

In addition, the County has a long and successful history of administering numerous housing programs and meeting housing needs. Several housing programs, particularly housing rehabilitation activities, have been underway for many years and provide good value to the community. In general, housing programs receive emphasis in Manatee County due to the large, ongoing need for housing services.

Social/Public Service Strategy

Social/Public Service strategies located within the Five-Year Consolidated Plan were developed in several ways. First, the County consulted the Suncoast Partnership to End Homelessness annual PIT and homeless assessment reports to obtain the latest counts of the homeless population. The Suncoast Partnership to End Homelessness is the lead agency for homeless services and represents agencies that implement homeless services. The County also utilized data from HUD that details homelessness and homeless service providers, including the Sarasota, Bradenton/Manatee, Sarasota Counties CoC housing inventories. Finally, input from other service providers, stakeholders, and citizens through community meetings, community surveys, meetings with REO staff proved most helpful in crafting the Social/Public Service strategy.

Community Development/Public Improvements Strategy

Community Development/Public Improvements strategies located within the Five-Year Consolidated Plan were determined through community meetings, community surveys, meetings with REO staff, and review of current planning activities. The County is working to leverage other planning efforts with funding opportunities where possible.

In addition, a focus group meeting was held with internal Department Heads and staff to discuss priority needs of various County Departments. To the extent possible, the REO will plan to leverage County resources and efforts.

Economic Development Strategy

Economic Development Needs located within the Five-Year Consolidated Plan were determined through community meetings, community surveys, and consultation with service providers. As with the social/public service and housing topics, HUD and the U.S. Census provide data on various economic development items. In addition, information collected from citizens, stakeholders, and service providers that are knowledgeable about economic development and could provide valuable information through the participation process

AP-15 Expected Resources

INTRODUCTION

The Annual Action Plan must identify the federal, state, local and private resources expected to be available to the County to address priority needs and specific objectives identified in the Strategic Plan. These resources are summarized in **Table 5**.

Manatee County anticipates a total allocation of \$1,891,041 in CDBG funding, \$684,100 in HOME funding, and \$148,976 in ESG funding for the 2018/2019 program year. Program income may be realized over the course of the 2018/2019 program year and subsequent program years. Additionally, the 2017/18 Annual Action Plan amendment cancels the United Way of Manatee Reading Room activity and transfers the \$40,000.00 of funding to the 2018/19 Action Plan Washington Park activity. Additionally, the County will utilize \$60,000 in carryover funding from prior years (\$100,000 in prior year resources).

These funds will be used for CDBG eligible activities consistent with the current goals and objectives identified in the Five-Year Consolidated Plan. CDBG, HOME, and ESG funds will be used for housing and community development activities including, but not limited to, increasing homeownership, providing existing homeownership assistance (e.g. housing rehabilitation), public services, infrastructure improvements, blight removal, homeless services/prevention and administration of the County's programs.

Other resources, such as private and non-Federal public sources may become available to the County during the program year. For CDBG leveraging, these include funding from State and Federal grant sources, County Departments (e.g. Public Works, Parks and Natural Resources, Building and Development Services, and Property Management), public or social service providers, or other sources. The County will also look to leverage funds and efforts through the Children's Services Dedicated Millage which funds an array of prevention, intervention and treatment programs for children birth through seventeen years of age, as authorized by County Ordinance #91-42 and associated amendments.

In addition, the half-cent sales tax recently passed is a possible source to fund infrastructure projects within designated low- and moderate- income areas.

TABLE 5: ANTICIPATED RESOURCES

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of Consolidated Plan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Public, Federal	Affordable Housing; Increasing Homeownership; Housing Rehabilitation/Reconstruction; Public Facility and Infrastructure Improvements; Public Services; Community and Economic Development; Planning & Administration	\$1,891,041	\$0	\$100,000	\$1,991,041	\$4,875,000	Additional resources for leveraging may include other State and Federal grant sources, County Departments (Public Works, Property Management, Parks and Natural Resources, Building and Development), public service providers or other sources of funding.
HOME	Public, Federal	Affordable Housing; Increasing Homeownership; Housing Rehabilitation/Reconstruction	\$684,100	\$0	\$0	\$684,100	\$1,350,000	Additional resources for leveraging may include other State and Federal grant sources (SHIP, CDBG)

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of Consolidated Plan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	Public, Federal	Homeless Prevention; Public Services	\$148,976	\$0	\$0	\$148,976	\$435,000	Funding to assist with homeless prevention and homeless services. May leverage resources from non-profit services providers, & non-federal resources.

*HUD 2018 Formula Allocation

Table 5 – Anticipated Resources

The Annual Action Plan must summarize the County’s priorities and the specific goals it intends to initiate and/or complete within the second-year of the Strategic Plan. These goals must be described in quantitative terms. Manatee County has selected goal outcome indicators and quantities based on the anticipated performance measures of the 2018/2019 Annual Action Plan. See **Table 8** and **Table 9**.

EXPLAIN HOW FEDERAL FUNDS WILL LEVERAGE THOSE ADDITIONAL RESOURCES (PRIVATE, STATE AND LOCAL FUNDS), INCLUDING A DESCRIPTION OF HOW MATCHING REQUIREMENTS WILL BE SATISFIED

The County will look to leverage funds, if available, from State and Federal grants sources, County Departments (e.g. Public Works, Property Management, Parks and Natural Resources, Community Services, and Building and Development Services), public or social service providers, or other sources.

The County will also look to leverage funds, if available, from other agencies and programs against CDBG, HOME, and ESG dollars. The County will use funding from the State Housing Initiatives Program (SHIP) and/or other federal grants for the matching requirements under the HOME program, with 25% match on all expenditures except planning and administration, CHDO operating, CHDO capacity building, and CHDO project specific expenses when repayment is waived under §92.301. Manatee County's match amount for ESG will come from the Community Coalition on Homelessness d/b/a Turning Points who receives grant funds through other non-federal sources. Consistent with ESG program requirements, a 100% match on all expenditures will be provided after the date that HUD signs the grant agreement. For ESG, cash, non-cash, and program income must meet requirements of § 576.201.

During the 2016 General Election, Manatee County voters approved a half-cent sales tax to pay for local roads, parks and public safety needs. Where possible, Manatee County will look to leverage these dollars with federal funds.

IF APPROPRIATE, DESCRIBE PUBLICALLY OWNED LAND OR PROPERTY LOCATED WITHIN THE JURISDICTION THAT MAY BE USED TO ADDRESS THE NEEDS IDENTIFIED IN THE PLAN

Manatee County Departments will work closely to dispose of surplus properties that are owned by Manatee County. Currently, the County administers a surplus property program that gives potential individuals the opportunity to obtain surplus property owned by Manatee County. These properties are potential surplus and must be approved by the county departments, administrators, and the Board of County Commissioners prior to approval. The County actively markets County owned property through the Property Management Department.

Also, through the property conveyance process developed by Manatee County, the Property Management Department works with the REO Department to identify surplus property that would be

available for the development of permanent affordable housing. The County then seeks a non-profit partner to convey the property to in order to develop affordable housing.

Finally, through the Property Management Department, the County actively seeks property to acquire. Property Acquisition is responsible for identifying and obtaining real property needed by the County to deliver services to the citizens of Manatee County. The acquisition process includes negotiations with property owners to secure contracts for sale and purchase and conveyance of property following approval by the Board of County Commissioners.

DISCUSSION

Manatee County's anticipated funding allocation will address many of the County's goals, including housing, social/public services, community development/public improvements, and economic development. The County is fortunate to have a network of public or social service providers to help address these goals through financial leveraging, as well as other Federal funding sources, State funding sources, County Departments, and other agency and program funding.

AP-20 Annual Goals and Objectives

TABLE 6: GOALS SUMMARY INFORMATION

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator	Quantity	Unit of Measure (UoM)
1	Housing	2018	2019	Affordable Housing	R/ECAPs, Countywide	Quality of Housing, Increase Supply of Affordable Housing, Legal Services, Fair Housing, Financial Literacy, Expand Access to Housing, Programs and Services	CDBG - \$613,033 HOME - \$615,690	Homeowner Housing Rehabilitated;	5	Household/Housing Units
								Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	2	Public Facility Projects
								Public service activities for Low/Moderate Income Housing Benefit	80	Households Assisted
								Direct Financial Assistance to Homebuyers	9	Households Assisted
								CHDO Housing Units (Rental or Homeowner)	1	Household/Housing Units
2	Social/Public Service	2018	2019	Homeless Non-Homeless Special Needs	R/ECAPs, Countywide	Basic Needs Assistance, Transportation Services for Special Needs, Homeless Prevention, Services, and Shelters	CDBG - \$167,896 ESG - \$137,803	Public service activities other than Low/Moderate Income Housing Benefit	360	Persons Assisted
								Homelessness Prevention	30	Persons Assisted
3	Community Development/Public Improvements	2018	2019	Non-Housing Community Development	Low/Mod Areas, Countywide	Park Improvements, Youth Recreational Facilities and Programs, Public Facilities Improvements	CDBG - \$792,154	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit;	2	Public Facility Projects
								Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit;	2	Public Infrastructure Projects
4	Economic Development	2018	2019	Economic Development	R/ECAPs	Employment Training	CDBG - \$39,750	Public service activities other than Low/Moderate Income Housing Benefit	75	Persons Assisted
5	Program Administration	2018	2019	Program Administration	Countywide	N/A	CDBG - \$378,208 HOME - \$68,410 ESG - \$11,173	Other	N/A	Other

Table 6 – Goals Summary Information

TABLE 7: GOAL DESCRIPTIONS

1	Goal Name	Housing
	Goal Description	Improve availability, accessibility, and condition of affordable housing for low- and moderate-income and special needs households throughout Manatee County. CDBG - \$613,033 HOME - \$615,690
2	Goal Name	Social/Public Service
	Goal Description	Expand the accessibility and coordination of social services to Manatee County low- and moderate-income, homeless, and special needs populations. CDBG - \$167,896 ESG - \$137,803
3	Goal Name	Community Development/Public Improvements
	Goal Description	Enhance the living environment of low- and moderate-income, homeless, and special needs populations through public improvement projects and activities. CDBG - \$792,154
4	Goal Name	Economic Development
	Goal Description	Support programs that create economic opportunities for low- and moderate- income persons or within the designated low- and moderate-income areas. CDBG - \$39,750
5	Goal Name	Program Administration
	Goal Description	Program administration is required to implement the County's Consolidated Plan goals. Program administration addresses all outcomes, objectives and priority needs. CDBG - \$378,208 HOME - \$68,410 ESG - \$11,173

Table 7 – Goal Descriptions

AP-35 Projects

INTRODUCTION

The Annual Action Plan includes proposed activities that meet the priority housing and community development needs as described in the 2017/2021 Consolidated Plan. Manatee County has developed a comprehensive strategy for using limited resources available to address the housing and community development needs of its low- and moderate-income citizens, the homeless, and its housing stock.

The following provides a breakdown of project funding for Program Year 2018/2019. The 2018/2019 Annual Action Plan is based on a CDBG entitlement allocation from HUD of \$1,891,041, \$684,100 received from the HOME Program, and \$148,976 in ESG funds. In addition, the County has included \$100,000 in prior year CDBG resources.

Manatee County takes great pride in the range of programs and services that are available to residents. Manatee County understands the need to ensure that basic services are provided. The County has utilized the CDBG, HOME, and ESG Programs to constructively meet the changing needs of the community.

TABLE 8: PROJECT INFORMATION

#	Project Name
1	Manatee County Parks and Natural Resources - Washington Park Phase 1 - Park Amenities
2	Manatee County Homeowner Rehabilitation Program
3	Manatee County Housing Authority 2018 South NOSO 22 Affordable Units Rehab Project
4	Boys and Girls Clubs of Manatee County - Desoto Club Rebuild - Safety/Security Fencing
5	United Cerebral Palsy of Southwest Florida - Adult Training Center Remodeling Project
6	Educational Consultants Consortium, Inc. - Anna Gayle STEM Center/MLK Library Roof Replacement Project
7	General Administration/Planning
8	Meals on Wheels PLUS of Manatee, Inc. - Unfunded Senior Meals
9	Gulfcoast Legal Services, Inc. - Housing Preservation
10	Manatee Technical College - New Beginnings - New Career Pathway
11	Community Coalition on Homelessness/Turning Points - Project Smile
12	AMFM Enterprise, Inc. - Allean's Loving Care
13	Manatee County Homeowner Rehabilitation Program- HOME
14	Manatee County Homeowner Rehabilitation Program – HOME – Direct Financial Assistance
15	CHDO Set-Aside
16	HOME - Planning and Administration
17	ESG – Homeless Prevention/ ESG Planning and Administration

**Activities are public service – subject to 15% cap*

Table 8 – Project Information

DESCRIBE THE REASONS FOR ALLOCATION PRIORITIES AND ANY OBSTACLES TO ADDRESSING UNDERSERVED NEEDS

One obstacle to meeting underserved needs is the lack of resources. Given that entitlement programs have been reduced over the last several fiscal years, Manatee County plans to continue to review alternative sources of funds to help address the needs of County residents. Efforts will be made to submit grant applications to Federal, State, and local agencies, as staffing allows. Specific grant applications could include prisoner re-entry into society, mental health services, infrastructure improvements, and neighborhood revitalization.

The County has also identified the housing requirements of the poverty-level renter and homeowner as a major underserved need. Although the County supports the construction of low-income rental projects, these projects, which are primarily funded through the Florida Housing Finance Corporation, only reach up to 60% of median family income. Therefore, there is still a group of low-income residents who are unable to be housed through these initiatives. These projects include HOME, SHIP and other state funds, but are generally projects funded through the Low-Income Housing Tax Credit (LIHTC) program, and the State Apartment Incentive Loan (SAIL) Program.

Neighborhood resistance to group homes is also an obstacle; however, the State now requires that communities allow small group homes (6 people and under) in all residential zoning districts. This has alleviated some of the need.

AP-38 Project Summary

TABLE 9: PROJECT SUMMARY INFORMATION

1	Project Name	Manatee County Parks and Natural Resources - Washington Park Phase 1 - Park Amenities
	Target Area	Low/Mod Areas
	Goals Supported	Community Development/Public Improvements
	Needs Addressed	Park Improvements, Youth Recreational Facilities and Programs
	Funding	\$600,000 - CDBG
	Description	Construction of a County Park on a 19-acre parcel including a multi-use field, playground equipment, restroom building, parking lot, and trails.
	Planned Activities	Parks, Recreational Facilities 03F
2	Project Name	Manatee County Homeowner Rehabilitation Program
	Target Area	R/ECAPs, Countywide
	Goals Supported	Housing
	Needs Addressed	Expand Access to Housing Programs and Services, AFH/CPD: Deteriorated and abandoned properties, AFH: Lack of assistance for housing accessibility
	Funding	\$438,253 - CDBG
	Description	Rehabilitation or reconstruction existing low- to moderate-income qualified homeowner occupied residential units.
	Planned Activities	14A Rehab: Single-Unit Residential
3	Project Name	Manatee County Housing Authority 2018 South NOSO 22 Affordable Units Rehab Project
	Target Area	R/ECAPs

	Goals Supported	Housing
	Needs Addressed	Increase Supply of Affordable Housing, Quality of Housing
	Funding	\$98,780 - CDBG
	Description	Renovation of two low-income housing authority units, located in the MCHA South NOSO Village between 5739 - 5821 8th Street Court East, in Bradenton, FL.
	Planned Activities	14C Rehab: Public Housing Modernization
4	Project Name	Boys and Girls Clubs of Manatee County - Desoto Club Rebuild - Safety/Security Fencing
	Target Area	Countywide
	Goals Supported	Community Development/Public Improvements
	Needs Addressed	Youth Recreational Facilities and Programs
	Funding	\$29,776 - CDBG
	Description	Construction of a fence around the playground area of an existing after-school youth care facility.
	Planned Activities	Parks, Recreational Facilities 03F
5	Project Name	United Cerebral Palsy of Southwest Florida - Adult Training Center Remodeling Project
	Target Area	Countywide
	Goals Supported	Community Development/Public Improvements
	Needs Addressed	Public Facility Improvements
	Funding	\$142,378 - CDBG
	Description	Reconfiguration of open building space into offices for case managers and specialty care providers. Location is 2203 30 th Avenue West, Bradenton, Florida.
	Planned Activities	03B Handicapped Centers
6	Project Name	Educational Consultants Consortium, Inc. - Anna Gayle STEM Center/MLK Library Roof Replacement Project
	Target Area	Countywide
	Goals Supported	Community Development/Public Improvements
	Needs Addressed	Public Facility Improvements
	Funding	\$20,000 - CDBG
	Description	Replace roof at an existing children's facility/community library. Location is 2112 3 rd Avenue East, Palmetto, Florida
	Planned Activities	03E Neighborhood Facilities
7	Project Name	CDBG – Planning and Administration
	Target Area	Countywide
	Goals Supported	Program Administration
	Needs Addressed	Program Administration
	Funding	\$378,208 - CDBG

	Description	Oversight, management, monitoring, and coordination of CDBG activities.
	Planned Activities	21A General Program Administration
8	Project Name	Meals on Wheels PLUS of Manatee, Inc. - Unfunded Senior Meals
	Target Area	R/ECAPs, Countywide
	Goals Supported	Social/Public Service
	Needs Addressed	Basic Needs Assistance, Transportation Services for Special Needs
	Funding	\$32,896 - CDBG
	Description	Funding will be provided to pay for meals for the elderly.
	Planned Activities	05A Senior Services
	9	Project Name
Target Area		Countywide
Goals Supported		Housing
Needs Addressed		Legal Services, Fair Housing
Funding		\$76,000 - CDBG
Description		Provide legal services to low-income residents on housing related issues.
Planned Activities		05C Legal Services
10	Project Name	Manatee Technical College - New Beginnings - New Career Pathway
	Target Area	R/ECAPs
	Goals Supported	Economic Development
	Needs Addressed	Employment Training
	Funding	\$39,750 - CDBG
	Description	Offer trade educational opportunities to income-qualified persons, with preference given to those who reside in a R/ECAP.
Planned Activities	05H Employment Training	
11	Project Name	Community Coalition on Homelessness/Turning Points - Project Smile
	Target Area	Countywide
	Goals Supported	Social/Public Service
	Needs Addressed	Homeless Prevention, Services, and Shelters
	Funding	\$60,000 - CDBG
	Description	Funding to pay for dentures, orthotics, and supplies for making such devices for homeless clients.
Planned Activities	Health Services 05M	
12	Project Name	AMFM Enterprise, Inc. - Allean's Loving Care
	Target Area	Countywide
	Goals Supported	Social/Public Service

	Needs Addressed	Basic Needs Assistance, Transportation Services for Special Needs
	Funding	\$75,000 - CDBG
	Description	Provide in-home companion, homemaker services to the elderly and the addition of exercise/nutrition educational components.
	Planned Activities	05A Senior Services
13	Project Name	Manatee County Homeowner Rehabilitation Program
	Target Area	Countywide, R/ECAPs
	Goals Supported	Housing
	Needs Addressed	Quality of Housing
	Funding	\$225,690 - HOME
	Description	Rehabilitation or reconstruction existing income qualified homeowner occupied residential units.
	Planned Activities	14A Rehab: Single-Unit Residential
14	Project Name	Manatee County Homeowner Rehabilitation Program
	Target Area	Countywide, R/ECAPs
	Goals Supported	Housing
	Needs Addressed	Expand Access to Housing Programs and Services, Financial Literacy
	Funding	\$240,000 - HOME
	Description	To provide down payment and closing cost assistance toward the purchase of an existing or newly constructed residential unit by a HOME income eligible household.
	Planned Activities	13 Direct Homeownership Assistance
15	Project Name	CHDO Set-Aside
	Target Area	Countywide
	Goals Supported	Housing
	Needs Addressed	AFH/CPD: Availability of Affordable Units, AFH/CPD: Location/type of affordable housing, Expand Access to Housing Programs and Services, AFH: Lack of public investments in specific neighborhoods, AFH: Lack of private investments in specific neighborhoods
	Funding	\$150,000 - HOME
	Description	Set-aside for approved CHDO agencies for development of affordable housing for low- to moderate-income households.
	Planned Activities	12 Construction of Housing
16	Project Name	HOME – Planning and Administration
	Target Area	Countywide
	Goals Supported	Program Administration
	Needs Addressed	Program Administration
	Funding	\$68,410 - HOME

	Description	Oversight, management, monitoring, and coordination of HOME activities.
	Planned Activities	21A General Program Administration
17	Project Name	ESG Projects
	Target Area	Countywide
	Goals Supported	Social/Public Service
	Needs Addressed	Homeless Prevention, Services, and Shelters
	Funding	\$137,803 – ESG Homeless Prevention \$11,173 – ESG Program Administration
	Description	Funding will provide for homeless prevention and rapid re-housing services.
	Planned Activities	Homeless Prevention (05Q Subsistence Payments) and ESG Planning and Administration (21A General Program Administration)

Table 9 – Project Summary Information

AP-50 Geographic Distribution

DESCRIPTION OF THE GEOGRAPHIC AREAS OF THE ENTITLEMENT (INCLUDING AREAS OF LOW-INCOME AND MINORITY CONCENTRATION) WHERE ASSISTANCE WILL BE DIRECTED

For the 2018/2019 Annual Action Plan, Manatee County will direct assistance to low- and moderate-income areas of the County including, but not limited to, the identified R/ECAP and Low- and Moderate-Income Target Areas. These Target Areas are identified in **Table 10**. Assistance will also be made available Countywide to persons meeting the CDBG eligibility requirements for low- and moderate-income benefit.

Manatee County has three Census Tracts that are identified as R/ECAPs. These three Census Tracts all reside within the South County area, more specifically, in and near the area known as “Samoset”.

TABLE 10: GEOGRAPHIC DISTRIBUTION

Target Area	Percentage of Funds
R/ECAPs	43.7%
Low- and Moderate-Income Areas	25.4%

Table 10 – Geographic Distribution

RATIONALE FOR THE PRIORITIES FOR ALLOCATING INVESTMENTS GEOGRAPHICALLY

Manatee County's rationale for allocating investments geographically is dependent upon the location of low- and moderate-income populations and Racially and Ethnically Concentrated Areas of Poverty (R/ECAPs).

The R/ECAPs are prioritized due to the Assessment of Fair Housing that was approved in February of 2017. Several activities will directly benefit the R/ECAPs: Home Rehabilitation Program, Manatee County Housing Authority 2018 South NOSO 22 Affordable Units Rehab Project, and Meals on Wheels PLUS of Manatee, Inc. - Unfunded Senior Meals. These programs comprise 43.7% of expected non-administrative funding for 2018/2019 and are directed toward physical and social enhancements of the R/ECAPs.

All other activities, or the remaining 56.3% of expected non-administrative funding, will benefit any person meeting the CDBG eligibility requirements for low- and moderate-income benefit, including persons living in the R/ECAPs. These other activities include homebuyer assistance, home rehabilitation program, public facility projects, affordable housing development, and the homeless or persons likely to become homeless, as well as the County's administration of CDBG, HOME, and ESG funds.

DISCUSSION

Manatee County has identified 17 projects to implement the five goals of the Strategic Plan during the second year of the 2017-2021 Consolidated Plan. These projects benefit low- and moderate-income persons Countywide and within the County's Target Areas. Projects with Countywide benefit include CHDO Set-Aside, Manatee County Homeowner Rehabilitation Program, Project Smile, Allean's Loving Care, Housing Preservation, Meals on Wheels, as well as the County's administration of CDBG, HOME, and ESG funds. Furthermore, several projects are specific to the R/ECAPs.

AP-55 Affordable Housing

INTRODUCTION

The County places a high priority on providing affordable homeownership and rental opportunity in Manatee County. This goal shall be addressed, in part, by local non-profit organizations and developers that construct affordable housing for lower-income homebuyers and renters. In addition, the County

will continue to deliver its housing rehabilitation and rental assistance programs, and to support homebuyer education and Fair Housing activities.

The Annual Action Plan must specify goals for the number of homeless, non-homeless, and special needs households to be supported within the program year. These numbers are shown in **Table 11** and are inclusive of the affordable housing activities shown in **Table 6**, in addition to other planned housing activities identified in **Table 8**. **Table 12** indicates the number of households to be supported through specific activities, including rental assistance, production of new units, rehabilitation of existing units, or acquisition of existing units. For the purposes of this section, the term “affordable housing” is defined in the HOME regulations at 24 CFR 92.252 for rental housing and 24 CFR 92.254 for homeownership. [This section replaces the former HUD Table 3B.]

TABLE 11: ONE YEAR GOALS FOR AFFORDABLE HOUSING BY SUPPORT REQUIREMENT

One Year Goals for the Number of Households to be Supported	
Homeless	30
Non-Homeless	97
Special Needs	0
Total	127

Table 11 – One Year Goals for Affordable Housing by Support Requirement

TABLE 12: ONE YEAR GOALS FOR AFFORDABLE HOUSING BY SUPPORT TYPE

One Year Goals for the Number of Households Supported Through:	
Rental Assistance	30
The Production of New Units	1
Rehab of Existing Units	7
Acquisition of Existing Units	0
Total	38

Table 12 – One Year Goals for Affordable Housing by Support Type

DISCUSSION

The County will continue to deliver its long-standing housing programs, including housing rehabilitation, housing replacement, rental assistance, and down payment assistance through both federal and state programs, coordinate with non-profit organizations and for-profit developers that construct affordable housing, and support homebuyer education and Fair Housing activities. These housing activities will

support thirty-eight (38) households through a combination of production of new units, rehabilitation of existing units, and short-term to medium-term rental assistance.

