Form C3.1 - Large Project PSP Application Checklist

**Project Name:** Click or tap here to enter text.

**Project Number:** Click or tap here to enter text.

*This checklist contains additional requirements for Large Project applications. Where in conflict with items listed in the PSP Checklist (Form C3), the items in this checklist shall apply.*

| LARGE PROJECT PSP Application Checklist: | **Applicant** | | **Staff** |
| --- | --- | --- | --- |
| FORMS and certificates: | **(X)** | | **(X)** |
| 1. Completed Form *A2 - Planned Development/PSP* Application Form |  | |  |
| 1. Completed Form *B3 - Preliminary Site Plan* Application *Worksheet* |  | |  |
| 1. Completed Form *C3 - Preliminary Site Plan* Application *Checklist* |  | |  |
| 1. Completed Form *B3.1 - Large Project PSP* Application *Worksheet* |  | |  |
| 1. Completed Form *D1 - Affidavit of Ownership / Agent Authorization* |  | |  |
| 1. Completed Form *D3 - Concurrency Deferral & Acknowledgement* or Form *D4 – Level of Service Concurrency Reservation Application* |  | |  |
| 1. Affordable housing certificate (if applicable) |  | |  |
| 1. Rapid Response certificate (if applicable) |  | |  |
| 1. If submitting Preliminary Plat along with Preliminary Site Plan, also include a completed Form *C5 - Preliminary Plat Checklist* and the Preliminary Plat |  | |  |
| MISCELLANEOUS DOCUMENTS: | **(X)** | | **(X)** |
| 1. Project name, including the words "PRELIMINARY SITE PLAN/LARGE PROJECT" on the cover sheet. |  |  | |
| 1. Provide a letter from the Department of State, Division of Historical Resources (DHR) which includes: |  |  | |
| * 1. A list of archaeological and historic sites located within the development site; |  |  | |
| * 1. The results of any site surveys; and |  |  | |
| * 1. Whether a site survey is needed. |  |  | |
| 1. Submit a Preliminary School Report from the School District identifying the following: |  |  | |
| * 1. The projected number of students to be generated from the development; |  |  | |
| * 1. School Attendance Zones; |  |  | |
| * 1. School Service Area (SSA); |  |  | |
| * 1. Planned School Capital Improvements that may serve the development area; |  |  | |
| * 1. A Preliminary School Concurrency Analysis; and |  |  | |
| * 1. Other school related impacts from the proposed development. |  |  | |
| 1. Provide a letter of service availability and capacity from the appropriate ambulance service for the proposed project. This letter should contain a statement of the ambulance service's ability to provide service with adequate emergency response time as the project is currently phased. |  |  | |
| 1. Provide correspondence from the appropriate fire protection agency indicating: |  |  | |
| * 1. Whether or not the present facilities and manpower of the department are capable of serving the project with adequate emergency response times as the project is currently phased, and |  |  | |
| * 1. What additional manpower and equipment the project would require. |  |  | |
| General Information: |  |  | |
| 1. Map showing existing land uses within the development area and adjacent land within five hundred (500) feet of the project boundaries. (Note: All above information may be combined on a single map or aerial photo, if appropriate.) |  |  | |
| 1. Topographic map at one (1) foot contours (for areas within five hundred (500) feet of project boundaries). |  |  | |
| 1. Map showing existing land uses within the development area and adjacent land within five hundred (500) feet of the project boundaries. (Note: All above information may be combined on a single map or aerial photo, if appropriate.) |  |  | |

Any item believed to be “not applicable (NA)” must be explained in writing. Click or tap here to enter text.