RECLAIMED/ SEWER PROCESS

1. A petition should be submitted from 67% or more of the benefiting property owners requesting that reclaimed water be installed. The petition states that the property owners are aware they will be responsible for the cost of the project and would like more information. Please submit the petition to:

   Manatee County
   Public Works Department
   Attn: Kaleena Otero
   1022 26th Avenue East
   Bradenton, FL 34208

2. Upon completion and submittal of the petition, an estimate is obtained from our Engineers.

3. Once the estimate is received, a public information meeting is scheduled with the property owners. Staff will be present at the meeting to further explain the assessment process and to answer any questions that you may have regarding the proposed project. The method of assessment and cost to the property owners will also be discussed at this time.

4. After the public information meeting is held, a postcard poll is conducted. The purpose of the postcard poll is to enable each property owner to register whether they are in favor of, or opposed to, the proposed project.

5. If 67% or more of the property owners are in favor of the project after the meeting and the postcard poll, a first public hearing will be scheduled. Property owners are notified prior to this hearing of their reclaimed water assessment. However, if we are unable to obtain the 67% in favor, a letter will be mailed to the property owners stating that we are not going to proceed with the project at this time.

6. The Board of County Commissioners makes the final decision. If the Board of County Commissioners approve the project, the project will be designed, put out to bid, low bidder selected and constructed.

7. After construction is complete, a second public hearing will be held between January 1 and July 15. Property owners will be notified of their assessments. They will have 30 days to pay the assessment without interest. If not paid in the 30 day period, the annual yearly amount (15 years @ the current interest rate of 5%) will automatically be placed on the tax bill. These assessments can
be paid off at any time along with interest and they are now assumable by new buyers.

For reclaimed water- connection is not mandatory. However, if you decide not to connect, you will still be responsible for the assessment.

For sewer- connection is mandatory. After the sewer system is certified for use by the Department of Environmental Protection, you will receive a certified letter from our Customer Service Department regarding connection. If connected within 120 days, the sewer Facility Investment Fee will be waived.

If you have any other questions, please contact Kaleena Otero at (941) 708-7450, extension 7334.