AP-6o Public Housing

INTRODUCTION

This section of the Annual Action Plan describes what actions Manatee County will take in the 2018/2019 program year to carry out the public housing portion of the Strategic Plan. Below, the County has identified the manner in which the 2018/2019 Annual Action Plan will address the needs of public housing during the program year.

ACTIONS PLANNED DURING THE NEXT YEAR TO ADDRESS THE NEEDS TO PUBLIC HOUSING

Currently, Manatee County has two Public Housing Authorities working within its borders. These include the Bradenton Public Housing Authority, which also manages the Hope VI housing project, and the Manatee County Housing Authority. According to the 2010 Bradenton Housing Authority PHA plan and the 2008 Manatee County Housing Authority PHA plan, these two Authorities manage 325 housing units and 906 Section 8 vouchers.

These units/vouchers are in constant demand. The current waiting list is 100 applicants while the Section 8 voucher program is more than 500 applicants. Typical wait time is 6 months to 2 years before receiving assistance. Currently, both public housing authorities have closed their waiting lists in an effort to manage the current demand.

According to the Manatee County Housing Authority, their 2008 PHA Plan has taken the following steps to ensure consistency between this Plan and the Consolidated Plan for the jurisdiction:

- The PHA has based its statement of needs of families on its waiting lists on the needs expressed in the Consolidated Plan.
- The PHA has participated in many consultation processes, organized and offered by Manatee County, in the development of the Consolidated Plan.
- The PHA has consulted with the Consolidated Plan agency during development of their Plan.
- Activities to be undertaken by the PHA in the coming year are consistent with the initiatives contained in the Consolidated Plan.

This Plan also explains that there are no public housing units or Section 8 Vouchers expected to be lost from their inventory over the next five years. In addition, the PHA does not utilize a HOPE VI grant.

ACTIONS TO ENCOURAGE PUBLIC HOUSING RESIDENTS TO BECOME MORE INVOLVED IN MANAGEMENT AND PARTICIPATE IN HOMEOWNERSHIP

All programs in the 2018/2019 Annual Action Plan are available to public housing residents and address the common needs experienced by low-income persons, including public housing residents. In addition, public housing residents are encouraged to participate in the Annual Action Plan development process.

Furthermore, in 2017 Manatee County collaborated with the MCHA to develop a joint AFH. The AFH was a citizen-driven plan that was developed through a series of public outreach efforts that included the surveys with PHA residents, meetings with MCHA staff, and attending PHA resident advisory board meetings.

IF THE PHA IS DESIGNATED AS TROUBLED, DESCRIBE THE MANNER IN WHICH FINANCIAL ASSISTANCE WILL BE PROVIDED OR OTHER ASSISTANCE

The Manatee County Housing Authority has a PHAS score of 100 and has a “small PHA deregulation” and is not listed as troubled by HUD. The Bradenton Housing Authority has a PHAS score of 88 and is considered a standard performer and is not listed as troubled by HUD.

DISCUSSION

Affordable housing needs are met by multiple service providers in Manatee County. The MCHA currently administers public housing units and tenant-based vouchers (HCVs). The County will continue to coordinate referrals with the MCHA in order to connect low-income residents with housing options.

AP-65 Homeless and Other Special Needs Activities

INTRODUCTION

This section of the Annual Action Plan describes Manatee County’s one-year goal and the specific actions steps it will undertake in the program year to carry out the homeless strategy identified in the Strategic Plan. Additionally, this section addresses any activities related to the supportive housing needs of non-homeless populations.

DESCRIBE THE JURISDICTIONS ONE-YEAR GOALS AND ACTIONS FOR REDUCING AND ENDING HOMELESSNESS

Consistent with the Five-Year Consolidated Plan's Strategic Plan, Manatee County will pursue the goal of reduced homeless. To this end, the County has programmed activities that meet the objectives of the Strategic Plan. Activities include:

- Project Smile - Funding to pay for dentures, orthotics, and supplies for making such devices for homeless clients.
- Homeless Prevention - Funding will provide for housing relocation and stabilization services, and short-term and medium-term rental assistance.

REACHING OUT TO HOMELESS PERSONS (ESPECIALLY UNSHELTERED PERSONS) AND ASSESSING THEIR INDIVIDUAL NEEDS

Consistent with the Five-Year Consolidated Plan's Strategic Plan, Manatee County will pursue the goal of reduced homeless. To this end, the County has programmed activities that meet the objectives of the Strategic Plan. Activities include:

- Project Smile - Funding to pay for dentures, orthotics, and supplies for making such devices for homeless clients.
- Homeless Prevention - Funding will provide for housing relocation and stabilization services, and short-term and medium-term rental assistance

Strategies outlined in the Consolidated Plan and the specific actions taken by Centerstone of Florida, Manatee County will continue to support the efforts of the Suncoast Partnership to End Homelessness, Inc., through this Action Plan Program Year.

ADDRESSING THE EMERGENCY SHELTER AND TRANSITIONAL HOUSING NEEDS OF HOMELESS PERSONS

One of the County's strategies for preventing and reducing homelessness is to assist non-profit service providers in obtaining additional funding sources for emergency shelters. The primary activities to address homelessness during the 2018/2019 program year is Project Smile and Homeless Prevention through short-term and medium-term rental assistance.

As stated previously, the dramatic increase in foreclosures could lead to homelessness for individuals and families. Manatee County continues to support programming that is designed to prevent

homelessness by assisting homeowners and renters that find themselves behind in mortgage or rental payments. This type of temporary assistance can help families that truly find themselves in a unique situation that can be remedied by one-time support. Through the Homeless Prevention activity, the County will provide or housing relocation and stabilization services, and short-term and medium-term rental assistance.

HELPING HOMELESS PERSONS (ESPECIALLY CHRONICALLY HOMELESS INDIVIDUALS AND FAMILIES, FAMILIES WITH CHILDREN, VETERANS AND THEIR FAMILIES, AND UNACCOMPANIED YOUTH) MAKE THE TRANSITION TO PERMANENT HOUSING AND INDEPENDENT LIVING, INCLUDING SHORTENING THE PERIOD OF TIME THAT INDIVIDUALS AND FAMILIES EXPERIENCE HOMELESSNESS, FACILITATING ACCESS FOR HOMELESS INDIVIDUALS AND FAMILIES TO AFFORDABLE HOUSING UNITS, AND PREVENTING INDIVIDUALS AND FAMILIES WHO WERE RECENTLY HOMELESS FROM BECOMING HOMELESS AGAIN

Another of the County's strategies for preventing and reducing homelessness is to promote and encourage the development of programs that facilitate the transition from homelessness into permanent housing. With ESG funds, the County supports homeless prevention and rapid rehousing services for the homeless.

HELPING LOW-INCOME INDIVIDUALS AND FAMILIES AVOID BECOMING HOMELESS, ESPECIALLY EXTREMELY LOW-INCOME INDIVIDUALS AND FAMILIES AND THOSE WHO ARE: BEING DISCHARGED FROM PUBLICLY FUNDED INSTITUTIONS AND SYSTEMS OF CARE (SUCH AS HEALTH CARE FACILITIES, MENTAL HEALTH FACILITIES, FOSTER CARE AND OTHER YOUTH FACILITIES, AND CORRECTIONS PROGRAMS AND INSTITUTIONS); OR, RECEIVING ASSISTANCE FROM PUBLIC OR PRIVATE AGENCIES THAT ADDRESS HOUSING, HEALTH, SOCIAL SERVICES, EMPLOYMENT, EDUCATION, OR YOUTH NEEDS

Homeless prevention is a major concern and goal of Manatee County. Strategies outlined in the Consolidated Plan and the specific actions taken by Centerstone of Florida, Manatee County will continue to support the efforts of the Suncoast Partnership to End Homelessness, Inc., through this Action Plan Program Year.

During the 2018/2019 program year, Manatee County will coordinate with Suncoast Partnership to End Homelessness, the County's designated Continuum of Care agency and other homeless service providers to implement a cohesive, community-wide discharge coordination policy that can be successfully implemented to ensure that persons being discharged from publicly funded agencies and institutions do

not become homeless upon release. Programs currently meeting such need include Turning Points, Our Daily Bread, The Salvation Army, and Catholic Charities.

The County will coordinate with Suncoast Partnership to End Homelessness and its member agencies that offer self-sufficiency training, medical/healthcare, mental health counseling, case management, and other activities to prevent homelessness in populations that may be discharged from systems of care but require housing assistance and continued access to related social services.

DISCUSSION

The County plans to allocate \$60,000 in CDBG funds and the entire ESG allocation of \$148,976 toward homeless services for the 2018/2019 program year. These activities will provide much needed services for the homeless population.

Additionally, toward both reducing homelessness and addressing special needs, the County will support health services and other related activities including rental assistance and services for at-risk families.

Special needs in Manatee County include meal and home repair assistance for seniors, supportive housing for persons with disabilities, substance abuse and mental health counseling, HIV/AIDS services, and support in response to domestic violence and at-risk youth. The following 2018/2019 program year activities will support persons with special needs. These activities include:

- Manatee County Homeowner Rehabilitation Program
- Gulfcoast Legal Services, Inc. - Housing Preservation
- Meals on Wheels PLUS of Manatee, Inc. - Unfunded Senior Meals
- United Cerebral Palsy of Southwest Florida - Adult Training Center Remodeling Project
- AMFM Enterprise, Inc. - Allean's Loving Care
- CHDO Set-aside

AP-75 Barriers to Affordable Housing

INTRODUCTION

Manatee County is dedicated to providing affordable housing to homeless, non-homeless, and special needs households. During the 2018/2019 program year, the County will utilize the Housing Rapid

Response Team, Land Development Code, Urban Corridor Plan, Affordable Housing Impact Fee Program, and the recently enacted Livable Manatee Incentive Program for Qualified New Affordable Housing that act to reduce barriers to and incentivize affordable housing. Moreover, County staff will review and identify required revisions to the Comprehensive Plan and Land Development Code to further fair housing and remove or ameliorate barriers to affordable housing.

With regard to fair housing, Manatee County has in previous years made available funds to the Gulf Coast Legal Services for elderly, low- and moderate-income residents who are victims of predatory lending practices, foreclosure rescue scams, persons who are experiencing or who have experienced discrimination and/or fraud in housing and to remedy these matters through negotiation, workouts, mediation or litigation.

ACTIONS IT PLANNED TO REMOVE OR AMELIORATE THE NEGATIVE EFFECTS OF PUBLIC POLICIES THAT SERVE AS BARRIERS TO AFFORDABLE HOUSING SUCH AS LAND USE CONTROLS, TAX POLICIES AFFECTING LAND, ZONING ORDINANCES, BUILDING CODES, FEES AND CHARGES, GROWTH LIMITATIONS, AND POLICIES AFFECTING THE RETURN ON RESIDENTIAL INVESTMENT

Public policies can have a direct impact on barriers to affordable housing. Manatee County has recognized this fact and has reviewed its own process to expose any barriers or obstacles to developing affordable housing. From this review, a few concerns were noted. These included the review time by the staff and the cost to the developer, the limited code allowances for affordable or workforce housing, and impact fees. To alleviate these concerns, a variety of policies and or regulations were put into practice. An in-depth description of these policies and regulations are provided within the Consolidated Plan. An overview is outlined here:

Housing Rapid Response Team – assists housing developers who wish to participate in the County’s affordable/workforce housing programs expedite the development and permitting processes.

Manatee County Land Development Code – outlines incentives which may be available to developers of affordable/workforce housing developments. Developers for income-eligible households may seek expedited review and permit processing, review and permit fee refunds, and other incentives, as applicable.

Urban Corridor Plan - Starting in 2016, the County made amendments to the Comprehensive Plan and Land Development Code to improve opportunities for infill, redevelopment and development, along major corridors in strategic areas of the County. The amendments generally provide greater flexibility in the regulations, allow for moderate increases in density and intensity of development, and allow residential and mixed-use development patterns to occur along the corridors. They also ensure that development review is consistent, meaningful, and predictable for staff, the developer, and citizens. In 2017, the Urban Corridor Plan received statewide recognition for allowance of greater densities and building heights while promoting mixed-use and walkability.

Affordable Housing Impact Fee Program - The Manatee County Board of County Commissioners adopted a Resolution on February 24, 2004, establishing the Manatee County Affordable Housing Impact Fee Program. Beginning June 19, 2004, Manatee County began to provide assistance to developers of owner-occupied affordable housing, in the form of reimbursement of a portion of impact fees for the creation of owner occupied affordable housing for low- to moderate-income households. This incentive was recently reviewed for expansion of the program to include incentives for the creation of affordable rental units.

The County will provide assistance to make up the difference between the fees for County facilities in effect prior to June 19, 2004, and the fees adopted pursuant to Ordinance 04-19. Additionally, the County, is now working toward payment of developer school impact fees for affordable housing development, serving low-to moderate-income households.

In subsequent years, Manatee County has provided assistance to make up the difference between the fees in effect prior to Ordinance 04-19.

Livable Manatee Incentive Program for Qualified New Affordable Housing - Manatee County recently approved Resolution R-17-069 on August 22, 2017, to enact the Livable Manatee Incentive Program for Qualified New Affordable Housing. This program provides for homeownership and rental incentives to foster the construction of new affordable units and is an improvement and expansion on the previous Affordable Housing Impact Fee Program. Through this program, Manatee County will pay 100% of impact fees for new qualified affordable units and will expedite the corresponding review and permitting process. The resulting development is subject to a Land Use Restriction Agreement to

maintain affordability for a designated amount of time.

Fair Housing Proclamation - Manatee County has made a commitment to affirmatively further fair housing within the community. Along with the recent adoption of the Assessment of Fair Housing, the County has declared the month of April as “Fair Housing Month”. With this proclamation the Board of County Commissioners calls upon all residents and citizens to recognize that compliance with the U.S. Fair Housing Laws is the equitable way in which to guarantee fair housing practices for all citizens.

DISCUSSION

During the 2018/2019 program year, the County will utilize the Housing Rapid Response Team, Land Development Code, Urban Corridor Plan, Affordable Housing Impact Fee Program, and the recently enacted Livable Manatee Incentive Program for Qualified New Affordable Housing (effective August 22, 2017) to reduce barriers to and incentivize affordable housing. It should also be noted that, through the development of the AFH, the County identified several polices and regulations that need to be reviewed with the goal in determining what impediments to fair housing and barriers to affordable housing exist within these policies. The Land Development Code and County Comprehensive Plan were identified as documents that will need to be reviewed. During the 2018/2019 program year, County staff will review and identify required revisions to the Comprehensive Plan and Land Development Code to further fair housing and remove or ameliorate barriers to affordable housing.

AP-85 Other Actions

INTRODUCTION

This section of the Annual Action Plan describes the Manatee County’s planned actions to carry out the following strategies outlined in the Strategic Plan:

- Foster and maintain affordable housing;
- Evaluate and reduce lead-based paint hazards;
- Reduce the number of poverty-level families;
- Develop institutional structure; and
- Enhance coordination.

In addition, the County has identified obstacles to meeting underserved needs and proposed actions to overcome those obstacles.

ACTIONS PLANNED TO ADDRESS OBSTACLES TO MEETING UNDERSERVED NEEDS

One obstacle to meeting underserved needs is the lack of resources. Given that entitlement programs have been reduced over the last several fiscal years, during the 2018/2019 program year, Manatee County will continue to review alternative sources of funds to help address the needs of County residents. Efforts will be made to submit grant applications to Federal, State, and local agencies, as staffing allows. Specific grant applications could include prisoner re-entry into society, mental health services, infrastructure improvements, and neighborhood revitalization.

The County has also identified the housing requirements of the poverty-level renter and homeowner as a major underserved need. Although the County supports the construction of low-income rental projects, these projects, which are primarily funded through the Florida Housing Finance Corporation, only reach up to 60% of median family income. Therefore, there is still a group of low-income residents who are unable to be housed through these initiatives. These projects include HOME, SHIP and other state funds, but are generally projects funded through the Low-Income Housing Tax Credit (LIHTC) program, and the State Apartment Incentive Loan (SAIL) Program. During the 2018/2019 program year, Manatee County will utilize incentive programs, such as the recently enacted Livable Manatee Incentive Program for Qualified Affordable Housing, to foster additional rental units affordable to low income residents.

Neighborhood resistance to group homes is also an obstacle; however, the State now requires that communities allow small group homes (6 people and under) in all residential zoning districts. This has alleviated some of the need.

ACTIONS PLANNED TO FOSTER AND MAINTAIN AFFORDABLE HOUSING

The County will continue to deliver its long-standing housing programs, including housing rehabilitation, housing replacement, rental assistance, and down payment assistance, coordinate with non-profit organizations and developers that construct affordable housing, and support homebuyer education and Fair Housing activities. These housing activities will support thirty-eight (38) households through a combination of production of new units, rehabilitation of existing units, and short-term to medium-term rental assistance.

Also, during the 2018/2019 program year, the County will utilize the Housing Rapid Response Team, Land Development Code, Urban Corridor Plan, Affordable Housing Impact Fee Program, and the recently enacted Livable Manatee Incentive Program for Qualified New Affordable Housing (effective August 22, 2017) to reduce barriers to and incentivize affordable housing. These programs foster affordable housing through expedited review and permitting, impact fee waivers, density and height allowances, and other measures to facilitate the production of new units affordable to low and moderate-income residents.

ACTIONS PLANNED TO REDUCE LEAD-BASED PAINT HAZARDS

During the coming year, the Manatee County Health Department will continue to test low-income children for lead poisoning, as well as investigate any cases found. The County will meet the requirements of the new lead-based paint regulations by undertaking the actions shown in the Consolidated Plan as outlined below.

Three members of the housing staff within the Redevelopment and Economic Opportunity Department have successfully completed the HUD Office of Lead Hazard Control's "Visual Assessment Course" training. Participating contractors who have not attended the training continue to be encouraged to obtain training certification in lead-based paint safety procedures.

The County will address the lead-based paint hazards that are found in all homes rehabilitated with the County's CDBG and/or HOME funds. Only homes that are pre-1978 are subject to the lead-based paint provisions and, fortunately, many homes in Manatee County were constructed after 1978.

The County will continue to encourage appropriate staff and participating contractors to attend training and obtain certification in "Lead-Based Paint Safe Work Practices" for County construction and rehabilitation projects.

ACTIONS PLANNED TO REDUCE THE NUMBER OF POVERTY-LEVEL FAMILIES

Manatee County through programs proposed in the 2018/2019 Annual Action Plan has developed a program that will serve poverty level families and those in need. Through various housing initiatives the County will aim to increase the number of affordable units available, along with providing funds to rehabilitation substandard housing for income qualified households.

Also, with regards to financial literacy programs, legal services, and homeless prevention the County will provide a series of public services that address the priority needs identified within the Consolidated Plan.

ACTIONS PLANNED TO DEVELOP INSTITUTIONAL STRUCTURE

The County has a strong institutional structure in place to carry out its housing and community development strategies. The County's REO will administer the CDBG, HOME, and ESG, programs.

In conjunction with other County operating departments, REO will also implement any public works project proposed by the 2017/2021 Consolidated Plan or any of the annual Action Plans.

Manatee County, unlike many others, has a dedicated tax millage for services for abused, neglected, and at-risk children to supplement similar programs. Accordingly, REO and the County's non-profit agencies have long-standing ties and an effective delivery system for social services to the youth. REO will integrate the public service activities proposed in the Consolidated Plan or Annual Action Plan with these ongoing operations.

Manatee County receives SHIP and HOME funding. REO has an effective public/private affordable housing production system in place.

The affordable housing activities proposed in the Consolidated Plan and Annual Action Plan will be integrated into these ongoing operations.

Suncoast Partnership to End Homelessness, Inc., is the lead agency for Continuum of Care in Manatee County. This is the non-profit entity that will administer the Continuum of Care process and homeless funding for both Manatee and Sarasota Counties. Representatives from Manatee County government, public housing authority, law enforcement, homeless providers, and mental health providers are members of this organization. This entity will be responsible for developing the Continuum of Care plan and prioritizing homeless funding for Manatee County.

ACTIONS PLANNED TO ENHANCE COORDINATION BETWEEN PUBLIC AND PRIVATE HOUSING AND SOCIAL SERVICE AGENCIES

The Manatee County REO will continue to coordinate with various community groups and service agencies to determine objectives and goals through the public participation process. These groups play a vital role in implementing the Five-Year Consolidated Plan and the Annual Action Plans, CAPERs, and any proposed Substantial Amendments. All stakeholders are welcomed and encouraged to participate in the implementation of this Annual Action Plan.

DISCUSSION

For the second-year Annual Action Plan, the County will support activities that will address underserved needs through community development and public services; foster and maintain affordable housing through rehabilitation, replacement, and homebuyer assistance; reduce lead-based paint hazards through responsible rehabilitation; reduce the number of poverty-level families through a combination of job training and economic development; and develop institutional structure through a network of community partners, including the County and its departments. Additionally, the County will continue to encourage coordination with the MCHA, non-profit and private for-profit housing developers, and public service providers, Annual Action Plan participation, and regular day-to-day referrals through REO.

AP-90 Program Specific Requirements

INTRODUCTION

This section addresses the program specific requirements for the Annual Action Plan; included are the CDBG, HOME, and ESG programs.

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) REFERENCE 24 CFR 91.220. (I)(1)

Projects planned with all CDBG, HOME, and ESG funds expected to be available during the year are identified in **Table 8. Table 13** identifies any program income that is available for use that is included in projects to be carried out. As shown, no program income is available.

TABLE 13: AVAILABLE PROGRAM INCOME

Available Program Income	Amount
1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	\$0
3. The amount of surplus funds from urban renewal settlements	\$0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	\$0
5. The amount of income from float-funded activities	\$0
Total Program Income	

Table 13 – Available Program Income

TABLE 14: OTHER CDBG REQUIREMENTS

Available Program Income	Amount
1. The amount of urgent need activities	\$0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low- and moderate-income (for year 2017/2018). <i>Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low- and moderate-income. Specify the years covered that include this Annual Action Plan.</i>	100%

Table 14 – Other CDBG Requirements

HOME INVESTMENT PARTNERSHIP PROGRAM (HOME) REFERENCE 24 CFR 91.220(1)(2)

- 1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:**

The County will use funding from the State Housing Initiatives Program (SHIP) and/or other federal grants for the matching requirements under the HOME program.

- 2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:**

Manatee County uses the recapture method for the entire amount of HOME funds provided as a subsidy, when HOME-assisted homeownership housing does not continue to be the principal residence of the assisted homebuyer for the full affordability period. The recapture provision is subject to the limitation that when the recapture requirement is triggered by a sale, voluntary or involuntary, of the housing unit, and there are no net proceeds, or the net proceeds are insufficient to repay the HOME investment due, the County can only recapture the net

proceeds, if any. The net proceeds are the sales price minus the superior loan repayment and closing costs. This language is included in the loan documents. These funds will be used by the County for other eligible HOME activities.

The proceeds from the sale of a CHDO property are retained by the CHDO and used in conformance with 24 CFR 92.300(a)(2).

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

See the response to number 2, above.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The County will not use HOME funds to refinance the existing debt for multi-family projects.

EMERGENCY SOLUTIONS GRANT (ESG) REFERENCE 24 CFR 91.220(I)(4)

1. Include written standards for providing ESG assistance:

In Program Year 2018/2019, Manatee County will receive its fifth allocation of ESG funding in the amount of \$148,976, made available through the HEARTH Act from the U.S. Department of Housing and Urban Development. These funds will be utilized in support of homeless prevention and rapid rehousing for the homeless. The Continuum of Care (CoC) and Homeless Providers have prepared written standards which are located within the Appendix of this report.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system:

The Suncoast Partnership to End Homelessness, our lead agency for the Manatee and Sarasota Continuum of Care (CoC), has established a coordinated entry and assessment system in full compliance with HUD requirements. This system includes designated access points where the homeless and those at risk can receive an intake and assessment into the system by a trained professional, and be prioritized for housing resources. The Manatee and Sarasota CoC

coordinated entry system also includes trained outreach specialists who can serve as access points on the streets.

The CoC meets regularly to share best practices, solve problems and introduce new ideas. One very important activity entrusted to the CoC is the annual point-in-time census of homeless individuals and the corresponding survey of available emergency shelter beds, transitional housing units, and permanent housing units. This data helps the members with vital information on the needs and gaps in the system, and helps redirect services, funding and other resources as the needs of the community's homeless populations shift.

The CoC has established a centralized assessment system using HMIS principles. The CoC has a standing committee to consider process improvements. Currently, 2-1-1 conducts the initial assessment upon engaging the client.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private non-profit organizations (including community and faith-based organizations) will be allocated:

Manatee County is collaborating with the Suncoast Partnership to End Homelessness, the lead Continuum of Care (CoC) agency, to appropriately allocate and administer these funds. The County aims to leverage these ESG dollars with the CoC which already receives and allocates grant dollars from the State of Florida. By leveraging funds, the County can ensure that the ESG funds make the most positive impact possible.

