



Children's Services Advisory Board Meeting

November 15, 2023

A meeting of the Children's Services Advisory Board of Manatee County, Florida, was held at the Manatee County Administration Building, 1112 Manatee Avenue West, Bradenton, Florida, 5th Floor Manatee Room on Wednesday November 15, 2023, at 3:00 p.m.

Roll Call

Present (In Person): Connie Shingledecker, Melissa Leslie, Jannon Pierce, Susan Miller Kelly, Carolann Garafola, Constance Charles-Logan, (Virtually): None. **Absent/Excused:** Xtavia Bailey, Hon. Scott Brownell, Debbie Tapp, Rita Smith, Kelly Hunt, Gina Messenger; **Absent/Unexcused:** None.

Also Present: County Staff: (In Person) Tracie Adams, Kristi Hagen, LaWanda Timmons, Johanna Beville, Melissa Bomar; (Virtually) Brenda Marquez Facio; (Virtually); Members of the Public: (In Person) Kelly French, Paul Fowler, Julia Showers, Drena Green, Rachel Spivey, Theresa Woods, Susan Bigham, James McCloud, Maria Cruz, Altagarcia Lajara-Paredes, Gilma Alvarado, (Virtually) Susan Ford, Becky Canese, Anna Cismesia, and Kaylen Hage.

Call to Order/Welcome

Connie Shingledecker, Chair, called the meeting to order at 3:05 p.m.

Approval of Minutes

Deferred to next meeting due to no quorum present.

Program Presentation- Step Up Suncoast's Parents as Teachers Program

Maria Cruz from the Step Up Suncoast's Parents as Teachers Program provided a presentation on the program to the CSAB Members. The presentation reviewed the services provided by the program, educational topics provided by the program's instructors, and an overview of the program's initiatives. Program representatives fielded questions from CSAB Members and open discussion ensued.

Program Presentation- Step Up Suncoast's Home Instruction for Parents of Preschool Youngsters Program

Altagracia Lajara-Paredes and Gilma Alvarado from Step Up Suncoast's Home Instruction for Parents of Preschool Youngsters (HIPPY) program provided a presentation and information on the program to the CSAB Members. Program representatives provided the program's history, a synopsis of program services, and some program reading statistics. Program representatives fielded questions from CSAB Members and open discussion ensued.

Program Presentation- Salvation Army's Housing-Focused Family Shelter Program

Paul Fowler of the Salvation Army's Housing-Focused Family Shelter Program provided information on the program to the CSAB Members. Mr. Fowler provided a program update on

outcomes, services, challenges, and the program's success plan. Program representatives fielded questions from CSAB Members and open discussion ensued.

FY25 Priorities Discussion

Jannon Pierce provided an update from the FY25 priorities subcommittee. Combining Priority A and Priority B was discussed as well as proposed combination was provided. A fourth priority was recommended by the subcommittee. The subcommittee will adjourn until June 2024 when they will resume meetings to determine and present recommendations to the CSAB for FY26 priorities.

Susan Miller Kelly exited at 4:00 p.m.

Susan Miller Kelly entered at 4:05 p.m.

FY25 Results First Application

Kristi Hagen provided an update on the FY25 application. Kristi stated the application would become active and available to agencies on the evening of December 6, 2023. Kristi provided the CSAB Members with a printed version of the application for their viewing. Kristi discussed the reorganization of the application from previous years based on the recommendations from the subcommittee tasked with its review.

Susan Miller Kelly exited at 4:28 p.m.

Staff Updates

LaWanda Timmons provided the following updates:

- All FY23 year-end requirements have been submitted by assigned contracts.
- Will be working to schedule compliance visits and will keep the CSAB members updated with any concerns.

Johanna Beville provided the following updates:

- Conducted a recent compliance visit for the Just for Girls GAPS Program and reports no findings of concern.

Melissa Bomar provided the following updates:

- The D.L. Randall Foundation has terminated their program effective as of November 6, 2023. County staff and Rubonia Community Center are in communications and working collaboratively to have another program in the facility to serve the children and families in the area.
- Conducted a recent compliance visit for SMART's Adaptive Riding program, met their new staff, and explained the concept of results first and the importance of result tracking.
- Working to schedule the first round of compliance visits with all assigned programs.

Brenda Marquez-Facio provided the following updates:

- No staff updates

Kristi Hagen provided the following updates:

- Board of County Commissioners approved the CSAB's request to open applications for the Sleep Baby Safely initiative.
- FY25 Nonprofit Funding Application Review Seminar will be held on December 6, 2023 at Chamber of Commerce – LWR located at 4215 Concept Ct, Bradenton, FL 34211.
- Reminded all CSAB Members to sign the receipt of acknowledgement for their handbooks.
- Shared that if a CSAB Member did not register/attend the Law Seminar, they must request the PowerPoint and link to the recording, then provide a signed attestation of completion.
- The vacant Child Advocate board position application closes tonight, there have been two applications received.

New/Old Business

Kristi Hagen provided an Early Care and Training Program handout to the CSAB Members, Manatee County will partner in the program to provide literacy support to early learners.

Connie Shingledecker shared information on the upcoming Manatee County Baby Shower. Mrs. Shingledecker will share updates to Children's Services staff to provide to the community and programs.

Public Comment

None

Next Meeting

December 13, 2023 – 3:00 pm, Manatee County Administration Building, 1112 Manatee Avenue West, Bradenton, Florida, Manatee/Osprey Rooms, 5th floor.

Adjourn

There being no further business, the meeting adjourned at 4:51 p.m.

Approved

Connie Shingledecker, Chair

Date