



## Children's Services Advisory Board Meeting

February 15, 2023

A meeting of the Children's Services Advisory Board of Manatee County, Florida, was held at the Manatee County Administration Building, 1112 Manatee Avenue West, Bradenton, Florida, 5<sup>th</sup> Floor Manatee Room on Wednesday February 15, 2023, at 3:00 p.m.

### Roll Call

**Present** (In Person): Xtavia Bailey, Rita Smith, Susan Miller Kelly, Carolann Garafola, Jannon Pierce (Virtually): Connie Shingledecker, Kelly Hunt, Janet Vestal, Debbie Tapp. **Absent/Excused:** Hon. Scott Brownell, Gina Messenger; **Absent/Unexcused:** None.

**Also Present:** County Staff: (In Person), Kristi Hagen, Johanna Beville, Melissa Bomar, and Brenda Marquez-Facio, Members of the Public: (In Person) Amanda Ballard, Amy Middleton, Char Young, Dawn Bryant, Reggie Bellamy, Marcus Francis, Amy Middleton, Rachel Spivey, Darrell King, Cori Perry, Liz Brin, Molly White, Jonathan Evans, Drena Green, Lane Ruise, (Virtually) Becky Canesse, Sean Staffieri, Susan Ford, Laurel Lynch, Collene H.

### Call to Order/Welcome

Xtavia Bailey, Vice Chair, called the meeting to order at 3:10 p.m.

### Meeting Minutes

A quorum is not present. The review and signing of meeting minutes for January 18, 2023, is deferred to next meeting on February 22, 2023.

### New Program Presentation- ALSO for Gay Youth Inc., Mental Health Counseling Program

Becky McDonough provided CSAB Members with information on ALSO for Gay Youth, Inc. history, services provided, and a brief overview of the clients served and program outcomes. Spoke about the Mental Health Counseling Program's services and advocacy in the community, and plans to expand services. Becky fielded questions by the CSAB Members.

### New Program Presentation- Creative Arts Academy, Creative Arts Academy Program

Lane Ruise spoke about the Creative Arts Academy and provided history on the Creative Arts Academy. Reviewed the history on the program, hours of operation, and services provided. Lane fielded questions by the CSAB Members.

### New Program Presentation- Palmetto Youth Center, Healthy Eating & Learning Program (HELP)

Reggie Bellamy provided CSAB Members with information on the Palmetto Youth Center's new Healthy Eating & Learning Program (HELP). Reviewed the included services and benefits of the Healthy Eating and Learning Program provided by Palmetto Youth Center. Reviewed the program budget and how the program would utilize the funds if awarded. Reggie fielded questions from the CSAB Members.

### New Program Presentation- Early Learning Coalition, Every Child Counts

Rachel Spivey spoke about the Early Learning Coalition, provided a brief overview of Every Child Counts Program and how the program was initiated. Shared the purpose of the program, its goals, and how they plan to track progress. Rachel fielded questions from CSAB Members.

### New Program Presentation- Manatee County Government Sports & Leisure Services, Enhancing Youth Programs and Opportunities

Molly White, Marcus Francis, and Amy Middleton presented the Sports and Leisure Services Program. Provided an overview of how the funding would be utilized to enhance their programs by providing inclusion specialists for clients with unique needs and scholarships to eligible clients. Marcus fielded questions from CSAB Members.

### Review Meeting Process

Kristi Hagen reminded members of the following:

- CSAB Members should plan to arrive to meetings by 2:45pm in order for the meetings to begin on time (3:00pm).
- Please R.S.V.P. for meetings at least 24 hours prior to the meeting time, more if possible.
- Submit tentative scores prior to the program's scheduled review meeting. Scores can be revised during or after accordingly. Some questions may not have initial scores due to questions members feel should be discussed during the funding meetings.
- CSAB Members should utilize the guidance developed by CSAB in scoring and to also utilize the "CSAB Decision Making Guide – Request for Increase Investment" when considering the requests for funding increases.
- During the funding review meetings, CSAB members will need to determine if a requested increase may be considered during recommendation meetings.
- Child Welfare Policy Coordination Program has been released for review. This program is an initiative that does not get scored. It is funded through Children's millage and is an interlocal agreement with Sarasota County serving the 12<sup>th</sup> Judicial Circuit.
- Annual Reviews from Staff are being completed for returning programs and are provided to CSAB members in an email upon release of the related applications.
- CSAB Members must state their affiliation or conflict of interests they may have before discussing the program for funding or making funding recommendations.
- If members have questions for the agency during the funding review meetings, agency representatives are not able to respond during the review portion of the meeting but may respond during the Public Comment portion of the meeting and will have 3 minutes to speak.

Xtavia Bailey spoke on the importance of the CSAB Members following Robert's Rules during the meeting and encouraged members to attend in-person for the CSAB Meetings.

### Staff Updates

Johanna Beville provided the following updates:

- Provided an update on the unexpected and sudden passing of Silvia Cruz, a Whole Child Advisor for the Step-Up Suncoast Whole Child Manatee Program. Due to the recent loss, Whole Child is expecting some impacts to the number of clients they serve as they have gone from a 3-person team to a 2-person team made up of 1 supervisor and 1 advisor.
- 1<sup>st</sup> Quarter Requirements have been submitted with the exception of FELT which requires resubmission of an additional information form.

- Worked with Children's Home Society of Florida to revise their milestones and verification methods to track their client progress more closely.
- Reviewed recent compliance visit for Feeding Empty Little Tummies- Weekend Meals Program with nothing of concern noted during the observations:

Melissa Bomar provided the following updates:

- Quarter 1 Requirements have been submitted by all programs with no findings of concern.
- Conducted a Results First follow-up visit for Boys and Girls Club regarding their Teen Program. The initial Results First review showed that Result 2 was not being tracked properly due to staff shortages. This has since been rectified and is being tracked appropriately.
- Reviewed recent compliance visits for the following programs and there were no concerns noted during the observations:
  - SMART
  - Boys & Girls Club- Teen Program
  - Boys & Girls Club- Great Futures Start Here
  - Manatee Children's Services- Kids Personal Safety

Brenda Marquez Facio provided the following updates:

- Conducted compliance visit to Step Up Suncoast's Head Start/early Head Start Program and there were no concerns noted during the observation.
- Met with Myakka Community Center representative for a follow-up to discuss the Morning Care, After school, Camp Myakka (MAC) Program regarding Result 2 Milestone 3. Program is agreeable with recommendations and will begin providing a survey to track this milestone. Follow-up scheduled for March 24, 2023.
- Salvation Army contract is executed and working with staff to process payments and schedule compliance visits.

### New/Old Business

Kristi Hagen shared staff and CSAB Members will be recognizing Kimberly Kutch during the next CSAB meeting for her 21 years of dedicated service as a CSAB Member.

### Public Comment

None

### Next Meeting

February 22, 2023 – 3:00 pm, Manatee County Administration Building, 1112 Manatee Avenue West, Bradenton, Florida, Manatee/Osprey Rooms, 5<sup>th</sup> floor.

### Adjourn

There being no further business, the meeting adjourned at 5:12 p.m.

### Approved

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Connie Shingledecker, Chair

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Date