Manatee County's match amount for ESG will come from the Community Coalition on Homelessness d/b/a Turning Points who receives grant funds through other non-federal sources.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG:

Manatee County itself does not have homeless or formerly homeless individuals elected to the commission but actively participates in the CoC Leadership Council for policy discussions and funding decisions. The CoC Leadership Council includes those with lived homeless experience, and the CoC membership includes active participants who are currently homeless or have past lived experience.

Manatee County awards all ESG funds to Turning Points, which does include homeless or formerly homeless individuals.

5. Describe performance standards for evaluating ESG:

During 2018/2019 program year, Manatee County will work with the CoC and homeless providers to create additional performance standards that insure that ESG funds are used efficiently. This is being done in collaboration with the CoC Leadership Council.

DISCUSSION

Manatee County anticipates \$1,891,041 in CDBG funds and \$100,000 in prior year resources. In addition, \$684,100 in HOME funds and \$148,976 in ESG funds. As shown in **Table 14** the County has not identified funds for urgent need activities at this time; however, the percentage of overall benefit to low- and moderate-income persons is expected to be 100%. Manatee has calculated the percentage of overall benefit based on the first program year (2018/2019).



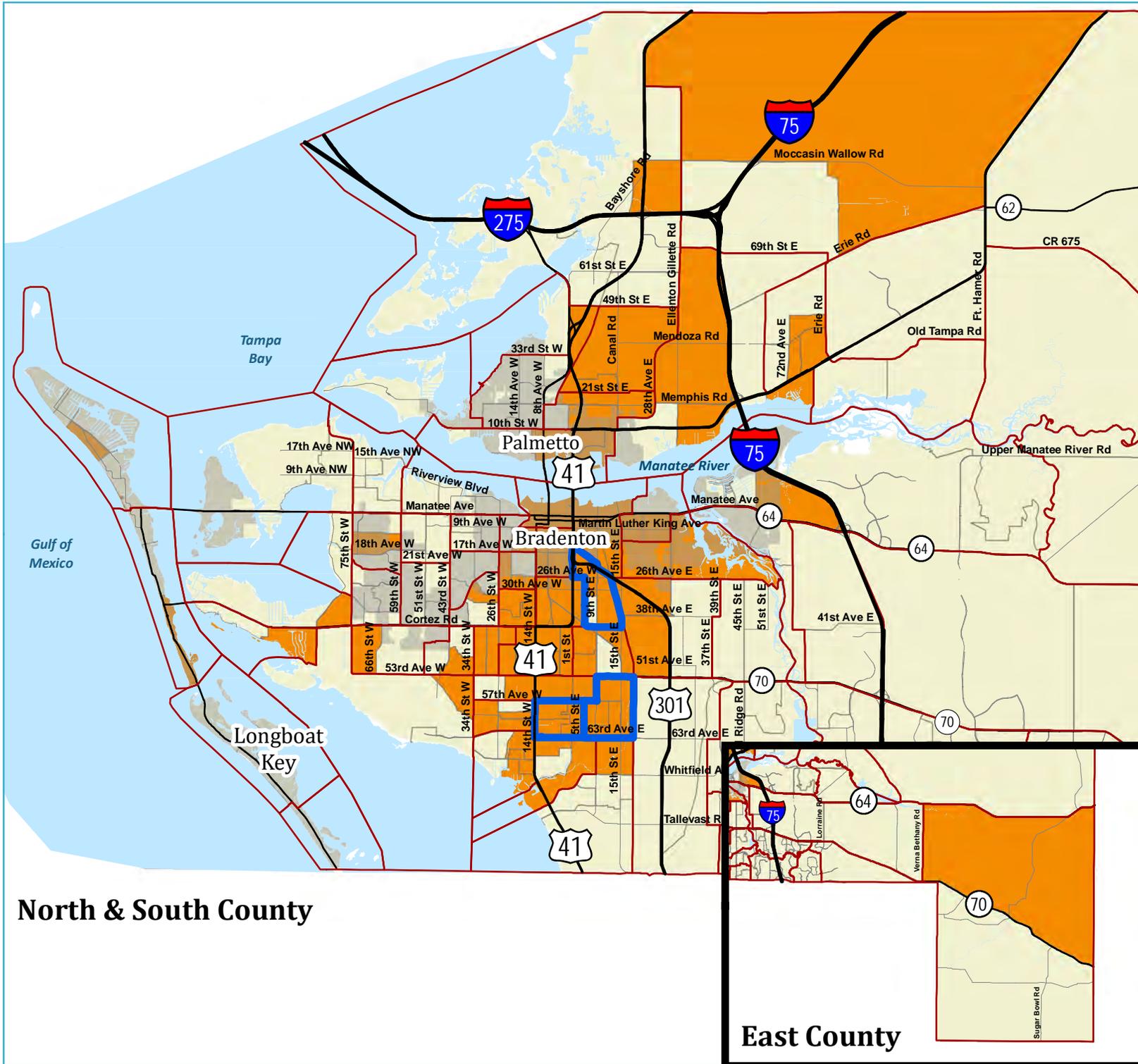
Appendix

- 1. Maps**
- 2. Public Participation**
- 3. SF 424**
- 4. Certifications**
- 5. Assessment of Fair Housing (AFH) Goals and Priorities**
- 6. Standards and Procedures for ESG**

Maps

Manatee County

Low & Moderate Income Areas



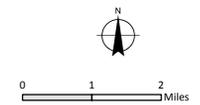
2017 HUD Low/Mod Data
Percentage of Low/Mod Income
Population by Block Group

- < 51%
- ≥ 51%

- Racially/Ethnically Concentrated Areas of Poverty (R/ECAPs)
- Census Tracts (2010)
- Incorporated Cities
- Unincorporated Manatee County
- Water
- Interstates
- Major Roads
- Minor Roads

Source: 2010 TIGER/Line Shapefiles (Block Groups);
2017 HUD Low/Mod Data (2006-2010 ACS, Base Data)

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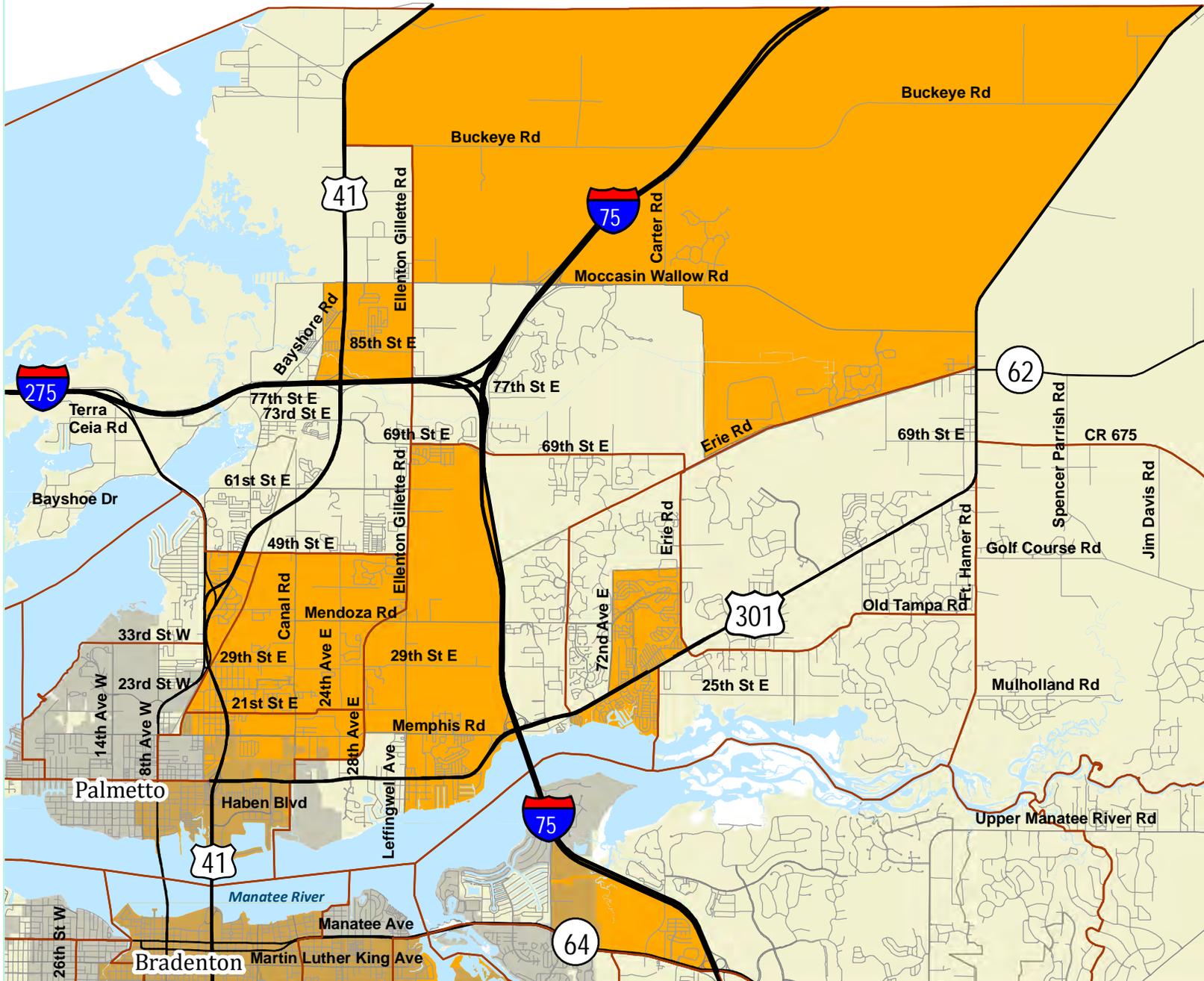
North & South County

East County

Manatee County

2017 HUD Low & Moderate Income Areas

North County



2017 HUD Low/Mod Data Percentage of Low/Mod Population by Block Group

- < 51%
- >= 51%

Racially/Ethnically Concentrated Areas of Poverty (R/ECAPs)

Census Tracts (2010)

Incorporated Cities

Unincorporated Manatee County

Water

Interstates

Major Roads

Minor Roads

Source: 2010 TIGER/Line Shapefiles (Block Groups);
2017 HUD Low/Mod Data (2006-2010 ACS, Base Data)

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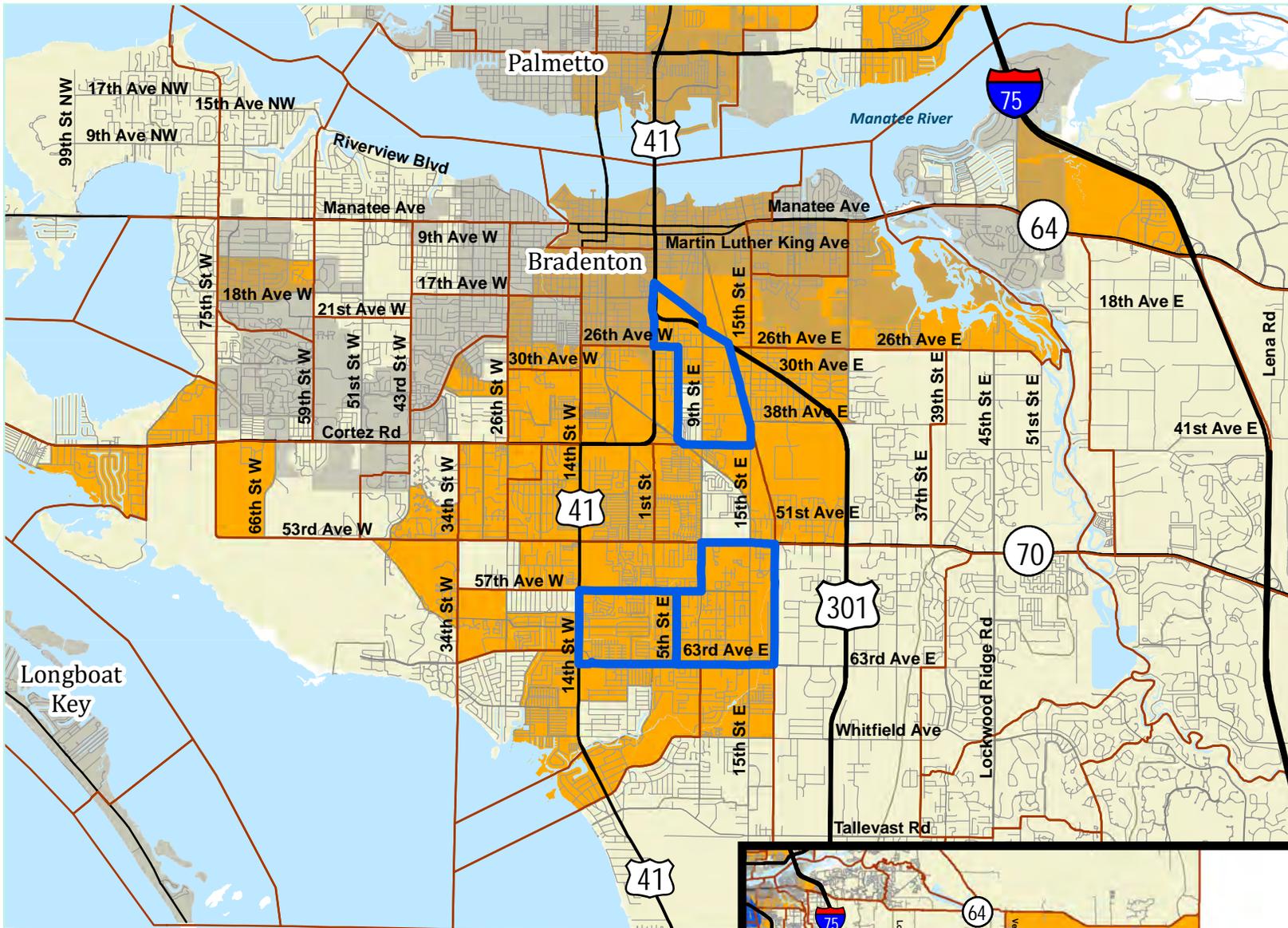
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Manatee County

2017 HUD Low & Moderate Income Areas



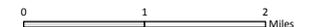
2017 HUD Low/Mod Data Percentage of Low/Mod Population by Block Group

- < 51%
- ≥ 51%

- Racially/Ethnically Concentrated Areas of Poverty (R/ECAPs)
- Census Tracts (2010)
- Incorporated Cities
- Unincorporated Manatee County
- Water
- Interstates
- Major Roads
- Minor Roads

Source: 2010 TIGER/Line Shapefiles (Block Groups);
2017 HUD Low/Mod Data (2006-2010 ACS, Base Data)

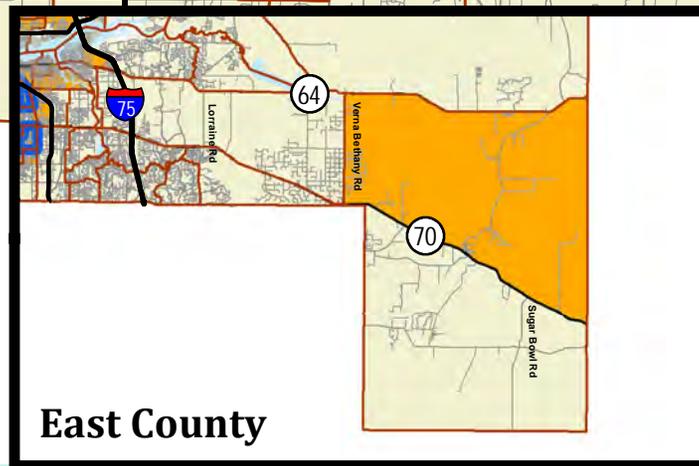
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South County

East County



Manatee County

African-American Population

American Community Survey Percentage of Black or African-American Population by Block Group

- Less than 20%
- 20% - 29%
- 30% - 39%
- 40% - 49%
- More than 50%

Racially/Ethnically Concentrated
Areas of Poverty (R/ECAPs)

Census Tracts (2010)

Incorporated Cities

Unincorporated
Manatee County

Water

Interstates

Major Roads

Minor Roads

Source: 2010 TIGER/Line Shapefiles (Block Groups);
2011-2016 American Community Survey, 5-Year Estimates

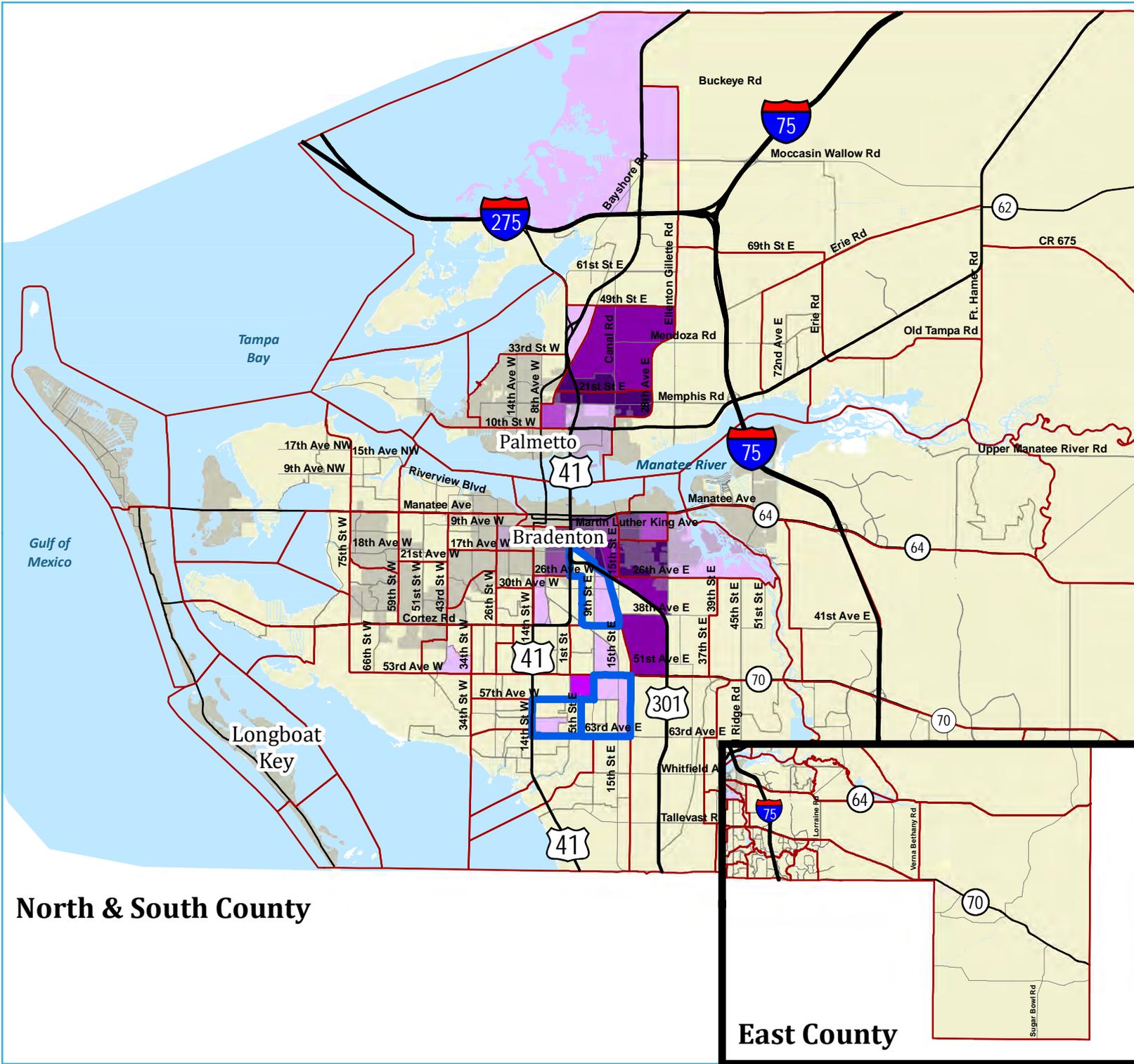
February 2018



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Miles



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North & South County

East County

Manatee County

Hispanic or Latino Population

American Community Survey Percentage of Hispanic or Latino Population by Block Group

- Less than 20%
- 21% - 24%
- 25% - 40%
- 41% - 50%
- More than 50%

Racially/Ethnically Concentrated
Areas of Poverty (R/ECAPs)

Census Tracts (2010)

Incorporated Cities

Unincorporated
Manatee County

Water

Interstates

Major Roads

Minor Roads

Source: 2010 TIGER/Line Shapefiles (Block Groups);
2012-2016 American Community Survey, 5-Year Estimates

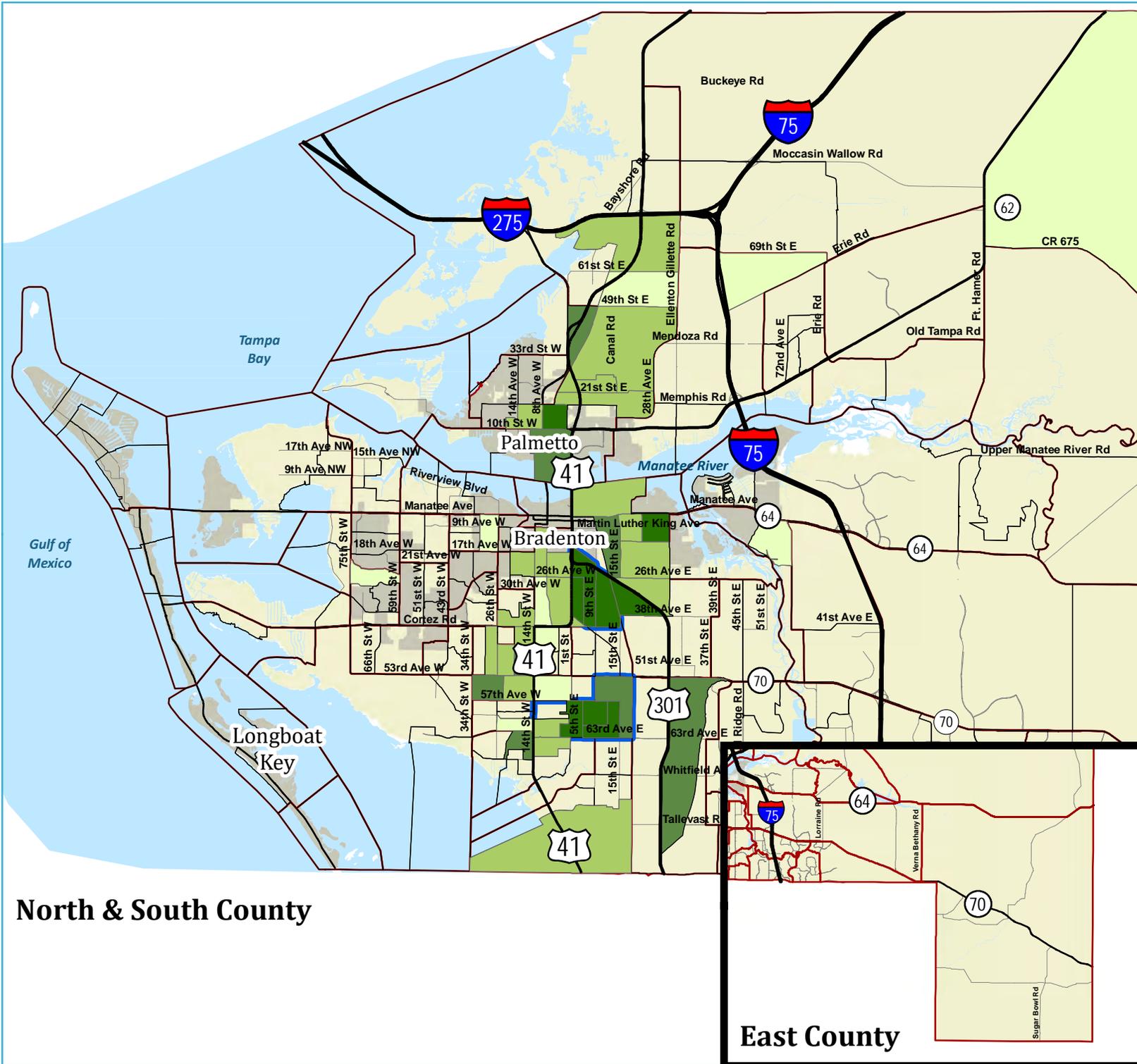
February 2018



0 1 2
Miles



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North & South County

East County

Public Participation

COMMUNITY COMMENTS FROM SAMOSET WORKSHOP

Jan 30, 2018

SAMOSET AREA

- Lack of affordable housing. Vacant land should be used for affordable housing.
- Lack of places for kids to go to after school. Identify opportunities for a Boys or Girls Club (with transportation) and other recreational areas.
- Stagnant quality of 15th Street.
- Lack of crosswalks along 15th Street and connectivity between the eastern and western portions of the Samoset neighborhood.
- Lack of basic neighborhood infrastructure. More street lights, sidewalks and bike lanes needed along the entire 15th Street corridor.
- Pedestrian safety for kids (especially kids getting on and off the school bus) in a major concern along 15th Street.
- What kinds of neighborhood improvements can we expect to be provided by the County?
- Lack of nearby healthcare facilities, banks and supermarkets.
- Can the DOT drainage areas along US 301 be used for community purposes?
- 15th Street R.O.W. seems to be too narrow for any additional traffic.
- Lack of access to healthy food – Samoset neighborhood is a food desert.
- Could the area benefit from a food coop?
- Could some vacant areas be used for community gardens?
- 15th Street isn't safe for pedestrians and cyclists because of speeding traffic.
- (Samoset) Neighborhood markers needed at north and south ends of 15th Street.
- People not stopping for crossing guard where school bus drops off kids.
- More sidewalks and street lighting needed along 37th Ave. E. near Southeast High School.
- Inadequate storm drainage in the southeast portion of the Samoset neighborhood.
- Speeding is an issue along 38th Avenue East.
- U.S. 301 functions as a barrier with the other part of Samoset to the north.
- Some duplex apartments in the area need to be renovated.
- The neighborhood need a media center/library/job training center.
- Lack of job opportunities in the area, unemployment rate at 9%.
- What does area poverty designation mean?

