



## Children's Services Advisory Board Meeting

July 19, 2023

A meeting of the Children's Services Advisory Board of Manatee County, Florida, was held at the Manatee County Administration Building, 1112 Manatee Avenue West, Bradenton, Florida, 5<sup>th</sup> Floor Manatee Room on Wednesday July 19, 2023, at 3:00 p.m.

### Roll Call

**Present** (In Person): Connie Shingledecker, Xtavia Bailey, Melissa Leslie, Gina Messenger, Debbie Tapp, Jannon Pierce, Rita Smith, Susan Miller Kelly, Carolann Garafola; (Virtually) Kelly Hunt: **Absent/Excused:** Hon. Scott Brownell, Janet Vestal; **Absent/Unexcused:** None.

**Also Present:** County Staff: (In Person) Kristi Hagen, Johanna Beville, Melissa Bomar, and Brenda Marquez Facio, and Nitya Thakkar (Virtually) Tracie Adams, LaWanda Timmons; Members of Manatee County Commission: (In Person) Amanda Ballard; (Virtually) Members of the Public: (In Person) Amy Olson, Beth Clark, Anna Cismesia; (Virtually) Char Young, Dawn Bryant, Becky Canesse, Susan Ford, and Drena Green.

### Call to Order/Welcome

Connie Shingledecker, Chair, called the meeting to order at 3:02 p.m.

### Approval of Minutes

**Motion:** Minutes for May 22, 2023, Action: Approve, **Moved by** Debbie Tapp, **Seconded by** Carolann Garafola, **Vote:** Motion passed (**Summary:** Yes = 10, No = 0, Abstain = 0). (In Person): Debbie Tapp, Connie Shingledecker, Xtavia Bailey, Gina Messenger, Jannon Pierce, Rita Smith, Susan Miller Kelly, Carolann Garafola, Melissa Leslie (Virtually): Kelly Hunt.

**Motion:** Minutes for May 24, 2023, **Action:** Approve, **Moved by** Carolann Garafola, **Seconded by** Debbie Tapp, **Vote:** Motion passed (**Summary:** Yes = 10, No = 0, Abstain = 0). (In Person): Debbie Tapp, Connie Shingledecker, Xtavia Bailey, Gina Messenger, Jannon Pierce, Rita Smith, Susan Miller Kelly, Carolann Garafola, Melissa Leslie (Virtually): Kelly Hunt

**Motion:** Minutes for June 21, 2023, Action: Approve, **Moved by** Jannon Pierce, **Seconded by** Xtavia Bailey, **Vote:** Motion passed (**Summary:** Yes = 10, No = 0, Abstain = 0). (In Person): Debbie Tapp, Connie Shingledecker, Xtavia Bailey, Gina Messenger, Jannon Pierce, Rita Smith, Susan Miller Kelly, Carolann Garafola, Melissa Leslie (Virtually): Kelly Hunt

**Jannon Pierce entered at 3:06pm**

**Rita Smith entered at 3:08pm**

**Susan Miller Kelly 3:11pm**

### NPA Recommendation Process Agency Survey Responses

Kristi Hagan provided the CSAB Members with an overview of the Nonprofit Agency Recommendation Process agency survey and the responses received. Open discussion ensued between the CSAB Members. Debbie Tapp recommended the formation of a

subcommittee to focus on the scoring process, clarifying the scoring guidelines and matrix, and how the Agencies can improve on their answers to the questions. Connie Shingledecker recommended the creation of a subcommittee of 4 CSAB Members. It was determined the subcommittee will be Susan Miller Kelly, Carolann Garafola, Xtavia Bailey and Rita Smith.

### Emergency/Contingency Funds Explanation

Kristi Hagan shared the current process in place for Emergency Funding Request and provided an overview of an alternative process the CSAB Members could consider for FY25. The alternative process includes the CSAB Members voting to designate a portion of the Children's Millage for FY25 for contingency use, emergency funding, or initiatives.

Open discuss ensued between the CSAB Members and Kristi Hagan on Emergency Funding.

### Staff Updates

LaWanda Timmons provided the following updates:

- Reviewed recent compliance visits conducted for the following programs with no findings or concerns observed during the observation.
  - HOPE Family Services
  - The Florida Center
  - Early Learning Coalition- Nemours and CATCH Programs
  - Educational Consultant Consortium

Melissa Bomar provided the following updates:

- Reviewed recent compliance visits conducted for the following programs with no findings or concerns observed during the observation.
  - Foundation for Dreams, Dream Oaks
  - Manatee Children Services, Residential
  - Boys and Girls Club, Great Futures Start Here
  - Boys and Girls Club, Teen Program
  - Replay Outreach

Kristi Hagen provided the following updates:

- The CSAB Investment Recommendations are going before the Board of County Commissioners on July 25, 2023.
- CSAB Member seats that are set to expire on September 13, 2023:
  - Two Child Advocates Representative positions
  - NAACP Representative
  - School Board Representative
- A Children's Services gaps survey was conducted by intern, Nitya Thakkar. The intern provided a handout and short presentation on the results for the CSAB. Open discussion ensued on the data collected.

### Consideration of Submitted Sleep Baby Safely Intervention

Connie Shingledecker provided a presentation and proposal for the CSAB to consider a focused initiative to bring the Sleep Baby Safely program to Manatee County. Open discuss

ensued between the CSAB members regarding the initiative. Members determined establishment of a subcommittee to work out the details of the initiative.

**Motion:** To move forward by requesting approval from Manatee County Board of County Commissioners to release Public Notice for application submissions from nonprofit agencies for the Sleep Baby Safely Manatee initiative, Action: Approve, **Moved by** Xtavia Bailey, **Seconded by** Jannon Piece, **Vote:** Motion passed (**Summary:** Yes = 10, No = 0, Abstain = 0). (In Person): Debbie Tapp, Connie Shingledecker, Xtavia Bailey, Gina Messenger, Jannon Pierce, Rita Smith, Susan Miller Kelly, Carolann Garafola, Melissa Leslie (Virtually): Kelly Hunt

CSAB member volunteers for the subcommittee are Xtavia Bailey, Jannon Pierce, Connie Shingledecker and Susan Miller-Kelly for the Sleep Baby Safely Intervention Initiative.

### New/Old Business

Kristi Hagan recommended a subcommittee be formed to help with planning the breakout work groups for the Children's Services Advisory Board Retreat scheduled for October 6, 2023, at the Manatee Community Foundation. CSAB members to volunteer include Xtavia Bailey, Debbie Tapp and Connie Shingledecker.

### Public Comment

(In-Person), Anna Cismesia and Amy Olson; (Virtually) None.

Anna Cismesia, Step Up Suncoast: Thanked the CSAB Members for their consideration of the Safe Sleep initiative and spoke on the high need in the community. Spoke on the option of having Step Up Suncoast host community events and include Sleep Baby Safely.

Amy Olson, Step Up Suncoast: Shared the Parents as Teacher program is providing sleep sacks and other items during home visits. Spoke on the need for the community to think outside the box to overcome the challenges the families are experiencing. Also thanked the CSAB Members for their consideration of this initiative.

### Next Meeting

September 20, 2023 – 3:00 pm, Manatee County Administration Building, 1112 Manatee Avenue West, Bradenton, Florida, Manatee/Osprey Rooms, 5<sup>th</sup> floor.

### Adjourn

There being no further business, the meeting adjourned at 5:15 p.m.

### Approved

---

Connie Shingledecker, Chair

---

Date