SAMOSET RECAP AREA

- Is there a way to create an (east-west) pedestrian link between Samoset Elementary, Southeast High School and Rowlett Magnet Elementary School?
- Lack of street lights along 37th Avenue East and 9th Street East.
- Flooding is a problem on Southeast High School athletic fields.
- Lack of open space and recreation space in the RECAP Area (especially for after-school activities).
- Is there a planned 20-house, Habitat for Humanity infill subdivision north of Southeast High School?
- Can this area be connected to the Desoto Mall area?

ADJACENT AREAS

How can the retail development near the Mall benefit the larger neighborhood?

Pride Park Community Meeting Feedback - Map 1

- Proposed Commercial Development on 15th St E:
 - At/near intersection of 15th St E and 53rd Ave E
 - Along the east side of 15th St E between 57th Ave E and 59th Ave E
 - At/near intersection of 15th St E and 63rd Ave E
- Proposed FDOT Roundabouts on 15th St E:
 - Intersection of 15th St E and 53rd Ave E
 - Intersection of 15th St E and 55th Ave E
 - Intersection of 15th St E and 57th Ave E
 - Intersection of 15th St E and 61st Ave E
 - Intersection of 15th St E and 63rd Ave E
- Proposed Commercial Development on 57th Ave E:
 - At intersection of 57th Ave E and 5th St E at Speedy's Food Market and 5th Street Corner Market
 - At/near intersection of 57th Ave E and 5th St W
- Proposed Commercial Development on 14th St W:
 - At intersection of 14th St W and 53rd Ave E at Magic Mile Shopping Center and moving east on 53rd Ave E
 - At/near intersection of 14th St W and 63rd Ave E at Bayshore Promenade
- Notes:
 - Rehabilitate 15th St E
 - Can live-work structures work in this neighborhood?
 - More code enforcement needed
 - Inventory of property conditions
 - Parking
 - Safe access
 - Zoning: day-care center, barber shop/beauty salon, "pizza shop"

Pride Park Community Meeting Feedback - Map 2

- Notes along Railroad between 18th St E and 17th St E: ???
 - Security issues (no safety)
 - Lighting
 - Sidewalks
- Flooding improvements needed along Bowlees Creek
- 63rd Ave E:
 - No street lighting
 - Drainage issues
 - At intersection of 63rd Ave E and 15th St E - gas station (vacant)
 - North-west corner of 63rd Ave E and 15th St E - mixed-use opportunity (affordable housing) day-care
 - People divert the traffic (accident prone)
 - Infill opportunity along north side of 63rd Ave E between 9th St E and 11th St E
- 14th St W:
 - No safety
- Notes:
 - Mixed-use affordable housing along 15th St E (like Kumquat Ct, Sarasota)
 - Improve park maintenance (trash)
 - Harlee Middle - repurposed
 - YMCA school vacant
 - Resource center, after school program
 - Complete streets
 - Home...
 - Farmer's market into the community
 - Community gardens
 - Poor Transportation
 - 15th St - sidewalks, street lighting
 - Dirty sidewalks
 - Clean up sidewalks
 - No fast food locations
 - No safety after school hours
 - Add sidewalks
 - Poor drainage
 - Include more trash cans/recycling bins

Pride Park Community Meeting Feedback - Map 3

- Harlee Middle School - repurpose
 - Health services for children at Harlee
- 9th St - speeding traffic
 - Speed bumps
- Too many duplexes, lack of maintenance
 - Landlord responsibility for property upkeep
- Flooding on 59th Ave W
- Code enforcement - visual character of neighborhood and following through
- Notes:
 - Lack of sidewalks on neighborhood streets
 - Public safety (kids playing in the street)
 - No community center
 - No library



Map 3

Pride Park Community Meeting Feedback - Map 4

- Redevelopment Potential:
 - Area between 14th St W, Bayshore Gardens Parkway, and Saunders Rd
- Dangerous intersections:
 - 57th Ave E and 5th St E
 - 14th St W and Bayshore Gardens Parkway
- Proposed sidewalks:
 - 15th St E
 - Bikes and sidewalks - very unsafe
 - Lots of bike traffic
 - Wheelchairs in grass
 - 5th St E
 - 5th St W
 - No sidewalks
 - Better sidewalks for kids
 - Wide sidewalks
 - Proposed trail along Bowlees Creek
- Lighting - proposed:
 - Along 57th Ave E near intersection with 5th St E
 - Along 15th St E near intersection with 53rd Ave E
 - Along 14th St W near Bayshore Gardens Shopping Center
- Roundabouts - proposed:
 - Intersection of 15th St E and 57th Ave W
 - Intersection of 15th St E and 63rd Ave W
- Flooding:
 - Flooding when raining - along 14th St W near Bayshore Gardens Shopping Center
 - Bowlees Creek
- Day park:
 - Lockers and showers
 - Secluded
 - Open during the day
 - Homeless occupy to sleep
- SRO's
 - Homeless housing
 - Integrated into community
- Pride Park Fixes:
 - Splash park
 - More swings if needed
 - More amenities for kids, need more to do
 - Not handicap accessible
 - Handicap swings - lots of handicap children in area
- Bowlees Creek:
 - Flooding

- Trash - dumping
- Problem Development (“Duplex City”) - area bordered by 57th Ave E, 13th St E, 61st Ave E, and 1st St E:
 - After dark - scary, crime
 - Needs lighting
 - Resident Perspectives:
 - Village
 - Home - predominately Hispanic
 - Live in duplex (no leaking roof, no plumbing issues, FINE)
 - Sidewalks
 - Doesn't take the bus
- Potential park at Fountain Lake Apartments
 - Unused
 - Homelessness
- Enhancements to Oneco Shopping Center
- Industrial park along 15th St E:
 - Pop up businesses
 - Empty Lots
 - Overgrown
 - Used car lots
 - Tire stacks ???
 - Bad buildings
- Homelessness:
 - Living in cars
 - Living behind retail or retention ponds
- Resident Opinion:
 - Public amenities
 - More open space
 - Be able to get around by walking
 - Get to grocery store by carpool
 - Take care of self
 - Encapsulated; help each other out ???
 - Lighting
 - Affordable - live together - make it affordable



Map 4

2018/19 CDBG ACTION PLAN FOCUS GROUP MEETING SUMMARY

2:00 p.m. – 4:00 p.m. February 9, 2018

Attendees: Manatee County staff, **Early Learning Coalition of Manatee**, Manatee County Housing Authority, **Mt. Carmel Resource Center**, Boys & Girls Club of Manatee County, **Sunrise Community, Inc.**, The Salvation Army, City of Bradenton, Suncoast Partnership to End Homelessness, AM & FM Enterprise, Educational Consultants Consortium, Meals on Wheels PLUS of Manatee, Gulfcoast Legal Services, United Cerebral Palsy of Southwest Florida, **Intervention Before Crisis**, Manatee County Credit Union

HOUSING

- Need more homeless prevention/rapid rehousing
- Need better transportation and/or provide bus passes to assist with getting people to/from the workplace
- Need to bring resources to the community
- Need more/expansion of child care services

SOCIAL/PUBLIC SERVICES

- Collaboration needed on substance abuse prevention
- Need to expand services to the elderly
 - Meal services
 - Adult daycare
 - Nutrition training
 - Companion services
 - Aging population of developmentally challenged individuals and their parents (caretakers)
 - Funding for caregivers of special needs populations

EMPLOYMENT

- Need mentors for ex-offenders
- Need to teach soft skills to increase employability of individuals

Orlando Concepcion

From: William OShea
Sent: Monday, February 12, 2018 8:22 AM
To: Orlando Concepcion
Subject: FW: Focus Group Meeting for 2018-19 Community Development Block Grant - REMINDER
Attachments: 2018 CDBG Meeting Schedule - English.docx

Thanks

Bill O'Shea
Community Development Project Manager
Manatee County Redevelopment & Economic Opportunity Department
Community Development Division
1112 Manatee Avenue West, Suite 300 || Bradenton, Florida 34205
phone: 941-748-4501 x6858
bill.oshea@mymanatee.org



From: William OShea
Sent: Thursday, February 08, 2018 10:54 AM
To: 'lwallace0923@gmail.com' <lwallace0923@gmail.com>
Subject: FW: Focus Group Meeting for 2018-19 Community Development Block Grant - REMINDER

From: William OShea
Sent: Monday, February 05, 2018 11:15 AM
To: 'Vicki White' <Vicki.White@cityofbradenton.com>; 'Alberta McIntosh' <alberta.amfm_ent@yahoo.com>; 'Tammy Greer' <tammyg@gulfcoastlegal.org>; 'Haskell Gates' <hgates@mealsonwheelsplus.org>; 'bpatten@manateecaa.org' <bpatten@manateecaa.org>; 'Barbara Harvey' <barbaraharvey13@aol.com>; 'dheaven@careersourcesc.com' <dheaven@careersourcesc.com>; 'jmilanese@familypartnership.org' <jmilanese@familypartnership.org>; 'mtcarmelresourcecenter@tampabay.rr.com' <mtcarmelresourcecenter@tampabay.rr.com>; 'Adell Erozer' <aerozer@tmanatee.org>; 'Michael Wood' <michael.wood@bgcmanatee.org>; 'julia.showers@uss.salvationarmy.org' <julia.showers@uss.salvationarmy.org>; 'Marlene Yanelli' <myanelli@elc-manatee.org>; 'Margaret Feldman' <MFeldman@sunrisegroup.org>; Brenda Lovett (brenda.lovett@manateehousing.com) <brenda.lovett@manateehousing.com>; 'abrown@mywrc.org' <abrown@mywrc.org>; 'lindah@legalaiddofmanasota.org' <lindah@legalaiddofmanasota.org>; 'Esperanza Gamboa' <gamboae@manateeschools.net>; 'michael@scil4u.org' <michael@scil4u.org>; 'bbeightol@uwsuncoast.org' <bbeightol@uwsuncoast.org>; Pat Johnson <pat.johnson@mymanatee.org>; 'genesishealthservices@gmail.com' <genesishealthservices@gmail.com>; Jodie Williams <jodie.williams@mymanatee.org>; 'tbmoore@manateecfcu.org' <tbmoore@manateecfcu.org>; 'victoria@wecaremanatee.org' <victoria@wecaremanatee.org>; 'smakowske@fsos.org' <smakowske@fsos.org>

Cc: Denise Thomas <denise.thomas@mymanatee.org>; Geri Lopez <geri.lopez@mymanatee.org>

Subject: Focus Group Meeting for 2018-19 Community Development Block Grant - REMINDER



**PLEASE RESPOND TO THIS NOTICE
AND LET US KNOW**

**IF YOU WILL BE
ATTENDING**

You Are Cordially Invited!

***Non-Profit Agencies Focus Group
Meeting***

**We Need Your Feedback on Implementation of
Manatee County's**

**5-Year Community Development Block Grant
(CDBG) Priority Needs**

2018-19 CDBG Program Year

Friday

February 9, 2018



**Manatee County Adm.
Bldg.
4th Floor Manatee Room
1112 Manatee Avenue
West**

**Bradenton, FL
2:00 p.m. to 4:00 p.m.**

***For more information, please email or call Bill O'Shea in the Redevelopment
Economic Opportunity Department at bill.oshea@mymcfla.gov, extension 6858.***

**This Outreach is for Manatee County's 2018-19 Community
Development Block Grant (CDBG),
HOME Investment Partnership (HOME), & Emergency Solutions
Grant (ESG) Programs**



2018-19 CDBG ACTION PLAN FOCUS GROUP MEETING

FEBRUARY 9, 2018
 * PLEASE SIGN IN *

NAME	REPRESENTING	CONTACT #	EMAIL
Sharon Dakes	ELC Manatee	941 751 2903	Soakes@elc-manatee.org
Brenda Loeff	MCTA	941 756 3974	
Shirley Pearson	MT Carmel Resource Ctr	941 932-0433	NewSome@vention.net
Michael Wood	Boys & Girls Club	941-773-4632	L241@embroc.org or Michael@Suncoast.org
Kara J Zerkow	Sunrise Community, Inc.	305-273-3055	
Kelly Friend	The Salvation Army	757-5773	kelly.friend@uss.salvationarmy.org
Sara White	City of Bradenton, FL	932-4493	sara.white@cityofbradenton.com
Tara Boyer	Suncoast Partnership	935-8587	tara@suncoastpartnership.org



2018-19 CDBG ACTION PLAN FOCUS GROUP MEETING

FEBRUARY 9, 2018
 * PLEASE SIGN IN *

NAME	REPRESENTING	CONTACT #	EMAIL
Suzie Dobbis	AM+EM Enterprise	941-720-2001	amfm-healthcare@outlook.com
Guweta Meribad	Amn fm Enterprise Inc.	941-224-3363	Amfn-healthcare@outlook.com
Barbara A. Harvey	Educational Consultants	941-592-3669	barbara.harvey@edl.com
HASKELL GATES	WESTS AND WHEELS PLUS	941-747-4655	hgates@wheelsplus.us
James Alex Kushner	GULFCOAST LEGAL SERVICES, INC.	941-746-6131	JamesK@gulfcoastleg.com
PHILIPPER FELDMAN	WCP of SWFL	786-314-6097	philip.feldman@sunrisegroup.com
Pascal D. Edvard	DDH - Manatee	941-708-6187	pd.edvard@manatee.org
Laura Wallace	Intervention Before Crisis (IBCS)	210-6843	lwallace@ibcs.org
Tameka Moore	MCCU	718-7704	tmoore@mccu.com
Edna Davis	SPEH	941-955-8987	edna@suncoastpartnership.org

2018-19 CDBG Focus Group Meeting February 9, 2018



Redevelopment and
Economic Opportunity
Department

Five-Year Consolidated Plan

- Covers Years 2017-2022 (October 1, 2017 – September 30, 2022)
- Strategic Plan that governs the use of federal housing and community development funds received through HUD

Purpose

- Identify a jurisdiction's housing and community development needs, priorities, goals and strategies, and
- Establish how federal funds will be allocated to housing and community development needs in the community.



Components of the Consolidated Plan

- Citizen Participation Plan
- Identification of needs and priorities through data analysis and consultation with stakeholders
 - Housing Assessment and Needs
 - Homeless Assessment and Needs
 - Community Development Assessment and Needs
 - Special Needs Assessment and Needs
- Strategic Plan that sets Goals and Objectives



Citizen Driven Plan

- Public Outreach Efforts
 - Focus Group Meetings (4)
 - Public Participation Meetings (North County and South County)
 - Public Meeting with BOCC
 - Public Meeting with AHAC
 - Survey Monkey (Online and paper)



Annual Action Plan

- One-Year plan that describes specifically how federal funds will be spent
- Projects geared to accomplish the goals stated in the Consolidated Plan (Inclusive of Fair Housing Goals)
- Funds that are encompassed in this plan are:
 - Community Development Block Grant (CDBG)
 - HOME Investment Partnerships (HOME)
 - Emergency Solutions Grant (ESG) - *TURNING POINT*



National Objectives

- Activities Benefiting Low- and Moderate-Income Persons (Area/Client Based)
- Activities Which Aid in the Prevention or Elimination of Slums or Blight
- Activities Designed to Meet Community Development Needs Having a Particular Urgency



Programs - CDBG

- CDBG funds can be used for:
 - o Infrastructure ✓
 - o Home Owner Rehabilitation
 - o Public Facilities Improvements
 - o Public Service Projects (20% max.) ✓

- Past CDBG funding levels:
 - o 2017 - \$1,654,878
 - o 2016 - \$1,627,663
 - o 2015 - \$1,620,289



**Programs Administered
FY 2018-19 Allocation (Anticipated)**

- Community Development Block Grant (CDBG) - \$1,627,633
- HOME Investment Partnership Program (HOME) - \$463,746 ✓
- Emergency Solutions Grant (ESG) - \$145,858 ✓



Priority Needs Identified

- Housing
 - o Affordable housing (increase supply) - *new*
 - o Address the quality of housing/enforcement - *code enforcement*
 - o Elimination/Repurposing of blighted/abandoned structures
 - o Rehabilitation of older units (make ADA accessible)



*new 211-CAD - / Doing job 16.
HMIS- Homeless management
System.*

Priority Needs Identified

- Community Development/Infrastructure
 - o Youth Centers/Senior Centers
 - o Transportation Options and Services



Priority Needs Identified

- Social/Public Services
 - o Senior Services
 - o Mental Health Services
 - o Youth Services
 - o Substance Abuse Services
 - o Homeless Shelters, Services, and Prevention - *Turning point*



Priority Needs Identified

- Economic Development
 - o Employment Training (Youth, Young Adults, Ex-Offenders)
 - o Redevelopment of vacant/abandoned shopping centers



DISCUSSION





County Commissioners

Want To

Economic Development

Locations

Departments

Information

Request/CIP Information

Online Services

Permits & Proposals

Online Permitting

Pay your water bill

Submitting Applications and Permits

Property Search

Make a public records request

Meeting Agendas

Committee Meetings and Agendas

Board of Commissioners

Manatee County Florida logo

Community Development Block Grant (CDBG) Applications Now Available

Applications Due by 4:00 pm on Friday, March 30, 2018 [read on](#)

Building & Development Services (BADS) new Online Services is Live!

Manatee County Online Services, a new web-based tool that offers all BADS services online is now Live. Online Services will allow you to do business with the Building and Development Services Department (BADS) without ever having to come to our offices. These new Online Services will be available to everyone, including homeowners, permitting services, agents and contractors. First things first, Register for an account by clicking on the blue register button.

Tickets now on sale for 'An Evening with David Baldacci'

Tickets are now on sale for Manatee County Library Foundation's latest blockbuster author event, "An Evening with David Baldacci." The March 13 event will benefit the Manatee County Public Library System. [read on](#)

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Tweets by @ManateeGov

Manatee County @ManateeGov

In 2016, Manatee County voters approved the infrastructure sales tax. Collections began in 2017 and we'll begin to see construction on those projects in 2018.

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Search

Home > Government > Departments > Redevelopment & Economic Opportunity > Community Development > Community Development Headlines > Community Development Block Grant (CDBG) Applications Now Available

Community Development Block Grant (CDBG) Applications Now Available

Click on links below to download CDBG Application and related documents.



- CDBG Application Instructions - FY18-19 (PDF, 921 KB)
- CDBG Application - FY18-19 (PDF, 273 KB)
- CDBG Application Checklist FY 18-19 (PDF, 115 KB)
- CDBG Application Ranking - FY 18-19 (PDF, 285 KB)

This page was created on Mar 6, 2017.
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Rental

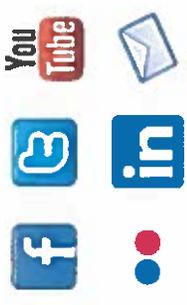
Housing

Developers

Reports and Plans

Economic Development

Redevelopment





Manatee County
 Community Development Block Grant
 Application Workshop and Training Session
 March 5, 2018

PLEASE PRINT CLEARLY and GIVE STAFF A BUSINESS CARD

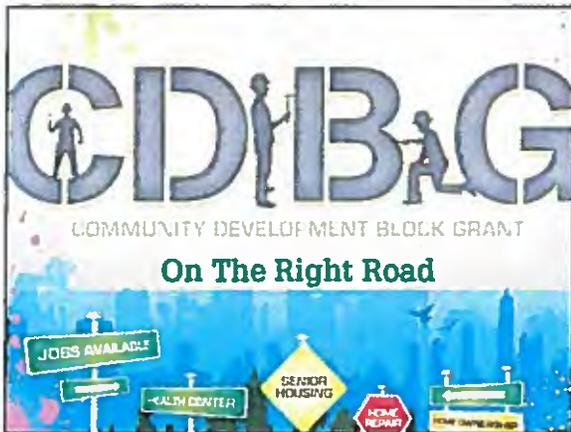
#	Name	Organization & Address	Phone Number	Email Address
1	Brenda Lovett	MCHA 5631 11 th St E	941 756 39174	BrendaLovett@Manateecounty.com
2	GIBBELINA GIBEN	NEW PEARL 20215 th Ave E, Brad FL 33108	941-549-1445	GIBBELINA@GIBELINA.COM
3	Trisha Zwicknick	McPherson 5 Foundation	941.780.6822	mcpherson5foundation@gmail.com
4	Barbara A. Harvey	Educational Con. Con Inc	941-592-3669	barbaraharvey13@aol.com
5	ANGELA BERTHELOT	PUGG, INC.	727-742-5828	abert17@gmail.com
6	Amy Vandell	Manatee Habitat for Hum.	941 748 9100	avandell@manateehabitat.org
7	GILBERG MCTINOSH	AMPLIMENT INC	941-747-8504	Alberta.Amfm-ent@yale.com
	Tony Stephens	Palmetto Youth Center	941 722-0793	Tstephens@palmettoyouthcenter.com
	Jometu Roberts	ECCI	941 722-7483	roberts.jometu@gmail.com
	Laura Carter	CS360	941-809-2991	COMMUNITY SOLUTIONS 360@gmail.com
	Maura Howl	MTC	941-752-8100 X 2166	howlmc@manateeschools.net
	Geoffrey Mayson	CASL	239-960-0678	scotfrey.mayson@caslinc.org
	BRUCE WINTER	MCHFH	941-799-9318	BWINTER@MANATEEHANATHAT.ORG
	Laura Wallace	Intervention Before Crisis	721-0308	lwallace0923@gmail.com

**Redevelopment and Economic
Opportunity Department**

**CDBG GRANT
WORKSHOP**



March 5, 2018



CDBG
COMMUNITY DEVELOPMENT BLOCK GRANT
On The Right Road

JOBS AVAILABLE
HEALTH CENTER
SENIOR HOUSING
HOME REPAIR
HOME IMPROVEMENT

One Year Action Plan

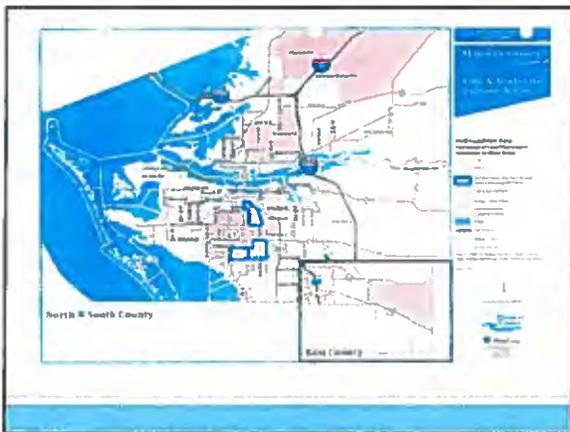
- *Describes specifically how federal funds will be spent over the course of the upcoming program year*
- *Projects are geared to accomplish the priority needs stated in the 2017-22 Consolidated Plan*
- *Funding sources that are covered in this plan are:*
 - *Community Development Block Grant (CDBG)*
 - *HOME Investment Partnerships (HOME)*
 - *Emergency Solutions Grant (ESG)*



National Objectives

- *Activities Benefiting Low- and Moderate-Income Persons (Area/Client Based)*
- *Activities Which Aid in the Prevention or Elimination of Slums or Blight*
- *Activities Designed to Meet Community Development Needs Having a Particular Urgency (i.e., Natural Disaster)*





One Year Action Plan

Manatee County Income Limits North Port-Bradenton-Sarasota, FL MSA		FY 2017 Median (4 Person) Family Income: \$62,500			
Number in Household		1 Person	2 Person	3 Person	4 Person
30% of Median		\$13,800	\$18,240	\$20,420	\$24,800
50% of Median - Low		\$22,950	\$28,200	\$29,500	\$32,750
80% of Median - Moderate		\$36,700	\$41,950	\$47,200	\$52,400
Number in Household		5 Person	6 Person	7 Person	8 Person
30% of Median		\$28,780	\$32,960	\$37,140	\$41,320
50% of Median - Low		\$35,400	\$38,000	\$40,850	\$43,250
80% of Median - Moderate		\$56,800	\$60,800	\$65,000	\$69,200



What is Eligible?

- Acquisition of real property
- Public improvements
- Public facility improvements
- Public service projects
- Home ownership
- Construction of housing
- Demolition of Blighted/Unsafe Structures
- Economic development activities
- Housing rehabilitation



Bill

Programs

- **Community Development Block Grant (CDBG) Program:**
 - Infrastructure
 - Home Owner Rehabilitation
 - Public Facilities Improvements
 - Public Service Projects
- **PY 2017/18 - \$1,654,878 in CDBG funding is anticipated**
- **Funds are subject to a 15% Public Service Cap and 20% Administration Cap**



Programs

- **Emergency Solution Grant (ESG) Program:**
 - Rapid Re-Housing Rental Assistance
 - Homelessness Prevention Rental Assistance
- **PY 2017/18 - \$146,534 in ESG funding is anticipated**



Programs

- **HOME Investment Partnerships Program:**
 - Down Payment Assistance
 - Home Owner Rehabilitation
 - Infill Housing
 - Multi-Family Housing construction/rehabilitation
 - CHDO Acquisition Rehabilitation/Construction
- PY 2017/18 - \$473,941 in HOME funding is anticipated
- Funds are subject to a 15% CHDO Set-aside and 10% Administration Cap



Project Selection

IMPORTANT

- In order to meet timeliness requirements, proposed projects must demonstrate:
 - Correct ownership of land in place
 - Correct zoning in place
 - Additional funding/financing in place
 - Agency capacity in place
 - Clear and defined project narrative
 - Specified budget to cover all costs
- Prior To Funding Approval**



IMPORTANT



**All Funding Approvals
Are Subject to Availability
of Funding Based on
Allocation Received From
HUD**



What is not Eligible?

General Rule: Any Activity that is not included is excluded

- Buildings or portions thereof, used for the general conduct of government. For example, the County Administration Building
- General government expenses. Salaries for those not directly involved in programs
- Political activities
- Purchase of equipment
- Operating and maintenance expenses
- Purchase of construction equipment
- New Housing Construction (CDBG only)



And More Requirements...

- Environmental Review
- Davis-Bacon Labor Standards
- Section 3
- Equal Opportunity
- Drug Free Workplace
- Accessibility for Disabled People
- Purchasing Standards
- Lead Based Paint Elimination
- Avoiding Conflicts of Interest



Priorities for FY 2018/2019

PRIORITIES

- 1.
- 2.
- 3.



Denise

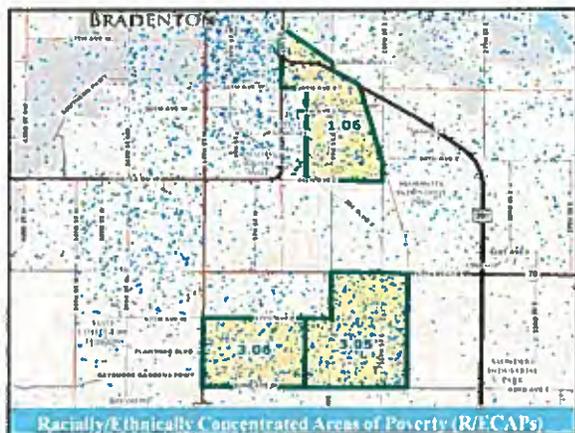
R/ECAP Target Area

Areas designated by the Office of Fair Housing as Racially/Ethnically Concentrated Areas of Poverty

Census Tracts 1.06, 3.06 and 3.05

Higher points awarded for applications received with activities serving these communities.





Priority Needs Identified

- Housing
 - Affordable housing (increase supply)
 - Address the quality of housing/enforcement
 - Elimination/Repurposing of blighted/abandoned structures
 - Rehabilitation of older units (make ADA accessible)



Priority Needs Identified

- Community Development/Infrastructure
 - Youth Centers/Senior Centers
 - Transportation Options and Services



Priority Needs Identified

- Social/Public Services
 - Senior Services
 - Mental Health Services
 - Youth Services
 - Substance Abuse Services
 - Homeless Shelters, Services, and Prevention



Priority Needs Identified

- Economic Development
 - Employment Training (Youth, Young Adults, Ex-Offenders)
 - Redevelopment of vacant/abandoned shopping centers



Activity Must be Outcome Driven

- How does the project or public service benefit (outcome(s)) the client?
- What is the achievable outcome(s)? How will you quantify success?
- How will you measure the outcome(s) (methodology you will use)?
- Quarterly reporting is required on the outcome(s).

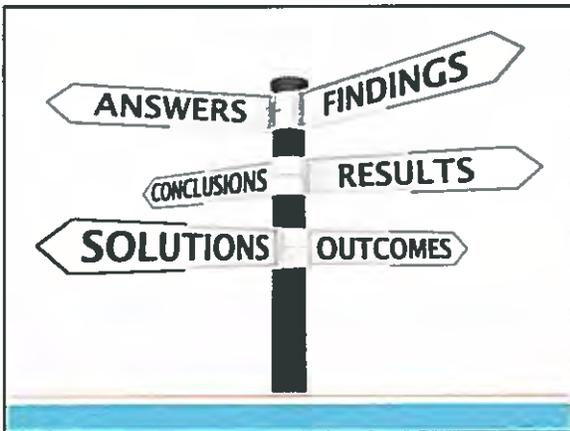




APPLICATION PROCESS



Bill





GETTING PAID





REIMBURSEMENT PROCEDURES





Schedule

Date	Purpose
March 5, 2018	Workshop for Subrecipients/Grant Applications Available
March 30, 2018	Grant Applications Due
May 11, 2018	Notify agencies by email of projects recommended in Draft Action Plan
May 20, 2018	Draft Plan Available for 30-Day Public Comment
June 12, 2018	Public Hearing with BCC
August 15, 2018	Deadline for Plan Submission to HUD



**Manatee County
Community Development Block Grant
Application for Funding
(Public or Private Non-Profit Agencies)**

Applications are Due no Later Than 4:00 P.M. - March 30, 2018
October 1, 2018 – September 30, 2019

**GRANT
APPLICATIONS
AVAILABLE ON WEBSITE
MARCH 5, 2018**



**QUESTIONS
Contact Bill O'Shea or Denise
Thomas at (941) 748-4501**



[Information for...](#)
[Building and Development](#)

[Economic Opportunity](#)
[Community Development](#)

[Community Development Block Grant \(CDBG\)](#)

[Fair Housing Section 3](#)

[Notice of Funding Availability for the Community Development Block Grant \(CDBG\)](#)

[Program/Grant Workshop](#)
[Rental Housing](#)

[Home](#) | [Government](#) | [Departments](#) | [Redevelopment & Economic Opportunity](#) | [Community Development](#) | [Community Development Block Grant \(CDBG\)](#) | [Notice of Funding Availability for the Community Development Block Grant \(CDBG\) Program/Grant Workshop](#)

Notice of Funding Availability for the Community Development Block Grant (CDBG) Program/Grant Workshop



Manatee County anticipates that the Department of Housing and Urban Development (HUD) will provide an estimated allocation of \$2,274,903.00 for the 2018-19 CDBG, HOME and ESG programs.

Please click the following link for additional information and important dates...

[18-19 NOFA-Grant Workshop Ad \(PDF, 105 KB\)](#)



[HUD Community Development and Planning](#)

[American Reinvestment and Recovery Act](#)

SIE7EDIAS Newspaper

Hillsborough, Pinellas, Sarasota and Manatee
County, FLORIDA

STATE OF FLORIDA

COUNTY OF SARASOTA:

Before the undersigned authority personally appeared MARTHA LUCIA BARON who on oath says that she is the Administrative Manager of 7DIAS NEWSPAPER, newspaper published at Hillsborough, Pinellas, Sarasota and Manatee counties that the attached copy of advertisement,

In 7DIAS NEWSPAPER

Was published in said newspaper in the issues of 02/16/2018

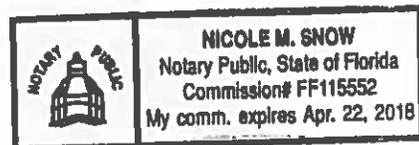
Affiant further says that the said 7DIAS is a newspaper published at Hillsborough, Pinellas, Sarasota and Manatee, in said Hillsborough, Pinellas, Sarasota and Manatee County, Florida, and that the said newspaper has heretofore been continuously published in said Hillsborough, Pinellas, Sarasota and Manatee County, Florida, the first and the third Friday of the month and has been entered as periodicals matter at the post office in Hillsborough, Pinellas, Sarasota and Manatee, in said Hillsborough, Pinellas, Sarasota and Manatee County, Florida, for a period of 1 year next preceding the first publication of the attached copy of advertisement; and affiant further says that she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Martha Lucia Baron

Sworn to and subscribed before me this 21 day of FEBRUARY 2018,
who is personally known _____ or who has produced identification
Type of Identification Produced Florida Drivers License

Nicole M. Snow

Signature of Notary Public



en Colombia, /DIAS conversó con Jorge Muñoz un inmigrante que se lanza ahora como candidato a la Cámara de Representantes por los colombianos en el exterior por el partido MIRA. Comenzó su gira electoral desde el pasado 11 de diciembre, y entre las ciudades que ha estado visitando estuvo Tampa, tomando en cuenta que la comunidad colombiana en esta área es bastante populosa. Es preciso destacar, que este líder es conocido como el 'Ángel de

en decreciendo Inglaterra, Francia, Ecuador, Venezuela, Ganadá, el estado de California aquí en Estados Unidos, entre otras", puntualizó Muñoz.

POSIBLES VOTANTES

Jorge Muñoz, acotó que, según cifras de la Cancillería de Colombia, existen alrededor de 5 millones de colombianos fuera de su patria. "Aunque no todos están inscritos para votar. Tengo información que actualmente

un compromiso con los electores, más no una promesa. "Quiero ser un gestor de cambio. Entiendo que la gente es muy apática con la política. Yo cuando emigré me pasó lo mismo. Pero ahora entiendo que teniendo una voz en Bogotá que haga llegar la voz de los colombianos en el exterior, es fundamental para conseguir cambios. Yo quiero ser ese gestor para mis compatriotas. Así que si puedes votar hazlo. Es tu deber y derecho".



AVISO PÚBLICO

AVISO DE DISPONIBILIDAD DE FONDOS DEL CONDADO DE MANATEE, EN FLORIDA Programa de Subsidios Globales Para El Desarrollo Comunitario (CDBG), Programa de Asociación Para Inversión En la Vivienda (HOME) y Programa de Subvención para Soluciones de Emergencia (ESG)

El Condado de Manatee ha sido notificado, que el Departamento de la Vivienda y Desarrollo Urbano (HUD) ha propuesto una asignación estimada de \$2,274,903.00 para el programa CDBG, HOME y ESG durante el año fiscal de 2017-18. Esta asignación es una estimado basado en el año fiscal de 2018-19 y está sujeta a cambios. (Un máximo de 20 % de los fondos pueden ser utilizados para la planificación y administración del programa.) El programa CDBG está diseñado principalmente para ayudar a los residentes que son de ingresos bajos o moderados dentro de las áreas elegibles de CDBG.

Durante el mes de febrero del 2018, se realizaron reuniones públicas de grupos de enfoque y reuniones de alcance público para solicitar los comentarios de las partes interesadas, sobre las necesidades de la vivienda y del desarrollo comunitario de bajos y moderados ingresos del Condado de Manatee. También se proporcionara información sobre la elegibilidad de varios tipos de actividades y para responder a preguntas relacionadas con los programas de subvenciones. Los comentarios recibidos serán usados para asistir a el Condado de Manatee en determinar cual de las prioridades necesita ser identificada con el grado mas alto de prioridad en el Plan Cosolidado para los años 2017-2022, cuando se revise la convocatoria de solicitudes para el año programado de 2018-19. Para ayudar con las necesidades de la vivienda y del desarrollo comunitario para los residentes de ingresos bajos y moderados, el Condado de Manatee aceptara solicitudes para recibir fondos de organizaciones sin fines de lucro.

Las solicitudes de financiamiento estarán disponibles a través del Departamento de Desarrollo y de Oportunidad Económica, el 5 de marzo de 2018. Además, se llevará a cabo un taller de solicitud de subvención el lunes 5 de marzo de 2018 en el Manatee County Administrative Building, 4th floor Manatee Room, 1112 Manatee Avenue West, Bradenton, FL, de 9:00AM a 11:30AM de la mañana, para dar detalles y responder a preguntas sobre la solicitud de financiamiento. El Condado aceptará las solicitudes hasta las 4:00PM de la tarde, el viernes, 30 de marzo de 2018.

Preguntas adicionales o comentarios pueden ser enviados a:

Bill O'Shea, Community Development Project Manager
Departamento del Desarrollo y de Oportunidad Económica del Condado de Manatee
bill.oshea@mymanatee.org (941) 748-4501, ext. 6858
1112 Manatee Avenue West, Bradenton, FL 34205

Fecha de publicación: 16 de Febrero de 2018

BRADENTON HERALD

WWW.BRADENTON.COM
P.O. Box 921
Bradenton, FL 34206-0921
1111 3rd Ave. W.
Bradenton, FL 34205-8894
941-746-7355

Bradenton Herald
Published Daily
Bradenton, Manatee County, Florida

STATE OF FLORIDA
COUNTY OF MANATEE

Before the undersigned authority personally appeared Christy Habony, who, on oath, says that she is a Legal Advertising Representative of The Bradenton Herald, a daily newspaper published at Bradenton in Manatee County, Florida; that the attached copy of the advertisement, being a Legal Advertisement in the matter of **Public Notice**, was published in said newspaper in the issue(s) of **02/17/2018**.

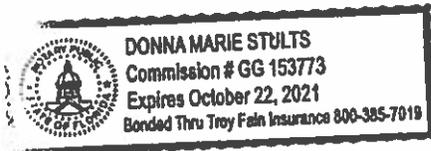
Affidavit further says that the said publication is a newspaper published at Bradenton, in said Manatee County, Florida, and that the said newspaper has heretofore been continuously published in said Manatee County, Florida, each day and has been entered as second-class mail matter at the post office in Bradenton, in said Manatee County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Christy Habony

(Signature of Affiant)

Sworn to and subscribed before me this

19 Day of Feb, 2018



[Signature]
SEAL & Notary Public

Personally Known _____ OR Produced Identification _____
Type of Identification Produced _____

ally. All were charged with conspiracy to defraud the United States, three with conspiracy to commit wire fraud and bank fraud, and five with aggravated identity theft.

Trump emphasized in a tweet and a statement that the indictments accused neither him nor his campaign of wrongdoing and said the partisan rancor that dominates politics made room for "bad actors, like Russia," to sow discord.

"We must unite as Americans to protect the integrity of our democracy and our elections," he said in the statement.

In the midafternoon tweet, he wrote that Russia began its operation before he even announced his candidacy and that its efforts did not affect the election results.

"The Trump campaign did nothing wrong - no collusion!" he wrote.

The indictment lays out a highly sophisticated, well-funded, 3-year-long scheme designed in part to put Trump in the White House.

The Internet Research Agency, operating out of St. Petersburg, was described in the indictment as a hub for a sophisticated operation designed to reach millions of Americans to disrupt the political process in the United States. Its annual budget was millions of dollars; its stated goal was to "spread distrust toward the candidates and the political system in general."

The goal of the Russian operation was "information warfare against the United States," the indictment alleges. Some of the Russians, posing as Americans and working on what was dubbed "the Translator Project," "communicated with unwitting individuals associated with the Trump campaign and other political activists."

They communicated with members of the campaign, volunteers, supporters and grass-roots work-

The indictment cites a series of political advertisements paid for by the Russians, all of them against Clinton and in favor of Trump. "Hillary is a Satan, and her crimes and lies had proved just

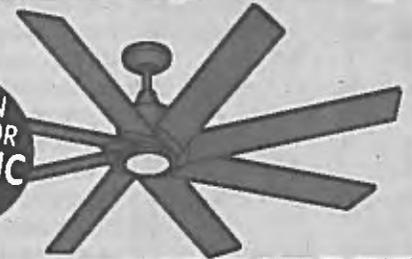
Russians stated.

After the election, still striving to sow discord, Russians began staging political rallies both for and against Trump, the president-elect, sometimes on the same day,

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PUBLIC NOTICE

NOTICE OF FUNDING AVAILABILITY

MANATEE COUNTY, FLORIDA

Community Development Block Grant (CDBG), HOME Investment Partnership Program (HOME) and Emergency Solutions Grant (ESG)

Manatee County has been notified that the Department of Housing and Urban Development (HUD) has proposed an estimated allocation of \$2,274,903.00 for the 2018-19 program year CDBG, HOME and ESG programs. This allocation is an estimate based upon the 2017-18 funding year and is subject to change. (A maximum of 20% of the funds may be used for program planning and administration.) The CDBG program is primarily designed to help those residents who are of low- and/or moderate-income within CDBG eligible areas or for households who income qualify.

During February of 2018, public focus group meetings and public outreach meetings were held to solicit stakeholder/citizen comments on Manatee County's low and moderate-income housing and community development needs, provide information about the eligibility of various kinds of activities, and answer questions regarding the grant programs. Feedback received will be used to assist Manatee County in determining which priority needs identified in the 2017-22 Consolidated Plan are of highest priority, when reviewing grant applications for the 2018-19 program year.

Manatee County will be soliciting CDBG grant applications from non-profit organizations to assist in addressing the housing and community development needs of the County's low- and moderate-income residents.

Applications for funding will be available through the Redevelopment and Economic Opportunity Department on March 5, 2018. In addition, a grant application workshop will be held on March 5, 2018 at the Manatee County Administrative Building, 4th floor Manatee Room, 1112 Manatee Avenue West, Bradenton, FL, from 9:00AM to 11:30AM, to give details and answer questions regarding the funding application. The County will be accepting applications until 4:00 p.m., Friday, March 30, 2018.

Additional questions or comments may be sent to:

Bill O'Shea,
Community Development Project Manager
Manatee County Redevelopment and
Economic Opportunity Department
bill.oshea@mymanatee.org
(941) 748-4501, ext. 8858
1112 Manatee Avenue West
Bradenton, FL 34205

Publsh date 2-17-18



Proclamation

*Board of County Commissioners
Manatee County, Florida*

WHEREAS, April marks the 50th anniversary of the passage of the Fair Housing Act of 1968, which sought to eliminate discrimination in housing opportunities and to affirmatively further housing choices for all Americans; and

WHEREAS, the provision of fair housing opportunities for all citizens of Manatee County is an important goal of Manatee County; and

WHEREAS, Manatee County, the United States Department of Housing and Urban Development, concerned citizens, and the housing industry are working to realize the dream of fair and affordable housing for all County residents; and

WHEREAS, Manatee County is proud of its efforts to further fair housing for all residents and recognizes that this can only be accomplished through forging partnerships with individuals, for-profit and non-profit organizations, corporation community, and others; and

WHEREAS, supporting and promoting fair housing helps to strengthen families, communities, businesses, and our overall economy. Fulfillment of the letter and spirit of the law means that every community can be a place of opportunity where people can live in diverse, inclusive, accessible neighborhoods with quality schools, healthy foods, meaningful jobs, health care, green spaces, quality credit, and the other opportunities that frame and affect our lives.

NOW, THEREFORE, BE IT PROCLAIMED by the Board of County Commissioners of Manatee County, Florida, that, in the pursuit of the shared goal and responsibility of providing equal housing opportunities for all citizens, the month of April 2018, shall be known, designated, and set aside as

FAIR HOUSING MONTH

in Manatee County, Florida, and further that the Board of County Commissioners calls upon all residents and citizens to recognize that compliance with the U.S. Fair Housing Laws is the equitable way in which to guarantee fair housing practices for all citizens.

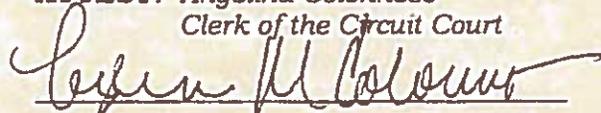
ADOPTED with a quorum present and voting this 10th day of April 2018.

**BOARD OF COUNTY COMMISSIONERS
MANATEE COUNTY, FLORIDA**



Priscilla Trace, Chairman

ATTEST: Angelina Colonnese
Clerk of the Circuit Court





~~Approved in Open Session~~ **April 10, 2018 - Regular Meeting**
Agenda Item #12

Approved in Open Session 4/10/18,
Manatee County
Board of County Commissioners

Subject

Fair Housing Month - April 2018

Briefings

None

Contact and/or Presenter Information

Board of County Commissioners

Action Requested

Adoption of Proclamation designating April 2018 as "Fair Housing Month" in Manatee County, Florida.

Enabling/Regulating Authority

11.1.4 - Efficiency in Service Delivery

Background Discussion

- April marks the anniversary of the Fair Housing Act of 1968.
- Staff has prepared the attached Proclamation to acknowledge Fair Housing Month in Manatee County and to acknowledge the County's commitment to affirmatively furthering fair housing.
- Denise Thomas will be accepting the Proclamation on behalf of the U.S. Department of Housing and Urban Development (HUD), Fair Housing and Equal Opportunity Office.

County Attorney Review

Not Reviewed (No apparent legal issues)

Explanation of Other

Reviewing Attorney

N/A

Instructions to Board Records

Please provide original to Bill O'Shea, extension 6858, bill.oshea@mymanatee.org, Redevelopment and Economic Opportunity Department. **Distributed 4/10/18, RT**

Cost and Funds Source Account Number and Name

None

Manatee County Government Administrative Center
First Floor, Commission Chambers
9:00 a.m. - April 10, 2018

Amount and Frequency of Recurring Costs

None

Attachment: [Fair Housing Month Proclamation.pdf](#)

Manatee County Government

Agenda

www.mymanatee.org

Manatee County Government Administrative Center
Commission Chambers, First Floor
9:00 a.m. - June 12, 2018

REVISED June 12, 2018 - Regular Meeting

BOARD OF COUNTY COMMISSIONERS
PORT AUTHORITY

AGENDA
and
NOTICE OF PUBLIC MEETING

MEETING CALLED TO ORDER (Priscilla Trace, Chairman)

INVOCATION (The commission does not endorse the religious beliefs of any speaker.)

1. Invocation led by Kelly Matson, Care Net Manasota

PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS

Items Scheduled for Time Certain

2. 11:00 A.M. - ITEM #81 - Child Welfare System Advocate Annual Report
3. 1:30 P.M. - ITEM #73 - Port Authority Meeting
4. 2:00 P.M. - ITEM #72 - Health Care Advisory Board - Membership

Changes to Agenda

84. Updates to Agenda

Attachment: [20180612 Update Memo.pdf](#)

REQUESTS BY COMMISSIONERS (Items to be pulled from Consent Agenda)

A. AWARDS/PRESENTATIONS/PROCLAMATIONS

Awards

5. Employee of the Month - Tina Neri

Attachment: Neri_EOM.pdf
Attachment: Neri_EOM1.pdf

6. Retirement Award - Carrie Ann Green

7. Retirement Award - Michael Brennan

Presentations

8. Manatee County's redesigned website, www.mymanatee.org

9. Results First Internship 2018 Program

Proclamations (Motion required to adopt proclamations)

10. Pretrial, Probation, and Parole Supervision Week - July 15-21, 2018

Attachment: Pretrial Probation & Parole Supervision Proclamation.pdf

11. Park & Recreation Month - July 2018

Attachment: Park & Recreation Month Proclamation.pdf
Attachment: Poster_Park & Recreation Month July 2018.pdf

CITIZEN COMMENTS (Consideration for Future Agenda Items - 30-Minute Time Limit)

Each person will be limited to three (3) minutes. If the thirty (30) minute time period has been exhausted, the Board will entertain any remaining comments near the end of the meeting with the same three (3) minute per person time limitation.

12. Citizen Comments

CITIZEN COMMENTS (Consent Agenda Items Only)

Each person wishing to speak to Consent Agenda items will be limited to three (3) minutes per item; provided, however, that each person will be limited to speaking for a total of ten (10) minutes regardless of the number of items being discussed.

13. Citizen Comments

B. CONSENT AGENDA

Clerk of Circuit Court

14. Clerk's Consent Agenda

Attachment: [20180612_Clerk's Consent.pdf](#)
Attachment: [Warrant Listing May 2018.pdf](#)
Attachment: [Minutes - 3-6-18.pdf](#)
Attachment: [Minutes - 5-3-18.pdf](#)
Attachment: [Minutes - 5-25-18.pdf](#)
Attachment: [Minutes - 5-31-18.pdf](#)
Attachment: [Refund - Starling.pdf](#)
Attachment: [Refund - Knight Enterprises.pdf](#)
Attachment: [Refund - Utility Customer 30992-30835.pdf](#)
Attachment: [Refund - Utility Customer 172659-149595.pdf](#)
Attachment: [Refund - Utility Customer 231326-73771.pdf](#)
Attachment: [Refund - Utility Customer 244304-12892.pdf](#)
Attachment: [Refund - Utility Customer 240393-56752.pdf](#)
Attachment: [Contract - Clerk and Sheriff.pdf](#)
Attachment: [Insurance - Public Risk Management.pdf](#)
Attachment: [Reports - Tara CDD 1.pdf](#)
Attachment: [Bonds - Bridgewater Ph 2.pdf](#)
Attachment: [Bonds - Del Webb Ph I Subph 2A B C.pdf](#)
Attachment: [Bonds - Esplanade Ph 8 Subph A B.pdf](#)
Attachment: [Bonds - Harrison Rch Ph 2 A3.pdf](#)
Attachment: [Bonds - Heron Creek Ph I.pdf](#)
Attachment: [Bonds - Hide Away Storage.pdf](#)
Attachment: [Bonds - Indigo Ph V.pdf](#)
Attachment: [Bonds - Indigo Ph VI.pdf](#)
Attachment: [Bonds - Lakewood Natl Ph I BOS.pdf](#)
Attachment: [Bonds - Lakewood Natl Ph I Subph E.pdf](#)
Attachment: [Bonds - Mallory Park Ph 1 Subph D.pdf](#)
Attachment: [Bonds - Soleil West.pdf](#)
Attachment: [Bonds - Trevesta Ph 2A.pdf](#)

Administrator

82. [Letter of Non-opposition for Skyway Bridge 10K Charity Run](#)

Attachment: [BCC 10k Run Letter 2019.pdf](#)

Attorney

15. [Contract for Sale and Purchase of Parcel 103 from Danny B. Overstreet for Property Located at 4711 44th Avenue East, Bradenton, Florida 34203](#) * **D'Agostino**

Attachment: [Contract for Sale and Purchase.pdf](#)
Attachment: [Comparison Chart.pdf](#)
Attachment: [Landowner's Experts' Invoices.pdf](#)
Attachment: [Parcel 103 Location Map.pdf](#)

16. [Contract for Sale and Purchase of Parcel 104 from James L. McClintock and Carol L. McClintock for Property Located at 4725 44th Avenue East, Bradenton, Florida 34203](#) * **D'Agostino**

Attachment: [Contract for Sale and Purchase.pdf](#)
Attachment: [Comparison Chart.pdf](#)
Attachment: [Landowner's Experts' Invoices.pdf](#)
Attachment: [Parcel 104 Location Map.pdf](#)

Building and Development Services

17. [Final Plat - Canoe Creek, Phase 1](#)

Attachment: [Application Canoe Creek Phase I.pdf](#)
Attachment: [Legal Canoe Creek Phase I.pdf](#)
Attachment: [Agreements Canoe Creek Phase I.pdf](#)
Attachment: [Bonds Canoe Creek Phase I.pdf](#)

18. [Final Plat - Greyhawk Landing West Phase V-B](#)

Attachment: [Application Greyhawk Landing Phase V-B.pdf](#)
Attachment: [Legal Greyhawk Landing Phase V-B.pdf](#)
Attachment: [Agreements Greyhawk Landing Phase V-B.pdf](#)
Attachment: [Bonds Greyhawk Landing Phase V-B.pdf](#)

19. [Permission to advertise a hearing to consider adoption of Ordinance No. 18-12, amending the County's Solicitation and Panhandling Ordinance.](#) * **Zamboni**

Attachment: [Response Memo to CAO Matter No. 2017-0569 did 1,16,18.pdf](#)
Attachment: [Panhandling ordinance amendment.v7.pdf](#)
Attachment: [ANDREW TOOMBS Appellant v THE STATE OF FLORIDA Appellee Circuit Court 11th Judicial Circuit \(Appellate\) in and for Miami-Dade County.pdf](#)

20. [Reduction of Code Enforcement Fines for Frank and Barbara Bramble, Code Enforcement Case Number CE2016030583](#)

Attachment: [BOCC Attachments - Bramble, Frank & Barbara CE2016030583.pdf](#)

21. [Reduction of Code Enforcement Fines for Paul Giorgetti, Code Enforcement Case Number CE2009080101](#)

Attachment: [BOCC Attachments Paul Giorgetti CE2009080101 \(2\).pdf](#)

Convention and Visitors Bureau

22. [Suncoast Aquatic Nature Center Associates, Inc. \(SANCA\) - Amendment Two to Reimbursement Agreement for Promotion of Tourism](#) * **Clague**

Attachment: [Co Atty Memo - SANCA Amend Two.pdf](#)

Attachment: [SANCA Agree Amend.Two 2018.pdf](#)

Financial Management

23. [FY18 Budget Amendment Resolutions](#)

Attachment: [B-18-075.pdf](#)

24. [Change Order 1 to Agreement 16-0435CD: Water Treatment Plant - Biological Treatment Unit](#)

Attachment: [16-0435CD- Departmental Memo for CO 1.pdf](#)

Attachment: [16-0435CD- Vogel Bros Building CO#1.pdf](#)

25. [IFBC No. 18-TA002593SR: Force Main 12A Replacement](#)

Attachment: [18-TA002593SR Departmental Award Recommendation.pdf](#)

Attachment: [18-TA002593SR - Posolech Contracting Agreement.pdf](#)

Attachment: [18-TA002593SR Force Main 12A Tabulation.pdf](#)

Attachment: [BA B-18-084.pdf](#)

26. [Purchase of Two \(2\) Low Floor, Clean Diesel Buses and Two \(2\) Low Floor, Clean Diesel Trolleys for the Public Works Transit Division](#)

Attachment: [MANATEE COUNTY AREA TRANSIT 35' LF DIESEL PRICE QUOTE 5,16,18.pdf](#)

Attachment: [MANATEE COUNTY AREA TRANSIT 35' LF DIESEL TROLLEY PRICE QUOTE 5,16,18.pdf](#)

Attachment: [LYNX Contract 14-C09 Final Executed Contract.pdf](#)

27. [Agreement for an Integrated Vehicle Location System for Transit System * Nicodemi](#)

Attachment: [Transit Division Approval Memo for Agreement 17-1654MS Integrated Vehicle Location System.pdf](#)

Attachment: [Attorney Response Memorandum.pdf](#)

Attachment: [Agreement 17-1654MS Integrated Vehicle Location System Signed Avail with FTA Clauses_06--04-2018.pdf](#)

83. [Supervisor of Elections - HAVA \(Help America Vote Act\) Grant Award](#)

Attachment: [B-18-087 HAVA \(Help America Vote Act\) Grant Award.pdf](#)

Attachment: [HAVA Grant.pdf](#)

Neighborhood Services

28. [Agreement for the Alzheimer's Disease Initiative \(ADI\) Grant Funds 18/19](#)

Attachment: [BESADI.pdf](#)

Attachment: [ADJ 1819.pdf](#)
Attachment: [B-18-071 ADJ Grant.pdf](#)

29. [Agreement for the Community Care for the Elderly \(CCE\) Grant Funds 18/19](#)

Attachment: [RES-CCE.pdf](#)
Attachment: [CCE 1819.pdf](#)
Attachment: [B-18-070.CCE_new.Grant.pdf](#)

30. [Agreement for the Home Care for the Elderly \(HCE\) Grant Funds 18/19](#)

Attachment: [RES-HCE.pdf](#)
Attachment: [HCE 1819.pdf](#)
Attachment: [B-18-079.pdf](#)

31. [Amendment #2 to the FY 17/18 Community Care for the Elderly \(CCE\) Grant Agreement](#)

Attachment: [CCE AMEND 2 1718.pdf](#)
Attachment: [B-18-078.CCE.Deappropriation.Resolution.pdf](#)

32. [Amendment #3 to the FY 17/18 Community Care for the Elderly \(CCE\) Grant](#)

Attachment: [CCE AMEND 3 1718.pdf](#)
Attachment: [B-18-080.pdf](#)

33. [Amendment #2 to the FY 17/18 Emergency Home Energy Assistance for the Elderly \(EHEAP\) Grant Program](#)

Attachment: [EHEAP AMEND 2 1718.pdf](#)
Attachment: [B-18-077.pdf](#)

34. [Amendment #1 to the FY 17/18 Home Care for the Elderly \(HCE\) Grant Agreement](#)

Attachment: [HCE AMEND 1 1718.pdf](#)
Attachment: [B-18-076.pdf](#)

35. [Amendment #2 to the FY 17/18 Home Care for the Elderly \(HCE\) Grant Agreement](#)

Attachment: [HCE AMEND 2 1718.pdf](#)

Parks and Natural Resources

36. [Florida Department of Corrections Contract for Inmate Labor - Renewal Amendment * Zamboni](#)

Attachment: [FDC Amend_1_WS991.pdf](#)
Attachment: [CAO Memo FDC WS991.pdf](#)

37. Golf Course Management Agreement for the Operations, Management, and Maintenance of Properties at Manatee County Golf Course and Buffalo Creek Golf Course * Nicodemi

Attachment: [CAO Opinion PG Management Agreement 6-1-18.pdf](#)
Attachment: [FINAL PG Management Agreement 6-1-18.pdf](#)

Property Management

38. Corrective Warranty Deed from Del Tierra Homeowners Association, Inc., for Property located along Rye Road, Bradenton, Florida; PID 556708509

Attachment: [Corrective Warranty Deed.pdf](#)
Attachment: [Property Appraiser Notificaiton.pdf](#)
Attachment: [Location Map.pdf](#)

39. Declare 5401 Third Avenue East, Bradenton, Florida, as Surplus Property and Authorize its Sale

Attachment: [Resolution R-18-088.pdf](#)
Attachment: [Jurisdictional Review - R-18-088.pdf](#)
Attachment: [Location Map - R-18-088.pdf](#)

40. Execution of Contract for Sale and Purchase from Robert A. Youngblood and Alan P. Youngblood for a Property located at 6009 121st Avenue East, Parrish, Florida 34219 PID 482800000

Attachment: [Contract for Sale and Purchase - Youngblood.pdf](#)
Attachment: [Cost Avoidance Analysis - Youngblood.pdf](#)
Attachment: [Location Map - Youngblood.pdf](#)

41. Execution of Contract for Sale and Purchase from Sabal Harbour Homeowners Association Inc. for property located on 44th Avenue East, Bradenton, Florida; PID 1697721809 and 1697727159

Attachment: [Contract for Sale and Purchase.pdf](#)
Attachment: [Cost Avoidance Analysis.pdf](#)
Attachment: [Location Map.pdf](#)

42. First Amendment and Supplement to Management Agreement Cortez Schoolhouse and Nature Preserve * Clague

Attachment: [Cortez Schoolhouse Management Agreement - First Amendment and Supplement 6.6.2018.pdf](#)
Attachment: [Response and Email to CAO Matter No. 2018-0184.pdf](#)
Attachment: [Location Map Cortez Schoolhouse.pdf](#)

43. Flowage Easement and Permanent Utilities Easement between NAP LR5 LLC and Manatee County for property located in Bradenton, Florida, PID 588600959

Attachment: [Flowage Easement NAP LRS LLC.pdf](#)
Attachment: [Affidavit of Ownership and Encumbrances NAP LRS LLC.pdf](#)
Attachment: [Permanent Utilities Easement NAP LRS LLC.pdf](#)
Attachment: [Affidavit of Ownership of Encumbrances NAP LRS LLC.pdf](#)
Attachment: [Location Map.pdf](#)

44. [Lease Agreement between Manatee County and Lorraine Corners NW, LLC, for a Manatee County Sheriff's Substation located at 14544 Arbor Green Trail, Lakewood Ranch, Florida 34202](#) * **D'Agostino**

Attachment: [Lease Agreement.pdf](#)
Attachment: [Response Memo to CAO Matter No. 2018-0218 dtd 5.3.18.pdf](#)
Attachment: [Location Map MCSO Substation.pdf](#)
Attachment: [B-18-085 Sheriff Substation.pdf](#)

45. [Lease Agreement between Manatee County and Commercial Ownership LTD for the relocation of EMS Stations 1 and 11](#)

Attachment: [Draft Lease Manatee County EMS Clean Version 5.6.18.pdf](#)
Attachment: [Location Map - EMS Station.pdf](#)

46. [Permanent Drainage Easement Agreement between Manatee County and Home Depot U.S.A., Inc., and execute the Consent, Joinder and Subordination Agreement between Manatee County and Great Lakes Developments, Inc., and Small Pond Holdings, Inc.](#) * **D'Agostino**

Attachment: [PDEA - HD USA.pdf](#)
Attachment: [CJSA - HD USA.pdf](#)
Attachment: [Response to CAO Matter No. 2016-0564 dtd 12-16-16.pdf](#)
Attachment: [Response Memo to CAO Matter 2017-0058 and 2017-0165 \(2\).pdf](#)
Attachment: [Location Map PDFA.pdf](#)
Attachment: [Home Depot Signature Authorization.pdf](#)
Attachment: [2018 Real Estate Delegation of Authority.pdf](#)

47. [Right-of-Way Dedication from NAP LRS LLC and Lakewood Ranch Stewardship District to Manatee County for property located on Covenant Way](#)

Attachment: [Warranty Deed-Covenant Way- NAP LRS LLC.pdf](#)
Attachment: [Warranty Deed-Covenant Way- Lakewood Ranch Stewardship District.pdf](#)
Attachment: [Maintenance Agreement for Right-of-Way Improvements Covenant Way.pdf](#)
Attachment: [Partial Release-Covenant Way.pdf](#)
Attachment: [Affidavit of Ownership and Encumbrance-Covenant Way-NAP LRS LLC.pdf](#)
Attachment: [Affidavit of Ownership and Encumbrances-Covenant Way-Lakewood Ranch Stewardship District.pdf](#)
Attachment: [Location Map Covenant Way.pdf](#)

48. Sale and Purchase of Surplus Property located at 3521 222nd Street East, Bradenton, Florida, 34211; PID 301100009

Attachment: [Contract For Sale and Purchase - Hill.pdf](#)
Attachment: [County Deed - Hill.pdf](#)
Attachment: [Herald Ads - Hill.pdf](#)
Attachment: [Location Map - Hill.pdf](#)

49. Sale and Purchase of Surplus Property located at No Assigned Address, Myakka City, Florida, 34251; PID 313600009

Attachment: [Contract For Sale and Purchase - Kushmer.pdf](#)
Attachment: [County Deed - Kushmer.pdf](#)
Attachment: [Herald Ads - Kushmer.pdf](#)
Attachment: [Location Map - Kushmer.pdf](#)

50. Sale and Purchase of Surplus Real Property located at No Assigned Address, Myakka City, Florida, 34251; PID 316000009

Attachment: [Contract for Sale and Purchase - Dimon.pdf](#)
Attachment: [County Deed - Dimon.pdf](#)
Attachment: [Herald Ads - Dimon.pdf](#)
Attachment: [Location Map - Dimon.pdf](#)

Public Safety

51. Emergency Management Preparedness & Assistance (EMPA) Trust Fund Agreement - FY 2018-2019

Attachment: [B-18-091 EMPA Resolution.pdf](#)
Attachment: [2018-19 Manatee EMPA Agreement.pdf](#)
Attachment: [B-18-069 EMPA Grant.pdf](#)

Public Works

52. 44th Avenue East - 45th Street East to 44th Avenue Plaza East - Tampa Bay Mitigation Bank * Clague

Attachment: [Manatee County TBMB Sales Agreement Draft 5-30-18.pdf](#)
Attachment: [CAO Written Opinion - BLS-2018-0222.pdf](#)

53. Bonds - Mosaic Wingate Creek Mine - General Surety Bond Verification

Attachment: [Mosaic Ck Mine General VC.pdf](#)

54. Bonds - Wingate Extension Mine - General Surety Bond Verification

Attachment: [Wingate Ext General SB VC.pdf](#)

55. Coquina Beach Florida Department of Transportation Joint Participation Agreement (JPA) for Drainage Improvements and Sidewalk Construction on SR 789 (Gulf Drive) from North of Longboat Pass to Coquina Park Entrance * D'Agostino

Attachment: [JPA Resolution R-18-086 2018 \(003\).pdf](#)
Attachment: [441069-1 Manatee County - Coquina Beach - Draft JPA Updated 04-26-18 \(003\).pdf](#)
Attachment: [Response Memo to CAO Matter No. 2018-0122 dtd 4.6.18.pdf](#)

56. Execution of Bill of Sale for Right-of-Way Improvements on Covenant Way and Acceptance of Defect Security * Clague

Attachment: [BLS Response From Cty Att.pdf](#)
Attachment: [Bill of Sale Covenant Way.pdf](#)
Attachment: [Covenant Way LOC Security.pdf](#)

57. Federal Transit Administration (FTA) Section 5310, Enhanced Mobility of Seniors and Individuals with Disabilities Program Funding for Fiscal Year 2017/18, Contract No. G0U90 FPJD No. 438959-1-84, Multi-Year Joint Participation Agreement (JPA)

Attachment: [438959-1 FINAL JPA.pdf](#)
Attachment: [Resolution R-18-092.pdf](#)

58. Landfill Tipping Fee Waiver - Warner's East Bayou (County and Private Dredging)

Attachment: [Landfill Waiver Warner's East Bayou.pdf](#)

59. Modify Stop Controls - 16th Avenue West at 39th Street West

Attachment: [Location Map.pdf](#)

60. State Fiscal Year 2018/19 Transportation Disadvantaged (TD) Trip & Equipment Grant Agreement and Updated Reimbursement Rates

Attachment: [SFY 2018-19 Standard Assurance Form 20180420.pdf](#)
Attachment: [SFY 2018-19 Trip and Equipment Grant Application Form 20180420.pdf](#)
Attachment: [SFY 2018-19 Trip & Equipment Allocations.pdf](#)
Attachment: [SFY 2018-19 Service Rates Form 20180420.pdf](#)
Attachment: [Resolution R-18-093.pdf](#)

61. Surplus Equipment

Attachment: [Surplus List 6-12-18.pdf](#)
Attachment: [Reconciliation List 6-12-18.pdf](#)
Attachment: [Resolution R-18-083.pdf](#)

62. Surplus Vehicles

Attachment: [FLEET ASSET DISPOSALS FOR 6.12.18 AGENDA.pdf](#)

63. [Waze Connected Citizens Program \(CCP\) Agreement](#) * **Nicodemi**

Attachment: [Attorney Response Memorandum.pdf](#)
Attachment: [Resolution R-18-090_Waze CCP.pdf](#)

64. [White Eagle Wastewater Utility Participation Agreement with Lakewood Ranch Stewardship District](#) * **Clague**

Attachment: [DOCS - #524374-v3 - Manatee County Utility Participation Agreement \(Force Main Upsizing\) - LWBSD - Final Edit.pdf](#)
Attachment: [White Eagle Force Main Utility Participation Agreement; RLS-2018-0076 CAO Comments & Redlines 06012018.pdf](#)
Attachment: [B-18-081 Budget Amendment for the White Eagle Force Main Project - 06072018.pdf](#)
Attachment: [White Eagle Wastewater UTILITY PARTICIPATION AGREEMENT & Exhibits A, B, & C - partially executed by LWR 06052018.pdf](#)

Redevelopment and Economic Opportunity

65. [Board Approval of Proposed Funding for FY 2018-19 Action Plan Projects and Activities](#)

Attachment: [CDBG Application Ranking - FY 18-19.pdf](#)
Attachment: [Staff Recommended 2018-19 CDBG Projects Programs - 06.08.18.pdf](#)
Attachment: [Email - Revised CDBG Project List - 06.08.18.pdf](#)

66. [Execution of Land Use Restriction Agreement for 7614 19th Street East, Sarasota, under the Livable Manatee Homeownership Incentive Program](#)

Attachment: [7614 19th Street East, Sarasota LURA.pdf](#)
Attachment: [Location Map.pdf](#)

67. [Qualified Target Industry - Project Aspect - Revised](#)

Attachment: [Aspect QTI R-17-127.pdf](#)
Attachment: [Aspect Revised QTI-R-18-097.pdf](#)

Utilities

68. [Bad Debt Write-offs](#)

Attachment: [Estimated_3rd_Q_Writeoff.pdf](#)

69. [Town of Longboat Key Interlocal Agreement for Coordination of Debris Management Services and Debris Disposal Site Monitoring Services](#) * **Zamboni**

Attachment: [Interlocal Agreement, Debris Removal, Longboat Key.pdf](#)

APPROVAL OF CONSENT AGENDA

70. [Motion to Approve Consent Agenda](#)

C. ADVISORY BOARD APPOINTMENTS

Administrator

71. [Sarasota/Manatee Metropolitan Planning Organization Citizen Advisory Committee Appointments](#)

Attachment: [MPOCAC Thompson Mike 05.10.18.pdf](#)

Attachment: [MPOCAC Greer Denise 04.27.18.pdf](#)

Neighborhood Services (2:00 P.M. TIME CERTAIN)

72. [Healthcare Advisory Board - Membership * Palmer](#)

Attachment: [R17-035.pdf](#)

Attachment: [Healthcare Advisory Board - Current Membership.pdf](#)

Attachment: [Letter from Healthcare Advisory Board Chairman.pdf](#)

Attachment: [Draft June 5 2018 Manatee County Health Care Advisory Board](#)

[Minutes.pdf](#)

Attachment: [Ernest Marshall Letter of Resignation from the HCAB.pdf](#)

PORT AUTHORITY (Vanessa Baugh, Chairman - 1:30 P.M. TIME CERTAIN)

The consent and regular agenda items for any Port Authority meeting are set forth in the Port Authority meeting agenda materials as supplied by Port Manatee staff prior to and at the commencement of the meeting of the Port Authority.

73. [Port Authority Meeting](#)

Attachment: [Port Authority Agenda and Supporting Materials 061218.pdf](#)

D. ADVERTISED PUBLIC HEARINGS (Presentations Upon Request)

Building and Development Services

74. [Ordinance 18-28 - Willows Community Development District Establishment * Clague](#)

Attachment: [Willows CDD Staff Report 05082018.pdf](#)

Attachment: [Willows CDD Location Map 03292018.pdf](#)

Attachment: [Willows CDD Petition.pdf](#)

Attachment: [Willows CDD Ordinance 05082018.pdf](#)

Attachment: [Copy of newspaper advertising from May 15, 2018.pdf](#)

Property Management

75. [Ordinance 18-10 - Stopping, Standing, and Parking; Amending Articles I and II of Chapter 2-22 of the Manatee County Code; Providing for Severability; Providing for Codification; And Providing an Effective Date](#) * **Zamboni**

Attachment: [Response Memo to CAO Matter No. 2016-0817 \(002\).pdf](#)
Attachment: [Parking Ordinance Amendment \(18-10\) \(revised as of 05.23.18\).pdf](#)
Attachment: [Bradenton Herald Advertisement.pdf](#)

E. ADVERTISED PUBLIC HEARINGS (Presentation Scheduled)

F. REGULAR

Administrator

76. [Fee Update](#) * **Clague**

Building and Development Services

77. [Authorization for Staff to Make Repairs - Bradenton Associates, Code Enforcement Case #CE2016120294](#) * **D'Agostino**

Attachment: [BOCC Attachments June 12, 2018 - Bradenton Associates.pdf](#)
Attachment: [Response Memo to CAO Matter No. 2017-0323.dtd 8.24.17.pdf](#)
Attachment: [Cortez Plaza Parcel Map.pdf](#)
Attachment: [B-18-086 Cortez Plaza.pdf](#)

Financial Management

78. [Utilities Capital Expenditure Reimbursement Resolution](#) * **Clague**

Attachment: [B-18-064- Utility Reimbursement Resolution - FINAL .pdf](#)

Parks and Natural Resources

79. [Strategic Initiatives & Policies / Draft Parks Master Plan](#)

Attachment: [Recap Memo Mar 13, 2018 Work Session Parks Master Plan.pdf](#)
Attachment: [Draft_PROS Master Plan Policies Revised 051518.pdf](#)
Attachment: [Draft_Chpt.5_PROS Master Plan_060118.pdf](#)
Attachment: [CAO Review_Matter No.2018-0272 - PROS Master Plan-Chpt.5 Policies.pdf](#)
Attachment: [PROS Master Plan Presentation_BCC 06122018_v3\(2\)cg.pdf](#)

Public Works

80. Adoption of the North, Southeast, and Southwest Wastewater Master Plans

Attachment: North WWMP Figure 6-19.pdf
Attachment: Southeast WWMP Build-out.pdf
Attachment: Southwest WWMP Figure 6-17.pdf
Attachment: R-18-085 Resolution Adopting Wastewater Master Plans 6.05.2018.pdf
Attachment: LWR NE Sector WWMP.pdf
Attachment: North WWCS Master Plan Executive Summary 05312018.pdf
Attachment: Southeast WWCS Master Plan Executive Summary 05312018.pdf
Attachment: Southwest WWCS Master Plan Executive Summary 05312018.pdf

G. REPORTS

Neighborhood Services (11:00 A.M. TIME CERTAIN)

81. Child Welfare System Advocate Annual Report

Attachment: Manatee BOCC Presentation 6-12-2018 (002).pdf
Attachment: Manatee County Child Welfare Data.pdf

COMMISSIONER AGENDA

CITIZEN COMMENTS (Continuation of Consideration for Future Agenda Items, if Needed)

COMMISSIONER COMMENTS

ADJOURN

The Board of County Commissioners of Manatee County, Florida, does not discriminate upon the basis of any individual's disability status. This non-discrimination policy involves every aspect of the Board's functions including one's access to, participation in, employment with, or treatment in its programs or activities. Anyone requiring reasonable accommodation for this meeting as provided for in the Americans with Disabilities Act, should contact Kaycee Ellis at 742-5800; TDD ONLY 742-5802, wait 60 seconds; FAX 745-3790.

The Board of County Commissioners of Manatee County and the Manatee County Port Authority may elect not to convene, if no business is scheduled; however, each reserves the right to take action on any matter during its meeting, including items not set forth within this agenda. The Chair of each governing body at his/her option may take business out of order if he/she determines that such a change in the schedule will expedite the business of the governing body.

All public comment on quasi-judicial agenda items is required to be under oath and must occur at a duly noticed public hearing. The Citizens' Comments portion of the agenda is not an advertised public hearing, and no comments on quasi-judicial agenda items are authorized during the Citizens' Comments portion of the agenda.

PUBLIC NOTICE: According to Florida Statutes, Section 286.0105, any person desiring to appeal any decision made by the Board of County Commissioners (or the other entities that are meeting) with respect to any matter considered at said public hearing/meeting will need a record of the proceedings, and for such purposes may need to ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which the appeal is to be based.



www.myanatee.org

Manatee County Government Administrative Center Commission Chambers,
First Floor 9:00 a.m. - June 12, 2018

REVISED June 12, 2018 - Regular Meeting
Agenda Item #65

Subject

Board Approval of Proposed Funding for FY 2018-19 Action Plan Projects and Activities

Briefings

All

Contact and/or Presenter Information

Geraldine C. Lopez, Director, Redevelopment and Economic Opportunity
Department, Ext. 3937

William O'Shea, Community Development Project Manager, Ext. 6858

Action Requested

Approve proposed funding for FY18-19 CDBG Action Plan projects and activities

Enabling/Regulating Authority

24 CFR Part 91 (Consolidated Plan and Citizen Participation Plan regulation)

11.1.4. Efficiency in Service Delivery (Comprehensive Plan)

Background Discussion

Manatee County is an Entitlement Community through the U.S. Department of Housing and Urban Development (HUD) for the Community Development Block Grant (CDBG), HOME Investment Partnership (HOME), and Emergency Solutions Grant (ESG) programs.

HUD approved Manatee County's 2017-2022 Consolidated Plan on July 25, 2017. The five-year Consolidated Plan identified priority needs through an extensive public outreach and engagement effort. Those needs are 1) housing (increase supply of affordable housing, etc.) and Fair Housing; 2) community development/infrastructure; 3) social/public services; and 4) economic development. The priority needs are to be addressed through the funding of projects and activities in each year's Action Plan.

In preparation for the FY 2018-19 funding cycle, a grant application workshop was held on March 5, 2018, with interested organizations, and applications were due March 30, 2018.

Staff conducted a completeness review of all grant applications received by the deadline to ensure they met the threshold requirements identified in the application (attached). A review committee comprised of three individuals, Margie Genter from Goodwill Manasota, Ed DeMarco from Suncoast Partnership to End Homelessness, and Debbie Underwood from the Redevelopment and Economic Opportunity Department, reviewed and ranked each application based upon the priority needs, goals, and strategies identified in the five-year Consolidated Plan. In addition, the committee also reviewed the applications for collaboration/partnerships, leveraging of other funds, performance measure and outcomes among other criteria.

Manatee County received its funding allocation from HUD on May 14, 2018, which will be \$1,891,041 for FY 2018-19.

Based upon the committee ranking and available funding, 11 CDBG eligible activities are proposed for funding in the FY 2018-19 Action Plan (attached).

After Board approval of the proposed funding of projects and activities, the proposed list will be advertised beginning on June 22, 2018, for the public comment period.

The FY 2018-19 Action Plan will be scheduled for a public hearing and approval at the Board's July 24, 2018, Board Meeting. The Plan is due to HUD on August 16, 2018.

County Attorney Review

Not Reviewed (No apparent legal issues)

Explanation of Other

Reviewing Attorney

N/A

Instructions to Board Records

None

Cost and Funds Source Account Number and Name

N/A

Amount and Frequency of Recurring Costs

N/A

Attachment: [CDBG Application Ranking - FY 18-19.pdf](#)

Attachment: [Staff Recommended 2018-19 CDBG Projects Programs - 06.08.18.pdf](#)

Attachment: [Email - Revised CDBG Project List - 06.08.18.pdf](#)

NOT TO BE SUBMITTED BY APPLICANT

Applicant Name: _____

Project/Activity: _____

Address: _____

County Commission District: _____

Amount of Funding Requested: _____

TOTAL MAXIMUM POINTS = 55

I. MANDATORY EVALUATION FACTORS (THRESHOLD)

A. Does the proposed project meet the basic CDBG eligibility for the National Objectives and/or an allowable activity?

National Objective: _____

- YES – Application continues through processing
- NO

- If NO, do not continue the evaluation; application is automatically rejected.

B. Are the proposed activities that the agency wishes to accomplish with the CDBG funds consistent with the County's 2017-22 Consolidated Plan?

- YES – Application continues through processing
- NO

- If NO, do not continue the evaluation; application is automatically rejected.

C. Is the request for funding considered necessary and appropriate?

- YES – Application continues through processing
- NO

- If NO, do not continue the evaluation; application is automatically rejected

D. What is the agency's capacity to carry out the functions of the proposed Program? Does the agency have adequate staff to implement the proposed program within federal mandates?

YES – Application continues through processing

NO

- If NO, do not continue the evaluation; application is automatically rejected.

E. Was the application as submitted, complete? Did the applicant provide all the applicable information requested in the application for the proposed activity?

YES – Application continues through processing

NO

- If NO, do not continue the evaluation; application is automatically rejected.

F. Prior performance on prior CDBG funded activity:

Did the applicant fail to meet program goals under a previously funded activity?

YES

NO – Application continues through processing

- If YES, do not continue the evaluation; application is automatically rejected.

The facility must be properly licensed for the services that are requested to be considered.

The County reserves the right to reject any application.

Threshold Reviewer Notes:

II. PERCENTAGE OF LOW INCOME PERSONS SERVED (All Applicants - 4 points):

Manatee County

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
2017/18 INCOME LIMITS**

Effective: April 14, 2017

Below are the income guidelines for the Sarasota-Bradenton Metropolitan Statistical Area:

Manatee County Median Income: \$65,500

	1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 Person
30% Extremely Low	\$13,800	\$16,240	\$20,420	\$24,600	\$28,780	\$32,960	\$37,140	\$41,320
50% Very Low	\$22,950	\$26,200	\$29,500	\$32,750	\$35,400	\$38,000	\$40,650	\$43,250
80% Low	\$36,700	\$41,950	\$47,200	\$52,400	\$56,600	\$60,800	\$65,000	\$69,200

INCOME LIMITS WILL BE UPDATED BY HUD BEFORE PROGRAM YEAR BEGINS

- A. Evaluate the proposed proportion of low to moderate-income households or individuals (less than 80% of Area Median Income) of the total households or individuals to be assisted by the proposed activity.

%	Points
70 to 79	1
80 to 89	2
90 to 95	3
96 to 100	4

Total Points: _____

III. COLLABORATIONS/PARTNERSHIP AGREEMENTS (2 Points):

Does the applicant's proposed activity have a contractual agreement(s), collaboration(s), and/or partnership(s) with another organization for services that you may render to reduce duplications of services? (2 Points)

Total Points: _____

IV. LEVERAGING OF OTHER FUNDS (All Applicants – 5 Points):

Evaluate on the basis of committed/awarded funds only. Does the applicant include a copy of executed agreement(s), award letter(s), and/or account information for additional funds? Percentages refer to the proportion of CDBG funds requested to the total activity budget.

% CDBG Funds Requested	Points
1 to 10	5
11 to 30	4
31 to 50	3
51 to 70	2
71 to 90	1
91 to 100	0

Total Points: _____

V. FUNDING REQUEST VERSUS BUDGET NARRATIVE (4 Points):

- Does the budget narrative identify how project/service/activity will be accomplished? (2 Points)
- Does the agency's project budget take into consideration the actual (total) project costs necessary to complete the project? (2 Points)

Total Points: _____

VI. FAIR HOUSING (4 Points):

- Does the proposed activity aid in efforts to affirmatively further fair housing? (Maximum 4 Points)
 - If applicant is an existing Fair Housing Education Provider, assurance has been included on their letterhead that they will affirmatively further fair housing, and have provided a description of past and proposed efforts to affirmatively further fair housing. (4 Points)

Total Points: _____

VII. RATING OF AGENCY AS SERVICE PROVIDER (20 Points):

- Does the information presented in the application demonstrate a clear and documented need for the proposed activity/program? (2 Points)
- Does the application describe the services and/or resources presently in place for addressing the problem? (2 Points)
- Does the applicant clearly articulate the identified needs and significant target population? (2 Points)
- Does the applicant explain the relationship between the proposed service, the population to be served, and the linkage to the projects identified as essential for community development? (2 Points)
- Are the objectives specific, time-related, realistic and measurable? Does the applicant articulate the intended result of the proposed program? (2 Points)
- Is there a direct and identifiable relationship between program services and outcome measures? (2 Points)
- Is professional expertise and experience documented through certification, educational attainment, and/or past performance? (2 Points)
- Is there a satisfactory record of the agency providing the proposed type of service to the intended target population? (2 Points)
- Does the agency have the documented financial and administrative capability, internal controls, and resources to successfully support the proposed services and maintain necessary records? (2 Points)
- Are there additional documented committed/awarded resources available for this proposed program? (2 Points)

Total Points: _____

VIII. R/ECAP (Maximum 8 Bonus Points)

Is the proposed project located in, or will provide services to residents of a R/ECAP?

Total Points: _____

IX. FIVE-YEAR CONSOLIDATED PLAN STRATEGIES/PRIORITIES (Max. 8 Bonus Points)

Does the proposed project address activities that are considered "high" priority needs in the Consolidated Plan?

- Increase the Supply of Affordable Housing? (2 Points)
- Improve the Quality of Housing? (2 Points)
- Expand Access to Housing Programs or Services? (2 Points)
- Elimination of Slum and Blight? (2 Points)
- Fair Housing? (2 Points)
- Legal Services? (2 Points)
- Public Facility Improvements? (2 Points)
- Youth Centers or Programs? (2 Points)
- Senior/Elderly Facilities or Services? (2 Points)
- Homeless Prevention, Services, or Shelters? (2 Points)
- Affordable Child Care Services? (2 Points)
- Employment Training? (2 Points)

Total Points: _____

MANATEE COUNTY
STAFF RECOMMENDED 2018/2019 CDBG PROJECTS/PROGRAMS
Page 1 of 2 – June 8, 2018

2018/19 CDBG Allocation: \$1,891,041.00

PF&I/HOUSING

Agency Name	Proposed Project	Amount Requested	Ranking	Amount Recommended
MCG – Parks & Natural Resources	Washington Park Phase I – Park Amenities	\$603,000.00	NA	\$520,000.00 *plus \$80,000.00 of carry-over funding from prior years
MCG – Redevelopment and Economic Opportunity	Homeowner Housing Rehabilitation Project (priority given to R/ECAP)	\$500,000.00	NA	\$438,253.00
Manatee County Housing Authority	2018 South NOSO 22 Affordable Units Rehabilitation Project	\$740,740.00	1	\$98,780.00
Boys & Girls Clubs of Manatee County	DeSoto Club Rebuild – Safety/Security Fencing	\$29,776.00	2	\$29,776.00
United Cerebral Palsy of Southwest Florida, Inc.	UCP Adult Training Center Remodeling Project	\$162,378.00	3	\$142,378.00
Educational Consultants Consortium, Inc.	Anna Gayle STEM Center and MLK Children's Library Roof Replacement Project	\$18,750.00	NA	\$20,000.00 of carry-over funding from prior years
TOTAL PF&I/Housing	65% Minimum = \$1,229,177.70	\$2,054,644.00		\$1,329,187.00

PUBLIC SERVICES AND ECONOMIC DEVELOPMENT

Agency Name	Proposed Project	Amount Requested	Ranking	Amount Recommended
Meals on Wheels PLUS of Manatee, Inc.	Unfunded Senior Meals (R/ECAP)	\$32,896.00	1	\$32,896.00
Gulfcoast Legal Services, Inc.	Housing Preservation (fair housing)	\$82,600.00	2	\$76,000.00
Manatee Technical College	New Beginnings – New Career Pathway	\$39,750.00	3	\$39,750.00
Community Coalition on Homelessness/Turning Points	Project Smile	\$60,000.00	4	\$60,000.00
AMFM Enterprise, Inc.	Allan's Loving Care - In Home Care to Elderly	\$80,000.00	5	\$75,000.00

MANATEE COUNTY
STAFF RECOMMENDED 2018/2019 CDBG PROJECTS/PROGRAMS
Page 2 of 2 – June 8, 2018

Agency Name	Proposed Project	Amount Requested	Ranking	Amount Recommended
TOTAL PUBLIC SERVICES & ECONOMIC DEVELOPMENT	15% Maximum = \$283,656.00	\$295,246.00		\$283,646.00

Agency Name	Proposed Project	Amount Requested	Amount Recommended
MCG – Redevelopment and Economic Opportunity Department	Administration and Planning	\$378,208.00	\$378,208.00
SUBTOTAL ADMINISTRATION	20% Maximum = \$378,208.00	\$378,208.00	\$378,208.00
Less Carry-Over Funding from Prior Years			(\$100,000.00)
GRAND TOTAL		\$2,728,098.00	\$1,891,041.00

From: Geri Lopez
Sent: Friday, June 08, 2018 8:42 AM
To: Priscilla Whisenant Trace <priscilla.whisenanttrace@mymanatee.org>; Betsy Benac <betsy.benac@mymanatee.org>; Vanessa Baugh <vanessa.baugh@mymanatee.org>; Carol Whitmore <carol.whitmore@mymanatee.org>; Robin DiSabatino <robin.disabatino@mymanatee.org>; Charles Smith <Charles.Smith@mymanatee.org>; Stephen R. Jonsson <steve.jonsson@mymanatee.org>
Cc: Ed Hunzeker <ed.hunzeker@mymanatee.org>; Cheri Coryea <cheri.coryea@mymanatee.org>; Dan Schlandt <dan.schlandt@mymanatee.org>; John Osborne <john.osborne@mymanatee.org>; Denise Thomas <denise.thomas@mymanatee.org>; William OShea <bill.oshea@mymanatee.org>; Diane Vollmer <diane.vollmer@mymanatee.org>
Subject: Revised CDBG Project List

Commissioners,

Since our Board briefings earlier this week, an emergency situation with the Anna Gayle STEM Center and MLK Children's Library was brought to our attention. The facility is in dire need of a new roof. Without funding for a new roof, we have been advised by Barbara Harvey, Executive Director, that the facility will have to close until funding becomes available to replace the roof. We have provided immediate technical assistance and received the information needed to be able to recommend funding this project as it aligns with high priority goals in our Five-Year Consolidated Plan. Attached, please find our revised recommendation which reduces the recommended award for the UCP Adult Training Center by \$20,000 and provides this funding for roof replacement at the Anna Gayle Center. UCP has committed to finding other sources of funding for the difference.

In addition to the revised recommendation, below please find additional information that was requested during briefings on the Boys & Girls Club Fencing Project and the Manatee Technical College New Beginnings/New Career Pathway Program.

Boys & Girls Club Fencing Project

- ☐ The fundraising campaign has been going on a lot longer than a year. The public has only been made aware of it over the past year
- ☐ The Boys & Girls Club is short by about \$200,000 from their contract amount and are currently working on additional donations.
- ☐ The building was scaled down in size from what was originally planned to meet budgetary constraints.
- ☐ Services/goods were solicited from various companies (i.e. AC), and there are donated portions of the various aspects of the project.

Manatee Technical College – New Beginnings/New Career Pathway

- ☐ This program is being offered to low/mod-income individuals with preference given to those who reside in a R/ECAP. The objective is to provide job training, which will lead to a higher paying job, and the ability of the student to relocate out of the R/ECAP.
- ☐ A part-time recruiter will be dedicated to the program. The recruiter will visit R/ECAP and CDBG low/mod-income areas to reach out to prospective students. CDBG funds will be utilized to pay for the recruiter.

- ☐ Each student will be provided a bus pass, if needed, to get to and from MTC.
- ☐ Each student will first take an adult basic education test. Those who pass will be admitted into a trade program of their choice.
- ☐ A part-time remediation teacher will be dedicated to the program and paid with CDBG funds. The remediation teacher will work with students who do not pass the adult basic education test, to get them to the minimum educational requirement for their trade. If the student is unable to pass the test after working with the remediation teacher, or are not English speaking, they will go into a GED prep course.
- ☐ Those students moving on to trade school will be provided assistance in obtaining a PELL grant, which can be obtained if the trade school of their choice exceeds 600 hours. The average program length is 1,050 hours or 10.5 months. The grant can also be used to pay for tools and books.
- ☐ Job Placement Services will be provided to students upon completion of trade school.

Please let me know if you need any additional information or have additional questions.

Thanks,

Gerri Lopez and Bill O'Shea

Bill O'Shea

Community Development Project Manager
Manatee County Redevelopment & Economic Opportunity Department
Community Development Division
1112 Manatee Avenue West, Suite 300 || Bradenton, Florida 34205
phone: 941-748-4501 x6858
bill.oshea@mymanatee.org



SF 424

Certifications

AFH Goals and Priorities



Redevelopment and Economic
Opportunity Department
Community Development Division
P.O. Box 1000
Bradenton, FL 34206
Phone: (941) 749-3029

February 27, 2017

US Department of Housing and Urban Development
Jacksonville FHEO Field Office
Charles E. Bennett Federal Building
400 W. Bay Street
Suite 1015
Jacksonville, FL 32202

Attention: Melvin Torres
Equal Opportunity Specialist

Subject: Manatee County/Manatee County Housing Authority Assessment of Fair Housing - Corrected Addendum

Dear Mr. Torres,

Thank you for working with Manatee County and the Manatee County Housing Authority on the recently drafted Assessment of Fair Housing (AFH). After further review of the addendum, additional clarification/language is needed in Section VI.2, Goal 8, Metrics & Milestones 8.1 of the February 10, 2017 addendum. Enclosed, please find a corrected addendum in which the language for Section VI.2, Goal 8, Metrics & Milestones 8.1 has been revised. We are requesting that Section VI.2, Goal 8, Metrics & Milestones 8.1 of the February 10, 2017 addendum be replaced with that in the corrected addendum.

We thank you for sharing your expertise and time with us on this very important project. If you have any questions, feel free to contact our office (941) 749-3029 or by email at geri.lopez@mymanatee.org. Thank you again for your continued support in this effort.

Very Truly Yours,

Geraldine Campos Lopez, Director
Manatee County Government
Redevelopment and Economic Opportunity

Willie Calhoun Jr., Executive Director
Manatee County Housing Authority

Section VI.2 For each fair housing issue with significant contributing factors identified in Question 1, set one or more goals. Explain how each goal is designed to overcome the identified contributing factor and related fair housing issue(s). For goals designed to overcome more than one fair housing issue, explain how the goal will overcome each issue and the related contributing factors. For each goal, identify metrics and milestones for determining what fair housing results will be achieved, and indicate the timeframe for achievement.

ADDENDUM RESPONSE:

Fair Housing Goals and Priorities

As a product of the Fair Housing Assessment process, the following eight (8) goals and priorities were developed to address Fair Housing in Manatee County (see Table 20). These goals and priorities were informed by the community participation process and input from service providers, Manatee County staff, Manatee County Housing Authority staff, and the Board of County Commissioners. Goals are prioritized from Goal 1 being of the highest priority to Goal 8 being of lower priority.

Table 20: Fair Housing Goals and Priorities Table

Goal 1: Identify Opportunities to Reinvest in R/ECAPs to Eliminate Blighted Conditions and Spur Redevelopment	
Goal Priority Level	High Priority
Contributing Factors	-Deteriorated and abandoned properties -Lack of community revitalization strategies -Lack of private investments in specific neighborhoods -Lack of public investments in specific neighborhoods, including services or amenities -Location and type of affordable housing
Fair Housing Issues	<u>R/ECAPs</u>
Metrics & Milestones	1.1 Eliminate blight conditions in R/ECAP areas through targeted demolition and redevelopment or rehabilitation by September 30, 2019. 1.2 Develop neighborhood plan(s) for the R/ECAPs to identify the issues that need to be addressed and resources to offset contributing factors by September 30, 2019.
Timeframe for Achievement	2017-2019 (3 years)
Responsible Program Participants	Manatee County Redevelopment and Economic Opportunity Department (1.1 and 1.2)
Discussion	Contributing factors include higher levels of poverty and lower levels of educational attainment, income, and language proficiency in R/ECAP Census Tracts when compared to Manatee County as whole, resulting in a lack of economic opportunity for persons living in R/ECAPs that limits housing choice. The analysis identified segregated areas and R/ECAPs generally lack access to opportunity. Additionally, publicly supported housing is predominantly located in these areas. Generally, there is a lack of businesses, jobs, and necessary services in these segregated/high poverty areas. The lack of community revitalization strategies has been selected as a contributing factor of priority affecting the fair housing issues

	of segregation, R/ECAP, disparities in access to opportunity, and disproportionate housing needs.
Goal 2: Address Contributing Factors of Poverty and Segregation	
Goal Priority Level	High Priority
Contributing Factors	-Lack of community revitalization strategies -Lack of private investments in specific neighborhoods -Lack of public investments in specific neighborhoods, including services or amenities -Location and type of affordable housing
Fair Housing Issues	<u>Segregation</u>
Metrics & Milestones	2.1 Partner with community resources and local non-profit agencies to provide services that reduce poverty concentration (e.g. job training, child care, financial literacy, English as a second language, etc.) annually beginning October 1, 2018. 2.2 Service 15 households through Family Self-Sufficiency Program with a goal to increase income and relocate out of R/ECAP area(s) annually beginning October 1, 2017.
Timeframe for Achievement	2017-2021 (5 years)
Responsible Program Participants	Manatee County Redevelopment and Economic Opportunity Department (2.1 only); Manatee County Housing Authority (2.2 only)
Discussion	GIS mapping show clear areas of segregation within Manatee County. Some areas of segregation also experience high levels of poverty. The County's current R/ECAPs are located near the City of Bradenton. The northern R/ECAP is located southeast of downtown Bradenton, between 1st St./U.S. 41 and 15th St. E. (south of U.S. 301 and north of 44th Ave. E./Cortez Rd.). The southern R/ECAP is located south of Bradenton, between 14th St. W. and 15th St. E. (south of 53rd Ave. E. and north of 63rd Ave. E.). In addition, the County has other neighborhoods that experience high levels of segregation and poverty than other areas of Manatee County.
Goal 3: Strengthen Code Enforcement on Substandard Rental Units	
Goal Priority Level	High Priority
Contributing Factors	-Location and type of affordable housing -The availability of affordable units in a range of sizes -Lack of private investments in specific neighborhoods -Lack of public investments in specific neighborhoods, including services or amenities - Access to publicly supported housing for persons with disabilities -Lack of affordable, accessible housing in range of unit sizes -Lack of assistance for housing accessibility modifications -Location of accessible housing
Fair Housing Issues	<u>Disproportionate Housing Needs; Disability and Access Issues</u>
Metrics & Milestones	3.1 Explore best practices for rental housing code enforcement and provide recommendations to Manatee County Administration by September 30, 2018.

	3.2 Review Ordinance No. 15-10 pertaining to property maintenance and structural standards and provide recommendations to Manatee County Administration by September 30, 2018.
Timeframe for Achievement	2017-2018 (2 years)
Responsible Program Participants	Manatee County Redevelopment and Economic Opportunity Department (3.1 and 3.2)
Discussion	Contributing factors indicate limited locations, quality, and types of affordable housing. The amount of affordable housing within Manatee County is an issue that was identified through the public participation process and the collection and analysis of housing data indicates that affordable housing is lacking especially for lower income racial/ethnic minority and disabled households. Moreover, the quality of housing available for lower income racial/ethnic minority and disabled households is poor, particularly rental housing, and further inspection and code enforcement is needed. Through outreach efforts and data collection the quality of affordable housing for lower income racial/ethnic minority and disabled households is lacking. Establishment of more stringent rental housing enforcement and inspection procedures should be explored to better maintain the County's rental housing stock.
Goal 4: Increase Availability of Affordable Housing in Manatee County	
Goal Priority Level	High Priority
Contributing Factors	-The availability of affordable units in a range of sizes -Lack of private investments in specific neighborhoods -Lack of public investments in specific neighborhoods, including services or amenities -Location and type of affordable housing
Fair Housing Issues	<u>Disproportionate Housing Needs; Segregation; R/ECAPs</u>
Metrics & Milestones	4.1 Partner with a non-profit or for-profit affordable housing developer to develop affordable housing by September 30, 2018. 4.2 Review the County's Land Development Regulations and Comprehensive Plan to identify impediments to affordable housing and research alternative funding sources such as LIHTC, as well as other federal and state sources, to encourage affordable housing developments by September 30, 2019. 4.3 To maintain a minimum REAC score of 95 on physical inspection component for public housing units and continue affordable rental units by September 30, 2019.
Timeframe for Achievement	2017-2019 (3 years)
Responsible Program Participants	Manatee County Redevelopment and Economic Opportunity Department (4.1 and 4.2 only); Affordable Housing Developer (4.1 only); Manatee County Housing Authority (4.3 only)
Discussion	The amount of affordable housing within Manatee County is an issue that was prevalent through public outreach efforts and the collection and analysis of housing data especially affordable housing for lower income racial/ethnic minority and disabled households. Limited locations, quality, and types of

	affordable housing. Contributing factors include limited locations, quality, and types of affordable housing. The amount of affordable housing within Manatee County is an issue that was identified through the public participation process and the collection and analysis of housing data indicates that affordable housing is lacking especially for lower income households. Moreover, the quality of housing available for lower income households is poor, particularly rental housing, and further inspection and code enforcement is needed; High Priority
Goal 5: Expand Fair Housing Education within Manatee County	
Goal Priority Level	Medium Priority
Contributing Factors	-Lack of local private fair housing outreach and enforcement -Lack of local public fair housing enforcement -Lack of resources for fair housing agencies and organizations
Fair Housing Issues	<u>Fair Housing Enforcement, Outreach Capacity, and Resources</u>
Metrics & Milestones	5.1 Provide every public housing recipient with education and outreach materials. (i.e., fair housing video display, complaint forms, brochures, website link, etc.) annually beginning October 1, 2017. 5.2 Partner with a fair housing agency, lenders, and the real estate community to assist the County with fair housing testing, education, housing discrimination, and outreach with activities such as educational workshops and seminars by September 30, 2018. 5.3 Explore the possibility of becoming a Fair Housing Initiative Program (FHIP) community by September 30, 2018.
Timeframe for Achievement	2017-2021 (5 years)
Responsible Program Participants	Manatee County Redevelopment and Economic Opportunity Department (5.2 and 5.3 only); Manatee County Housing Authority (5.1 only)
Discussion	Contributing factors indicate a lack of outreach and education materials available and the absence of a fair housing department or agency with a primary of focus on fair housing issues and outreach. Currently, there is no enforcement, investigation, or conciliation of the Manatee County Fair Housing Ordinance and it is unclear who the responsible Authority is for enforcing the ordinance. Presently, all complainants are referred to the HUD Atlanta office and the Florida Commission on Human Relations, and therefore are not monitored locally. Through outreach and data collection uncertainty regarding a complaint procedure and “who to call” when faced with a housing discrimination issue was prevalent. In addition, educating landlords, lenders, and the real estate community were also identified as needs. Lack of outreach and education materials available; absence of a fair housing department or agency with a primary of focus on fair housing issues and outreach.
Goal 6: Provide Services that Improve Financial Literacy and Access to Financing for Minority and Low-Income Populations.	
Goal Priority Level	Medium Priority
Contributing Factors	-Access to financial services -Lack of private investments in specific neighborhoods

	-Lack of public investments in specific neighborhoods, including services or amenities -Location and type of affordable housing
Fair Housing Issues	<u>Disparities in Access to Opportunity;</u>
Metrics & Milestones	6.1 Partner with non-profit agencies in providing credit counseling, repair, and financial literacy/education by September 30, 2018. 6.2 Partner with lending agencies by September 30, 2019.
Timeframe for Achievement	2017-2019 (3 years)
Responsible Program Participants	Manatee County Redevelopment and Economic Opportunity Department (6.1 and 6.2); Non-Profit Housing Agencies (6.1 and 6.2); Lending Community (6.1 and 6.2)
Discussion	Contributing factors of disparities in access to opportunity include poverty rates, low educational attainment, limited English language proficiency, and unemployment. Other factors include lack of access to job training, child care services, and other services that would assist in obtaining employment. These factors combined limit access to economic opportunity. Lack of income, poor credit history, and lack of financial knowledge, debt-to-income ratio, and employment history are common causes of denial of loan applications among racial/ethnic minority populations. Services and education are needed for lower income racial/ethnic minority households related to financial literacy. According to poverty rates, racial/ethnic minority populations are more likely to experience poverty. More stringent financing requirements have emerged from lending institutions, such as the requirement for a credit score of 620 or higher, 3 lines of credit, and restrictive underwriting practices, resulting in the inability to obtain a mortgage. Inadequate financial literacy education: Without proper financial literacy education, residents may continue to make poor financial decisions. There is an overall disparity of loan originations among racial groups.
Goal 7: Improve the Enforcement of Fair Housing Laws and Ordinances.	
Goal Priority Level	Medium Priority
Contributing Factors	-Lack of local private fair housing outreach and enforcement -Lack of local public fair housing enforcement -Lack of resources for fair housing agencies and organizations
Fair Housing Issues	<u>Fair Housing Enforcement, Outreach Capacity, and Resources</u>
Metrics & Milestones	7.1 Research and coordinate with a Fair Housing Agency to have a more defined procedure/process and testing related to Fair Housing by September 30, 2019. 7.2 Update Manatee County Fair Housing Ordinance No. 12-33 to become substantially equivalent to the Fair Housing Act by September 30, 2019.
Timeframe for Achievement	2017-2019 (3 years)
Responsible Program Participants	Manatee County Redevelopment and Economic Opportunity Department (7.1. and 7.2); Local Fair Housing Agency (7.1 only)
Discussion	Contributing factors reveal a lack of outreach and education materials available and the absence of a fair housing department or agency with a

	<p>primary of focus on fair housing issues and outreach. Currently, there is no enforcement, investigation, or conciliation of the Manatee County Fair Housing Ordinance and it is unclear who the responsible Authority is for enforcing the ordinance. Presently, all complainants are referred to the HUD Atlanta office and the Florida Commission on Human Relations, and therefore are not monitored locally; High Priority Currently, there is no enforcement, investigation, or conciliation of the ordinance and it is unclear who the responsible Authority is for enforcing the ordinance. Presently, all complainants are referred to the Atlanta HUD office and the Florida Commission on Human Relations. Efforts have been made in past years to develop a Fair Housing Ordinance that is both enforceable and substantially equivalent to the Fair Housing Act. There is still work to be done to an ordinance that can be properly enforced at the local level.</p>
<p>Goal 8: Provide Better Access to Opportunity for Protected Classes through Public Services.</p>	
Goal Priority Level	Medium Priority
Contributing Factors	<ul style="list-style-type: none"> -Access to publicly supported housing for persons with disabilities -Lack of affordable, accessible housing in range of unit sizes -Lack of assistance for housing accessibility modifications -Location of accessible housing -Lack of private investment in specific neighborhoods -Lack of public investment in specific neighborhoods, including services and amenities
Fair Housing Issues	<u>Disability and Access Issues; Publicly Supported Housing Location and Occupancy;</u>
Metrics & Milestones	<p>8.1 Assist at least 10 low economic opportunity individuals from the protected classes with economic opportunity through County or non-profit programs (i.e., literacy education, job training, child care services, etc.) annually beginning October 1, 2018.</p> <p>8.2 Continued assistance of public housing residents through Family Self-Sufficiency Program (15 extremely low to very low income households) by September 30, 2019.</p>
Timeframe for Achievement	2017-2021 (5 years)
Responsible Program Participants	Manatee County Redevelopment and Economic Opportunity Department (8.1 only); Non-Profit Agencies (8.1 only); Manatee County Housing Authority (8.2 only)
Discussion	<p>Contributing factors reveal a lack of basic accessibility features (such as an entrance with no steps or homes with no stairs and/or elevators) in older housing developments and the lack of regular inspection and code enforcement of rental housing affordable to persons with a disability. A common cause for poverty is the lack of access to opportunity, low educational attainment, and unemployment. Job training, child care services, and other services are needed to assist households with obtaining employment. When looking at poverty rates, racial/ethnic minority populations are more likely to experience poverty. Limited income is a major factor that prevents many residents from exercising their choice in housing. In</p>

	<p>Manatee County, Black/African-American and Hispanic households and other protected class groups display higher percentages of lower incomes than other households. Lower educational attainment among certain racial/ethnic minority groups; lack of economic opportunity; and limited language proficiency.</p>
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Standards and Procedures for ESG

**Community Coalition on Homelessness dba Turning Points
Standards and Procedures for the Emergency Solutions Grant – 2016-17**

The Community Coalition on Homelessness dba Turning Points operates a homelessness prevention and stabilization program called the Transitional Development Program. For the purposes of the Emergency Solutions Grant, this program will focus the majority of funding on assisting individuals and families into housing or rapidly re-housing clients. The remaining funding is budgeted for the prevention of homelessness by utilizing financial assistance for eligible clients who at risk of becoming homeless with services they may require to stay housed and to achieve financial stability. The following standards and procedures will be utilized to implement the ESG program.

DEFINITIONS

The following definitions will be used for the implementation of the ESG program:

Homeless means:

(1) An individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning:

- (i) An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground;
- (ii) An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, or local government programs for low-income individuals); or
- (iii) An individual who is exiting an institution where he or she resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution;

(2) An individual or family who will imminently lose their primary nighttime residence, provided that:

- (i) The primary nighttime residence will be lost within 14 days of the date of application for homeless assistance;
- (ii) No subsequent residence has been identified; and
- (iii) The individual or family lacks the resources or support networks, *e.g.*, family, friends, faith-based or other social networks, needed to obtain other permanent housing;

(3) Unaccompanied youth under 25 years of age, or families with children and youth, who do not otherwise qualify as homeless under this definition, but who:

- (i) Are defined as homeless under section 387 of the Runaway and Homeless Youth Act (42 U.S.C. 5732a), section 637 of the Head Start Act (42 U.S.C. 9832), section 41403 of the Violence Against Women Act of 1994 (42 U.S.C. 14043e-2), section 330(h) of the Public Health Service Act (42 U.S.C. 254b(h)), section 3 of the Food and Nutrition Act of 2008 (7 U.S.C. 2012), section 17(b) of the Child Nutrition Act of 1966 (42 U.S.C. 1786(b)) or section 725 of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a);
- (ii) Have not had a lease, ownership interest, or occupancy agreement in permanent housing at any time during the 60 days immediately preceding the date of application for homeless assistance;
- (iii) Have experienced persistent instability as measured by two moves or more during the 60-day period immediately preceding the date of applying for homeless assistance; and
- (iv) Can be expected to continue in such status for an extended period of time because of chronic disabilities, chronic physical health or mental health conditions, substance addiction, histories of domestic violence or childhood abuse (including neglect), the presence of a child or youth with a disability, or two or more barriers to employment, which include the lack of a high school degree or General Education Development (GED), illiteracy, low English proficiency, a history of incarceration or detention for criminal activity, and a history of unstable employment; or

(4) Any individual or family who:

- (i) Is fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence or has made the individual or family afraid to return to their primary nighttime residence;
- (ii) Has no other residence; and
- (iii) Lacks the resources or support networks, *e.g.*, family, friends, faith-based or other social networks, to obtain other permanent housing.

At risk of homelessness means:

(1) An individual or family who:

- (i) Has an annual income below 30 percent of median family income for the area, as determined by HUD; (note it is not **at or** below 30 percent)
- (ii) Does not have sufficient resources or support networks, *e.g.*, family, friends, faith-based or other social networks, immediately available to prevent them from moving to an emergency

shelter or another place described in paragraph (1) of the “homeless” definition in this section;
and

(iii) Meets one of the following conditions:

- (A) Has moved because of economic reasons two or more times during the 60 days immediately preceding the application for homelessness prevention assistance;
- (B) Is living in the home of another because of economic hardship;
- (C) Has been notified in writing that their right to occupy their current housing or living situation will be terminated within 21 days after the date of application for assistance;
- (D) Lives in a hotel or motel and the cost of the hotel or motel stay is not paid by charitable organizations or by Federal, State, or local government programs for low-income individuals;
- (E) Lives in a single-room occupancy or efficiency apartment unit in which there reside more than two persons or lives in a larger housing unit in which there reside more than 1.5 persons reside per room, as defined by the U.S. Census Bureau;
- (F) Is exiting a publicly funded institution, or system of care (such as a health-care facility, a mental health facility, foster care or other youth facility, or correction program or institution).

Or

- (G) Otherwise lives in housing that has characteristics associated with instability and an increased risk of homelessness.

ELIGIBILITY DETERMINATION

In order to receive ESG Financial Assistance Housing Relocation and Stabilization Services and/or for Prevention, households must meet at least the following minimum criteria:

1. Initial Consultation & Eligibility Determination:

General Eligibility - The applicant must be Manatee County resident. Documentation of residency may include a current lease with a Manatee County address, utility bills in the applicant’s name, legal identification with a Manatee County address, and /or documentation of enrollment of children in a Manatee County school. Applicants must provide all necessary information and documentation requested by case workers including but not limited to proof of residency, verification of housing status, and verification of income. Applicants with children in the household will be given priority for housing assistance. Applicants must be able to document they have been Manatee County residents for a minimum of three months prior to the date of application for assistance in order to be considered eligible.

Income Eligibility: the household's total income must be below 30 percent of Area Median Income (AMI) for Manatee County, adjusted according to household size.

Housing Status: Applicants may not be receiving assistance from any other federal housing program. To qualify for prevention assistance, the household must be at risk of losing its housing **AND** must meet the following circumstances:

- a. No appropriate subsequent housing options have been identified;
- b. The household lacks the financial resources to obtain immediate housing or remain in its existing housing; and
- c. The household lacks support networks needed to obtain immediate housing or remain in its existing housing.
- d. The household must have resided in their current housing for a minimum of three (3) months unless the housing unit is determined to be in foreclosure.

To qualify for rapid rehousing assistance the applicant must be homeless or at risk of homelessness as defined in the previous section. There is no income threshold at the initial evaluation of rapid re-housing clients and their income eligibility will only be re-evaluated annually. Rapid re-housing applicants must also qualify under at least one of the following four categories to receive rental assistance:

1) **Currently Employed or Proof of Future Management**

Applicant must have either lost a job or had an unexpected medical expense that prevented them from paying their rent. Applicant must be currently employed and/or be able to demonstrate that the household will have the ability to pay for the housing after the ESG assistance is provided. Assistance is limited to 2 months delinquent and one month prospective rent, but not to exceed three months in total or until ESG funds are exhausted.

2) **Active Job Seeker**

Applicant must be actively seeking employment that will provide sufficient resources to ensure Remaining in housing after the ESG assistance is provided. The Applicant will meet with the employment services specialist who will consult with case managers to determine Applicant job readiness. Applicant will be required to document evidence of a minimum of 10 job applications a week, with 5 of these being face to face encounters. Weekly meetings with the employment services specialist and the case manager are required. ESG financial assistance is limited to 6 months in total.

3) **Enrolled in Educational or Training Program**

Applicant must be attending an educational/training program designed to provide stable employment upon graduation or completion of the program. The education/training must be in a field with current employment demand as certified by the Turning Points employment services specialist and Applicant must demonstrate regular progress towards completion of the program. Applicant must meet with case management on a regular basis, as agreed upon by the two parties. Applicant is limited to 1 month delinquent and 6 months prospective rent or

until the educational/training program is completed but not to exceed 7 months in total. Applicant may be currently under-employed or unemployed.

4) Approved for Other Cash Benefits

Applicant has been approved to receive a monthly payment benefit such as Social Security, Worker's Compensation, Unemployment or veteran's or work pension, but the benefit has been delayed which has caused the Applicant to become delinquent in their rent payment. A letter of approval of benefit **MUST** be provided prior to receiving ESG assistance. Assistance is limited to 2 months delinquent rent and 4 months prospective rent or until benefits are received but not to exceed 6 months total. Applicant may be currently under-employed or unemployed.

ESG ACTIVITIES FOR TURNING POINTS

Qualified Applicants will be eligible for the following assistance and services:

a) Financial assistance costs. ESG funds may be used to pay housing owners, utility companies, and other third parties for the following costs:

- (1) Rental application fees. ESG funds may pay for the rental housing application fee that is charged by the owner to all applicants for a maximum of three applications.
- (2) Security deposits. ESG funds may pay for a security deposit that is equal to no more than 2 months' rent.
- (3) Last month's rent. If necessary to obtain housing for a program participant, the last month's rent may be paid from ESG funds to the owner of that housing at the time the owner is paid the security deposit and the first month's rent. This assistance must not exceed one month's rent and must be included in calculating the program participant's total rental assistance, which cannot exceed 12 months.
- (4) Utility deposits. ESG funds may pay for a standard utility deposit required by the utility company for all customers for the utilities listed in paragraph (5) of this section.
- (5) Utility payments. ESG funds may pay for up to 6 months of utility payments per program participant, per service, including up to 6 months of utility payments in arrears, per service. A partial payment of a utility bill counts as one month. This assistance may only be provided if the program participant or a member of the same household has an account in his or her name with a utility company or proof of responsibility to make utility payments. Eligible utility services are gas, electric, water, and sewage. No program participant shall receive more than 6 months of utility assistance within a one year period.
- (6) Moving costs. ESG funds may pay for moving costs, such as truck rental or hiring a moving company. This assistance may include payment of temporary storage fees for up to 3 months, provided that the fees are accrued after the date the program participant begins receiving assistance under paragraph (b) of this section and before the program participant moves into permanent housing. Payment of temporary storage fees in arrears is not eligible. Clients will be eligible for payment of moving costs for one time only and circumstances must be non-voluntary.

b) Services costs. ESG funds may be used to pay the costs of providing the following services:

(1) Housing search and placement. Services or activities necessary to assist program participants in locating, obtaining, and retaining suitable permanent housing, include the following:

- (i) Assessment of housing barriers, needs, and preferences;
- (ii) Development of an action plan for locating housing;
- (iii) Housing search;
- (iv) Outreach to and negotiation with owners;
- (v) Assistance with submitting rental applications and understanding leases;
- (vi) Assessment of housing for compliance with Emergency Solutions Grant (ESG) requirements for habitability, lead-based paint, and rent reasonableness;
- (vii) Assistance with obtaining utilities and making moving arrangements; and
- (viii) Tenant counseling.

(2) Mediation. ESG funds may pay for mediation between the program participant and the owner or person(s) with whom the program participant is living, provided that the mediation is necessary to prevent the program participant from losing permanent housing in which the program participant currently resides.

(3) Legal services. ESG funds may pay for legal services, except that the eligible subject matters also include landlord/tenant matters, and the services must be necessary to resolve a legal problem that prohibits the program participant from obtaining permanent housing or will likely result in the program participant losing the permanent housing in which the program participant currently resides.

c) Use with other subsidies. Financial assistance under paragraph (a) of this section cannot be provided to a program participant who is receiving the same type of assistance through other public sources.

d) Determination of length of client participation

ESG funds will be used to assist eligible applicants with short term and medium term rental assistance not to exceed 18 months. The length of assistance will be mutually agreed upon with the applicant and clearly identified in their individual action plan. All payments will be calculated to be completed by the end of the ESG grant period, unless an extension has been granted. ESG funds may assist applicants with one time payments of rent in arrears not to exceed 3 months of arrears.

e) Determination of type and amount of assistance using Emergency Solutions Grant Funding

Rent assistance will be authorized for families and individuals meeting the eligibility criteria for homeless prevention aid as identified in 24 CFR 756.2 (definitions) paragraphs 2, 3, and 4. Payments for rent will not exceed \$1300 per month. The maximum level of direct financial assistance to be provided to an eligible household with ESG funding will be determined by the parameters of the category of assistance (homelessness prevention or rapid re-housing) the client will be applying for, with no household receiving more than \$12,000 in total assistance during the period of the grant. If the client requests additional services following case termination, an intake screening will be completed to determine if client is eligible for any additional service using ESG grant funds.

Application for Assistance: Applicants will apply online for assistance at the Turning Points website (www.tpmanatee.org) or call the coordinated care access CoC agency handling access (currently this is 211) to be screened for eligibility. If eligible for ESG, applications are forwarded by 211 to Turning Points and clients are scheduled to see ESG trained case managers. During an initial consultation and clients get an in depth eligibility assessment with which includes verifying documentation of income and residency. During the consultation the case manager determines eligibility for the ESG program, the type of assistance needed and the appropriate funding source if they do not qualify for ESG.

Applicant Documentation Requirements: All applicants for homelessness prevention and rapid re-housing will be required to provide documentation at intake to establish and verify eligibility for ESG funding based on homeless and financial status. All documentation must be submitted prior to a client receiving any ESG funding. The following documents are **required** at intake:

- 1) Verification of income – employment pay stubs, copies of payments received for child support and/or spousal support, payment stubs for TANF, SSI, SSDI, or other public assistance, any other assets
- 2) Valid legal picture identification (State or Federal) for head of household (applicant), social security cards for all household members that will be housed.
- 3) Verification of housing status

Priority for verifying housing status will be first priority for third party documentation, followed by intake worker observation second, and certification from the applicant third. Verification must include:

 - a) Formal eviction notice if being evicted from a private dwelling. Should be a court order resulting from an eviction action that requires the individual or family to leave their residence within 14 days after the date of their application for homeless assistance; or the equivalent notice under applicable Florida state law, a Notice to Quit, or a Notice to Terminate issued under Florida state law.
 - b) Statement describing the reason for eviction if eviction is from an applicant's family. The statement must be signed by the family member, dated and must be notarized.
 - c) If there is no formal eviction process, persons are considered evicted when they are forced out of the dwelling unit by circumstances beyond their control. In those instances, applicants must provide a signed and dated statement describing the circumstances. Case managers will make efforts to confirm that these circumstances are true, documenting these efforts and attesting to their validity. The case management verification should be signed and dated.

RECORD KEEPING

For each individual or family at risk of homelessness who receives Emergency Solutions Grant (ESG) assistance, case managers will ensure records include the evidence relied upon to

establish and verify the individual or family's "homeless or at risk of homelessness" status. Evidence will include an intake and certification form that meets HUD specifications and is completed by the case manager. The evidence must also include:

- (1) Income evaluation form containing the minimum requirements specified by HUD and completed by the case manager for the applicant.
- (2) Source documents for the assets held by the program participant and income received over the most recent period for which representative data is available before the date of the evaluation (*e.g.*, wage statement, unemployment compensation statement, public benefits statement, bank statement);
- (3) To the extent that source documents are unobtainable, a written statement by the relevant third party (*e.g.*, employer, government benefits administrator) or the written certification by the case manager of the oral verification by the relevant third party of the income the program participant received over the most recent period for which representative data is available; or
- (4) To the extent that source documents and third party verification are unobtainable, the written certification by the applicant of the amount of income the applicant received for the most recent period representative of the income that the applicant is reasonably expected to receive over the 3-month period following the intake evaluation.
- (5) The applicant's certification on a form specified by HUD that the program participant has insufficient financial resources and support networks; *e.g.*, family, friends, faith-based or other social networks, immediately available to retain housing stability and meets one or more of the conditions under paragraphs of the definition of "at risk of homelessness" in CFR § 576.2;
- (6) The most reliable evidence available to show that the applicant does not have sufficient resources or support networks; *e.g.*, family, friends, faith-based or other social networks, immediately available to prevent them from being evicted from their housing. Acceptable records must show:
 - (A) Source documents (*e.g.*, notice of termination from employment, unemployment compensation statement, bank statement, health-care bill showing arrears, utility bill showing arrears);
 - (B) To the extent that source documents are unobtainable, a written statement by the relevant third party (*e.g.*, former employer, public administrator, relative) or the written certification by the applicant or case manager of the oral verification by the relevant third party that the applicant meets one or both of the criteria of the definition of "at risk of homelessness" in § 576.2; or
 - (C) To the extent that source documents and third-party verification are unobtainable, a written statement by the case manager describing the efforts taken to obtain the required evidence.

D) *Determinations of ineligibility.* For each individual and family determined ineligible to receive Emergency Solutions Grant (ESG) assistance, the record will include documentation of the reason for that determination.

- (7) Program participant records that document compliance with the applicable requirements for providing services and assistance to that program participant, the services and assistance actually provided to the program participant, including, as applicable, any rental assistance and/or utility payments made on behalf of the program participant, and any eligible activities as directed in the CFRs § 576.101 through § 576.106, the provision on determining eligibility and amount and type of assistance at § 576.401(a) and (b), and the provision on using appropriate assistance and services at § 576.401(d) and (e).

COORDINATION OF SERVICES

Turning Points coordinates and integrates Emergency Solutions Grant funded activities with partner agencies and programs in the Continuum of Care that encompasses both Manatee and Sarasota Counties. Homeless service providers are directed to have potential clients use the 211 call system for clients seeking assistance with rent and utility services in Manatee County. The Coalition holds monthly meetings for homeless service providers as well as mainstream service and housing providers to network and share information about funding sources and services available for people who are homeless or at risk of becoming homeless. The primary method for clients to be referred to the appropriate service is by utilizing the 211 call center, the coordinated assessment system of the CoC.

PROCEDURE FOR PRIORITIZING ELIGIBLE APPLICANTS FOR ESG ACTIVITIES

Clients seeking ESG assistance are referred to complete the standardized intake application form through calling 211. Once the completed form has been entered into HMIS, it is printed off in the order in which it is received at Turning Points. Turning Points staff take each day's application and evaluate it to see if it meets basic eligibility guidelines as described under general eligibility requirements. Those who are not eligible based on the guidelines described there will be notified in the preferred method they indicated on the intake form. Those clients that meet basic eligibility are gathered in a group to be contacted. Those eligible applicants that have children in their household will be given priority and will be contacted first for appointments with the case managers out of the group of eligible applicants. Second priority will be given to veterans and applicants with disabilities. Eligible households without children and individuals will then be contacted for any remaining slots available for that day. This procedure will repeat each day, with any households with children that did not get appointments on a previous day being given priority for the next day's available appointment slots.



One Tampa City Center
201 N. Franklin Street, Suite 1350
Tampa, FL 33602
813.882.4373
www.wadetrim.com

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